

The Annual Quality Assurance Report (AQAR) of the IQAC
(For Affiliated/Constituent Colleges)

Institutions Accredited by NAAC need to submit an Annual self-reviewed progress report i.e. Annual Quality Assurance Report (AQAR) to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the IQAC at the beginning of the Academic year. *The AQAR period would be the Academic Year. (For example, July 1, 2018 to June 30, 2019)*

Part – A

Data of the Institution

(data may be captured from IIQA)

1. Name of the Institution: - Tirpude College of Social Work

- Name of the Head of the institution: Dr. Keshao S. Patil
- Designation: Principal
- Does the institution function from own campus: Yes
- Phone no./Alternate phone no.: 0712-2524703
- Mobile no.: 09890171364
- Registered e-mail: tcsw@rediffmail.com
- Alternate e-mail : iqac.tcsw@gmail.com
- Address : Civil Lines, Sadar
- City/Town : Nagpur
- State/UT : Maharashtra
- Pin Code : 440001

2. Institutional status:

- Affiliated
- Type of Institution: Co-education
- Location : Urban:
- Financial Status: Grants-in aid & UGC 2f and 12 (B)
(please specify)
- Name of the Affiliating University: RTM Nagpur University, Nagpur
- Name of the IQAC Co-ordinator : Dr. Parag G.Bombatkar

- Phone no. :0712-2524703
Alternate phone no. :- Nil
- Mobile: 09975403314
- IQAC e-mail address: iqac.tcsw@gmail.com
- Alternate Email address:tcsw@rediffmail.com

3. Website address: www.tcsw.edu.in

Web-link of the AQAR: (Previous Academic Year):

<http://tcsw.edu.in/Public/aqar.html>

4. Whether Academic Calendar prepared during the year?

Yes/No....., if yes, whether it is uploaded in the Institutional website: Yes

Weblink: <http://tcsw.edu.in/Public/calenderAcademics.html>

5. Accreditation Details:

Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1 st	A		2004	from:2004 to: 2009
2 nd	A	3.05	2011	from:2011 to: 2016
3 rd	A+	3.51	2017	from:2017 to:2024

6. Date of Establishment of IQAC: DD/MM/YYYY: **08/12/2012**

7. Internal Quality Assurance System

7.1 Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & duration	Number of participants/beneficiaries
IQAC initiated proposal process for Autonomy to the college.	13 August 2018	All IQAC Staff Members
Being the lead college, boosted activities of Sahayog – A cluster of 11 social work colleges	22/10/2018	Representative of 11 colleges
Suggested amends in the RTM Nagpur University's syllabi for BSW and MSW	Recommendation given to members in BoS	Faculty members of college
Reviewed learning process and encouraged participatory learning.	14 th July 2018	Faculty members of college

***Note: Some Quality Assurance initiatives of the institution are:
(Indicative list)***

- Regular meeting of Internal Quality Assurance Cell (IQAC); timely submission of Annual Quality

Assurance Report (AQAR) to NAAC; Feedback from all stakeholders collected, analysed and used for improvements

- *Academic Administrative Audit (AAA) conducted and its follow up action*
- *Participation in NIRF*
- *ISO Certification*
- *NBA etc.*
- *Any other Quality Audit*

8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/ Department/Faculty	Scheme	Funding agency	Year of award with duration	Amount
Tirpude College of Social Work	CPE	UGC	2017 to 2022	90,00,000/-
Dr. S.S. Kabiraj	Minor Research Project	UGC	2015 to 2017	1,25,000/-
Mrs. M.M. Ganvir	Major Research Project	ICSSR	2016-2018	6,00,000/-

9. Whether composition of IQAC as per latest NAAC guidelines: Yes/No: **Yes**

***upload latest notification of formation of IQAC**

10. No. of IQAC meetings held during the year: 02

The minutes of IQAC meeting and compliance to the decisions have been uploaded on the institutional website.....

Yes

(Please upload, minutes of meetings and action taken report)

11. Whether IQAC received funding from any of the funding agency to support its activities during the year? :- **No**

If yes, mention the amount: Year:

12. Significant contributions made by IQAC during the current year (maximum five bullets)

- * IQAC initiated proposal process for Autonomy to the college.
- * Being the lead college, boosted activities of Sahayog – A cluster of 11 social work colleges.
- * Suggested amends in the RTM Nagpur University's syllabi for BSW and MSW.
- * Reviewed learning process and encouraged participatory learning.
- * Encouraged use of ICT for improving classroom teaching and professional development

13. Plan of action chalked out by the IQAC in the beginning of the Academic year towards Quality Enhancement and the outcome achieved by the end of the Academic year.

Plan of Action	Achievements/Outcomes
Academic Calendar for the year 2018-19 will be prepared.	The academic calendar is enclosed as annexure
Deliberations on revised semester pattern of curriculum will be held in Academic Planning Committee	In the APC the revised semester pattern was reviewed.
Various activities through field action projects to be undertaken this year	Many community level programmes are organized regularly on the theme of legal literacy, family life, education, personality development, adolescent education, Tree Plantation, capacity building programmes for women and various vulnerable groups through four field action project namely C.G.S.C.C., PEACE, Women Development Centre and Environment Cell.
Students to be encouraged for E-learning and usage of E- resource	All students were given orientation about OPAC / INFLIBNET and Library Functioning by the Library Department and were encouraged to use internet. Encouraged E-Learning Compulsory PPT Presentations by students on SWP aspects
To execute the Minor/Major Research Projects and also prepare new proposals.	Ongoing Major Research sponsored by ICSSR completed.
Feedback from students will be obtained.	Feedback of students through prescribed format was obtained.
Core values will be focused while organizing programmes	All the five core values were focused through various programmes in the college
Annual report and AQAR will be prepared.	Annual report and AQAR was prepared.

14. Whether the AQAR was placed before statutory body? Yes

Name of the statutory body: College Development Committee Date of meeting(s):
6/11/2018

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning?

No

16. Whether institutional data submitted to AISHE: Yes/No: **Yes**

Year: 2018 Date of Submission: December 2018

17. Does the Institution have Management Information System?

Yes

If yes, give a brief description and a list of modules currently operational.

(Maximum 500 words)

The institution have been using Management Information System where facilities like entry of students details, issue of bonafide certificate, transfer certificate, issue of transcripts, generation of payment receipt and list of students (Class wise/ category wise/ subject wise etc.) are availed by the administrative office through various inbuilt modules.

Part-B

CRITERION I – CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

College constitutes various committees in the college council meeting for effective implementation of curricular and academic programmes. Academic Planning Committee is a key committee which prepares time table for daily teaching activities in the college. Academic Planning Committee also undertakes allotment of the subjects to the faculty members considering their expertise. Further, it also organizes regular meetings to discuss the curricular requirements whenever there is change in the syllabus. Academic calendar, research calendar, calendar for social work practicum and annual teaching plans are prepared prior to commencement of new session. The changes in the planning are adopted if required in accordance with the university syllabus prepared by the board of studies. University prescribed syllabus is translated into Marathi and Hindi languages for convenience of other media students. Manuals are prepared for effective implementation of curriculum requirements of social work practicum and research.

Periodic reviews are taken by the principal and academic planning committee. Teachers feedback from students is obtained yearly and the teachers are communicated the inputs received in the process. Feedback is sought in the class by the respective teachers informally so as to understand the learning by students.

At the college level, infrastructural and ICT facilities are provided by the institution. Sufficient number of books, journals and E-resources are made available in the library. Internet and Wi-Fi facility is available for students and staff. Seminars, workshops, skill labs and conferences are regularly organized on relevant contemporary issues by inviting experts in respective fields. Orientation about the course is given in the academic session, regular conferences with college supervisors and mentors help the students to translate theory into practice effectively. Exposure is given to students through various opportunities like study visits, guest lecturers to go beyond the curriculum to bridge the gap between theory and practice for the achievement of objectives of curriculum. Various objectives academic committees are formed to monitor effective implementation of the curriculum needs like, APC, SWP Committee, Research committee, Examination Committee, Students Feedback Committee, Students welfare Board, Mentoring Committee etc. Continuous feedback is sought from students through assignments, class room presentations, class tests, displays, and exhibition.

Group research at UG level and Individual research at PG level is compulsory. Supervisors monitor learning of research process by the students. Workshops are also periodically organized to ensure that the students learn the research process. Preparatory viva is conducted along with assignments and internal viva –voce etc.

In Social work practicum, through SWP journal reports, conferences-Individual and group, skill labs, workshops, extension activities are based on allied themes from curriculum. Mechanisms like Mid-term evaluation, agency supervisors feedback, class-rooms presentation, self appraisal forms

of performance in social work practicum filled by each students at the end of the academic session are used to ensure the achievement of objective of curriculum.

For curriculum enrichment, college regularly organize talks, seminars, symposia, exposure visits and programme based on various current issues which are also a part of the curriculum of the students. The students are helped to translate the theory into practice through the activities of the field action projects. Participation in different social activities, networking with various GO's and NGO's. Block placement, internships etc. are routinely done.

1.1.2 Certificate/ Diploma Courses introduced during the Academic year

Name of the Certificate Course	Name of the Diploma Courses	Date of introduction and duration	focus on employability/ entrepreneurship	Skill development
Nil				

1.2 Academic Flexibility

1.2.1 New programmes/courses introduced during the Academic year

Programme with Code	Date of Introduction	Course with Code	Date of Introduction
Nil			

1.2.2 Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the Academic year.

Name of Programmes adopting CBCS	UG	PG	Date of implementation of CBCS / Elective Course System	UG	PG
M.S.W.	-	P.G..	Since 2016-17	-	✓

1.2.3 Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Courses
No of Students	Nil	Nil

1.3 Curriculum Enrichment

1.3.1 Value-added courses imparting transferable and life skills offered during the year

Value added courses	Date of introduction	Number of students enrolled
Nil	-	-

1.3.2 Field Projects / Internships under taken during the year

Project/Programme Title	No. of students enrolled for Field Projects / Internships
CGSCC	18
PEACE	12
Women Developmental Cell/ ICC	10
Disaster Management Cell	100
AQWA Cell	72
Crime Prevention Cell	09

1.4 Feedback System

1.4.1 Whether structured feedback received from all the stakeholders.

1) Students	2) Teachers	3) Employers	4) Alumni	5) Parents
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Yes	Yes	Yes	Yes	Yes
1.4.2 How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)				
<p>Periodic reviews are taken by the principal and academic planning committee .Teachers feedback from students is obtained yearly and the teachers are communicated the inputs received in the process. Feedback is sought in the class by the respective teachers informally so as to understand the learning by students.</p> <p>Annually semester wise students feedback taken and the suggestion are considered while chalking out the inputs for the next session.</p> <p>Management takes review of functioning of the college on 6th of every month.</p>				

CRITERION II -TEACHING-LEARNING AND EVALUATION						
2.1 Student Enrolment and Profile						
2.1. 1 Demand Ratio during the year						
Name of the Programme	Number of seats available		Number of applications received		Students Enrolled	
BSW	60+12		90		72	
MSW	60		CAP		60	
2.2 Catering to Student Diversity						
2.2.1. Student - Full time teacher ratio (current year data)						
Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of full time teachers available in the institution teaching only UG courses	Number of full time teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses	
2018-19	BSW -144	MSW-110	18	15	15	
2.3 Teaching - Learning Process						
2.3.1 Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)						
Number of teachers on roll	Number of teachers using ICT (LMS, e-Resources)	ICT tools and resources available	Number of ICT enabled classrooms	Number of smart classrooms	E-resources and techniques used	
18	18	DLP, Laptop, Computer, Zotero, Internet.	07	01	Teachers use library internet for resources	

					They also make use of AV and ICT material.
2.3.2 Students mentoring system available in the institution? Give details. (maximum 500 words)					
<p>Student mentoring System:- College has been practicing mentoring regularly and the child guidance and students counselling centre is given the responsibility of mentoring.</p> <p>About 18 (maximum) students are allotted to each teacher considering their second language opted for. Through individual and group meetings students were helped regarding personality development issues.</p> <p>Students who approached Dr. S. Dharmadhikari for personal counselling were helped by offering psychological & counselling services. The helpline number is displayed for students in case they required counselling some students did contact for counselling.</p>					
Number of students enrolled in the institution		Number of fulltime teachers		Mentor: Mentee Ratio	
254		17+1 (Principal) = 18		1:14	

2.4 Teacher Profile and Quality				
2.4.1 Number of full time teachers appointed during the year				
No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
20+1(Principal)	17+1 (Principal)	03	Nil	10
2.4.2 Honours and recognitions received by teachers <i>(received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)</i>				
Year of award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies	
2018-19	1) Dr. H.N. Meshram	Associate Professor	“Dr. Radhakrishnan Career Award” received from Himakshara Sahitya Academy, Hyderabad	
2018	2.) Dr. A.R. Gajbhiye (University Level)	Associate Professor	Award for Best Writer Nukkad Sahitya Sammelan Best NSS Programme Officer Award received from RTM Nagpur University and NSS	
2018- 19	3.) Dr. A.R. Gajbhiye	Associate Professor	Nominated as a member on a	

	(National Level)		National Level coordination committee of Gandhi 150 By IGNCA New Delhi organized by Indira Gandhi National Centre for the Arts, New Delhi, An Autonomous trust under Ministry of Culture
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2.5 Evaluation Process and Reforms

2.5.1 Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSWI		Semester	30/ 04/2019	04/06/2019
BSWII		Semester	30/ 04/2019	04/06/2019
BSWIII(Final)		Semester	30/ 04/2019	06/06/2019
MSWI		Semester	30/ 04/2019	25/06/2019
MSWII(Final)		Semester	30/ 04/2019	18/07/2019

2.5.2 Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Theory:-

- In the theory classes following members are adopted for achieving the objectives of maximizing students centric leadership.
- Continuous monitoring of attendance by class teachers.
- Telephonic interaction with students remaining absent persistently.
- Assignments on various topics
- Students are assigned various tasks like seminar, planning, taking leadership in organising various programmes on relevant topic on the basis of their special skills in communication, organization etc.

Social Work Practicum:-

- Students are continuously evaluated during the individual and group conferences held weekly by the college supervisors
- Continuous feedback from agency supervisors where students are placed.

2.5.3 Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

Academic Calender

Sr. No.	Activity	Dates
1	Reopening of College	15 th June 2018
2	Completion of the Admission Procedure	As per University Guidelines
3	Commencement of the Theory Classes	4 th July 2018
4	Submission of Teaching Plan to APC (Theory and SWP)	15 th July 2018
5	General Orientation , Theory and SWP Orientation Programme (Classwise) shall be arranged by SWP Incharge and Team	July and first Week of August 2018
6	First Academic semester	Up to 17 th Oct 2018
7	College level Examination	Second week of Oct. 2018
8	Winter Vacation	18 th Oct.2018 to 17 th Nov. 2018
9	Second Academic Semester Begin	19 th Nov. 2018
10	Village Camp and Educational Tour	As per the decision of Concerned Committee
11	Annual Social gathering	As per the decision of Staff Council
12	Completion of Theory classes	March 2019
13	Completion of Social Work practicum	March/ first week of April 2019
14	Internal Viva Voce of SWP and Dissertation	April 2019
15	College Exam.	Second Week of April 2019
16	External Viva Voce	As per the University schedule
17.	Academic Session Conclude	30 th April 2019

Note: Review of Theory Classes, Attendance, and Performance of the students, Social Work Practicum, Research Progress and Extension Activities is taken by the Principal fortnightly.

2.6 Student Performance and Learning Outcomes

2.6.1 Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

Provided on college website.

2.6.2 Pass percentage of students

Programme Code	Programme name	Number of students appeared in the final year examination	Number of students passed in final semester/year examination	Pass Percent age
	BSW	34	32	86.84%
	MSW	53	49	92.45%

2.7 Student Satisfaction Survey

2.7.1 Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

Students' overall Evaluation of the programme and Teaching

Course:- BSW-I/BSW-II/BSW-III/MSW-I/MSW-II

The information will be used only for the improvement of the course and teaching in future. You need not disclose your name if you do not wish to.

You may tick on one answer.

1) The syllabus of each course was

- | | |
|----------------|---------------|
| a) adequate | b) inadequate |
| c) Challenging | d) dull |

2) Background for benefiting from the course was

- | | |
|-----------------------|---------------|
| a) more than adequate | b) adequate |
| c) inadequate | d) cannot say |

3) Was the course easy or difficult to understand ?

- | | |
|--------------|-------------------|
| a) easy | b) manageable |
| c) difficult | d) very difficult |

4) How much of syllabus was covered in the class ?

- | | |
|----------------|------------------|
| a) 85 to 100 % | b) 70 to 85% |
| c) 55 to 70% | d) less than 55% |

5) What is your opinion about the library material and facilities for the course?

- | | |
|-----------------------|--------------|
| a) more than adequate | b) adequate |
| c) inadequate | d) very poor |

6) To what extent were you able to get material for the prescribed readings ?

- | | |
|-------------------------|--------------------------|
| a) Easily | b) with some difficulty |
| c) not available at all | d) with great difficulty |

7) How well did the teacher prepare for the classes?

- | | |
|---------------|------------------|
| a) thoroughly | b) satisfactory |
| c) Poorly | d) indifferently |

8) How well was the teacher able to communicate?

- | | |
|------------------------|--------------------------|
| a) Always effective | b) sometimes effective |
| c) Just satisfactorily | d) generally ineffective |

9) How far the teacher encourages student participation in class ?

- | | |
|---------------|--------------|
| a) Mostly yes | b) sometimes |
| c) Not at all | d) always |

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION**3.1 Resource Mobilization for Research**

3.1.1 Research funds sanctioned and received from various agencies, industry and other organisations:

Nature of the Project	Duration	Name of the funding Agency	Total grant sanctioned	Amount received during the Academic year
Major projects	Nil	Nil	Nil	Nil
Minor Projects	Nil	Nil	Nil	Nil
Interdisciplinary Projects	Nil	Nil	Nil	Nil
Industry sponsored Projects	Nil	Nil	Nil	Nil
Projects sponsored by the University/ College	Nil	Nil	Nil	Nil
Students Research Projects (<i>other than compulsory by the College</i>)	Nil	Nil	Nil	Nil
International Projects	Nil	Nil	Nil	Nil
Total	Nil	Nil	Nil	Nil

3.2 Innovation Ecosystem

3.2.1 Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year.

Title of Workshop/Seminar	Name of the Dept.	Date(s)
Nil		

3.2.2 Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of the Awardee	Awarding Agency	Date of Award	Category
Research in Marathi Literature ("Dr. Radhakrishnan Career Award")	Dr. H.N. Meshram	Himakshara Sahitya Academy, Hyderabad	2018-19	Education

3.2.3 No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Centre	Name	Sponsored by
Nil	Nil	Nil

3.3 Research Publications and Awards

3.3.1 Incentive to the teachers who receive recognition/awards

State	National	International

						1
Nil		Nil				Nil
3.3.2 Ph. Ds awarded during the year (<i>applicable for PG College, Research Center</i>)						
Name of the Department				No. of Ph. Ds Awarded		
Social Work				2		
English				2		
3.3.3 Research Publications in the Journals notified on UGC website during the year						
	Department	No. of Publication		Average Impact Factor, if any		
National	Nil	Nil		Nil		
International	Nil	Nil		Nil		
3.3.4 Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year						
Department				No. of publication		
Department of Social Work				International	National	
Dr. D.R. Masram				Nil	02	
Dr. A.R. Gajbhiye				Nil	01	
Dr .S.K. Dharmadhikari				Nil	02	
Dr. S.S. Puranik				01	Nil	
Department of Hindi						
Dr. Arshiya Sayed					01	
3.3.5 Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or Pub Med/ Indian Citation Index						
Title of the paper	Name of the author	Title of the journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citations
Nil	Nil	Nil	Nil	Nil	Nil	Nil
3.3.6 h-index of the Institutional Publications during the year. (based on Scopus/ Web of science)						
Title of the paper	Name of the author	Title of the journal	Year of publication	h-index	Number of citations excluding self citations	Institutional affiliation as mentioned in the publication
Nil	Nil	Nil	Nil	Nil	Nil	Nil
3.3.7 Faculty participation in Seminars/Conferences and Symposia during the year :						
No. of Faculty			International	National level	State level	Local

	level			level
Attended Seminars/ Workshops	08	37	22	10
Presented papers	2	2	Nil	Nil
Resource Persons	Nil	Nil	08	19

3.4 Extension Activities

3.4.1 Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the Activities	Organising unit/ agency/ collaborating agency	Number of teachers co-ordinated such activities	Number of students participated in such activities
International Yog Day	TCSW	02	35
NSS Day	TCSW	02	150
Your Health is in your hand	TCSW	02	167
Groom your personality for responsible citizenship	TCSW	02	178

3.4.2 Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the Activity	Award/recognition	Awarding bodies	No. of Students benefited
DR. A. R. Gajbhiye	University Level Best NSS Programme Officer Award	RTM Nagpur University and NSS	150
DR. A. R. Gajbhiye	Nominated as a member on a National Level coordination committee of Gandhi 150 By IGNCA New Delhi	Indira Gandhi National Centre for the Arts, New Delhi, An Autonomous trust under Ministry of Culture	
Dr. H. N. Meshram	“Dr. Radhakrishnan Career Award”	Himakshara Sahitya Academy, Hyderabad	
Dr. S.S. Puranik	On experts’ panel on examination board for graduate and post graduate courses in social work	RTM Nagpur University, Nagpur.	
Dr. S.S. Puranik	Member of Local Managing Committee	Priyadarshani Hostel Nagpur.	
Dr. S.S. Puranik	Member of Anti-Ragging Committee,	Ramdeobaba College of Engineering and Management, Nagpur.	
Dr. S.S. Puranik	Member of Women Grievance Committee,	Tulsiram Gaikwad Patil College of Engineering & Technology, Nagpur.	

3.4.3 Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/ agency/ collaborating agency	Name of the activity	Number of teachers coordinated such activities	Number of students participated in such activities
Yoga Day	TCSW/ NSS	International Yoga Day	02	60 Students
Social Justice	Social Welfare Department	Social Justice Day	02	150 Students
	TCSW	Dr. B.R. Ambedkar Death Anniversary	02	100 Students
	TCSW	Krantijyoti Savitribai Fule Birth Anniversary	02	100 Students
	TCSW	Mahatma Fule Jayanti	02	75 Students
	TCSW	Dr. Ambedkar Jayanti	02	125 Students
	Social Welfare Department	Annabhau Sathe Jayanti	02 staff of TCSW & 7 other social work colleges	165 students
Martyrs Day	TCSW	Kargil din	02	147 students
Non-Violence	TCSW	Gandhi Jayanti	02	125 students
NSS Day	NSS	NSS Day	02	150
Your Health is in your hand	NSS	Your Health is in your hand	02	167
Groom your personality for responsible citizenship	NSS	Groom your personality for responsible citizenship	02	178
Environment	TCSW Environmental Services	Green Environment	06	105

Youth Day	WDC	YOUTH DAY	03	132
Gender Sensitization	CGSCC	Good touch bad touch	03	106

3.5 Collaborations

3.5.1 Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of Activity	Participant	Source of financial support	Duration
Centre for higher learning and Research	8	Self	From the date of registration till submission of thesis

3.5.2 Linkages with institutions/industries for internship, on-the-job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration (From-To)	participant
	Kargil Day	PRAHAR	30/7/18	143
	Social Justice Day	Dept. of Social Welfare, Govt. of Maharashtra	1/8/18	122
	Life Skill Training	Nehru Yuva Kendra Nagpur	13 to 19 th August 2018	56

3.5.3 MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose and Activities	Number of students/teachers participated under MoUs
Cluster of Social Work Colleges of RTM Nagpur University	22/10/2018	Purpose:- <ol style="list-style-type: none"> 1. Cooperative efforts for strengthening the bonding among social work colleges. 2. Sharing of the experiences and expertise of the faculties. 3. To organise seminar and workshop in collaboration. 4. To organise co-curricular extracurricular activities 5. To organise faculty development programmes 	Teachers-30 Students-600

		6. To have library sharing 7. Capacity building of the social work colleges 8. To hold Student support and progression activities collectively 9. To promote communal harmony and national integration 10. To work for updation of syllabus	
NCDC	2018-19	Disaster management and self defence	100

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES			
4.1 Physical Facilities			
4.1.1 Budget allocation, excluding salary for infrastructure augmentation during the year			
Budget allocated for infrastructure augmentation		Budget utilized for infrastructure development	
3,00,000/-		1,53,128/-	
4.1.2 Details of augmentation in infrastructure facilities during the year			
Facilities	Existing	Newly added	
Campus area	9.36 acre	Nil	
Class rooms	07	Nil	
Laboratories	Nil	Nil	
Seminar Halls	01	01	
Classrooms with LCD facilities	07	Nil	
Classrooms with Wi-Fi/ LAN	07	Nil	
Seminar halls with ICT facilities	01	Nil	
Video Centre	-	Nil	
No. of important equipments purchased (\geq 1-0 lakh) during the current year.	Nil	Nil	
Value of the equipment purchased during the year (Rs. in Lakhs)	Nil	Nil	
Others	-	Nil	
4.2 Library as a Learning Resource			
4.2.1 Library is automated {Integrated Library Management System -ILMS}			
Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
1)Web based Library Management 2)Barcode Reader	Fully (One Time Purchase)	-	2017-18

4.3.2 Bandwidth available of internet connection in the Institution (Leased line)			
100 MBPS			
4.3.3 Facility for e-content			
Name of the e-content development facility		Provide the link of the videos and media centre and recording facility	
e-books (desktop based)		tcs.w.kopykitab.com	
4.3.4 E-content developed by teachers such as: e-PG-Pathshala, CEC (under e-PG-Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc			
Name of the teacher	Name of the module	Platform on which module is developed	Date of launching e - content
Mr. M.R. Deshmukh	Moodle	Moodle	2017-18
4.4 Maintenance of Campus Infrastructure			
4.4.1 Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year			
Assigned budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
2,00,000/-	2,01,692/-	3,00,000/-	1,53,128/-
4.4.2 Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (<i>maximum 500 words</i>) (information to be available in institutional Website, provide link) There are committees formed for formally looking after the functioning and monitoring of infrastructure and other facilities. Planning and purchase committee takes review of all the factors regarding budgetary provision. Annual maintenance contract is another feature. Library committee is also formed to take review of the library stock. Communication to the stakeholder is made via notice board/ whatsapp group/ sms/ mails. Sports complex is a shared facility which include swimming pool. Badminton facility are also available in addition to huge playfield. Students avail these facilities through sport committee formed by the college. The college has adequate number of spacious, airy, well lit classroom. All the classrooms have DLPs and other Audio-visual /ICT facilities. Staff and students have access to computers with internet facility and facility for printing. Students are encourage to use computer lab for various purposes like research, assignments, current event information etc.			

CRITERION V - STUDENT SUPPORT AND PROGRESSION			
5.1 Student Support			
5.1.1 Scholarships and Financial Support			
	Name /Title of the	Number of	Amount in Rupees

	scheme	students	
Financial support from institution	Nil	Nil	Nil
Financial support from other sources			
a) National	GOI Scholarship	163	Amt. yet to be received from Govt.
b) International	Nil	Nil	Nil

5.1.2 Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implementation	Number of students enrolled	Agencies involved
Mentoring	1/9/2019	240	College Faculty
Yoga Day	21/06/2018	60	College

5.1.3 Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students by Guidance for Competitive examination	Number of benefited students by Career Counselling activities	Number of students who have passed in the competitive exam	Number of students placed
2018-19	NET-SET Coaching	17		Nil	-
2018-19	Placement		82		37

5.1.4 Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	No. of grievances redressed	Average number of days for grievance redressal
Nil	Nil	Nil

Students participated in workshop on 'Me Too' at Mahila Mahavidyalaya on 18th October 2018.

5.2 Student Progression

5.2.1 Details of campus placement during the year

On campus			Off Campus		
Name of Organizations Visited	Number of Students Participated	Number of Students Placed	Name of Organizations Visited	Number of Students Participated	Number of Students Placed
Chaitanya Institute of	15	07	Salam Foundation,	03	01

Mental Health			Mumbai		
Forest Right Project	20	08	Integrated Tribal Development Department	15	04
Dinbandhu Samajik Sanstha	15	02			
Dinshaw CSR	24	03			
SATHI Trust	04	01			

5.2.2 Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of Programme admitted to
2018-19	34	BSW	Social Work	Tirpude College of Social Work Nagpur	MSW
	03	MSW	Social Work	Kumbhalkar Evening Social Work College Nagpur	M.Phil

5.2.3 Students qualifying in state/ national/ international level examinations during the year (eg: NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	No. of Students selected/ qualifying	Registration number/roll number for the exam
NET	01	MR 2901500173
SET		
SLET		
GATE		
GMAT		
CAT		
GRE		
TOFEL		
Civil Services		
State Government Services	08 students passed exam and under process of joining	
Any Other		

5.2.4 Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Participants
Sports Activity (Tug of War, Kabbadi, Langdi, Sack Race, Shot put, Long Jump, Badminton, 100 meter Race, Three Lagged Race, Volley Ball, Kho-Kho)	College	254

Cultural Activity (Solo Dance, Group Dance, Solo Song, One Act Play, Street Play.		College	254
Cultural Activity (Dhammasandesh Abhiyan at Deekshabhoomi Nagpur, Debate)		University	157
5.3 Student Participation and Activities			
5.3.1 Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)			
Year	Name of the award/ medal	National/ International	Sports Cultural Student ID number Name of the student
Nil			
5.3.2 Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)			
Student Council formed in accordance with the direction of University Norms. For the smooth functioning of the college Students Council plays a vital role. The new body takes the oath and charge from the old body. The fresher students are welcomed by the Seniors with the floral bouquet and with the warmth and healthy atmosphere so that the new comer should feel at home. The council arranges Teacher's Day program, and take part in active management in the annual social gathering and all the program organised in the college.			
5.3 Alumni Engagement			
5.3.1 Whether the institution has registered Alumni Association? Yes/No, if yes give details (maximum 500 words):			
No			
5.3.2 No. of registered enrolled Alumni: 125			
5.3.3 Alumni contribution during the year (in Rupees) :			
Outgoing students annually give membership fees of Rs. 100/-			
5.3.4 Meetings/activities organized by Alumni Association :			
Meeting of regular students with visiting alumni are held frequently.			
CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT			
6.1 Institutional Vision and Leadership			
6.1.1 Mention two practices of decentralization and participative management during the last year (maximum 500 words)			
<ul style="list-style-type: none"> • The role of the management is to monitor the college functioning. • The management, in the monthly meetings of the Local Management Committee held on 6th of every month, review of the college issues and activities. • In IQAC there is a Management representative. • In Local Management Committee three representatives from teaching and one from non teaching staff member. • Management interacts with the Principal for various issues related to the college development. • Management takes interest in the college programmes for upgrading the knowledge of the students. • Management also adopted a village namely 'Ladai' for sustainable development for the 			

village peoples.
6.1.2 Does the institution have a Management Information System (MIS)? Yes/No/Partial:
Yes
6.2 Strategy Development and Deployment
6.2.1 Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):
<p>❖ Curriculum Development</p> <ul style="list-style-type: none"> • Participation on the Board of Studies in social work of R.T.M. Nagpur University by two faculty members of the college. • College faculty engaged as a member on subject examination committee, Local Enquiry Committees formed by R.T.M. Nagpur University. • Periodic Academic Planning Committee (APC) meetings to review the curriculum aspect.
<p>❖ Teaching and Learning</p> <ul style="list-style-type: none"> • College faculty regularly used teaching aids, power point presentation in teaching. • All teaching faculty submit teaching plan to Academic Planning Committee (APC). • College attendance committee continues to follow up and take steps to reduce dropout rate and absenteeism in the class. • Annual feedback from students is obtained through established mechanism.
<p>❖ Examination and Evaluation</p> <ul style="list-style-type: none"> • Prior to the university end semester examination, the college conducted theory examinations as per the university pattern. Similarly viva-voce is conducted for social work practicum and research as per the university timetable. • Student's feedback on overall teaching and on teachers was conducted and the data was compiled by the concerned teacher in charges. The obtained views were analysed through established mechanism. The findings were kept before the principal for his consideration. • Midterm evaluation of the students on social work practicum was made.
<p>❖ Research and Development</p> <ul style="list-style-type: none"> • Research, Consultancy and Extension Committee organized orientation programme for UG and PG Students. • College organized Opinion Polls on Contemporary Issues. • Workshops on preparation of synopsis for BSW final and MSW III Semester students were conducted by the Research Committee of the College. • Lectures on theoretical aspects of the specialization related subjects were held. • Various group tasks were given to the students. • Power point presentations on respective research topics were made by the students.
<p>❖ Library, ICT and Physical Infrastructure / Instrumentation</p> <ul style="list-style-type: none"> • Library facilities are also made available to the Ph.D. students and students of social work colleges of RTM Nagpur University and other universities. The Library now has the capacity to accommodate 30 students at a time. • Library & OPAC orientation programmes for students were organized class wise in which the students were given information on INFLIBNET books, Journals, Book Bank, Library

Rules, E- Books, E- Journals, 'Zotero' for E-database, M-OPAC, etc.					
❖ Human Resource Management					
<ul style="list-style-type: none"> • Modern resources like Bio-Metric attendance for staff, CCTV cameras for surveillance, Social networking for effective communication, MIS software for effective functioning and management was used. • Periodic meetings are some of the mechanisms focused upon for sorting out issues and planning. 					
❖ Industry Interaction/Collaboration					
<ul style="list-style-type: none"> • Continuous interaction with various GOs and NGOs for placement regarding fieldwork, agency visits, campus interviews and arranging field related guest lecture. 					
❖ Admission of Students					
<ul style="list-style-type: none"> • Admission procedure of all classes was done as per the direction of the RTM Nagpur University. 					
6.2.2 : Implementation of e-governance in areas of operations:					
❖ Administration					
❖ Finance and Accounts					
❖ Student Admission and Support					
❖ Examination					
6.3 Faculty Empowerment Strategies					
6.3.1 Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year					
Year	Name of teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support	
Nil	Nil	Nil	Nil	Nil	
6.3.2 Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year					
Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non- teaching staff	Dates (from-to)	No. of participants (Teaching staff)	No. of participants (Non- teaching staff)
Nil					
6.3.3 No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year					
Title of the professional development programme			Number of teachers who attended	Date and Duration (from – to)	

98 th Orientation courses from HRDC Academic college, Nagpur University, Nagpur	Dr. Arshiya Sayyed	20 June 2018 to 18 July 2018
Interdisciplinary Refresher Course on Environmental Studies, Human Resource Centre, RTMNU, Nagpur.	Ms. Shilpa Jibhenkar	04 to 24 January 2019
6.3.4 Faculty and Staff recruitment (no. for permanent/fulltime recruitment):		
Teaching		Non-teaching
Permanent	Fulltime	Permanent
Nil	Nil	Fulltime/temporary
		Nil
6.3.5 Welfare schemes for		
Teaching	TCSW Employee welfare Association	
Non teaching	TCSW Employee welfare Association	
Students	Students Representative Council (SRC) Students Welfare Board Anti Ragging Cell (ARC) CASH	
6.4 Financial Management and Resource Mobilization		
6.4.1 Institution conducts internal and external financial audits regularly (with in 100 words each)		
<ul style="list-style-type: none"> Grants received from state Govt. utilized by the Principal and Accountant. Indian Council for Social Science Research (ICSSR), University Grant Commission (UGC) developmental grants are allotted based on the proposals submitted by the college faculty. The college has planning and purchasing committee which takes reviews of the requirement and decided on utilization of the funds. Funds received from various agencies utilized under guidelines of the agency. 		
6.4.2 Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year (not covered in Criterion III)		
Name of the non government funding agencies/ individuals	Funds/ Grants received in Rs.	Purpose
6.4.2 Total corpus fund generated		
6.5 Internal Quality Assurance System		
6.5.1 Whether Academic and Administrative Audit (AAA) has been done?		
Audit Type	External	Internal
	Yes/No	Agency
	Yes/No	Authority
Academic	Yes	R.T.M. Nagpur University
		Academic Planning Committee IQAC CDC
Administrative	Yes	Department of Social Justice
		Principal

		and Special Assistance, Govt. of Maharashtra		LMC
6.5.2 Activities and support from the Parent – Teacher Association (at least three)				
<ul style="list-style-type: none"> • Parent – Teacher meeting are held regularly. • College form a parent teacher forum. • Feedback sought during interactions with parents. 				
6.5.3 Development programmes for support staff (at least three)				
<ul style="list-style-type: none"> ▪ Review meeting of support staff twice in a year ▪ Training on new technology ▪ Library staff meeting held 				
6.5.4 Post Accreditation initiative(s) (mention at least three)				
<ul style="list-style-type: none"> • Recognition as a “College with Potential for Excellence” to the college by the UGC. • RTM Nagpur University recognized our College as a higher learning and Research Center • The College has sent a proposal for Autonomous status. • Preparation of documentation, annual report, AQAR on line and off line • Adoption of village 				
6.5.5				
a. Submission of Data for AISHE portal : (Yes /No) Yes				
b. Participation in NIRF : (Yes /No) No				
c. ISO Certification : (Yes /No) No				
d. NBA or any other quality audit : (Yes /No) No				
6.5.6 Number of Quality Initiatives undertaken during the year				
Year	Name of quality initiative by IQAC	Date of conducting activity	Duration (from---to--- ---)	Number of participants
2018 -19	Award of Autonomous status to the college	Follow up throughout the session	-	Teachers and Administrative staff

CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 - Institutional Values and Social Responsibilities

7.1.1 Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period (from-to)	Participants	
		Female	Male
Orientation program on Girl Child	22 July 2018	18	22
Savitribai Fule Birth Anniversary	3 rd March 2029	74	60
International Women’s Day	8 March 2019	84	79
Orientation on Women Development Centre	27 July 2019	51	67
Organised program on Women Empowerment, Skill Development and issues related to women at community	August 2018- March 19	385	218

Seminar on Legal Literacy	10 th February 2019	57	46			
“prevention of sexual Harassment” workshop by CGSCC at Mahila Mahavidyalaya, Nagpur	18 th October 2018	80	-			
7.1.2 Environmental Consciousness and Sustainability/Alternate Energy initiatives such as: Percentage of power requirement of the College met by the renewable energy sources						
Various programmes also are conducted to create awareness and protection of environment as mentioned earlier						
1) Tree plantation program is organized in the community. For revival and maintenance, the responsibility is given to the nearby residents and supervision is being done by the college environment cell.						
2) World Water Day Programme-22.3.2019						
3) World Earth Day programme at IPC Dt.22.4.2019						
7.1.3 Differently abled (Divyangjan) friendliness						
Items Facilities		Yes/No	No. of Beneficiaries			
Physical facilities		No	Nil			
Provision for lift		No	Nil			
Ramp/ Rails		No	Nil			
Braille Software/facilities		No	Nil			
Rest Rooms		No	Nil			
Scribes for examination		No	Nil			
Special skill development for differently abled students		No	Nil			
Any other similar facility		No	Nil			
7.1.4 Inclusion and Situatedness						
Enlist most important initiatives taken to address locational advantages and disadvantages during the year						
Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date and duration of the initiative	Name of the initiative	Issues addressed	Number of participating students and staff
2018-19	Ladai Village	<ul style="list-style-type: none"> Shramdaan Survey on financial and water literacy and its analysis Market survey to understand Rural and Tribal 	27-10-2018 to 1-1-2019	Adopted Village	Health Water Management (Rain Water Harvesting) Education	101 Students 05 Staff

		Economy <ul style="list-style-type: none"> • Street plays • Programme with School • Poster Exhibition • Sickle Cell Camp • Eye Check up camp • Water harvesting Trenchers 				
2018-19	Environmental Cell	Tree plantation	1 st July, 8 th July, 17 th July & 26 th July 2018	Green Environment	Environment Protection	105 NSS Volunteers of TCSW 6 Staff members
2018-19	Crime Prevention Cell	Seminar on Cyber Crime				

7.1.5 Human Values and Professional Ethics

Code of conduct (handbooks) for various stakeholders

Title	Date of Publication	Follow up (maximum 100 words each)
Ethics and Values for Stakeholder	Preparations are under way	

1.1.6 Activities conducted for promotion of universal Values and Ethics

Activity	Duration (from-----to-----)	Number of participants
Social Justice Day	26/06/2018	150
‘Tree plantation at Misal Layout Jaripatka, Gondani, Samata Nagar’	27/07/2018, 10/08/2018, 04/08/2018	124
‘World Population Day’	11/07/2018	132
‘Kargil Vijay Divas’	30/07/2018	147
‘Annabhau Sathe Jayanti’ & ‘Tilak Punnyatithi’.	01/08/2018	263
‘Program on Meditation and Organ donation’	08/08/2018	102
‘Teachers Day’	05/09/2018	141
‘World Literacy Day’ & NSS orientation	11/09/2018	93
‘World Suicide Prevention Day’	12/09/2018	173
‘Constitution Day Procession’	26/11/2018	146
AID’s Awareness Program’	04/12/2018	134
‘Human Right Day’	10/12/2018	79
Traffic awareness program	20/12/2018	138

Youth Day	12/01/2019	118
‘Grooming Personality for responsible citizenship’	23/01/2019	78
‘Voting awareness oath’	24/01/2019	137
‘Constitutional Rights (SC/ST/OBC)’	09/02/2019	127
‘Health is in your hand’	18/02/2019	106
‘International Social Work Day’	19/03/2019	129
7.1.7 Initiatives taken by the institution to make the campus eco-friendly (at least five) (last years initiative best practices)		
Use of Sapling for guest Use of solar system for eco friendly campus Use of LED light for less power consumption Segregation of waste material (Degradable/ Non Degradable) Minimum use of paper		
7.2 Best Practices		
Describe at least two institutional best practices Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link		
Best Practice No. 1		
<u>Student Progression</u>		
The Context		
<p>Progression in and beyond education are all components of student success. Success in each of these areas depends on the extent to which students are engaged, and their belonging is fostered within their programme and wider institution, across the whole student lifecycle. Students cannot learn or progress unless they are engaged in various activities; students who feel they belong to the institution more easily succeed. Developing an inclusive institution, and embedding inclusive values and approaches within learning and teaching policy and practice, is a process that requires a wide range of stakeholders to engage and collaborate to ensure student success.</p> <p>Students are investing more than ever in HE and their future employment prospects. Student success in HE has significant social and economic benefits for individuals, with non-completion or non-continuation having financial consequences both in the short and longer term. Enabling access, retention, progression, and attainment can have a positive impact on a student’s wellbeing and success. The progression of students through transition points focuses on the student pathway, particularly with reference to their goals and motivations, and the ways in which these may change in the course of their educational journey due to the types of outreach, interventions and institutional offerings they encounter. The college provides a congenial and democratic learning atmosphere. Personal care and guidance along with excellent teaching support is one of the best practices of the institution. Ample opportunities are given to every student for personality development, where their latent talents are discovered and honed.</p>		

Objectives

- To plan and organize student progression activities through various committee..
- To develop understanding for identification of needs and problems of the students.
- To develop leadership qualities and organizational skills among students.
- To create awareness regarding Prevention for Sexual Harassment .
- To expose students to social problems and need for social work intervention.
- Networking with various organizations for development of the community

The process

- The curricular, co-curricular and extra-curricular activities are planned well in advance before the commencement of the academic year.
- The IQAC helps to prepare the academic plans of the institution. It begins with informal consultations with a cross-section of stakeholders including, prominent academicians, faculty members, staff and students. This is followed by meeting of faculty and administration, convened by the Principal.
- Here the plan is discussed and decisions are made with mutual consent based on expert suggestions; further responsibilities and duties are assigned as per the qualification and area of interest.
- During the execution and before the planning of the experience program, the staff is involved for their suggestion and feedback.
- The plan is communicated to the students during the Orientation Program and time to time by faculty members in their respective classes.
- Student council, is elected through democratic system in the beginning of the year, for the smooth functioning of all events of the institution; for grievance redressal; interaction with the faculty and principal.
- The students' representative of NSS Unit, Cultural Activity, Sports activity, LR at PG level and Chairperson of the students' council were selected through Interview and class representative through Nominations (Topper of the class).
- Students are also encouraged to participate in university and college sports day, sports material is provided to them for practice.
- The students have secured positions in competitions held in other colleges in the events like debates, creative writing, folk dance, light vocal music, on the spot painting competitions amongst others.
- The contributions like articles by students are shared with other students are displayed on the wall magazine. They also contribute their articles and experience in the SAHYOG college magazine.
- The alumni are invited in the orientation, seminars, and workshops conducted in the college to interact with the new learners. Also, they prove to be assets for the institution when they help the new students with their academic activities and other cultural activities such as preparing for the inter-college competitions,etc
- The college comprises of a placement cell that makes students aware of the latest upcoming opportunities in the area of teaching profession.
- The analysis of the feedback from stakeholders helps the institute to improve in various

aspects.

- Mentoring and Counseling students on their personal & academic problems is regular and continuous activity of the college.

Obstacles faced / Problems encountered

- Lack of awareness and interest among students regarding diverse needs
- Inadequacy of funds
- Inadequate cooperation among the students.

Evidence of Success

S.N.	Committee	Activities
1	Students' Council	Teachers Day, SRC Fresher's Day Students' Council Inauguration, Annual Social Gathering Annual social gathering 20 th to 22 nd February 2019
2.	Cultural events	Mehandi & Rangoli Fancy Dress & Solo Singing Competition Solo Dance & Group Dance Competition Skitt and One Act Play Competition ANTAKSHARI Competition
3.	N.S.S.	International Yog Day, NSS Day Your Health is in your hand, Groom your personality for responsible citizenship The N.S.S. unit of the college and the program officer Dr. Aruna Gajbhiye have been awarded with best unit and best programme officer title by RTM Nagpur University.
4.	ANTI RAGGING CELL	Distributed printed brochure to all students, Posters exhibition, Role Play
5.	HEALTH SUPPORT SERVICES COMMITTEE	Medical Examination for Under Graduate students was conducted in the college on 26 th Feb. 2019. Dr. Quazi & Dr. Grishma Dhingra conducted the health check-up of total 105 students
6	TCSW ENVIRONMENTAL SERVICES	Tree plantation at Samta nagar, Mangalwari, Kashinagar, Zingabai Takli in Nagpur city. 86 trees planted
7	SAHYOG COMMITTEE	Sahyog is a wall Magazine of the college. Students and Staff contribute articles, poems, posters, pictures and display on a wall (Sahyog notice

		board). The Literature required for annual magazine of the college SAHYOG is collected from the students. The edited literature was compiled by editorial committee and the magazine is distributed among students every year. On wall magazine students exhibited their posters on different current social issues.
8	PLACEMENT CELL	Campus Interviews & following programmes were organized successfully. Road Map to Professional Development Survey Voluntary Organisations and Job Opportunities University Level Workshop Road Map to Career Prize Distribution of Competitive Examination Counseling Earn and Learn -RTMNU Sum.& and Win. Exam. Invigilation

- Mentoring and Counseling students on their personal & academic problems is routine feature.
- Through various programmes during N.S.S. Special Village Camp and on special days like 15th August and 26th January students are encouraged to take part in shramdan activities underlining the dignity of labour
- Students participation in planning activities like study tour, village camp, annual social gathering and other college activities is encouraged giving maximum scope for creativity and innovations and leadership .
- Students are motivated to use websites particularly for research and also for preparing their presentation in the class. Group studies and group learning are also encouraged.
- Students are exposed to various life situations like rural, tribal, urban slums through residential camps and concurrent practice learning.

Resources Required

Resources required: Please mention the resources like manpower, materials and money Required (About 50 words)

- The organizing committee consisted of committed and knowledgeable faculties.
- Expert counselors to counsel the individuals.
- NGO's representative and members of community based organisation are involved in planning and implementation.
- NGO's and CBO's provided support for infrastructure and required materials.
- Financial support extended by the college.

Best Practice No. 2

ICT

The Context

The present generation has easy access to any kind of information they want. The thrust, today, is on dissemination rather than accumulation of information and on sharing it. But if we look at the transactions in the classrooms, it is still the teacher talking and students listening. But this method of teaching-learning will not work in an information age. We need to shift from giving information to 'constructing' knowledge! This is where the student becomes an active learner and teacher a facilitator of learning. Information and Communication Technology can lead to improved student learning and better teaching methods. an increase in student exposure to educational ICT through curriculum integration has a significant and positive impact on student achievement, especially in terms of "Knowledge Comprehension", "Practical skill" and "Presentation skill" in subject areas such as Mathematics, Science, and Social Studies. The ICT Integration involves the students into the process of learning, encourages them to use various learning resources, communicate with people, provide feedback to peers etc., and thereby get ready for entry into their profession and work environment

Objectives

- To plan and prepare ICT material for teaching
- To encourage using ICT for improving classroom teaching and professional development.
- To develop competence in use in teaching-learning.
- To create general awareness among teachers about ICT.
- To provide an opportunity to develop confidence in students on using ICT for their day to day academic activities

The process

- The academic planning committee of college allotment theory, social work practicum and research.
- Preparation of teaching plan and teaching material.
- The teachers are trained and motivated to use and experiment the use of ICT in their daily teaching sessions
- Many of the teachers prepare support material with help of computers and use them during classroom practice teaching
- The teaching material prepared such as PowerPoint presentations, self learning material, related internet resources etc. are all uploaded on the sites/whatApp group.
- Use of Computer and LCD Projector in the classroom is regular feature.

- Use of Computer and LCD Projector by the students for their group or individual presentations
Technology can be used extensively to help the learner make sense of the tasks assigned and learn what is required. However there is usually a need for multiple units of the technology which all the learners need to use at their own pace.
- Evaluation of student learning is made more effective through ICT

Obstacles faced / Problems encountered

- Lack of awareness and interest among some students regarding modern technology.
- Inadequacy of funds
- In the beginning student's participation and support was not much encouraging.
- Inadequate cooperation among the students.
- Evaluation of this practice of integrating ICT in teaching/training is not done through any formal evaluation technique

Resources

- Financial resources for providing training to staff and technology deployment are generated by the institution.
- Financial grants are received by UGC under the plan grants for equipment purchase and library resources. Most of the library grants are used for purchase of digital resources. However, much has to be invested in improving the bandwidth, as the present bandwidth is not sufficient for the institution.
- Faculty development programmes are organised from time to time. Training and workshops by experts from specialized institutions.
- Computer lab.

Problems/hurdles

- Needs lots of additional efforts and time beyond the regular schedule to achieve the objectives.
- Availability of electricity and the required technology is also a problem particularly in college
- Some teacher educators also lack interest in ICT integration and need motivation
- Due to compact schedule students got less time to adjust in the program.

Evidence of Success

Teachers learn using motion picture, animation, simulation training which helped teachers to give model presentation. If the teacher is highly equipped with technology, the student will also be equipped with technology. It removes the traditional method of teaching and prepare teacher to apply modern method of teaching

Facilitate better communication between the **learners** thereby promoting greater social understanding and harmony; and, to ensure equity between all **learners** by providing appropriate qualitative and quantitative opportunities to overcome social and **learning** disadvantages

The student got an opportunity to learn about international funding organisation projects and their strategies of implementation

ICT helps the teacher to update the new knowledge, skills to use the new digital tools and

resources.

7.3 Institutional Distinctiveness

Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust

Provide the weblink of the institution in not more than 500 words

The college whole heartedly participates in the activities of MASWE a national level association in its pursuit of imparting quality education. Two of the college faculty are the office bearers of the association.

Participation of teachers, non teaching staff members and students in Silver Jubilee Celebration of Maharashtra Social Work Educator's (MASWE) special National Seminar on Professional Social Work and Sustainable Development: Current Issues and Challenges.

Teachers participated in the event in various capacities. Three faculty members worked as members of Editorial Board constituted for publishing a special issue of Maharashtra Journal of Social Work.

Three staff members worked as part of organising committee.

About thirty students worked as volunteers for the National Seminar held on 28 & 29 December 2018 in Nagpur.

Students of the college also participated in cultural events as part of Silver Jubilee Celebrations.

It may be noted that the founder president, vice president of this MASWE are the alumni of Tirpude College of Social Work.

The college encourages students to actively participate in such activities as it expand their career horizon.

8. Future Plans of action for next academic year (500 words)

- To prepare new academic calendar for the session 2019-20
- To organize State, National and International seminars.
- To organize faculty development programmes for teaching & non teaching staff.
- To start course in Research Methodology recognized by RTM Nagpur University.
- To organize various extension and collaborative activities through various field action projects.
- To organize various activities for students support programs through college and SAHAYOG cluster.
- To organize library orientation programmes for the students.
- To execute the various research projects and also prepare new proposals and organize opinion polls
- To organize various programmes in collaboration with Alumni Association.
- To undertake programmes and activities based on emergent needs
- To obtain feedback from all the stakeholders.
- To focus on core values while organizing programmes.
- To monitor and help in execution if autonomy.
- To offer opportunity for student by encouraging them to organized seminar, workshop on relevant topic
- To encourage teacher to undertake innovation in teaching learning process
- Preparation for NAAC 4th cycle to be undertaken.

Name _____

Name _____

Signature of the Coordinator, IQAC

Signature of the Chairperson, IQAC

