

**SYLLABUS PRESCRIBED FOR COMPULSORY ENGLISH
EXAMINATION
SEMESTER V(5T1)**

Theory: 80
Internal: 20
Total : 100 Marks

Unit I : Written Communication

Drafting notices, agenda, minutes for meetings **20 Marks**

Unit II: Correspondence Writing

Letter of application
Letter of Appointment
Letter of Confirmation **20 Marks**

Unit III: Business Communication

a) Enquiries, replies
b) Offers and quotations
c) Orders- Execution, delays, inabilities, substitutes **20 Marks**

Unit IV: Correspondence with public authorities and other agencies 20 Marks

Conversational Skills (Internal Assessment) (20 Marks)

Theory of anchoring, anchoring at various functions/occasions, inaugural, annual, valedictory, entertainment programmes.

Written assignment

Recommended Books:-

- 1 Learner's English Grammar and Composition : NDV Prasada Rao (S.Chand and Co.)
- 2 Essentials of English and Business Communication- Rajendra Pal, S. Korlahalli (Sultan Chand and Sons)
- 3 Developing Communication Skills (Second Edition)- Krishna Mohan, Meera Banerji (Macmillan Publishers India Ltd.)
- 4 Communication Skills –Sanjay Kumar , Pushp Lata (Oxford University Press)
- 5 Principles and Practice of Business Communication- Rhoda Doctor, Aspi Doctor (Sheth Publishers)

Bachelor of Social Work Semester Vth

बी.एस.डब्ल्यू. पाचवे I= (Semester Vth)

मराठी (वैकल्पिक)

प्रश्नपत्रिकेचे स्वरूप

पाचवे सत्र

- 1- सूचना: 1. पाचही प्रश्न सोडविणे अनिवार्य आहे.
- 2- सर्व प्रश्नांना समान गुण आहे.
- 3- प्रश्न क्रं. 1. गद्य विभागावर आधारित एक दिर्घोत्तरी प्रश्न (पर्यायासह)
16 गुण
- 4- प्रश्न क्रं. 2. पद्य विभागावर आधारित एक दिर्घोत्तरी प्रश्न (पर्यायासह)
16 गुण
- 5- प्रश्न क्रं. 3. लघुत्तरी उपप्रश्नांचा एक गट (पर्यायासह)
16 गुण
- 6- (प्रत्येक गटात गद्य विभागावर दोन व पद्य विभागावर दोन उपप्रश्न प्रत्येकी
4 गुण)
- 7- प्रश्न क्रं. 4 लघुत्तरी उपप्रश्नांचा एक गट (पर्यायासह)
16 गुण
- 8- (प्रत्येक गटात व्यावहारिक मराठीवर आधारित एका प्रकरणातील दोन
उपप्रश्न व दुसऱ्या प्रकरणातील दोन उपप्रश्न प्रत्येकी 4 गुण)
- 9- प्रश्न क्रं. 5 लघुत्तरी उपप्रश्न 16
गुण
- 10- (समाजसुधारक युनिट 4 वर 4 उपप्रश्न - प्रत्येकी 4 गुण)
- 11- अंतर्गत मुल्यमापन
- 12- 1. पत्रलेखन कौशल्य
- 14- कार्यक्रमाचे नियोजन
- 15- कार्यक्रमाचे संचालन
16. दैनंदिन उपस्थितीfoHkkxokj ,dq.k xq.k

गद्य विभाग - 24 गुण

पद्य विभाग - 24 गुण

व्यावहारिक मराठी - 16 गुण

समाजसुधारक- 16 गुण

एकुण - 80 गुण

अंतर्गत मुल्यमापन - 20 गुण

एकुण गुण - 100

Bachelor of Social Work Semester Vth

बी.एस.डब्ल्यु. पंचम सत्र ; मैमउमेजमत टजीद्ध

हिंदी (वैकल्पिक)

कुल अंक: 100

इकाई - प्

20

1 किसी भी एक विषय पर निबंध (लगभग 2 00 शब्दो मं)

२)किसी भी एक प्रसिद्ध व्यक्ति (सामाजिक ,राजनैतिक,खेल,कला क्षेत्र से संबंधित) की जीवनी ¼yxHkx 2 00 'kCnks eas½

कुल अंक: 100

इकाई - प्

20

1 किसी भी एक विषय पर निबंध (लगभग 2 00 शब्दो मंे)

२)किसी भी एक प्रसिद्ध व्यक्ति ;सामाजिक एराजनैतिकएखेलएकला क्षेत्र से संबंधितद्ध की जीवनी (लगभग 2 00 शब्दो मंे)

इकाई - प्

20

1. मानव सभ्यता (निबंध - पदुमलाल पुत्रालाल बख्शी

2. कष्टों स ेभागना कायरता है (सुखदेव के नाम पत्र) -भगतसिंग

3. दुर्मुख (रेखाचित्र) - महादेव वर्मा

4. बबूल और कैक्टस (ललित निबंध) - रामदर मिश्र

इकाई - प्पू

20

- | | |
|------------------------|-----------------|
| 1 दीपदान (एकांकी) | रामकुमवर्मा |
| 2 भाषा और समाज (निबंध) | - अज्ञेय |
| 3. प्रायश्चित (कहानी) | भगवतीचरण वर्मा |
| 4. पगला बाबा (कहानी) | - गोविन्द मिश्र |

इकाई - प्ट अन्य पाठ्य विषय

अ. हिंदी पत्रकारिता - उद्भव विकासए

पत्रकारिता के विभिन्न प्रकारए

मिडिया और पत्रकारिता

ब. निम्नलिखित रचनाओं का सामान्य परिचय

चंपा काले अच्छर नहीं चीन्हती (कविता, त्रिलोचन)ए अतीतग्रस्तता
और इतिहास बोध

(लेख - लालबहादुर वर्मा)ए राखी का मूल्य (एकांकी हरिकृष्ण
प्रेमी), अखबार में नाम

(कहानी-यशपाल)

पाठ्यपुस्तक - साहित्य मंजिरी

कुल अंक: 80

अंतर्गत मूल्यांकन

कुल अंक 20

1) विद्यार्थियों का समूचे सत्र में प्रदर्शन (उपस्थिती, समय निष्ठता के साथ)

2) सत्र के पाठ्यक्रम पर एक जॉच परीक्षा
05

3) किसी एक विषय पर कक्षा संगोष्ठी
10

BSW Part III Supplementary English
Semester-V
5T2

Full Marks -100

(To be implemented from the session 2021-2022 and onwards...)

UNIT –I

Text: Easy English

Lessons Prescribed: 1] Child Marriage

2] My Lost Dollar

3] The Golden Watch

20 Marks

UNIT –II

Text: Easy English

Lessons: Same as unit –I

20 Marks

UNIT –III

1] Drafting an advertisement

2] Job application letter

20 Marks

UNIT-IV

1] Précis Writing

2] Invitation letter

20 Marks

Internal Assessment:

- Discussion on textual lessons

(10Marks)

- Written assignment (5Marks)
- Attendance (5Marks)

Recommended Reading:

1. Developing Communication Skills - Krishna Mohan , Meera Banerji(Macmillan)
2. Communication Skills- Sanjay Kumar, Pushp Lata (Oxford University Press)

Bachelor of Social Work(BSW) Semester IV Method Course: Social Action

Learner's objectives:

1. Develop understanding regarding social action as a method of social work.
2. Develop understanding about social movement in India.
3. Understand the critical elements of Social Action in practice.
4. Appraise with various tools and models of Social Action in practice.

Unit I: Social Action as a method of Social Work: Definition & Concept of Social Action, Principles of Social Action, Importance of Social Action in Social Work Practice.

Unit II: Social Action & Social Movement in India: Definition of Social Movement, Philosophy & Norms of Social Movement, Structure of Social Movement, Social Movement for Social Change

Unit III: Social Action in Practice: (With reference to i. Goals of Social Action, ii. Strategies & Tools used iii. Leadership Pattern iv. Structure of Movement. v. Impact)

1. Devaji Tofa ,Mendha(Lekha)
(‘AmchyaGavatAmhichSarkar’)
2. Mahatma Jyotiba Fule (Women’s Education & Farmer’s issue)
3. Dr. BabasahebAmbedkar (Social Justice)
4. Anna Hajare (Right To Information)
5. MedhaPatkar (Narmada BachaoAndolan)

Unit IV:Models & Tools of Social Action: Different Models of Social Action. Tools of Social Action. Role of Social Worker

Assignment: Presentation/Case study Presentation/ Interface with Social Activists, and any other assignments related to the course contents.

References:

1. Moorthy V.(1966) 'Social Action' Bombay, Ashia Publication.
2. Vasudeva (1966) 'Social Action' Bombay, Ashia Publication.
3. Siddiqui H.Y. (1984) Social Work and Social Action, Harnam Publication, New Delhi.
4. NCAS (2000) Fearless Minds: Rights Based Approach to organizing and Advocacy, Pune: National Centre for Advocacy.
5. Rao,MSA (1979) Social Movements in India, New Delhi: Vol.I& II, Manohar Publication.
6. Shrivastava S. K. (1988) Social Movement for development, Allahbad, Chugh Publications.
7. Shyamlal (2010) Studies in Social Protest, Jaipur: Rawat Publications.
8. Somesh Kumar (2002) Methods for Community Participation: A complete guide for practitioners, New Delhi: Sage publications (Vistaar)
9. VohraGautam (1990) Altering Structure: Innovative Experiments at the grassroots, Mumbai: Tata Institute of Social Sciences.
10. Lauders J (2010) Civil Rights Movement & the Logic of Social Change, Jaipur: Rawat Publications.

Journal:

Social Action: A quarterly Review of Social trends and Social Action Trust,Delhi Seminar, New Delhi

Bachelor of Social Work(BSW) Semester –V
Paper -III
Integrated Social Work Practice
(Core Domain)

Lerner's Objectives

- a. Develop a holistic understanding of social work practice.

- b. Develop critical understanding and application of approaches.
- c. Understand characteristic, systematic relationships and dynamics of integrated practice.
- e. Develop the ability to formulate a framework and enhance capacity to identify the goals of the profession.

Unit I. Conceptual Framework of Integrated social work: Concept , needs , essential elements and importance of Integrated social work. Concept and characteristics of social systems , Social work intervention and dynamics of integrated social work practice (micro to macro).

UnitII. Integrated social work practice: Client system, the problem, Process and phases in integrated social work Practice- induction, core and ending phase, Social worker as a change agent.

Unit III. Approaches to integration: Systems approach, Ecological approach and Holistic approach, Empowering approach.

Unit IV: Some areas of Integrated Social Work Practice: Disaster Management, Environment, Biodiversity, Jal-Jungle-Jameen and Self help groups.

Assignments: i)Exposure visits to agencies practicing integrated approach
iii) Case study presentation .
ii)Community Mapping, Identification of problems and intervention using integrated social work method

References:

Barbork G.A. (1972),The Divine plan, Adyar, Chennai, India: The Theosophical Publication House (Third ed.)
Bartlett, Harriett.(1970), The Common Base of Social Work Practice, National Association of Social Workers, 2 Park Avenue, New York,

N.R. Connaway Ronda S. and Gentry Martha E. (1988) Social Work Practice, New Jersey: Prentice Hall

Goldstein, Howard .(1973), Social Work Practice: A Unitary Approach, Columbia: University of South Carolina Press.

Johnson Louise C.1983 A Generalist Approach, (Third ed) Boston: Allyn and Bacon.

Lippit,R. J. Watson, and B. Westley.(1958) The Dynamics of Planned Change, New York: Harcourt, BraceWorld

Parsons Ruth, J., Jorgensen J.D.HernandezSantos H.(1994), The Integration of Social Work Practice, California: Brooks Cole.

Pincus, Allen and Minaham.(1973), Social Work Practice : Model and Method, Illinois: F.E. Publishers inc

specht,Harry and Peacock Anne, Integrating Social Work Methods, London: Georgw Allen andUnwin.

SwamyChinmayananda(2000),AtmaBodha-A Commentary of Swami Chinmayan MumbaiCentral Chinmaya Mission Trust – 400 027: pg: 22-38.

Uberoi N.K (ed) (1995), Professional Competency in Higher Education,Center for Professional Development in Higher Education,University of Delhi, Delhi

Younghusband,E.(1967), Social Work and Social Values, Vol.III, Lodon: George Allen andUnwin.

Bachelor of Social Work (BSW) Semester –V

Paper –V(5T5)

Social Policy and Social legislations

(Core Domain)

Learner Objectives:

Unit I- Social Policy:

Concept , Objectives & importance of Social Policy, value underlying social policy; the fundamental rights, duties and directive principles of State Policy in Indian Constitution.

Unit II- Some sectoral social policies: Meaning & importance of social policies for development of marginalized and vulnerable group; Process of policy formulation; Link between policy, planning and execution. Barriers in social policy implementation, Social policy and Social Work Intervention,

Unit III-

Social Legislation: Concept, need, importance and objectives of social legislations, role of public hearing for the formulation of social legislation. Role of social worker in the area of social legislations

Unit IV-

Introduction to Legal Safeguards: division of law -- substantive law ,procedural law,civil law ,criminal justice system ----police ,procecuton ,judiciary ,correction ,district courts,sessions court high court and sureme court.

UN declaration of Human Rights 1948, Free Legal Aid Services; Lok- Adalat, Mediation. PIL

Assignments- Visit to Family Court, Juvenile Justice Board, Legal Authority, Presentations, Discussions, workshop, Interface with field experts, Policies on Education ,health ,housing ,environment, study of Right to Information Act 2005, right to Education Act 2009, The Lokapal and Lokayukata Act 2013, Protection against Domestic Violence Act 2005, Juvenile Justice Act 2002 (Amendment) (Dowry Act; National Youth Policy 2014; Society Registration Act 1860; Child labour Act 1986 ; Protection of Civil Rights 1955; Protection of Consumer Act 1986)

References:

- ◌ Aranha T., Social Advocacy- Perspective of Social Work, Bombay: College of Social Work
- ◌ Bhanti R. (1993), Social Policy and development in RajstanUdaypur: Himanshu Publication
- ◌ Bulmer M. etl., (1989), The Goals of Social Policy, London: Unwin Hyman.
- ◌ Hebsur R.K. (ed), Social Intervention for Justice, Bombay: TISS

- ☪ Desai A.E. (ed), (1986), Violation of Democracratic in India, Vol. No. 1
- ☪ Government of India, (1973) Report of The Legal Aid Committee.
- ☪ Iyer V.R.K., (1980), Some Half Hidden aspect of Indian Social Justice, Lucknow: Eastern Book Company.
- ☪ Iyer V.R.K., (1984), Justice in World and Justice in Deed for Depressed classes, New Delhi: Indian Social Institute.
- ☪ Iyer V.R.K., (1981), Law Versus Justice: Problem and Solution, New Delhi: Deep and Deep.
- ☪ Iyer V.R.K., (1980), Justice and Beyand, New Delhi: Deep and Deep.
- ☪ Kulkarni P.D., (1979), Social Policy and Social Development in India, Madras: Association of School of Social Work in India.
- ☪ Khanna H.R. (1980) The Judicial System, New Delhi: II P.A.
- ☪ Madison B.Q. (1980), The meaning of Social Policy, London: Croom Helm.
- ☪ Mathur K. Bjorkman, Top policy makers in India, New Delhi: Concept Publishing Co.
- ☪ Mullard M., and Spiker (1998), Social Policy in a Changing society, London: Routledge

☪ Peak K.J., (1998) Justice Administration- Police, Courts and Correction, New Jersey: Prentice Hall

☪ Rastogi P.N. (1992), Policy Analysis and Problem- Solving for Social System, New Delhi: Sage Publication.

Bachelor of Social Work (BSW)

Semester – V

Indian Economy: Present Trends and Issues

(Interdisciplinary Domain)

Objectives:

- 1) To understand the present trends and issues in Indian Economy.
- 2) To understand the impact of present trends and issues in Indian Economy on Society.

- Unit I : Economy and Economic System:Economy:Meaning, Definition
Economic System ; Capitalism, Socialism, Mixed Economy : -
Definition, Features, Merits and Demerits ,New economic policies –
Liberalization, privatization and globalization .
- Unit II : Inflation: Meaning of Inflation, Types of Inflation-- Demand – Pull
Inflation and Cost – Push Inflation, Causes of Inflation, Adverse
effects of Inflation, Policies to Control Inflation.
- Unit III : Demonetisation: Meaning of Demonetisation, Objectives,
Uniqueness of India’s Demonetisation Exercise, Impact on Gross
Domestic Product and Economic Growth, Success and failure of
Demonetisation.
- Unit IV : Digital India: Meaning of Digitalisation, India: A Heavily Cash
Dependent Economy, Some estimates of India’s Cash Dependence,

Reasons for Cash Dependence, Cost and Benefits of Digitalisation, Efforts to Promote Digitalization, Trends in Digitalization.

Assignment : Assignment and Power Point Presentation on any of the course contents.

Reading List:

GargSandeep (2015): Indian Economy Development, New Delhi, DhanpatRai Publication

Agrawal A.N (2003): Indian Economy Problems of Development and planning, New Delhi WishvaPrakashan

Singh Ramesh (2014): Indian Economy New Delhi, MC GRAW Hill Education Private Limited.

Appendix: F

Examination leading to Degree of Bachelor of Social Work

Detailed note regarding BSW Semester-V(5P1&P2)

To be implemented from 2021 -2022

Social Work Practicum and Research Project

The Social Work Practicum shall comprise of the following components:

Components	Marks Allotted	No. of Days	Hours
Orientation	05	01	7.0 Hrs.
Structured Experience Laboratory (5 sessions) (Basic communication and helping skills, Basic	05	02	14.0 Hrs.

skills for agency practice, Social skills for self-development, Management skills)			
Concurrent Practice Learning (Working with Community)	30	16	16 x7.5 Hrs =120 Hrs
Research Project			
i)Orientation	05	01	07.0 Hrs
ii)Preparation of Synopsis	15	04	28.0 Hrs
iii)Synopsis Presentation	05	01	07.0 Hrs
iv) Preparation of tools for data collection	15	06	42.0 Hrs
Internal Viva Voce on Social Work Practicum and Research Project	20		
Total	100	31	225 Hrs.

