

**Tirpude college of social work(autonomous) civil lines,
Nagpur**

Affiliated to

Rashtrasant Tukadoji Maharaj Nagpur University

Faculty of Social Sciences

**Direction Governing the Examination Leading to the Degree of
Bachelor of Social Work**

(Semester Pattern)

2019-2020

Theory papers

SYLLABUS PRESCRIBED FOR B.S.W. I COMPULSORY ENGLISH EXAMINATION SEMESTER I (1T1)

Theory: 80

Internal: 20

Total : 100 Marks

Unit I : Grammar

- a). Preposition
- b). Articles
- c). Tenses,
- d). Narration

20 Marks

Unit II: Correspondence Writing

1). Letter Writing

- a). Business Letters
- b). Letters in email format
- c). Letters to the editor
- d). Ordering Books, etc.

20 Marks

Unit III : Report Writing

- a). Formal Report/ Official Report
- b). Journalistic Report/Newspaper Report

20 Marks

Unit IV: English Composition

- 1). Essay Writing
- 2). Paragraph Writing

20 Marks

Conversational Skills (Internal Assessment)

- 1). Introducing Oneself and others
- 2). Inviting People, Accepting and Refusing an Invitation
- 3). Attendance

10 Marks

05 Marks

05 Marks

Recommended Books:-

- 1 Learner's English Grammar and Composition : NDV Prasada Rao (S.Chand and Co.)
- 2 Essentials of English and Business Communication- Rajendra Pal, S. Korlahalli (Sultan Chand and Sons)

- 3 Developing Communication Skills (Second Edition)- Krishna Mohan, Meera Banerji
(Macmillan Publishers India Ltd.)
4 Communication Skills –Sanjay Kumar , Pushp Lata (Oxford University Press)
5 Principles and Practice of Business Communication- Rhoda Doctor, Aspi Doctor(Sheth
Publishers)

BSW -I Semester Examination
COMPULSORY ENGLISH
Pattern of Question Paper

Bachelor of Social Work (BSW) Semester – I
PAPER –II
मराठी
सत्र पहिले

1. गद्य विभाग
2. विद्याश्र्यांनो जागृत व्हा ! - डॉ. बाबासाहेब आंबेडकर
3. डाॅ. सर्वपल्ली राधाकृष्णन ! - नरहर कुरंदकर
4. षेती सुधारण्याचे उपाय - जोतिराव फुले
- 5 जेव्हा मी जात चोरली होती ! - बाबुराव बागुल
6. श्री षिवछत्रपतींचे कार्य - त्र्यं. षष. षषेजवलकर

पद्य विभाग

1. पसायदान - संत ज्ञानेश्वर
2. तिथे कवितेची गोडी - भास्करभट बोरीकर

3. संसार - बहिणाबाई
4. रिकामे मधुघट - भा. रा. तांबे
5. दुनियेची रीत सुधाकर गायधनी

व्यावहारिक मराठी

1. व्यावहारिक मराठी : स्वरूप आणि भूमिका
2. भाषिक संवाद व्यवहाराची मूलतत्त्वे

समाजसुधारक

1. माणसांतील राजा: छत्रपती ष्णाहु महाराज - प्राचार्य चंद्रकांत घुमटकर
2. डॉ. पंजाबराव देशमुख : व्हि. बी. कोलते

अंतर्गत मूल्यमापन

1. निवेदन कौशल्य
2. संवाद कौशल्य
3. अहवाल लेखन ष्पैली
4. दैनंदिन उपस्थिती

प्रश्नपत्रिकेचे स्वरूप

प्रथम सत्र

सूचना: 1. पाचही प्रश्न सोडविणे अनिवार्य आहे.

2. सर्व प्रश्नांना समान गुण आहे.

प्रश्न क्रं. 1. गद्य विभागावर आधारित एक दिर्घोत्तरी प्रश्न (पर्यायासह) 16

गुण

प्रश्न क्रं. 2. पद्य विभागावर आधारित एक दिर्घोत्तरी प्रश्न (पर्यायासह) 16 गुण

प्रश्न क्रं. 3. लघुत्तरी उपप्रश्नांचा एक गट (पर्यायासह) 16 गुण

(प्रत्येक गटात गद्य विभागावर दोन व पद्य विभागावर दोन उपप्रश्न प्रत्येकी 4 गुण)

प्रश्न क्रं. 4 लघुत्तरी उपप्रश्नांचा एक गट (पर्यायासह)

16 गुण

(प्रत्येक गटात व्यावहारिक मराठीवर आधारित एका प्रकरणातील दोन उपप्रश्न व दुसऱ्या प्रकरणातील दोन उपप्रश्न प्रत्येकी 4 गुण)

प्रश्न क्रं. 5 लघुत्तरी उपप्रश्न

16 गुण

(समाजसुधारक युनिट 4 वर 4 उपप्रश्न - प्रत्येकी 4 गुण)

अंतर्गत मूल्यमापन

1. निवेदन कौशल्य
2. संवाद कौशल्य
3. अहवाल लेखन शैली
4. दैनंदिन उपस्थिती
5. विभागवार एकुण गुण

गद्य विभाग

- 24 गुण

पद्य विभाग

- 24 गुण

व्यावहारिक मराठी

- 16 गुण

समाजसुधारक

- 16 गुण

एकुण

- 80 गुण

अंतर्गत मुल्यमापन

- 20 गुण

एकुण गुण

- 100

Bachelor of Social Work (B.S.W.) Semester- I
Paper- II
Hindi (Optional)

Bachelor of Social Work Semester Ist

बी.एस.डब्ल्यू. प्रथम सत्र यैमउमेजमत चेझी

हिंदी (वैकल्पिक)

कुल अंक: 100

इकाई - प्

गद्य विभाग

- | | |
|---------------------------------|--------------------|
| 1. बातचीत में शिष्टाचार (निबंध) | - कामताप्रसाद गुरु |
| 2. बाजार दर्शन (निबंध) | - जैनेंद्र कुमार |
| 3. पुरस्कार (कहानी) | - जयशंकर प्रसाद |
| 4. भोलाराम का जीव (व्यंग्य) | - हरिशंकर परसाई |
| 5. सरहद के उस पार (रिपोर्टाज) | - फणीश्वरनाथ रेणु |

इकाई - प्प

पद्य विभाग

1. सखि वे मुझसे कहकर जाते - मैथिलीशरन गुप्त
2. वे मुस्काते फूल नहीं - महादेवी वर्मा
3. प्रथम रश्मि - सुमित्रानंदन पंत
4. मैं वह धनु हूँ - अज्ञेय
5. बसंती हवा - केदारनाथ अग्रवाल

इकाई - प्प् अन्य पाठ्य सामग्री अन्य पाठ्य सामग्री

1. परिभाषिक शब्दावली - पाठ्यपुस्तक में संलग्न सूची से ही अंग्रेजी से हिंदी तथा हिंदी से अंग्रेजी परिभाषिक शब्दावली का अध्ययन
2. पत्र लेखन - अर्थ, महत्व एवं विशेषताएँ प्रारूप, अंग, कार्यालयीन पत्र, व्यावहारिक पत्र, व्यावसायिक पत्र, आवेदन पत्र, निमंत्रण पत्र, सूचना पत्र, शिकायती पत्र, संवेदन पत्र

इकाई - प्ट दूरतवाचन - द्रुत वाचन

अ. निम्नलिखित रचनाकारों एवं प्रमुख रचनाओं का संक्षिप्त परिचय

बालकृष्ण भट्ट, प्रेमचंद, राजकमल चौधरी, रामेश्वर शुक्ल 'अंचल'

ब. निम्नलिखित रचनाओं का संक्षिप्त परिचय

हार की जीत (कहानी - सुदर्शन), शतरंज के खिलाडी (कहानी - प्रेमचंद) प्रतिक्रिया: एक
जीवन कसौटी

(कहानी - कन्हैयालाल मिश्र प्रभाकर), उसने कहा था (कहानी - चंद्रधर शर्मा गुलेरी)

पाठ्यपुस्तक - साहित्य वाटिका

कुल अंक:

80

अंतर्गत मूल्यांकन

कुल अंक: 20

1) विद्यार्थियों का समूचे सत्र में प्रदर्शन (उपस्थिति, समय निष्ठता के साथ)

05

2) सत्र के पाठ्यक्रम पर एक जाँच परीक्षा

05

3) हिंदी के कवियों और लेखकों में से किसी एक पर प्रकल्प बनाना

10

BSW Part I Supplementary English
Semester-I
1T2

Full Marks -100

(To be implemented from the session 2019-2020 and onwards...)

UNIT –I

Text: Sesame (An anthology of English Prose)

Lessons Prescribed: 1]The First Case

2] An Astrologer's Day

3] On the Rule of the Road

20 Marks

UNIT –II

Text: Sesame (An anthology of English Prose)

Lessons: Same as unit –I

20 Marks

UNIT –III

1] Writing biographical sketch

2] Business letter writing

20 Marks

UNIT-IV

1] Paragraph writing

2] Comprehension of unseen passage

20 Marks

Internal Assessment:

- Reading skills (5Marks)
- Extempore (5Marks)
- Dictation (5Marks)
- Attendance (5Marks)

Recommended Reading

1. English for Competitive Examinations- Ed. R.P. Bhatnagar, Rahul Bhargava(Special Edition- Macmillan)
2. Writing Skills- Anne Laws (Orient Blackswan)
3. Essentials of English and Business Communication- Rajendra Pal, J.S. Korlahalli (S. Chand & Sons)
4. Principles and Practice Business Communication- Rhoda Doctor, Aspi Doctor(Sheth publishers)

Bachelor of Social Work (BSW) Semester-I Paper –III (1 T 3) Introduction to Social Work Profession (Core Domain)

Learner's Objective:

1. Understand the concept, of social work Profession.
2. Develop knowledge of history and development of social work.
3. Understand the current trends of social work practice in India.
4. Develop understanding of the perspectives of social work practice in India

UNIT-I: Concept of Professional Social Work: Concept, Definition, Objectives, Goals, Values, Principles and Code of Ethics. Ethical Responsibilities in Social Work, Scope of Professional Social Work, Attributes of Professional Social Worker.

UNIT-II: Evolution of Social Work Profession *In India and Abroad*: Evolution of Social Work, Social work in Ancient, Medieval, and Modern Period.
National and International Agency: Backward Class Commission, Women Commission, WHO, ILO, UNICEF, UNDP.

UNIT- III: Social Work and Related terms: Social Services, Social Welfare, Social Reforms & Charity. Social Security, Human Rights and People's participation, Social Justice and Social development, ***environment Protection.***

UNIT- IV: Development of Social Work Education in India: Evolution of social work education in India, Training in Social Work Education, Focus, Nature and Content of Social Work Education. Fields of professional Social Work.

Assignment

1. Class room seminar presentation and written assignment related to the theory paper.
2. Field visit to understand the functions and roles of the Government and Non-Government Organizations

References:

1. Batra, Nitin (2004) Dynamics of Social Work in India, Jaipur: Raj Publishing House.
2. Bradford, W. Sheafor, Charles, R. Horejsi, Gloria A. - Fourth Edition (1997) Techniques and Guidelines for Social Work, London : Allyn and Bacon, A Viacom Company.
3. Dasgupta, Sugata (1964) Towards a Philosophy of Social Work in India, New Delhi: Popular Book Services.
4. Desai, Murali (2002) Ideologies and Social Work: Historical and Contemporary Analysis, Jaipur: Rawat Publication.
5. Diwakar, V. D. (1991) Social Reform Movement in India, Mumbai: Popular Prakashan.
6. Dubois, Brenda, Krogsrud, Karla, Micky - Third Edition (1999) Social Work - An Empowering Profession, London: Allyn and Bacon.
7. Feibleman, J.K. (1986) Understanding Philosophy - A Popular History of Ideas, New York: Souvenir Press.
8. Fink, Arthur E., Wilson, Everett E. - Third Edition (1959) The Fields of Social Work, New York: Henry Holt and Company.
9. Friedlander, Walter A. (1977) Concepts and Methods of Social Work, New Delhi: Prentice Hall of India Pvt. Ltd.
10. Nair, T. Krishnan (1981) Social Work Education and Social Work Practice in India, Madras : Association of School of Social Work in India
11. Rameshwari, Devi and Ravi Prakash (2000) Social Work Practice, Jaipur: Mangal Deep Publications.
12. Roy, Bailey and Phil, Lee (1982) Theory and Practice in Social Work, London: Oxford Pub. Ltd.
13. Sheldon, B., & Macdonald, G., (2010) A Textbook of Social Work, London: Routledge.
14. Singh, R.R. (1985) Field Work in Social Work Education, A Perspective for Human Service Profession, New Delhi : Concept Publishing Company.

15. Wadia, A. R. (Ed.) (1961) History and Philosophy of Social Work in India, Bombay: II Allied Publisher Private Ltd.

16 टाकसाळे, प्राजाक्ता, व्यवसायिकसमाजकार्य, साईनाथप्रकाशन, नागपुर

17 शास्त्री, राजाराम: समाजकार्य, उत्तर प्रदेश हिन्दीसंस्थान, लखनऊ

Bachelor of Social Work Semester - I Paper IV(1T4)

**METHOD COURSE: : Working with Individual (Case Work)&
working with groups (Group work)I
(Core Domain)**

Learner's objectives –

Unit - I: Introduction to Case Work Method:

Meaning and concept of Social Case Work, Definition,
Historical Development of Case Work Method in India, USA and UK.
Case work in various settings—Schools, Welfare agencies , Hospitals

Unit - II: Case Work as a Method:

Philosophical Assumptions, Values, Objectives, Principles, Importance of case work, Components of case work,

Unit- III: - Working with Groups:

Nature, types and Characteristics of Group, Definition of Group Work, Purpose and evolution of the method, Membership, Duration and phases in Group Work.

Unit –IV: - Social Group Work as a Method:

Objectives, Principle's, values of Group work, Process in groups and recreational, non - formal education, skill development group, Group dynamics --leadership, isolation, decision making, communication, relationship, conflict, personal experiences, Bond, sub - group.

Assignments: Case presentation, **Workshop on case work tools: interview/ home visit/ recording and assignment based on theory (SWP)**

Presentation on Group formation and program planning

References:

- Bannerjee G.R.(1967), Concept of Being and Becoming in the Practice of social work, Mumbai: Tata Institute of Social Science.
- Bannerjee G.R. (1971), some Thought on Professional self in Social work, Indian Journal of Social work, Mumbai: Tata Institute of Social Science.
- Friendlander W.A. (1987), Concept and Methods of social work, Englewood cliffs, Prentice Hall.
- Fischer Joel, (1978), Effective Case Work Practice: An Eclectic Approach, New York: McGraw Hill book Co.
- Mathew G. (1987), Case Work in Encyclopedia of Social Work in India, Delhi: Ministry of Social Welfare
- Nursten J., (1974), Process of Case Work, GB: Pitman Publication
- Alissi A.S., (1980), Perspectives on Group Work Practice: A Book of Readings, New York: The Free Press.
- Balgopal P.R. and Vassil, (1983), Group in Social Work - An Ecological Perspective, New York: Macmillan Publishing Co. Inc.
- Brandler S. and Roman C.P., (1991) Group Work Skills and Strategies for Effective Interventions, New York: The Haworth Press.
- Brandler S. and Roman C.P., (1999) Group Work Skills and Strategies for Effective Interventions, New York: The Haworth Press.
- Charles H. Zastrow (2009) , Social Work with Groups, New Delhi: Rawat Publication, (Indian Reprint 2010)
- Garwin C. (1987), Contemporary Group Work, New York: Prentice - Hall inc.
- Kemp C.G. (1970), Perspectives on Group Process: School of social welfare, Albany: State University of New York.

Bachelor of Social Work
Semester-I
Paper- V
(1T5)Psychology for Social Work profession
(Supportive Domain)

Objectives:

1. To understand the fundamental concepts of human behaviour.
2. To understand the basic psychological processes and their applications in everyday life.
3. To understand the processes of normality and abnormality
4. To understand classification of mental illness .

Unit 1: Introduction to Psychology

Definition, Brief History, Branches of Psychology: Social, Abnormal, Child, Educational, Industrial, Clinical, Community, and Criminal. Psychology and social work.

Methods of Psychology: Observation, Case- history, Survey, Questionnaire, Interview.

Unit II: Psychological processes-- Learning & Motivation

Definition, Classical conditioning, Trial and error learning, Insight learning, Observational learning.

Motivation: Definition, Motivational cycle, Types of motives, Motivational conflict and conflict resolution –direct and indirect ways

Unit III: Memory and Intelligence --

Definition, Atkinson and Shiffrin model of memory, Types of Memory, Tests of retention: recall, retention and relearning .Improving memory. Causes of forgetting.

Intelligence –Definition , Various theories of Intelligence(Charles Spearman, Louis L. Thurstone, Howard Gardner, Robert Sternberg);Concept of Mental age –IQ & dispersion in population , Emotional Intelligence – concept.

Unit IV: Understanding personality

Definition of personality , Determinants of personality, introduction to measurement of personality – MMPI ,16PF,Projective tests –sentence completion and Rorschach –ink blot .

Concepts and Criteria of Normality,Abnormality , Introduction to classification of Mental illness .

Assignment: School mental health program related program in SWP

References:

1. Baron,R.A.(1995)Psychology: The essential Science, New York Allyn and Bacon.
2. Lefton , M.A.(1985)Psychology, Boston Allyn and Baron.

3. Morgan ,C.T. & King, R.A.(1986)Introduction to Psychology, New York, McGrawhill

4. Mangal, S. K. (2010)An Introduction to Psychology, Sterling Publisher Pvt. Ltd

ISBN 9788120718401

5. Mangal, S. K. (2013)General Psychology, Sterling Publisher Pvt. Ltd

6. Ronald J. Comer, Fundamentals of Psychology 7th Edition

7. Gerald Davidson, John Neale , Abnormal Psychology ISBN-13-978111801849

ISBN-10-1118018494

8ण्इनामदारमुकुंद,गाडेकरकेशव,पाटीलअनघा2006आणुनिकसामान्य मानसषास्त्र, पुणे,डायमंडपब्लिकेशन प्ैठछ..819028584

9ण् देशपांडे एस.. 2006सामान्य मानसषास्त्र, पुणे,उन्मेषप्रकाशन

10ण् सिंह अरुनकुमारव सिंह आषीषकुमार 2006,आध्ुनिकसामान्य मनोविज्ञान, नईदिल्ली ,मोतीलालबनारसीदास

11ण्कळके माधवी आणि सालं्रुखे दीपक जुलै 2010 मानसषास्त्राचीमूलतत्वे, पुणे,निराळी प्रकाशन

12ण् कतरणीस्फूर्तीमानसषास्त्र 2010 नागपुर, साईनाथ प्रकाशन

13ण्पंडितर,वि ,कुलकर्णी अ.वि. व गोरे चं. वि. 2010सामान्य मानसषास्त्र, नागपुर, पिंपलापुरे प्रकाशन

14ण्तडसरे वी, डी. आणिहिरवेआर, एस, 20010 मानसषास्त्राचीमूलतत्वे, कोल्हापुर फडकेप्रकाशन,

15 प्पाटील अनघा, राजहंसमान सी व सुषील सुर्वे.. 2012 अपसामान्यांचे मानसशास्त्र, पुणे,
उन्मेष प्रकाशन

Detailed note regarding BSW Semester-I Social Work Practicum

BSW I semester To be implemented from 2019 -2020

The Social Work Practicum shall comprise of the following components:

Components	Marks Allotted	Days
I) Orientation	15	04
II) Structured Laboratory Experience (5 sessions) (Working with self-defeating habits, emotional release through self- expression, Observation, Listening, and stress management)	10	05
III) Observational Visits (05)	15	05
IV) Concurrent Practice Learning (School setting, Working with Individuals (02) -25 Working with Groups – 25	50	16
V) Internal Viva-Voce	10	
Total	100	30

