# Tirpude College of Social Work , Civil Lines Sadar, Nagpur ( M.S.)

**2016-2017**

# The Annual Quality Assurance Report (AQAR) of the IQAC

This report is a compilation of detail tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR is sketch of detail results of the perspective plan worked out by the IQAC.

Part – A

**1. Details of the Institution**

|  |  |
| --- | --- |
| **1.1 Name of the Institution** | **Tirpude College of Social Work** |
| 1.2 Address Line 1 | Civil Lines, |
| Address Line 2 | Sadar |
| City/Town | Nagpur |
| State | Maharashtra |
| Pin Code | 440001 |
| Institution e-mail address | [tcsw@rediffmail.com](mailto:tcsw@rediffmail.com) |
| Contact Nos. | 0712-2524703 |
| Name of the Head of the Institution: | Dr. Keshao S. Patil |
| Tel. No. with STD Code: | 0712-2524703 |
| Mobile: | 09890171364 |
| Name of the IQAC Co-ordinator: | Mrs. Swati K. Dharmadhikari |
| Mobile: | 09011598282,09422806749 |
| IQAC e-mail address: | [Iqac.tcsw@gmail.com](mailto:Iqac.tcsw@gmail.com) |
| 1.3 **NAAC Track ID** | MHCOGN10632 |
| 1.4 **NAAC Executive Committee No. & Date:** | EC/57/RAR/50 dated 30 Nov.2011. |
| 1.5 Website address: | [www.tcsw.edu.in](http://www.tcsw.edu.in) |
| Web-link of the AQAR: | <http://www.tcsw.edu.in/iqac.html> |

**1.6 Accreditation Details**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Sl. No. | Cycle | Grade | CGPA | Year of Accreditation | Validity Period |
| 1 | 1st Cycle | A |  | 2004 | 5years |
| 2 | 2nd Cycle | A | 3.05 | 2011 | 5years |
| 3 | 3rd Cycle | A+ | 3.51 | 2017 | 7Years |

**1.7 Date of Establishment of IQAC** : 8/12/2012

**1.8 AQAR for the year *(for example 2010-11) :- 2016-17***

1.9 Details of the previous year’s AQAR submitted to NAACafterthe latest Assessment and Accreditation by NAAC (*(for example AQAR 2010-11submitted to NAAC on 12-10-2011)*

1. AQAR Online 1st oct.2012
2. AQAR\_\_\_26 August 2013
3. AQAR\_\_\_4th October 2014
4. AQAR\_\_\_24 August 2015
5. AQAR 31 December 2018

**1.10 Institutional Status**

|  |  |
| --- | --- |
| University | State |
| Affiliated College | Yes |
| Constituent College | No |
| Autonomous college of UGC | No |
| Regulatory Agency approved Institution | Yes |
| Type of Institution | Co-education , Urban |
| Financial Status | UGC 2(f) |

1.11 Type of Faculty/Programme: - Others (Specify)

**Social Sciences (Social Work) :- BSW & MSW**

**Post Graduate Diploma in Youth Development in partnership with Rajiv Gandhi National Institute of Youth Development, Chennai, (TN)**

1.12 Name of the Affiliating University *(for the Colleges):-* **Rashtra Sant Tukdoji Maharaj,Nagpur University, Nagpur**

1.13 Special status conferred by Central/ State Government-- **UGC**/~~CSIR/DST/DBT/ICMR~~ etc

**UGC-Identified as College with Potential for Excellence**

**2. IQAC Composition and Activities**

|  |  |
| --- | --- |
| 2.1 No. of Teachers | 5 |
| 2.2 No. of Administrative/Technical staff | 2 |
| 2.3 No. of students | 2 |
| 2.4 No. of Management representatives | 1 |
| 2.5 No. of Alumni | 2 |
| 2. 6 No. of any other stakeholder and  community representatives | Alumni representatives are the stakeholders representing community |
| 2.7 No. of Employers/ Industrialists | - |
| 2.8 No. of other External Experts | 01 |
| 2.9 Total No. of members | 13 |
| 2.10 No. of IQAC meetings held:- | 18 |
| 2.11 No. of meetings with various stakeholders: | Faculty -12, Non-Teaching Staff -08, Students -02, Alumni-03, Agency supervisors-3 ,Parents-03, Sahayog Cluster - 06 |

2.12 Has IQAC received any funding from UGC during the year? Yes

If yes, mention the amount -- 3 Lakhs for 12th Plan

2.13Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.-5 International-0 National-0 State-0 Institution Level-5

(ii) Themes—preparation for NAAC visit, Facing the NAAC, SAHAYOG cluster Cultural Meet, Improving Office administration, SWOC analysis.

**2.14 Significant Activities and contributions made by IQAC –**

For overall quality enhancement various programmes and initiatives were undertaken as following :

* The College is identified by The UGC as College with Potential for Excellence.
* Preparation for 3rd cycle of NAAC.
* Total 4 programmes including Intercollegiate Cultural Meet through SAHAYOG Cluster. **The Cultural meet is the first of its kind among social work colleges in India.**
* SWOT analysis were undertaken by the IQAC
* Report preparation

2.15 Plan of Action by IQAC/Outcome :- Yes

The plan of action chalked out by the IQAC in the beginning of the year towards quality

enhancement and the outcome achieved by the end of the year \*

|  |  |
| --- | --- |
| **Action Plan** | **Achievement** |
| To prepare new academic calendar for the session 2016-17. | APC prepared the calendar |
| To prepare ADDENDUM TO SSR and send LOI for NAAC 3rd cycle of assessment. | ADDENDUM TO SSR accepted, visit of peer team on 9th, 10th & 11th March 2017 |
| To implement various schemes sanctioned under the scheme “College with potential for excellence”. | The communication regarding final allocation received , Funds are yet to be receive |
| To start implementing the Post Graduate Diploma Course in Youth Development in collaboration with Rajiv Gandhi Institute for Yoth Development, Chenai. | As the syllabus & study material is not received batch could not be started |
| To organize series of programmes to celebrate golden jubilee of the institute. | Series of programmes have been undertaken |
| To organize orientation programmes for facutlty for effective implementation of semester pattern at under graduate level. | College level meetings through APC  Programmes through Sahayog Cluster held |
| To prepare repository of teaching material /notes /AV material, if possible prepare our own Open educational resource. | OER-Zotero is functional. Have many ebooks & notes of Faculty |
| To organize skill labs, extension activities through field action projects. | Organized more than 80 programmes through various committees |
| To further improve the results, reduce the drop outs at entry points.. | continuously following up with students, parents. |
| To organize national and international seminars. | National, International Seminars held |
| To organize faculty development programmes for teaching & non teaching staff, also send the faculty members for orientations and refresher courses as is a mandatory requirement for their furher career placements. | FDP organized workshop for Non teaching staff membes. |
| To start course in Research Methodology recognized by RTM Nagpur University. | We have got recognition for Research Cell from RTM Nagpur University |
| To encourage use of statistical analysis software like SPSS in researches, to organize workshop to orient staff and students. | Workshop organized |
| To organize various extension and collaborative activities through various field action projects. | Many activities organized |
| To strengthen the placement activities | Placement Cell has organized 06 programmes |
| To organize various activities for students support programs through college and SAHAYOG cluster. | Sahayog Cultural meet was successfully organized |
| Sahayog cluster activities to focus on core values and networking. | We have focussed on some core values. |
| To start training in CASW (Computer application in social work) for UG and PG students. | Started training |
| To organize library orientation programmes for the students. | Library orientations are organized regularly |
| To execute the Minor/Major Research Projects and also prepare new proposals and organize opinion polls on current issues. | 4 proposals submitted ongoing projects 4 |
| To organize various programmes in collaboration with Alumni Association. | Alumni visited college as expert, sponsored prize |
| To undertake programmes and activities based on emergent needs. | I.C.C. Orientation opinion polls, EVS projects undertaken |
| To obtain feedback from all the stakeholders. | Meetings were organized |
| To focus on core values while organizing programmes. | Contribution to National Development- 18 programmes  Fostering global competencies -11  Inculcating value system -35  Promoting use of tech -07  Quest for Excellence -23 |
| NAAC 3rd cycle to be completed | Peer team visit scheduled, college earned A+ grade in the accreditation cycle applicable for 7 years |

*\* Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body : Yes

Was shared with Management and college development committee

Part – B

**Criterion – I**

**1. Curricular Aspects**

1.1 Details about Academic Programmes

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Level of the Programme | Number of existing Programmes | Number of programmes added during the year | Number of self-financing programmes | Number of value added / Career Oriented programmes |
| Ph.D | 01 | - | - | - |
| PG | 01 | - | - | - |
| UG | 01 | - | - | - |
| PG Diploma | - | 01 | - | - |
| Advanced Diploma | - | - | - | - |
| Diploma | - | - | - | - |
| Certificate | - | - | - | - |
| Others | - | - | - | - |
| **Total** | 03 | 01 | - | - |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Interdisciplinary |  |  |  |  |
| Innovative |  |  |  |  |

1.2 (i) Flexibility of the Curriculum: **~~Core/~~Elective option /** - 2 Semester

(ii) Pattern of programmes:

|  |  |
| --- | --- |
| Pattern | Number of programmes |
| Semester | 02 |  |  |  |
| Trimester |  |
| Annual | 01 |

1.3 Feedback from stakeholders\* --Feedback from all the stakeholders was obtained including Alumni , Parents , Employers, students etc.  ***(On all aspects)***

Mode of feedback : Meetings , Manual paper pencil feedback form for students’ feedback

* 1. Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. :- Yes
* Board of Studies in Social Work RTM Nagpur University organized University level consultations in collaboration with Tirpude College of Social Work on framework of social work curriculum for C.S.W., UG, PG, M.Phil in Social Work and Master of Labour Studies.
* Our faculty was nominated on the core Committee of Department of continuing and Adult Education of RTM Nagpur University to prepare a syllabus for certificate course on Research Methodology for Social Sciences.

Any new Department/Centre introduced during the year. If yes, give details.:- No

**Criterion – II**

**2. Teaching, Learning and Evaluation**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Total | Asst. Professors | Associate Professors | Professors | Others |
| 18 | 12 | 05 | 1 | ..... |

2.1 Total No. of permanent faculty

09

2.2 No. of permanent faculty with Ph.D.

|  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Asst. Professors | | Associate Professors | | Professors | | Others | | Total | |
| R | V | R | V | R | V | R | V | R | V |
| - | 2 | - | - | - | - | - | - | - | - |

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

2.4 No. of Guest and Visiting faculty and Temporary faculty –Nil

2.5 Faculty participation in conferences and symposia

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| No. of Faculty | International level | National level | State level | Regional level | College Level |
| Attended Seminars/ Workshops | 18(100%) | 18(100%) | 9 | 18(100%) | 18(100%) |
| Presented papers | 4 | 6 | 7 | - | - |
| Resource Persons | 2 | 1 | 7 | 18(100%) | 1 |

2.6 Innovative processes adopted by the institution in Teaching and Learning:

* The College faculty undertook innovations at their respective class levels.
* Encouraged E-Learning Students are motivated to use websites particularly for research and also for preparing their presentation in the class. Group studies and group learning are also encouraged.
* Field Visits
* Compulsory PPT Presentations by students on Social Work Practicum aspects
* Conducted research Workshops for the students
* Learning Resources Development was undertaken. OER – Zotero
* Students are exposed to various life situations like rural, tribal, urban slums through residential camps and concurrent practice learning.
* Students performed role plays, street plays and prepared posters on various themes relevant to their curriculum.
* Making what's app groups of each class with students for faster communications , having a page of the college on face book also gives opportunity to keep in touch with the current students and alumni , what’s app group of the staff members of the college is also functional.
* University Level Program on New Syllabus at Orange City College of Social Work, Nagpur.

2.7 Total No. of actual teaching days during this academic year--- 209

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)-

* Internal examination committee and social work practicum incharges conducted subject wise written test and viva voce respectively at the end of the session.
* R.T.M. Nagpur University`s examination pattern pertaining to structure of question papers, time duration and evaluation was strictly adhered to.
* The students were given feedback on their performance in the written examination.
* As UG and PG level has semester patterns. Semester I and III exams were conducted before Diwali Vacation & semester II and IV exams were held before summer Vacation.
* The students were oriented about how to face examination through various programmes, the university evaluation system was explained to first year students particularly.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development

as member of Board of Studies

* Board of Studies in Social Work RTM Nagpur University organized University level consultations in collaboration with Tirpude College of Social Work on framework of social work curriculum for C.S.W., UG, PG, M.Phil in Social Work and Master of Labor Studies.
* Our faculty was nominated on the core Committee of Department of continuing and Adult Education of RTM Nagpur University to prepare a syllabus for certificate course on Research Methodology for Social Sciences.

2.10 Average percentage of attendance of students-- 75%

2.11 Course/Programme wise distribution of pass percentage : 2016-17

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Title of the Programme | Total no. of students appeared | Division | | | | |
| Distinction % | I % | II % | III % | Pass % |
| BSW I Sem | 69 | 3% | 13% | 35% |  | 51% |
| BSW II Sem | 68 | 2% | 25% | 18% | - | 44% |
| BSW II | 39 | 3% | 26% | 46% | - | 74% |
| BSW III | 44 | - | 27% | 34% | - | 61. % |
| MSW Ist semester | 60 | 7% | 73% | 2% | - | 82% |
| MSWIInd semester cbcs | 59 | 10% | 66% | 2% | - | 78% |
| MSWIIIrd semester | 57 | 2% | 60% | 14% | - | 76% |
| MSWIIIrd semester | 55 | - | 36% | 56% | - | 92% |

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

* The college has many committees to monitor the teaching learning process like Academic Planning Committee, time table committee, student’s feedback committee, Committee for stake holders, IQAC takes feedback from such committees and also gives suggestions if required.
* Review and analyses of results is regularly undertaken by I.Q.A.C.
* I.Q.A.C. contributes to the teaching learning process by undertaking SWOT/ SWOC and motivating the faculty to use student’s centric, participatory methods of teaching and learning.
* By undertaking casual informal talks with students of all levels informally
* The IQAC periodically organises faculty development programme on contemporary issues for capacity building.

2.13 Initiatives undertaken towards faculty development

|  |  |
| --- | --- |
| **Faculty / Staff Development Programmes** | **Number of faculty benefitted** |
| Refresher courses | - |
| UGC – Faculty Improvement Programme | 1 |
| HRD programmes | All staff members |
| Orientation programmes | - |
| Faculty exchange programme | - |
| Staff training conducted by the university | - |
| Staff training conducted by other institutions | Administrative staff |
| Summer / Winter schools, Workshops, etc. | - |
| Others seminars and workshop at other colleges | All staff members got the chance |

Following faculty development programmes were organized in the college –

|  |  |
| --- | --- |
| **Theme** | **Duration & Date** |
| International Yoga Day | 21 June 2016 |
| World Population Day | 11-07-2016 |
| World Indigenous Day | 09-08-2016 |
| World Tuberculosis Day | 25-08-2016 |
| “Eye donation by Saksham” awareness | 30-08-2016 |
| Drug Addiction Among Youth | 08-10-2016 |
| Alcoholism and drug addiction awareness programe | 2 Feb.2016 |
| Small State my Experience | 20-10-2016 |
| Pre Recruitment training in Police Awarness Program | 13-02-2016 |
| Interface meeting with Dr. Lucinda Ramberg(Anthropology) U.S.A. | 10-01-2017 |
| Sexual harassment at work place | 27-02-2017 |
| Wasundhara din | 22/4/2017 |
| One day regional workshop on ‘Sampling design and use of SPSS | 14th July, 2016 |
| Workshop on Implementation of New Curriculum | 14th Sept., 2016 |
| Workshop on preparation for NAAC | 19th Aug. 2016 |
| 1. One day Interdisciplinary National Seminar on ‘Pre Marriage Counseling Need of the Hour’. | 26th October, 2016. |
| 1. One day National Seminar on ‘Infatuation and Effects in the Context of Love and Attraction Among Youth’. | 9th February, 2017. |
| One day 3rd International Interdisciplinary Conference on ‘United Nations Sustainable Development Goals 2030 and Development of the Weaker Sections in India | 7th January 2017 |
| Two day Interdisciplinary National Seminar on ‘Water Security in India: Indigenous Practices, People’s Participation and Sustainable Community Development’. | 1st and 2nd October, 2016. |

2.14 Details of Administrative and Technical staff

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Category | Number of Permanent  Employees | Number of Vacant  Positions | Number of permanent positions filled during the Year | Number of positions filled temporarily |
| Administrative Staff | 03 | 02 | - | - |
| Class IV Staff | 07 |  |  |  |
| Technical Staff(Library) | 05 | - | - | - |

**Criterion – III**

**3. Research, Consultancy and Extension**

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

**By encouraging workshops for students on research and opinion polls in the institute** .

3.2Details regarding major projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | - | - | - | - |
| Outlay in Rs. Lakhs | - | - | - | - |

3.3 Details regarding minor projects

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
|  | Completed | Ongoing | Sanctioned | Submitted |
| Number | - | - | 1 | - |
| Outlay in Rs. Lakhs | - | - | 125000/- | - |

3.4 Details on research publications

|  |  |  |  |
| --- | --- | --- | --- |
|  | International | National | Others |
| Peer Review Journals | 4 | 2 | 4 |
| Non-Peer Review Journals | - | - | - |
| e-Journals | - | - | - |
| Conference proceedings |  | 12 |  |

3.5 Details on Impact factor of publications:----

Range, Average, h-index, Nos. in SCOPUS---Nil

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

**Dr. Keshao Patil**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Topic | Duration | Sponsoring authority | Allocated Amount | Amount Received till date | Present status |
| The Nature ,Extent and causes of the Domestic Violence against Women | Two year | ICSSR Sponsored | Rs.06,00,000/ | Rs.3,00,000/ | Ongoing |

**Mr.N.R.Dhurve**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Topic | Duration | Sponsoring authority and sanction letter no. | Allocated Amount | Amount Received till date | Present status |
| A study of improvement in sustainable livelihood of tribal in remote villages Ramtek Block Nagpur district in Maharashtra. | 1.5 years | ICSSR  02/242(ST)/2014-15/ICSSR/RPR  Dt. 28/10/2014 | 5 Lac | 2 Lac | Ongoing |
| A study of improvement in living conditions of tribal in remote villages in Ramtek Block Nagpur district in Maharashtra. | 2 years | ICSSR  ST-07/2014-15/ICSSR/RPS  Dt.27/3/2015 | 15 Lac |  | Ongoing |

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Nature of the Project | Duration  Year | Name of the  funding Agency | Total grant  sanctioned | Received |
| Major projects | 5 | UGC & ICSSR | 38,28,000 | 11,96,000 |
| Minor Projects | 1 | UGC | 1.25000 | - |
| Interdisciplinary Projects |  |  |  |  |
| Industry sponsored |  |  |  |  |
| Projects sponsored by the University/ College |  |  |  |  |
| Students research projects  *(other than compulsory by the University)* |  |  |  |  |
| Any other(Specify) |  |  |  |  |
| Total | 5 |  | 39,53,000 | 11,96,000 |

3.7 No. of books published i) With ISBN No. -- 12 Chapters in Edited Books--12

ii) Without ISBN No. --

3.8 No. of University Departments receiving funds from ---- UGC-SAP—0, CAS—0, DST-FIST-0, DPE —0, DBT Scheme/funds N.A

3.9 For colleges --- Autonomy-0,  **CPE**—**Identified by UGC** , DBT Star Scheme --0

INSPIRE—0, CE –0; Any Other (specify)--0

3.10 Revenue generated through consultancy --- Nil

3.11 No. of conferences organised by the Institute -- Total -16

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| Level | International | National | State | University | College |
| Number | 1 | 07 | 02 | 04 | 02 |
| Sponsoring agencies | IPRA,  TCSW. | ICSSR,  Rotary Club,  TCSW. | TCSW. | TCSW, | TCSW |

3.12 No. of faculty served as experts, chairpersons or resource persons**--** 11

3.13 No. of collaboration :-- International --0 National-3(UGC,ICSSR,RGNIYD) other – 9 other social work colleges

3.14 No. of linkages created during this year--- 87

3.15 Total budget for research for current year in lakhs :

From Funding agency –39,53,000 , From Management of University/College --0

Total---39,53,000

3.16 No. of patents received this year---

|  |  |  |
| --- | --- | --- |
| Type of Patent |  | Number |
| National | Applied | 0 |
| Granted | 0 |
| International | Applied | 0 |
| Granted | 0 |
| Commercialised | Applied | 0 |
| Granted | 0 |

3.17 No. of research awards/ recognitions received by faculty and research fellows

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Total | International | National | State | University | Dist | College |
| 01 |  |  |  | 01 |  |  |

Of the institute in the year

3.18 No. of faculty from the Institution who are Ph. D. Guides --5 ; and students registered under them --09

3.19 No. of Ph.D. awarded by faculty from the Institution – 1

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF—0; SRF—0; Project Fellows –0; Any other—0

3.21 No. of students Participated in N.S.S. events: University level --150; State level –4; National level—0; International level--0

3.22 No. of students participated in NCC events: University level –0; State level ; National level --0 International level --0

3.23 No. of Awards won in NSS: University level –0; State level –1; National level –0; International level—0

3.24 No. of Awards won in NCC: University level—1; State level –2; National level—0; International level—0

3.25 No. of Extension activities organized

University forum--17 ; College forum -- 36; NCC –0; NSS--26 ; Any other—0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Though field action projects various programmes and activities on Socially Relevant Issues are conducted regularly, this year also we conducted community surveys, street plays, poster exhibitions, women development programmes. Many programmes on gender sensitisation, legal awareness & skill development programmes were organized by women development centre in the community, for the students and with vulnerable groups.

**Peace project organized following extension programmes during the year:-**

1. Celebration of “International Day of Worlds indigenous Peoples” -9th Aug. 2016 Dr. Keshao Walke

2. Orientation/awareness programme on PEACE Project for BSW III and MSW Sem. III students.—9.8.2016 & 22.8.2016

3. Street plays on different social issues –12 & 13 Aug 2016

4. “International Organ Donation Day- Awareness Rally-- 13.8.2016

5.”State level Samta Prabodhan Vidyarthi Parishad”, Nagpur –21.8.2016

6. PEACE Project Observed “International Day of Disaster Risk Reduction” in collaboration with NSS & NCDC, Nagpur 13th October

7.PEACE Project ”Water Warriors Training” at Tarun Bharat Sangh, Bhikampura, Dist.Alwar, Rajasthan (9-10 Nov 2016 )

8) Peace Project- Voters Registration Camp in Prabhag No,6 Takshshila Nagar.

9) Peace Project -Adhar Card Registration Camp in Prabhag No.6 Takshshila Nagar.

10) PEACE Project-Skill Lab Workshop on “Impact of Plastic on Environment and Waste Management” By Mr. Milind Pagare (Nashik) Dt.4.2.2017

11) PEACE Project-Awareness camp for farmers of Nanda Village

**Extension activities undertaken during the year through CGSCC**

1)Skill labs for all the classes (BSW-I,II sem. MSW-I,II sem. BSW-II, BSW- III, MSW III,

IV sem ) (August –September 2016)

2)Helpline Parishechi at Tapovan school (20/8/2016)

3) I.Q. testing in Paranjpe school (7/10/2016)

4)Counseling of parents of paranjpe school students (4/1/2017)

5) Teachers training in Paranjape school (17September 2016)

6) Helpline Parikshechi for BSW –II sem. (20Feb.2016)

7)Helpline Parikshechi for Yugantar school (25th Feb 2016)

8) Presentation before NAAC(9th March 2017)

9) Workshop on calculation of social maturity for BSW I (March 2017)

10)National seminar on Pre-marriage counseling : need of the hour 26th October 2016 ,at saint ursula convent hall,In collaboration with Bharatiy Stree Shakti , Rotary club of Nagpur

11)Niramay bahu uddeshiy sanstha – Discussion on Film – Nil Bate Sannaata (16/12/2016)

**Criterion – IV**

**4. Infrastructure and Learning Resources**

4.1 Details of increase in infrastructure facilities:

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Facilities | Existing | Newly created | Source of Fund | Total |
| Campus area | 9.36 acre(Sharing) | - | - | 9.36 acre |
| Class rooms | 6 | - | - | 6 Rooms |
| Laboratories/ Library | 1 |  |  | 1 |
| Seminar Halls | 1 |  |  | 1 |
| No. of important equipments purchased (≥ 1-0 lakh) during the current year. | 6 |  | UGC | 6 |
| Value of the equipment purchased during the year (Rs. in Lakhs) | 0.76 |  | UGC | 0.76 |
| Others | 0.24 | - | - | 0.24 |

4.2 Computerization of administration and library-- MIS, OPAC, LAN VAN, WI-FI

4.3 Library services:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
|  | Existing | | Newly added | | Total | |
| No. | Value | No. | Value | No. | Value |
| Text Books | 62 | 9177.00 | 201 | 52559.00 | 263 | 61736.00 |
| Reference Books | 18 | 9690.00 | 4 | 3500.00 | 22 | 13190.00 |
| e-Books |  |  |  |  |  |  |
| Journals | 20 | 3340.00 | 22 | 11000.00 | 42 | 14340.00 |
| e-Journals | 3 | 9000.00 | 3 | 27998.00 | 6 | 36998.00 |
| Digital Database |  |  |  |  |  |  |
| CD & Video |  |  |  |  |  |  |
| Others (specify) |  |  |  |  |  |  |

4.4 Technology up gradation (overall)

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
|  | Total Computers | Computer Labs | Internet | Browsing Centres | Computer Centres | Office | Depart-ments | Others |
| Existing | 52 | 38 | 52 | 38 |  | 04 |  | 10 |
| Added | - | - | - | - | - | - | - | - |
| Total | 52 | 38 | 52 | 38 |  | 04 |  | 10 |

* 1. Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)
  + Library Orientation to Students
  + Libman/ OPAC Up gradation
  + MIS Up gradation
  + Website Up gradation and training for all the staff members

4.6 Amount spent on maintenance in lakhs :

|  |  |
| --- | --- |
| ICT | 0.18 |
| Campus Infrastructure and facilities | 0.40 |
| Equipments | 0.15 |
| Others | 0.51 |
| **Total** | **1.24** |

**Criterion – V**

**5. Student Support and Progression**

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

* Organisation of first ever University Level Inter- Social Work College Sports Meet through Sahayog Cluster.
* Increasing the students participation in Intercollegiate and other competitions.
* Sensitising various committees for students support like SRC, Sports ,Sahayog
* Encouraging Mentoring process
* Taking feedback from students informally and making necessary changes in college functioning if required, efforts to redress the students grievances.
* To help the economically weak students through student welfare fund for study tour etc.
* Encouraging career counselling and placement activities.
* Making the overall functioning more sensitive to the needs of students.

5.2 Efforts made by the institution for tracking the progression

* Continuous analysis of academic and non academic performance of the college.
* College Development Committee meetings held periodically
* Through seeking Feedbacks on Teaching,
* Social Work Practicum review at committee levels
* Meetings of Stake Holders,
* Periodical Reviews by Principal
* Monitoring Attendance
* Special efforts to minimize the dropout rate
* Comparative analysis of the results with university and other college results.
* Encouraging summer placement and block placements.

5.3 (a) Total Number of students:--

|  |  |  |  |
| --- | --- | --- | --- |
| UG | PG | Ph. D. | Others |
| 154 | 115 | - | - |

(b) No. of students outside the state --16

(c) No. of international students –Nil

( d) Men --111 (41%) ; women – 158 (59%)

|  |  |  |  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| Last Year 2015-16 | | | | | | This Year 2016-17 | | | | | |
| General | SC | ST | OBC | Physically Challenged | Total | General | SC | ST | OBC | Physically Challenged | Total |
| 97 | 67 | 44 | 36 | -- | 244 | 36 | 90 | 54 | 69 | - | 269 |

Demand ratio -- 2:3 Dropout -- 3.3

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. UGC Sponsored NET/ SET Coaching Centre for SC, ST, OBC Student
2. Students Counselling Centre Organised Capacity Building Programmes For College Students

No. of students beneficiaries ---269

5.5 No. of students qualified in these examinations

NET –0;SET/SLET—0; GATE –0; CAT –0; IAS/IPS etc—0; State PSC –0; UPSC—0; Others--0

5.6 Details of student counselling and career guidance

* Skill labs – For BSW-I, II, III MSW semester III & IV ( Med. Psy. S.W)
* *SID to SID University level workshop*
* Mentoring – Individual counselling offered
* **Activities undertaken during the session**

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| Sr. no | Program/ Activity | Date & Venue | Sponsored by Coordination & Team | Resource Person | Number /Type of Participants | Outcome of the program |
| 1 | Annual Planning Meeting | 22 June 2016 | Placement Committee | Placement cell members |  | Planning for session |
| 2 | Campus Interview –Executives | 5 May 2016 | Infocept, Nagpur |  | 10 students participated | 2 students selected |
| 3 | Campus Interview – Surjan society for rural and urban Joint activities | 6 August 2016 | Sahyog Cluster & Placement Cell | Arun Dholke  Raju Thorat | Social Work Colleges Alumni | Two candidates selected |
| 4 | Orientation on Livelihood Survey – alumni | 8 August 2016 | World Vision, Nagpur Placement Cell | Sushil Kase  Shailesh Joseph | Alumni – | 10 students selected |
| 5 | Homeless Night Survey | 9th Sept 2016 | , Nagpur Municipal Cooperation | Dy. Commission, NMC, Nagpur. | 30 P. G. Students participated | Identified 345 homeless person |
| 6 | Guest Lecture on Job Opportunity in Social Work Sector | 13 Oct 2016 | Dr. Vijay Shignapure-Placement Cell | Surendra Bisht, alumni | Teaching and students | Scenario of Social work Sector |
| 7 | Program on Career Guidance | 19 Oct 2016 | Roshan Gajbe- Placement Cell | Rahul Vaidhya | Teaching and Non Teaching Staff and students | Career Options in Government Sector |
| 8 | Campus Interview -Social Worker | 1 Feb 2017 | Placement Cell | Sakal Education Society, Nagpur |  |  |
| 9 | Guest Lecture- Career Options | 17 Feb 2017 | Placement Cell | Anupriya Willium | Teaching and Non Teaching Staff and students | Professional Grooming |
| 10 | Road Map to Master of Social Work | 16 Feb 2017 | Roshan Gajbe  Placement Cell | Tithee Ganvir, Poonam Nimje, Shrikant Uikey | Teaching and Non Teaching Staff and students | Preparation of Career and |
| 11 | Road Map to Career | 28 April 2017 | Placement Cell | Dr. Vijay Shignapure, Dr. Shilpa Purank, Mrs. Swati Dharmadhikari, Dr. Deepak Masram | 44 Students | Professional Grooming |
| 12 | Manager/ executive | April 2017 | Placement Cell | Sarthee Public School, Nagpur | 04 | 02 candidates selected |
| 13 | Orientation Program  Campus Interview – Case Manager | 10 & 12 April 2017 | Mrs. Swati Dharmadhikari  Placement Cell | Tata Trust, Mumbai | 14 Students Participated | In process |
| 14 | Earn and Learn -R.T.M.N.U. Summer and Winter Examination- Invigilation | Winter and Summer 2017 | Placement Cell | Examination Supervisor |  | 20 students selected |
| 15 | Counselling | Academic Session | Placement Cell | Team of Placement Cell |  | 123 students |
| 16 | Display of Vacancies on of Govt. and Non Govt.  Notice Board, Whats App Group and SMS | Academic Session | Placement Cell |  |  | Number of students knew about career options |

No. of students benefitted - 36

5.7 Details of campus placement

|  |  |  |  |
| --- | --- | --- | --- |
| ***On campus*** | | | ***Off Campus*** |
| Number of Organizations Visited | Number of Students Participated | Number of Students Placed | Number of Students Placed |
| 06 | 191 | 36 | 16 |

5.8 Details of gender sensitization programmes :- 04 in the college and many more through the social work Practicum

**Activities undertaken during the years**

1. Orientation for all the classes
2. National seminar on **Pre-Marriage Counseling : Need Of The Hour**,at Saint Ursula School , Amrin hall , In collaboration with bharatiya stree shakti and Rotary club of Nagpur (26th October 2016)
3. Awareness Programme on **International Women’s Day**, at TCSW (8th March2017)
4. Workshop On **The Sexual Harassment of women at Workplace (Prevention, Prohibition and Redressal ),Act,2013** at TCSW,In collaboration with Rajya Mahila Aayog ,Munbai(27th FEB,2017)

5.9 Students Activities

5.9.1 **No. of students participated in Sports, Games and other events**

State/ University level 03 National level -00 International level-- 00

**No. of students participated in cultural events**

State/ University level -15 Events and more than 160 students participated National level - 01 International level-00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

0

0

0

Sports : State/ University level National level International level

0

0

15

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

|  |  |  |
| --- | --- | --- |
|  | Number of students | Amount |
| Financial support from institution | 00 | 00 |
| Financial support from government | 153 | Rs./- 925263/- |
| Financial support from other sources | 00 | 00 |
| Number of students who received International/ National recognitions | 00 | 00 |

5.11 Student organised / initiatives

01

00

00

Fairs : State/ University level National level International level

00

00

02

Exhibition: State/ University level National level International level

144

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

**Criterion – VI**

**6. Governance, Leadership and Management**

6.1 State the Vision and Mission of the institution

**Vision:**- “To create a knowledge and value based society with a vision of inclusive and sustainable development through qualitative educational empowerment”.

**Mission :-**

1) To produce a cadre of professional social workers through value based participatory and democratic social work education.

2) To promote competent human functioning for fashioning a responsive and just society.

3) To function in the dynamic environment equipping the social work fraternity to handle the impact of globalization and liberalization.

4) To serve committed to the cause of social justice and equity

5) To undertake human resource development and capacity building programme with and for the stakeholders

6.2 Does the Institution has a Management Information System :- YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

* 9 Faculty members are participating in the new curriculum development exercise for UG and few more are also involved in updating of PG curriculum
* Regular Academic planning committee meetings to review the curriculum needs
* Focus on connecting field and theory

6.3.2 Teaching and Learning

* Through SAHAYOG cluster college has initiated exercises for teachers to bring uniformity in research process and social work practicum; as a result two workshops were conducted in which faculty members of 9 social work colleges participated.
* Learning Resources Development was undertaken in the form of poster making on the theme of mental illness and empowerment of women.
* Continuous follow up for reducing dropout rate and absenteeism in the class
* To offer enriching learning & use of student centric methods and AV Material
* Various committees to monitor the teaching learning process and outcome
* In order to prepare institutional level repository of teaching learning material the work has been undertaken

6.3.3 Examination and Evaluation

* Annual pattern for BSW II and Final and semester pattern for BSW I and MSW are followed, There is fair and impartial assessment of the students .
* University examination as per the time table
* So has to orient and help the students, college level examinations are conducted on the university pattern for theory papers
* Practice Viva voce is conducted for research and social work practicum (at semester III and IV)
* Midterm evaluations and self evaluation by the students regarding social work practicum are the innovation of the college

6.3.4 Research and Development

* Proposal for getting sanction to the Ph.D. Research centre has been sent to the University.
* Organising various orientation programmes for students
* Encouraging teaching staff members to undertake various research projects like monitoring schemes by networking with funding & Research agencies , Has established Research cell for guiding Research scholars
* Participation of faculty and students in various seminar/ Workshops/ Orientation programme / Refresher Course & Various Deliberation
* Organising Various programmes in the college by inviting field experts
* We propose to undertake the research as mentioned in CPE proposal.

6.3.5 Library, ICT and physical infrastructure / instrumentation

* Formation of Library committee
* Updating the system and software in the Library
* Organising various activities like orientation of software ( OPAC ) , Inflibnet etc.
* Maintaining Wi-Fi facility for Internet
* Orientations to each class about the facilities in the library
* Orientation about the E- resources in the library to the staff members.
* Renovation of Principal cabin and IQAC

6.3.6 Human Resource Management

* Principal ,IQAC in-charge take formal and informal reviews
* We undertake systematic planning for better human resource utilization and management .
* Use of Bio Matrix , CCTV Cameras , Social Networking Sites , MIS, SEVARTH for effective functioning.
* Using various Feedback Mechanisms to improve overall functioning is our routine .
* Regular LMC and CDC meetings for reviewing the functioning , all the committees also plan their activities quite in advance .
* Making what’s up groups of each class with possible students or fast communications ,having a page of our college also gives opportunity to keep in touch with the current students and alumni
* TCSW Employees Welfare Association has started functioning and more than 5 of the staff members benefited.
* Minimal or no grievance matters indicates smooth functioning of the college administration.

6.3.7 Faculty and Staff Recruitment: Nil

6.3.8 Industry Interaction / Collaboration

* At Social Work Practicum level through Placement.
* Collaboration for various activities and programmes is sought.
* Through Placement Cell for campus placement we network with industry,
* Collaboration through various stake holders.
* Collaboration for seminars and workshops with funding organisations is sought.
* Major Minor researches are given funding by agencies like UGC and ICSSR regularly.
* Networking with more than 87 agencies.
* We are partner Institution of Rajiv Gandhi National Institute of Youth Development, Chennai for Post Graduate diploma in Youth Development

6.3.9 Admission of Students –

The admission procedure began in the month of June for BSW-I immediately after the declaration of the H.S.C. result. Admission to BSW-II and BSW-III was done soon after the declaration of the results of their respective classes. During the month of July, admission for MSW-I (Semester –I) was undertaken that included a written test and personal interview for the applicants.

The following is the admission position of the students of various levels for the year:

|  |  |  |  |
| --- | --- | --- | --- |
| **Level** | **No. of students** | | **Total** |
| **Girls** | **Boys** |
| BSW-I | 38 | 32 | 70 |
| BSW-II | 24 | 15 | 39 |
| BSW-III | 26 | 19 | 45 |
| MSW-I | 36 | 22 | 58 |
| MSW-II | 34 | 23 | 57 |
| **Total** | **158** | **111** | **269** |

6.4 Welfare schemes for -- Teaching-- GLSI & Provident Fund and TCSW employees association

Non teaching -- GLSI & Provident Fund and TCSW employees association

Students-- Financing poor students for study tour by the college

6.5 Total corpus fund generated— Nil

6.6 Whether annual financial audit has been done--- Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Audit type** | **External** | | **Internal** | |
| **YES / NO** | **Agency** | **Yes/No** | **Authority** |
| **Academic** | YES | RTM, Nagpur University | YES | IQAC, Academic Planning Committee ,Feedback Committee, CDC, LMC, Task Force for syllabus updation |
| **Administrative** | YES | Social Welfare Office & Yugantar Education Society | YES | IQAC, Principal & LMC |

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes—no

For PG Programmes—no

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

* The University is opting for semester pattern of examination for UG level as well, and has initiated the process of reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? –NA

6.11 Activities and support from the Alumni Association

The in charge faculty co-ordinated the meeting at the time of NAAC Peer team visit on 9th March 2017. In the meeting many eminent alumni participated who came for the interface with NAAC Peer team from the places like Delhi, Hyderabad Wardha and Bhandara etc .

Some alumni supported various activities in the Cultural Meet by Sahayog cluster of which our college is a lead college ,the competitions were held in college premises in which about 11 colleges participated ; the trophies were sponsored by our alumni.

**New team of executive was nominated as follows**

**President –**Dr. K.SPatil , Vice president –Vilas Shende

**Secretary** – M.M.Ganwir , Treasurer –S.K.Dharmadhikari

Following are the activities supported by the alumni --**Block Placement, Study Tour, Placement, Training , Village Camp, Social Work Practicum.**

**Meeting during the NAAC visit was appreciated by the committee.**

6.12 Activities and support from the Parent – Teacher Association

Parent meeting was conducted on 17/12/2016. Parents and local guardians of majority of admitted students attended the meeting and they were apprised about the functioning of the college and status of their wards by the respective class teachers.

Meeting during the NAAC visit was attended by many parents and was appreciated

6.13 Development programmes for support staff

SWOT Analysis workshop was organized to take review and augment development process in which the non-teaching staff participated whole heartedly.

6.14 Initiatives taken by the institution to make the campus eco-friendly

‘WORLD EARTH DAY’

‘World Earth Day’ was observed at Tirpude college of social work on 22nd April 2017. Principal Dr. Keshav Patil addressed the gathering of students, teaching and non-teaching staff on the occasion. Dr. Patil stressed on the need to enhance tree plantation drives in the wake of rising carbon emission in the city. He urged each individual to plant atleast two trees. He also expressed the need of using bicycles to curb rising pollution in the city. He also advised against use of polythene bags and drive awareness campaigns in the communities. The programme was organised by Department of Environmental services of the college. Prof. Mahesh Gautam made introductory remarks and also conducted the proceedings in the event which was well attended by students and staff of the college.

**Criterion – VII**

**7. Innovations and Best Practices**

7.1

Following are some of the events and programmes, which promote best practices among the students and teachers, alumni and present students, teaching and non-teaching staff of the College.

* Compulsory PPT Presentations by students on SWP aspects
* Many community level progrmmes are organized regularly on the theme of legal literacy, family life, education, personality development, adolescent education, capacity building programmes for women and various vulnerable groups.
* Utmost care is taken to impart value education to students and also value based education is the focus of extension programme.
* Students participation in planning activities like study tour, village camp, annual social gathering and other college activities is encouraged giving maximum scope for creativity and innovations and leadership.
* Students are motivated to use websites particularly for research and also for preparing

their presentation in the class. Group studies and group learning are also encouraged.

* Students are exposed to various life situations like rural, tribal, urban slums through

residential camps and concurrent practice learning,

* Many gender sensatisation , legal awereness & skill development programmes were organized by women development centre in the community , for the students and with vulnerable groups
* Mentoring and Counseling students on their personal & academic problems.
* Encouraged E-Learning
* All students were given orientation about OPAC / INFLIBNETand Library Functioning by the Library Department and were encourage to use internet.
* Book-bank Facility
* Field Visits
* Being the Lead college, IQAC initiated cluster of Social Work colleges in RTM Nagpur University called SAHAYOG for undertaking collaborative activities for the pursuit of excellence and quality enhancement Fund raising drive through students
* “College with potential for excellence” of the UGC.
* Permanent affiliation from the Nagpur University
* Days of national importance are observed by involving students in those programmes.
* Through various programmes during N.S.S. Special Village Camp and on special days like 15thAugust and 26th January students are encouraged to take part in shramdan activities underlining the dignity of labour
* Net working with other NGOs, mother NGOs is also a priority while planning for the

Field Action Projects and other college activities

* Active I.Q.A.C.
* Regular college development committee meetings and Local Managing Committee meeting.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the

beginning of the year

Plan of Action by IQAC/Outcome towards quality enhancement

|  |  |
| --- | --- |
| Action Plan | Achievement |
| To prepare new academic calendar for the session 2016-17. | APC prepared the calender |
| To prepare ADDENDUM TO SSR and send LOI for NAAC 3rd cycle of assessment. | ADDENDUM TO SSR accepted, visit of peer team on 9th, 10th & 11th March 2017 |
| To implement various schemes sanctioned under the scheme “College with potential for excellence”. | The communication regarding final allocation received , Funds are yet to be receive |
| To start implementing the Post Graduate Diploma Course in Youth Development in collaboration with Rajiv Gandhi Institute for Yoth Development, Chenai. | As the syllabus & study material is not received batch could not be started |
| To organize series of programmes to celebrate golden jubilee of the institute. | Series of programmes have been undertaken |
| To organize orientation programmes for facutlty for effective implementation of semester pattern at under graduate level. | College level meetings through APC  Programmes through Sahayog Cluster held |
| To prepare repository of teaching material /notes /AV material, if possible prepare our own Open educational resource. | OER-Zotero is functional. Have many ebooks & notes of Faculty |
| To organize skill labs, extension activities through field action projects. | Organized more than 80 programmes through various committees |
| To further improve the results, reduce the drop outs at entry points.. | Continuously following up with students, parents. |
| To organize national and international seminars. | National, International Seminars held |
| To organize faculty development programmes for teaching & non teaching staff, also send the faculty members for orientations and refresher courses as is a mandatory requirement for their further career placements. | FDP organized, workshop for Non teaching for staff members. |
| To start course in Research Methodology recognized by RTM Nagpur University. | We have got recognition for Research Cell from RTM Nagpur University |
| To encourage use of statistical analysis software like SPSS in researches, to organize workshop to orient staff and students. | Workshop organized |
| To organize various extension and collaborative activities through various field action projects. | Many activities organized |
| To strengthen the placement activities | Placement Cell has organized 06 programmes |
| To organize various activities for students support programs through college and SAHAYOG cluster. | Sahyog Cultural meet was successfully organized |
| Sahayog cluster activities to focus on core values and networking. | We have focused on some care values. |
| To start training in CASW (Computer application in social work) for UG and PG students. | Started training |
| To organize library orientation programmes for the students. | Library orientations are organized regularly |
| To execute the Minor/Major Research Projects and also prepare new proposals and organize opinion polls on current issues. | 4 proposals submitted. Ongoing projects 4 |
| To organize various programmes in collaboration with Alumni Association. | Alumni visited college as expert, sponsored prizes |
| To undertake programmes and activities based on emergent needs. | I.C.C. Orientation opinion polls, EVS projects undertaken |
| To obtain feedback from all the stakeholders. | Meetings were organized |
| To focus on core values while organizing programmes. | Contribution to National Development- 18 programmes  Fostering global competencies -11  Inculcating value system -35  Promoting use of tech -07  Quest for Excellence -23 |
| NAAC 3rd cycle to be completed | Peer team visited on 9,10 and 11th March 2017 and the college got A+ grade in the accreditation |

7.3 Give two Best Practices of the institution *(please see the format in the NAAC Self-study Manuals)*

**Best Practice No -1**

**Village camp to Melghat**

**The Context**

Village camp is an annual feature of the NSS and social work course curriculum. This year being a Golden Jubilee year, College decided to organise every activity with a difference and impact oriented. Considering this view Camp team decided to organise the special village camp in most vulnerable area of the Vidarbha Region, i.e. popularly known as Melghat. Melghat is a hilly region having 98 % of the population is Tribal’s: comprising Korku, Bhilla and Gonds. In this region livelihood, water scarcity, minimal agricultural activities and lack of education, lack of health facilities, poor health, educational and employment status etc are some of the prominent issues which need to be addressed appropriately.

Objectives of the camp:

* Understand the rural social system.
* To engage the students in micro-level planning exercises, mini research projects in the rural context during the camp, and in concrete tasks towards meeting basic/civic needs of the people in that area.
* Through experience in group-living, appreciate its value in terms of self-development, interpersonal relationships, sense of organization, time management and taking on responsibilities.
* Acquire skills in planning, organizing, implementing the camp
* Develop skills for objective analysis of one’s own work and presenting their experiences in a class room situation.
* To engage the students in micro-level planning exercises, mini research projects in the rural context during the camp, and in concrete tasks towards meeting basic/civic needs of the people in that area.

**The process**

Prior to camp three sessions of orientations and skill lab were conducted as preparatory workshops. In the orientation students were oriented about the nature of the camp, they were divided in the group and total 12 groups were created of 112 students (all are NSS Volunteers). Each group is given a task to perform daily duties and educational activities on each day. Preparatory work includes knowledge base activities like information about Melghat region, tribal culture, strength and limitations of Melghat and organisational structure and nature of work of Sampoorna Bamboo Kendra. Students were included in the preparatory work of Village camp like transportation arrangements, poster preparation for Exhibition, preparing street plays and other arrangements for the camp.

**Hurdles Encountered :**

Despite the activity being important and unique in its own, the same cannot be undertaken in continuity on regular basis considering the distant location and commitment to other academic engagements.

**Evidence of Success**

* Survey on financial and water literacy and its analysis
* Market survey to understand Rural and Tribal Economy
* Street plays
* Programme with Ashram School
* Poster Exhibition
* Health Check up camps at 4 villages around 400 people were get benefited from this camp

Sipana Walk around 11 kilometres walk through Sipana River and efforts has been made to understand Water, community, agriculture, environment, forest, animals (Jal, Jangal, Bhu, Jan, Nabh, Pashu sampada)

Cultural Exchnage with villagers

* Methods used
* Brain Storming
* Posters

**Learning Experiences for the students**

* Stay with live role model of professional social workers
* Students learn to prepare survey reports through various methods
* Manage the programmes with locally available material
* Coping with adverse environment
* Finding solutions from difficult circumstances

Another noteworthy success is the water level of sipana river and of the near by villages has improved.

**Resources Required**

Regular interactions and collaboration with local government and Non- Government organisations. Great amount of young energy is also required to fulfil the objectives which is derived from the two student units of the N.S.S. Co operation from local residents and leaders is also vital for success of the event.

**Best Practice No – 2**

**Successful Third Cycle of NAAC.**

**Goal:-** Tirpude College of Social Work being the pioneer college of social work has been in the field for more than 50 years and has produced thousands of social work professional. We have been catering to the personal and professional growth and development goals through carrier counselling and placement cell activities since many years even prior to NAAC assessments. The main goal is to offer training and opportunities to produce efficient cadre of professionals ready to face the challenges of globalisation, privatisation and liberalisation committed to the cause of social justice and equity.

**The Context**

The IQAC in the college contributes significantly to institutionalising the quality assurance strategies and processes. Annual academic planning, development, reviewing teaching-learning process, structures and methodologies of operations and learning outcomes at periodic intervals is done through the IQAC. It is a significant institutional self assessment tool to obtain stakeholders’ feedback ensuring quality education in the college.

**Objectives:**

The college, with the initiative of its IQAC prepared for its IIIrd cycle of NAAC accreditation after securing consecutive ‘A’ grades in the first two cycles with the following objectives:

1. To ensure that the quality of teaching programs is well documented, verifiable and assessable.
2. To facilitate access to information for all stakeholders.
3. To promote a process of continuous improvement in all academic, co-curricular and extra-curricular activities of the college.

**The process:**

* Preparation of documentation, annual report, AQAR on line and off line, SSR preparation, Sending LOI
* Completing the formalities for the NAAC 3rd cycle of assessment
* Coordinating the NAAC visit
* Preparations throughout the year ,without availing the vacations, to facilitate NAAC peer team visit from 8th March to 11th March 2017

**Problems Encountered:**

* The college was closed to the time frame for getting the cycle completed.
* As per the practice, three Time Slots conveyed by the college to the NAAC office were not confirmed and the college was given different Time Slot from the office which caused a little inconvenience.

**Evidence of Success:**

Completed third cycle of NAAC assessment. On the activities involved in the process were performed successfully with due cooperation from all the stakeholders during the peer team visit. These sincere efforts from all quarters resulted in securing ‘A +’ Grade for the college with CGPA of 3.51.

**Resources Required**

* All the stakeholders namely management of the college, faculty, admin. Staff, students, alumni, agency supervisors, university authorities, GOs and NGOs provided all possible help during the entire process.
* Visits of eminent academicians for guidance leading to the peer team visit helped immensely in securing the outcome.
* Students of the college were a very good resource in conducting exhibition, cultural events and various activities during the peer team visit.

8. **Plans of institution for next year**

The college has earmarked certain plans and strategies for the academic session 2017-18, which could be given as follows.

To prepare new academic calendar for the session 2017-18.

To implement various schemes sanctioned under the “College with potential for excellence”.

To organize orientation programmes for faculty for effective implementation of semester pattern at under graduate level.

To prepare repository of teaching material /notes /AV material, if possible prepare our own Open educational resource.

To organize skill labs, extension activities through field action projects.

To further improve the results, reduce the drop outs at entry points.

To organize national and international seminars.

To organize faculty development programmes for teaching & non teaching staff, also send the faculty members for orientations and refresher courses as is a mandatory requirement for their further placements.

To start course in Research Methodology recognized by RTM Nagpur University.

To encourage use of statistical analysis software like SPSS in researches, to organize workshop to orient staff and students.

To organize various extension and collaborative activities through various field action projects.

To strengthen the placement activities

To organize various activities for students support programs through college and SAHAYOG cluster.

Sahayog cluster activities to focus on core values and networking.

To start training in CASW (Computer application in social work) for UG and PG students.

To organize library orientation programmes for the students.

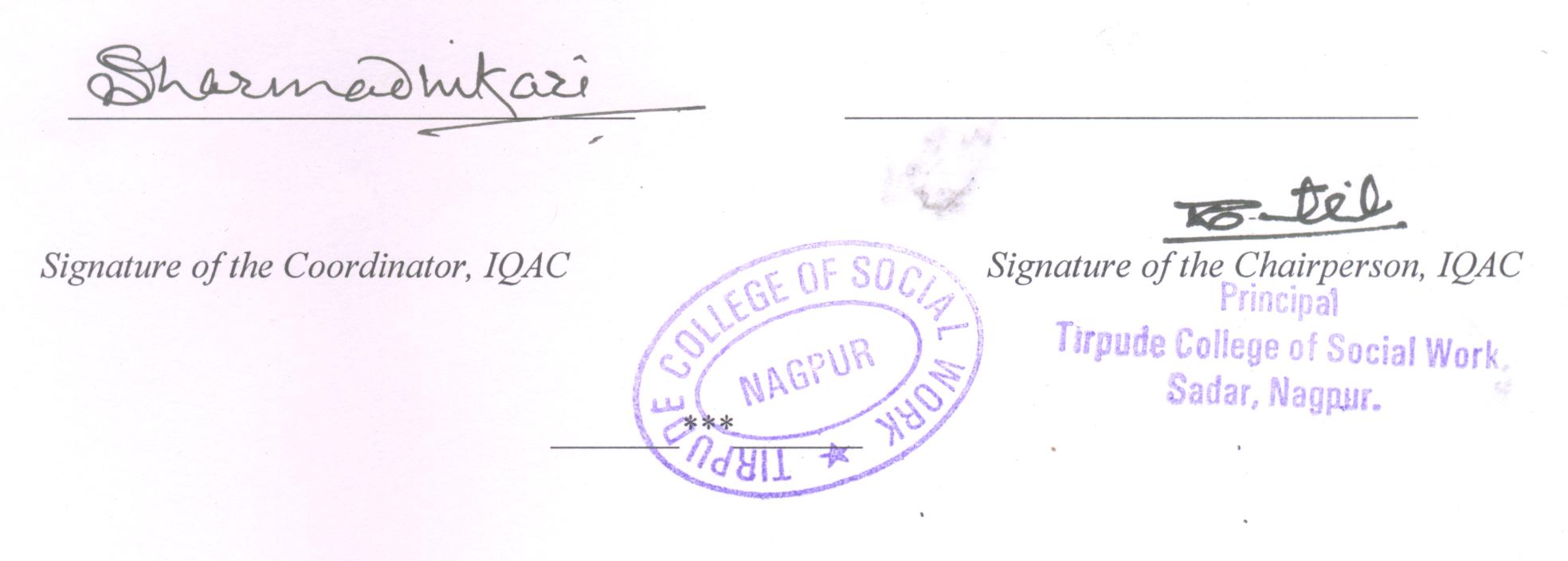
To execute the Minor/Major Research Projects and also prepare new proposals and organize opinion polls on current issues.

To organize various programmes in collaboration with Alumni Association.

To undertake programmes and activities based on emergent needs.

To obtain feedback from all the stakeholders.

To focus on core values while organizing programmes.



#### Annexure – I

#### The APC prepared academic calendar for the year 2016-17 as follows.

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| **S. N.** | **Activities** | **Dates** |
| 1. | Reopening of College | 15th June 2016 |
| 2. | Completion of Admission Procedure  BSW I, BSW II, BSW III  MSW ( I SEM & II th SEM )  MSW II ( III SEM & IV th SEM ) | 04th July 2016  IIIrd Week of June 2016 |
| 3. | Submission of Teaching Plan (to APC) by Teachers & Social Work Practicum | 16th July 2016 onwards |
| 4. | Commencement of theory classes  BSW I, BSW II, BSW III  MSW III Sem  MSW I SEM | 1st July 2016  29th June . 2016  6th July 2016 |
| 5. | 1st Acaemic Session | Up to 27th oct..2016 |
| 6. | Winter Vacation | 28th Oct, 2016 to 27th Nov.16 |
| 7. | External Viva exam. (Sem III) | As per Uni. Schedule |
| 8. | End of Sem I & III | 27th Oct .2015 |
| 9. | Commencement of 2nd academic session | From 28th November 2016 |
| 10. | Village Camp, Educational Tour | As per the Decision of Staff Council. |
| 11. | Annual Sports & Social Gathering | As per the Decision of Staff Council. |
| 12 | College Examination  BSW I & BSW III  BSW II, MSW I, MSW II | Feb 2017  March 2017 |
| 13 | Completion of theory classes | End of March 2017 |
| 14 | Completion of SWP & Viva exam. | 1st week of April 2017 |
| 15 | External Viva exam Sem. Iv | End of April 2017 |
| 16 | End of the Session | 30th April 2017 |