

Tirpude College of Social Work , Civil Lines Sadar, Nagpur (M.S.)
2015-2016

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. *(Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)*

Part – A

1. Details of the Institution

1.1 Name of the Institution	Tirpude College of Social Work
1.2 Address Line 1	Civil Lines,
Address Line 2	Sadar
City/Town	Nagpur
State	Maharashtra
Pin Code	440001
Institution e-mail address	tcsw@rediffmail.com
Contact Nos.	0712-2524703
Name of the Head of the Institution:	Dr. Keshao S. Patil
Tel. No. with STD Code:	0712-2524703
Mobile:	09890171364
Name of the IQAC Co-ordinator:	Mrs. Swati K. Dharmadhikari
Mobile:	09011598282,09422806749
IQAC e-mail address:	lqac.tcsw@gmail.com
1.3 NAAC Track ID	09702
1.4 NAAC Executive Committee No. & Date:	EC/57/RAR/50 dated 30 Nov.2011.
1.5 Website address:	www.tcsw.edu.in

Web-link of the AQAR:	http://www.tcsw.edu.in/iqac.html
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1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	A		2004	5years
2	2 nd Cycle	A	3.05	2011	5years

1.7 Date of Establishment of IQAC : 8/12/2012

1.8 AQAR for the year (for example 2010-11) :- 2015-16

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

- i. AQAR Online 1st oct.2012 _____ (DD/MM/YYYY)4
- ii. AQAR__ 26 August 2013 _____ (DD/MM/YYYY)
- iii. AQAR__ 4th October 2014 _____ (DD/MM/YYYY)
- iv. AQAR__ 24 August 2015 _____ (DD/MM/YYYY)

1.10 Institutional Status

University	State
Affiliated College	Yes
Constituent College	No
Autonomous college of UGC	No
Regulatory Agency approved Institution	Yes
Type of Institution	Co-education , Urban
Financial Status	UGC 2(f)

1.11 Type of Faculty/Programme: - Others (Specify)

Social Sciences (Social Work) :- BSW & MSW

Post Graduate Diploma in Youth Development in partnership with Rajiv Gandhi National Institute of Youth Development, Chennai, (TN)

1.12 Name of the Affiliating University (for the Colleges):- **Rashtra Sant Tukdoji Maharaj,Nagpur University, Nagpur**

1.13 Special status conferred by Central/ State Government-- **UGC/CSIR/DST/DBT/ICMR** etc

UGC-Identified as College with Potential for Excellence

2. IQAC Composition and Activities

2.1 No. of Teachers	5
2.2 No. of Administrative/Technical staff	2
2.3 No. of students	2
2.4 No. of Management representatives	1
2.5 No. of Alumni	2
2.6 No. of any other stakeholder and community representatives	Alumni representatives are the stakeholders representing community
2.7 No. of Employers/ Industrialists	-
2.8 No. of other External Experts	01
2.9 Total No. of members	13
2.10 No. of IQAC meetings held:-	14
2.11 No. of meetings with various stakeholders:	Faculty -03, Non-Teaching Staff -02, Students - 02, Alumni-02, Agency supervisors-2 ,Parents-02, Sahayog Cluster - 08

2.12 Has IQAC received any funding from UGC during the year? Yes

If yes, mention the amount -- 3 Lakhs for 12th Plan

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.-5 International-0 National-0 State-2 Institution Level-3

(ii) Themes—Scholarly Writing in Social Work, Office administration, Uniformity in Research writing, Uniformity in Social Work Practicum, PESA Act

2.14 Significant Activities and contributions made by IQAC –

For overall quality enhancement various programmes and initiatives were undertaken as following .

- The College is identified by The UGC as College with Potential for Excellence.
- Special Initiatives for bringing uniformity in research documentation and Social Work practicum among various colleges.
- Preparation for 3rd cycle of NAAC.
- Total 9 programmes including Intercollegiate Sports Meet through SAHAYOG Cluster. The Sport meet is the first of its kind among social work colleges in India.
- SWOT analysis were undertaken by the IQAC
- Report preparation

2.15 Plan of Action by IQAC/Outcome :- Yes

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Action Plan	Achievement
To prepare new academic calendar for the session 2015-16.	The Academic Calendar was prepared and executed accordingly
To organize National seminars.	<i>National Seminar held on “ Aahval Lekhan va Batami Lekhan</i> 22 nd July 2015
To organize faculty development programmes for teaching & non teaching staff.	Total 22 programmes were organized for faculty development for teaching and non-teaching staff.
To start course in Research Methodology recognized by RTM Nagpur University.	Proposal Sent to RTM Nagpur University for getting recognition for Research centre.
To organize various extension and collaborative activities through various field action projects.	PEACE organised 9 programmes, Women Development centre organised 3 programmes and CGSCC organised 6 extension and collaborative programmes
To organize various activities for students support programs through college and SAHAYOG cluster.	Activities of SRC , University level workshop on SID to SID, University level Sports Meet through Sahayog Cluster , Annual Social Gathering ,Activities of Placement cell were held.
To start training in CASW (Computer Application in Social Work) for UG and PG	Three batches were offered training in CASW

students.	
To organize workshops on “Report writing in research methodology” and “Report writing in Social Work Practicum” through cluster.	Workshops on “Report writing in research methodology” and “Report writing in Social Work Practicum” through cluster at 3/7/2015, 24/07/ 2015.
To execute the Minor/Major Research Projects, prepare fresh proposals and organize opinion polls.	3 opinion polls , ongoing major / Minor – other researches -5 and Fresh 4 proposals sent.
To organize various programmes in collaboration with Alumni Association.	Meetings of Alumni association were held, their participation in Golden Jubilee celebration is sought, First batch of MSW has declared prizes for students showing academic excellence.
To undertake programmes and activities based on emergent needs.	Series of programmes was undertaken to celebrate 125 th Birth Anniversary of Bharat Ratna Dr. Babasaheb Ambedkar, Samta Sandesh from Diksha Bhumi , Street Play on Sampurn Swachata Abhiyan, Stree Play on Human Trafficking in red light area are some of the examples of programmes on emergent needs.
To obtain feedback from all the stakeholders.	Feedback from parents, agency supervisors, Alumni, Present students was taken.
To focus upon core values while organizing programmes.	All the core values were focused upon while organising various programmes in the college.
Preparation for NAAC 3 rd cycle to be undertaken.	SSR prepared , AQAR sent, other preparation speeded-up.
To prepare proposal for College with Potential for Excellence.	The college has been identified as CPE by UGC.
To apply for PGDYD as partner institution of with Rajiv Gandhi National Institution of Youth Development, Chennai (TN).	The institute is recognised for running PGDYD as partner institution of with Rajiv Gandhi National Institution of Youth Development, Chennai (TN), the first batch shall commence from 2016-17.

** Attach the Academic Calendar of the year as Annexure.*

2.15 Whether the AQAR was placed in statutory body : Yes

Was shared with Management and college development committee

Part – B

Criterion – I

1. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	-	-	-
PG	01	-	-	-
UG	01	-	-	-
PG Diploma	-	01	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	-	-	-	-
Others	-	-	-	-
Total	03	01	-	-
Interdisciplinary				
Innovative				

1.2 (i) Flexibility of the Curriculum: ~~Core~~ **Elective option** /

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	01
Trimester	
Annual	01

1.3 Feedback from stakeholders* --Feedback from all the stakeholders was obtained including Alumni , Parents , Employers, students etc. (**On all aspects**)

Mode of feedback : Meetings , Manual paper pencil feedback form for students' feedback

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects. :- Yes

- The University has initiated the process of changing the syllabus of UG from Annual to semester pattern hence there is revision of syllabi accordingly, 9 of the faculty members are directly involved as members of panel for updation where as few others are indirectly involved in reconstruction of syllabi.
- The syllabi of PG also are in the process of updation and the faculty members are actively involved in the same as well.

Any new Department/Centre introduced during the year. If yes, give details.:- Yes

- The college has started centre for PGDYD as partner institute of Rajiv Gandhi National Institute of Youth Development, Chennai, Tamil Nadu.

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
18	12	06

2.2 No. of permanent faculty with Ph.D.

08

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
-	-	-	-	-	-	-	1	-	1

2.4 No. of Guest and Visiting faculty and Temporary faculty –Nil

2.5 Faculty participation in conferences and symposia

No. of Faculty	International level	National level	State level	Regional level	College Level
Attended	04	13	06	15	17
Presented papers	05	05	--	--	--
Resource Persons	-	05	02	04	17

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- The College faculty undertook innovations at their respective class levels.
- Encouraged E-Learning Students are motivated to use websites particularly for research and also for preparing their presentation in the class. Group studies and group learning are also encouraged.
- Field Visits
- Compulsory PPT Presentations by students on Social Work Practicum aspects
- Conducted research Workshops for the students
- Learning Resources Development was undertaken.
- Students are exposed to various life situations like rural, tribal, urban slums through residential camps and concurrent practice learning.
- We organised workshop and seminar to bring uniformity in research and Social Work practicum through Cluster of Social Work colleges in Nagpur district, in which faculty of 9 Social Work Colleges participated.
- Students performed role plays, street plays and prepared posters on various themes relevant to their curriculum.

2.7 Total No. of actual teaching days during this academic year--- 209

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)-

- Internal examination committee, at social work practicum incharges conducted subject wise written test and viva voce respectively at the end of the session.
- R.T.M. Nagpur University`s examination pattern pertaining to structure of question papers, time duration and evaluation was strictly adhered to.
- The students were given feedback on their performance in the written examination.
- As PG level has semester patterns semester I and III exams were conducted before Diwali Vacation & semester II and IV exams were held before summer Vacation.
- The students were oriented about how to face examination through various programmes, the university system was explained to first year students particularly.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Studies

- 9 faculty members participated in curriculum restructuring/revision/syllabus development as member of committee constituted by the task force for changing the curriculum at UG level from annual to semester pattern.

2.10 Average percentage of attendance of students-- 70%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	III %	Pass %
BSW I	54	--	03	18	04	25+11(ATKT)=36
BSW II	45					Result awaited
BSW III	42		10	11	03	24 Pass 5 withheld
MSW Ist semester	63	--	10	32	--	42+15(ATKT)=57 (2 Students absent)
MSWIIInd semester	60					Result awaited
MSWIIIrd semester	38					Result awaited

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes :

- The college has many committees to monitor the teaching learning process like Academic Planning Committee, time table committee, student's feedback committee, Committee for stake holders, IQAC takes feedback from such committees and also gives suggestions if required.
- Review and analyses of results is regularly undertaken by I.Q.A.C.
- I.Q.A.C. contributes to the teaching learning process by undertaking SWOT/ SWOC and motivating the faculty to use student's centric, participatory methods of teaching and learning.
- By undertaking casual informal talks with students of all levels informally
- The IQAC periodically organises faculty development programme on contemporary issues for capacity building.

2.13 Initiatives undertaken towards faculty development

Faculty / Staff Development Programmes	Number of faculty benefitted
Refresher courses	02
UGC – Faculty Improvement Programme	-
HRD programmes	All staff members
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	-
Staff training conducted by other institutions	Administrative staff
Summer / Winter schools, Workshops, etc.	1
Others seminars and workshop at other colleges	All staff members got the chance

Following faculty development programmes were organized in the college –

SN	Name of Programme	Date & Time	Resource Person
1	First International Yoga day	21/6/2015	Dr.K.S.Patil, Dr.S.S. Kabiraj
2	Social Justice Day	26/6/2015	Dr.VikasJambhulker Mr.Sawant (PSI)
3	World Population day	11/7/2015	Dr. Mankar Dr.K.S.Patil
4	workshop on “Uniformity in Social Work Practicum of UG & PG in Social Work”	3/7/2015	Through Sahayog cluster -- Jyotirao Fule collegeof social work –umred
5	Workshop on social work research report writing (UG&PG level)	24/07/ 2015	Through Sahayog cluster-- Aniket College of Social Work –Wardha
6	National level workshop on report writing & news writing,	22/7/2015	Dr.Vinay Kane, VC,(RTMNU) Mr. Gawande Editor loksatta
7	Lecture on Family Counseling	25/07/2016	Dr. Shankar Pande
8	One day regional workshop on scholarly academic publishing in social work faculty development programme IQAC,	3/8/2015	Dr. Emanuel Johnson, University of West Indies,
9	Efficient and effective role of non teaching staff for good governance –a roadway to institutional glory	27/08/ 2015	Through Sahayog cluster- Orange City College of Social Work
10	”Role of Students to Establish Peace in Society” on the occasion of ‘International Peace Day’	21.9.2015	B.K. Premprakash, Bramhakumaris
11	Regional seminar on Ageing in Urban India concerns & solutions	1/10/2015	Dr. Prabodh, Dr. Sanjay Bajaj
12	NAAC interface meeting	5/10/2015	Dr.. Vinayak Deshpande
13	Disaster risk reduction programme of NCDC	13/10/2015	Mr.G.S.Saini,(Director) NCDC Mr.Chaudhary
14	Programme on cyber crime awareness	16/10/2015	Mr.Sawant (PSI) Sadar Police Station. Ngp.
15	Programme on eradication of poverty	17/10/2015	Mr.M.S.Gautam
16	Women Related Legislations	18/10/2015	Adv. Dube
17	NAAC interface	7/11/2015	DR. V.J.Shingnapure
18	Inter-relationship between tribal social system and PESA(Panchayat Extension to Scheduled Areas Act)	22/12/2015	Kumbhalkar College Of socialwork ,Nagpur-- Through Sahayog cluster
19	Nagpur as a smart city- environmental perspective	25/02/2016	Mr.Kaustav Chatterji

20	'Indo-PakRelationship:Newperspectives'	1/03/2016	Mr. Jatin Desai,Columnist
21	LGBT A Community Awareness Prog.	03/03/2016	Sarathi Trust , Nagpur
22	Anti superstition act a tool to protect human dignity –	02/03/2016	Mr.Ashok Saraswati

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	03	02	-	-
Class IV Staff	07			
Technical Staff(Library)	05	-	-	-

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution.

By encouraging workshops for students on research and opinion polls in the institute .

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	1	-
Outlay in Rs. Lakhs	-	-	125000/-	-

3.4 Details on research publications

	International	National	Others
Peer Review Journals	02	06	-
Non-Peer Review Journals		01	05
e-Journals	-	01	-
Conference proceedings	07	16	-

3.5 Details on Impact factor of publications:----

Range, Average , h-index, Nos. in SCOPUS---Nil

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Dr. Keshao Patil

Topic	Duration	Sponsoring authority	Allocated Amount	Amount Received till date	Present status
“Socio –culture ,ecological and Epidemiological status of Malaria affected tribal in Gadchiroli District of Maharashtra state.	Two year	ICSSR Sponsored	Rs.10,00,000/	Rs.4,00,000/	Ongoing

Mr.D.R.Masram

Topic	Duration	Sponsoring authority	Allocated Amount	Amount Received till date	Present status
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“Food Security in India: An Evaluation Study of Public Distribution System with special reference to Antyodaya beneficiaries in selected Districts of Vidarbha region of Maharashtra.”	One year(March 2013- March 2014)	ICSSR Sponsored	Rs.7,00,000/	Rs.5,96,000/	Submitted
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MR.N.R.DHURVE

Topic	Duration	Sponsoring authority and sanction letter no.	Allocated Amount	Amount Received till date	Present status
A study of improvement in sustainable livelihood of tribal in remote villages Ramtek Block Nagpur district in Maharashtra.	1.5 years	ICSSR 02/242(ST)/2014-15/ICSSR/RPR Dt. 28/10/2014	5 Lac	2 Lac	Ongoing
A study of improvement in living conditions of tribal in remote villages,Ramtek Block Nagpur district in Maharashtra.	2 years	ICSSR ST-07/2014-15/ICSSR/RPS Dt.27/3/2015	15 Lac		Ongoing

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects	5	UGC & ICSSR	38,28,000	11,96,000
Minor Projects				
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects <i>(other than compulsory by the University)</i>				
Any other(Specify)				
Total	5		38,28,000	11,96,000

3.7 No. of books published i) With ISBN No. -- 0 Chapters in Edited Books--21

ii) Without ISBN No. --1

3.8 No. of University Departments receiving funds from ---- UGC-SAP—0, CAS—0, DST-FIST-0, DPE —0, DBT Scheme/funds

3.9 For colleges --- Autonomy-0, CPE—**Identified by UGC** , DBT Star Scheme --0

INSPIRE—0, CE –0; Any Other (specify)--0

3.10 Revenue generated through consultancy --- Nil

3.11 No. of conferences organised by the Institute -- Total -14

Level	International	National	State	University	College
Number	--	1	01	04+03	05
Sponsoring agencies	--	TCSW	Co - organised Through Cluster	TCSW + Co - organised Through Cluster	TCSW

3.12 No. of faculty served as experts, chairpersons or resource persons-- All the teaching faculty

3.13 No. of collaboration :- International --0 National-3(UGC,ICSSR,RGNIYD) other – 9 other social work colleges

3.14 No. of linkages created during this year--- 87

3.15 Total budget for research for current year in lakhs :

From Funding agency --38,28,000 , From Management of University/College --0

Total---38,28,000

3.16 No. of patents received this year---

Type of Patent		Number
National	Applied	0
	Granted	0
International	Applied	0
	Granted	0
Commercialised	Applied	0
	Granted	0

3.17 No. of research awards/ recognitions received by faculty and research fellows Of the institute in the year

Total	International	National	State	University	Dist	College
0	0	0	0	01	0	0

Research fellows--

Mrs. Swati Dharmadhikari : R.T.M. Nagpur University (Thesis submitted)

Mrs. A.R.Gajbhiye : R.T.M. Nagpur University (Thesis submitted)

Mr. M.R.Deshmukh : R.T.M. Nagpur University

Mr. R.T. Gajbe : R.T.M. Nagpur University

3.18 No. of faculty from the Institution who are Ph. D. Guides --5 ; and students registered under them --23

3.19 No. of Ph.D. awarded by faculty from the Institution – 14

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF—0; SRF—0; Project Fellows —0; Any other—0

3.21 No. of students Participated in N.S.S. events: University level --150; State level —4; National level—0; International level--0

3.22 No. of students participated in NCC events: University level —0; State level ; National level --0
International level --0

3.23 No. of Awards won in NSS: University level —0; State level —1; National level —0;
International level—0

3.24 No. of Awards won in NCC: University level—1; State level —2; National level—0;
International level—0

3.25 No. of Extension activities organized

University forum--19 ; College forum -- 46; NCC —0; NSS--17 ; Any other—0

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Though field action projects various programmes and activities on Socially Relevant Issues are conducted regularly, this year also we conducted community surveys, street plays, poster exhibitions, women development programmes. Many programmes on gender sensitisation , legal awareness & skill development programmes were organized by women development centre in the community , for the students and with vulnerable groups.

Peace project organized following extension programmes during the year:-

1. “PEACE Project” Organized Street plays & Awareness Rallies on Cleanliness, Gender Awareness, Domestic Violence, School Drop-Out, Drug addiction etc. at Hajari Pahad, Ganga Nagar, Gittikhadan, (22 Aug.2015)
2. “PEACE Project” Organized Street plays & Awareness Rallies on Cleanliness, Gender Awareness, Domestic Violence, School Drop-Out, Drug addiction etc. Vasant Naik Basti, Siraspath, Manavta High School, BabulKheda (28 Aug.2015)
3. “PEACE Project” Organized Street plays & Awareness Rallies on Cleanliness, Domestic Violence, School Drop-Out, Drug addiction etc. at Maya nagar, Republican nagar, Kalamna & Mahadula village (11.9.2015)
4. Street Play on “Cleanliness issue” in association with NMC at Gorewada Dt.2.10.2015
5. “Women Related Legislations” Adv. Dube, & Dr. Kailash Sahare (Psychologist) at Dr.Ambedkar Mission Hall, Lashkaribag. Dt.18.10.2015

6. PEACE Project-Interface Meeting with Community youths for Skill Development in association “Yuwa Parivartan” at Vishwas Nagar-6.9.2015 (Sunday)
7. Programme on ‘Indo-Pak Relationship: New Perspectives’ Lecture by journalist Mr. Jatin Desai on 1.3.2016
8. Gramsabha Meeting at Degma by RUTCD students on 2.10.2015

Extension activities undertaken during the year through CGSCC

S.No.	Activity	Participants	Period
1	SID toSID	Team members and M&PSW students , students from about 9 social work colleges	September
2	Helpline parikshechi	All the students	March
3	Medical Check-up Camp at Kunjilal peth and Hazaripahad	Residents of Communities, organised by MPSW students	17 th October 2015 at 7.30 a.m. and 30 th October 2015 at 7.30 a.m.

Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	9.36 acre(Sharing)	-	-	9.36 acre
Class rooms	6	-	-	6 Rooms
Laboratories/ Library	1			1
Seminar Halls	1			1
No. of important equipments purchased (≥ 1-0 lakh) during the current year.	103		UGC	103
Value of the equipment purchased during the year (Rs. in Lakhs)	33,35,277.00		UGC	33,35,277.00
Others	-	-	-	-

4.2 Computerization of administration and library-- MIS, OPAC, LAN VAN ,WI-FI

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	8914	1103450.48	62	9177.00	8976	1112627.48
Reference Books	743	103127.00	18	9690.00	761	112817.00
e-Books						
Journals	42	11830	20	3340.00	62	15170.00
e-Journals			03	9000.00	03	9000.00
Digital Database						
CD & Video	21	--			21	--
Others (specify)	3421	411832	02	448.00	3423	412280.00

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	52	38	52	38		04		10
Added	-	-	-	-	-	-	-	-
Total	52	38	52	38		04		10

4.5 Computer, Internet access, training to teachers and students and any other programme for technology up gradation (Networking, e-Governance etc.)

- Library Orientation to Students
- Libman/ OPAC Up gradation
- MIS Up gradation
- Website Up gradation and training for all the staff members

4.6 Amount spent on maintenance in lakhs :

ICT	44340.00
Campus Infrastructure and facilities	60112.00
Equipments	116704.00
Others	292273.00
Total	5,13,429.00

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Organisation of first ever University Level Inter- Social Work College Sports Meet through Sahayog Cluster.
- Increasing the students participation in Intercollegiate and other competitions.
- Sensitising various committees for students support like SRC, Sports ,Sahayog
- Encouraging Mentoring process
- Taking feedback from students informally and making necessary changes in college functioning if required, efforts to redress the students grievances.
- To help the economically weak students through student welfare fund for study tour etc.
- Encouraging career counselling and placement activities.
- Making the overall functioning more sensitive to the needs of students.

5.2 Efforts made by the institution for tracking the progression

- Continuous analysis of academic and non academic performance of the college.
- College Development Committee meetings held periodically
- Through seeking Feedbacks on Teaching,
- Social Work Practicum review at committee levels
- Meetings of Stake Holders,
- Periodical Reviews by Principal
- Monitoring Attendance
- Special efforts to minimize the dropout rate
- Comparative analysis of the results with university and other college results.
- Encouraging summer placement and block placements.

5.3 (a) Total Number of students:--

UG	PG	Ph. D.	Others
146	98	-	-

(b) No. of students outside the state --20

(c) No. of international students –nil

(d) Men --101 (41%) ; women – 143 (59%)

Last Year 2014-15						This Year 2015-16					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
77	79	44	50	02	252	97	67	44	36	--	244

Demand ratio -- 2:3

Dropout -- 3.3

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

1. UGC Sponsored NET/ SET Coaching Centre for SC, ST, OBC Student
2. Students Counselling Centre Organised Capacity Building Programmes For College Students

No. of students beneficiaries ---244

5.5 No. of students qualified in these examinations

NET –0;SET/SLET—0; GATE –0; CAT –0; IAS/IPS etc—0; State PSC –0; UPSC—0; Others--0

5.6 Details of student counselling and career guidance

- Skill labs – For BSW-I, II, III MSW semester III & IV (Med. Psy. S.W)
- SID to SID University level workshop
- Mentoring – Individual counselling offered

Activities undertaken by the Placement cell during the session

Sr. No	Theme and Objectives	Activity	Date, Time & Venue
1	Campus Interview to facilitate students' employment	Campus Interview Jol Edu- tech Pvt. Ltd	27 th October 2015
2	Campus Interview to facilitate students' employment	Campus Interview Yuva Parivartan	28 November 2015
3	Campus Interview to facilitate students' employment	Campus Interview Sarthee Public School	
4	Aptitude Test on Competitive Examination	Seminar	18 Feb 2016
5	Knowledge Application and Social Work Practice. Miss. Bindu Bubber , Program Director, Shriram Foundation, Chennai.	University Level Workshop	24 Feb 2016
6	Guest Lecture on Scope of MSW in Govt., Private & NGO Sectors. Speaker Mr. Shashikant Sawarkar, Retd. Deputy Director, Social Welfare Department	Guest Lecture	30 March 2016
7	To orient students about career development	Workshop on personality development	2015-16
8	Counselling	Seventy students visited to placement committee and faculty members.	2015-16

No. of students benefitted—244

5.7 Details of campus placement

On campus			Off Campus
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
04	83	14	17

5.8 Details of gender sensitization programmes :- 10 in the college and many more through the social work Practicum

S. N.	Name of Programme	Date & Time	Participants
1	Lecture on Family Counselling	25/07/2016	Students of MSW III rd sem of TCSW
2	Street plays & Awareness Rallies on Cleanliness, Gender Awareness, Domestic Violence, School Drop-Out, Drug addiction etc	2/08/2015	Vasant Naik Basti, Siraspath, Manavta High School, BabulKheda
3	Street plays & Awareness Rallies on Cleanliness, Domestic Violence, School Drop-Out, Drug addiction etc	11/9/2015	Maya nagar, Republican nagar, Kalamna & Mahadula village
4	Street Plays on Deaddiction, women empowerment and swachata Abhiyan	13/09/2015	Slum communities of Nagpur
5	Beti bachao prog on Gandhi Jayanti March from Variety SQ	2/10/2015	Students of TCSW
6	Programme on cyber crime police inspector of Sadar	16/10/2015	Students of TCSW
7	“Women Related Legislations	18/10/2015	Dr.Ambedkar Mission Hall, Lashkaribag community
8	Savitribai phule birth anniversary	4/01/2016	Faculty and Students of TCSW
9	LGBT A Community Awareness Prog.	03/03/2016	Faculty and students of TCSW
10	Women’s day cycle rally	08/03/2016	Faculty and Students of TCSW

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level 03 National level -00 International level-- 00

No. of students participated in cultural events

State/ University level -15 Events and more than 160 students participated
National level -01 International level-00

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level National level International level

Cultural: State/ University level National level International level

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	00	00
Financial support from government	165	Claims sent yet to receive amount
Financial support from other sources	00	00
Number of students who received International/ National recognitions	00	00

5.11 Student organised / initiatives

Fairs : State/ University level National level International level

Exhibition: State/ University level National level International level

5.12 No. of social initiatives undertaken by the students

5.13 Major grievances of students (if any) redressed: Nil

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:- “To create a knowledge and value based society with a vision of inclusive and sustainable development through qualitative educational empowerment”.

Mission :-

1) To produce a cadre of professional social workers through value based participatory and democratic social work education.

- 2) To promote competent human functioning for fashioning a responsive and just society.
- 3) To function in the dynamic environment equipping the social work fraternity to handle the impact of globalization and liberalization.
- 4) To serve committed to the cause of social justice and equity
- 5) To undertake human resource development and capacity building programme with and for the stakeholders

6.2 Does the Institution has a Management Information System :- YES

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

- 9 Faculty members are participating in the new curriculum development exercise for UG and few more are also involved in updation of PG curriculum
- Regular Academic planning committee meetings to review the curriculum needs
- Focus on connecting field and theory

6.3.2 Teaching and Learning

- Through SAHAYOG cluster college has initiated exercises for teachers to bring uniformity in research process and social work practicum; as a result two workshops were conducted in which faculty members of 9 social work colleges participated.
- Learning Resources Development was undertaken in the form of poster making on the theme of mental illness and empowerment of women.
- Continuous follow up for reducing dropout rate and absenteeism in the class
- To offer enriching learning & use of student centric methods and AV Material
- Various committees to monitor the teaching learning process and outcome
- In order to prepare institutional level repository of teaching learning material the work has been undertaken

6.3.3 Examination and Evaluation

- Annual pattern for UG and semester pattern for PG are followed, there is fair and impartial assessment of the students .
- University examination as per the time table
- So has to orient and help to students college level examinations are conducted on the university pattern for theory papers
- Practice Viva voce is conducted for research and social work practicum (at semester III and IV)
- Midterm evaluations and self evaluation by the students regarding social work practicum are the innovation of the college

6.3.4 Research and Development

- Proposal for getting sanction to the Ph.D. Research centre has been sent to the University.
- Organising various orientation programmes for students

- Encouraging teaching staff members to undertake various research projects like monitoring schemes by networking with funding & Research agencies , Has established Research cell for guiding Research scholars
- Participation of faculty and students in various seminar/ Workshops/ Orientation programme / Refresher Course & Various Deliberation
- Organising Various programmes in the college by inviting field experts
- We propose to undertake the research as mentioned in CPE proposal.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Formation of Library committee
- Updating the system and software in the Library
- Organising various activities like orientation of software (OPAC) , Inlibnet etc.
- Maintaining Wi-Fi facility for Internet
- Orientations to each class about the facilities in the library
- Orientation about the E- resources in the library to the staff members.
- Renovation of Principal cabin and IQAC

6.3.6 Human Resource Management

- Principal ,IQAC in-charge take formal and informal reviews
- We undertake systematic planning for better human resource utilization and management .
- Use of Bio Matrix , CCTV Cameras , Social Networking Sites , MIS, SEVARTH for effective functioning.
- Using various Feedback Mechanisms to improve overall functioning is our routine .
- Regular LMC and CDC meetings for reviewing the functioning , all the committees also plan their activities quite in advance .
- Making what's up groups of each class with possible students or fast communications ,having a page of our college also gives opportunity to keep in touch with the current students and alumni
- TCSW Employees Welfare Association has started functioning and more than 5 of the staff members benefited.
- Minimal or no grievance matters indicates smooth functioning of the college administration.

6.3.7 Faculty and Staff Recruitment: Nil

6.3.8 Industry Interaction / Collaboration

- At Social Work Practicum level through Placement.
- Collaboration for various activities and programmes is sought.
- Through Placement Cell for campus placement we network with industry,
- Collaboration through various stake holders.
- Collaboration for seminars and workshops with funding organisations is sought.
- Major Minor researches are given funding by agencies like UGC and ICSSR regularly.
- Networking with more than 87 agencies.
- We are partner Institution of Rajiv Gandhi National Institute of Youth Development, Chennai for Post Graduate diploma in Youth Development

6.3.9 Admission of Students –

The admission procedure began in the month of June for BSW-I immediately after the declaration of the H.S.C. result. Admission to BSW-II and BSW-III was done soon after the declaration of the results of their respective classes. During the month of July, admission for MSW-I (Semester –I) was undertaken that included a written test and personal interview for the applicants.

The following is the admission position of the students of various levels for the year:

Level	No. of students		Total
	Girls	Boys	
BSW-I	30	30	60
BSW-II	25	20	45
BSW-III	26	15	41
MSW-I	32	28	60
MSW-II	30	08	38
Total	143	101	244

6.4 Welfare schemes for -- Teaching-- GLSI & Provident Fund and TCSW employees association

Non teaching -- GLSI & Provident Fund and TCSW employees association

Students-- Financing poor students for study tour by the college

6.5 Total corpus fund generated— For Golden Jubilee celebration we are receiving donations from our well-wishers and Alumni.

6.6 Whether annual financial audit has been done--- Yes

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit type	External		Internal	
	YES / NO	Agency	Yes/No	Authority
Academic	YES	RTM,Nagpur University	YES	IQAC,Academic Planing Committee ,Feedback Committee,CDC,LMC, Task Force for syllabus updation
Administrative	YES	Social Welfare Office & Yugantar Education Society	YES	IQAC,Principal & LMC

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes—no

For PG Programmes—no

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- The University is opting for semester pattern of examination for UG level as well, and has initiated the process of reforms.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges? –NA

6.11 Activities and support from the Alumni Association

Executives' Meeting was held on 29 Feb 2016 for discussing Golden Jublie Activities and to form various committees for the purpose.

An alumnus meeting of first batch of MSW was held on 26th Dec. 2015. Total 27 alumni were present and they felicitated retired and present faculty of TCSW. Alumni of 1978 DSW batch also gathered in the college for alumni meet on 7th April 2016.

New team of executive was nominated as follows

President –Dr. K.SPatil , Vice president –Vilas Shende

Secretary – M.M.Ganwir , Treasurer –S.K.Dharmadhikari

Following are the activities supported by the alumni --Block Placement, Study Tour, Placement, Training , Village Camp, Social Work Practicum.

6.12 Activities and support from the Parent – Teacher Association

- Activities undertaken during the years:- Organizing parents meet, Agency Supervisors meet.
- Theme and Objectives:- To make students & parents aware of the spirit of university examination. To ensure that the students & Parents feel relatively comfortable in Social Work Practicum and Theory. To enable the students, parents, Agency Supervisors to come to know about the weaker areas of students where more efforts are needed. To imbibe confidence in them about their approach to Field Work.

Activity: This year we organized class wise parents meeting and the same was conducted. BSW I- 27/08/2015, BSWIII- 19/ 09/2015 , BSWI- 23/09/2015.

- Number & Type of Participants: All the bonafide students and all parents and also agencies supervisors who placed the students in their agencies.
- Date, Time & Venue:
 - BSW I, 27/08/2015, in the college hour, in the college.
 - BSWIII, 19/ 09/2015 , in the college hour, in the college.
 - BSWI, 23/09/2015, in the college hour, in the college.

Agency Supervisory Meet 29/09/2015, in the college hour, in the college.

6.13 Development programmes for support staff

National Seminar on "Efficient and effective role of non teaching staff for good governance –a roadway to institutional glory held on 27th Aug .2015 at Orange city College of Social Work, Nagpur.

SWOT Analysis workshop was organized to take review and augment development process in which the non-teaching staff participated whole heartedly.

6.14 Initiatives taken by the institution to make the campus eco-friendly

Programme No. I :

Activity: 'Programme on Nagpur As Smart City Environmental Perspectives'

Number & Type of Participants: All the College students

Date , Time & Venue : 25th February 2016, 2:00 pm , T.C.S.W. Nagpur.

Outcome of the Programme : Awareness created in the students about environment.

Detail Report :

Citizens Only Can Create Smart City :-Kaustav Chatterjee

"City which attract investment are identified as smart city and it is only the citizens of a city who can make the city smart" said founder of the Green Vigil Foundation Kaustav Chatterjee. He was addressing the students and faculty of Tirpude College Of Social Work where he was invited to deliver a talk on ' Nagpur As Smart City Environmental Perspectives' as a part of series of programs being conducted in the college to commemorate Golden Jubilee Year. Chatterjee further elaborated on the issue of environmental protection terming inadequate sewage disposal system and customs like immersions of idols in the lakes during festivities as the biggest threat to the city's environment. He also lauded the current efforts of the N.M.C. for treatment of sewage water in producing electricity.

Principal Dr. Keshav Patil in his presidential address urged the students to create awareness in the communities as their contribution to make Nagpur as Smart City. Prof. Mahesh Gautam conducted the proceedings while James Juvan proposed vote of thanks. Bhagwat Kambale, Shrikant Ukey , Komal Bendre, Priyanka Pazare worked hard for the success of the program.

Programme No. II:-

'WORLD EARTH DAY'

'World Earth Day' was observed at Tirpude college of social work on 22nd April 2016. Principal Dr. Keshav Patil addressed the gathering of students, teaching and non-teaching staff on the occasion. Dr. Patil stressed on the need to enhance tree plantation drives in the wake of rising carbon emission in the city. He urged each individual to plant atleast two trees. He also expressed the need of using bicycles to curb rising pollution in the city. He also advised against use of polythene bags and drive awareness campaigns in the communities. The programme was organised by Department of Environmental services of the college. Prof. Mahesh Gautam made introductory remarks and also conducted the proceedings in the event which was well attended by students and staff of the college.

Other Initiatives are :-

- Plastic free college
- No Tobacco zone
- Sharmdan to clean the campus
- As a policy gifting sapling in clay made pots.

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

Following are some of the events and programmes, which promote healthy practices among the students and teachers, alumni and present students, teaching and non-teaching staff of the College.

- The college has been enlisted as - "College with potential for excellence" by the UGC.
- The college is recognised as Partner Institution of Rajiv Gandhi National Institute of Youth Development for running Post Graduate Diploma in Youth Development from session 2016-17
- Bringing Uniformity in the research processes and social work practicum was achieved through workshops in collaboration with other colleges which has lead to improvement in the quality of student research and social work practice by students.
- The University has directed switching the UG classes to semester pattern. Accordingly the process has been initiated. 9 of the faculty members are directly involved in curriculum designing. Few more faculties is also involved in updation of PG curriculum.
- Students are motivated to use websites particularly for research and also for preparing their presentation in the class. Group studies and group learning are also encouraged.
- Students are exposed to various life situations like rural, tribal, urban slums through residential camps and concurrent practice learning.
- Learning Resources Development was undertaken in the form of poster making on the theme of mental illness and empowerment of women.
- A series of camps for children in Urban and rural areas, were undertaken as extension activities which were followed by community surveys, street plays, poster exhibitions, women development programme , awareness about assistance schemes of Government of Maharashtra and series of Health check-up camps.
- Many gender sensitisation , legal awareness & skill development programmes were organized by women development centre in the community , for the students and with vulnerable groups
- Translating the syllabus in comprehensive manner making it relevant to the current societal needs is specifically done through teaching of all the subjects.
- A manual on research methodology for dissertation and group research was prepared by research cell and is made available to faculty and students; uniformity in overall format was achieved.
- Mentoring and Counselling students on their personal & academic problems.
- Encouraged E-Learning, through additions to the E- resource.
- Book-bank Facility
- Exposure, Field Visits, case studies.
- Compulsory PPT Presentations by students on SWP aspects
- Being the Lead college,IQAC initiated cluster of Social Work colleges in RTM Nagpur University called SAHAYOG. The cluster has organized 08 programmes on relevant issues in collaboration with 9 social work colleges
- Our college through Sahayog cluster organised a unique Sports event involving 08 social work cluster colleges with participation of more than 200 students in about 8 sports events.

- The students learned fund raising and resource mobilisation for various activities for example Anand melava in sahayog sports meet , SID to SID etc.
- Conducted University level Workshops for the students on the theme of “Student in distress to Student in Development” on 15th Oct. 2015. The programme was organised by students of MPSW specialization
- All students and staff members were given orientation about OPAC / INFLIBNET and Library Functioning by the Library Department and were encourage to use internet.
- Workshops on the theme of NAAC preparation for teaching and non teaching staff members was organised by IQAC.
- Days of national importance are observed by involving students in those programmes, and through articles in wall magazine SAHAYOG
- Utmost care is taken to impart value education to students and also value based education is the focus of extension programme.
- Through various programmes during N.S.S. Special Village Camp and on special days like 15thAugust and 26th January students are encouraged to take part in shramdan activities underlining the dignity of labour. Our students participated and won prizes in state level and national level NSS camps.
- This year our students participated forty four activities in various colleges.
- Many community level programmes are organized regularly on the theme of legal literacy, family life, education, personality development, adolescent education, strengthening CBO’s, capacity building programmes for women and various vulnerable groups.
- Net working with other NGOs, mother NGOs is also a priority while planning for the Field Action Projects and other college activities.
- Students participation in planning activities like study tour, village camp, annual social gathering and other college activities is encouraged giving maximum scope for creativity and innovations and leadership.
- The Active placement and carrier counselling cell has organised 16 activities for students support and progression.
- Proactive I.Q.A.C.
- Regular college development committee meetings and Local Managing Committee meeting .

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Action Plan	Achievement
To prepare new academic calendar for the session 2015-16.	The Academic Calendar was prepared and executed accordingly
To organize National seminars.	<i>National Seminar held on “ Aahval Lekhan va Batami Lekhan</i> 22 nd July 2015
To organize faculty development programmes for teaching & non teaching staff.	Total 22 programmes were organized for faculty development for teaching and non-teaching staff.
To start course in Research Methodology recognized by RTM Nagpur University.	Proposal Sent to RTM Nagpur University for getting recognition for Research centre.

To organize various extension and collaborative activities through various field action projects.	PEACE organised 9 programmes, Women Development centre organised 3 programmes and CGSCC organised 6 extension and collaborative programmes
To organize various activities for students support programs through college and SAHAYOG cluster.	Activities of SRC , University level workshop on SID to SID, University level Sports Meet through Sahayog Cluster , Annual Social Gathering ,Activities of Placement cell were held.
To start training in CASW (Computer Application in Social Work) for UG and PG students.	Three batches were offered training in CASW
To organize workshops on “Report writing in research methodology” and “Report writing in Social Work Practicum” through cluster.	Workshops on “Report writing in research methodology” and “Report writing in Social Work Practicum” through cluster at 3/7/2015, 24/07/ 2015.
To execute the Minor/Major Research Projects, prepare fresh proposals and organize opinion polls.	3 opinion polls , ongoing major / Minor – other researches -5 and Fresh 4 proposals sent.
To organize various programmes in collaboration with Alumni Association.	Meetings of Alumni association were held, their participation in Golden Jubilee celebration is sought, First batch of MSW has declared prizes for students showing academic excellence.
To undertake programmes and activities based on emergent needs.	Series of programmes was undertaken to celebrate 125 th Birth Anniversary of Bharat Ratna Dr. Babasaheb Ambedkar, Samta Sandesh from Diksha Bhumi , Street Play on Sampurn Swachata Abhiyan, Stree Play on Human Trafficking in red light area are some of the examples of programmes on emergent needs.
To obtain feedback from all the stakeholders.	Feedback from parents, agency supervisors, Alumni, Present students was taken.
To focus upon core values while organizing	All the core values were focused upon while

programmes.	organising various programmes in the college.
Preparation for NAAC 3 rd cycle to be undertaken.	SSR prepared , AQAR sent, other preparation speeded-up.
To prepare proposal for College with Potential for Excellence.	The college has been identified as CPE by UGC.
To apply for PGDYD as partner institution of with Rajiv Gandhi National Institution of Youth Development, Chennai (TN).	The institute is recognised for running PGDYD as partner institution of with Rajiv Gandhi National Institution of Youth Development, Chennai (TN), the first batch shall commence from 2016-17.

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

Best Practice No -1

Sahayog Cluster of social work Colleges formed by TCSW as Lead College

Goal:- Tirpude College of Social Work formed a cluster named “SAHYOG” of colleges of social work in RTM Nagpur University. The cluster is basically formed to give platform for Academic, extracurricular & Co-curricular activities and exchanges. The forum is expected to pave way to sharing expertise and undertake collective programmes focusing on students` support and progression, faculty development, uniformity in training , a platform for discussing common issues in the profession .

The Context

In Nagpur Tirpude college of social work has been one of the pioneer institute rendering the training for more than 50 years. Ours was the first college of Social Work in RTM Nagpur University to have been accredited with A grade from the very first cycle of NAAC assessment. Due to mushrooming of social work colleges in Nagpur city (12 Colleges) and RTM Nagpur University (21 Colleges) there are peculiar issues faced by the academic fraternity pertaining to social work practicum , flux of students, Issues of uniformity in over all training etc.

In order to bring the social work educators on one platform for deliberations, Interactions, sharing a need was felt by on the all the academicians, in order to response to this very specific need the IQAC of our college took initiative to form a cluster of social work colleges willing to join for the cause under our leadership.

The process

Following objective were set in the first meeting held of willing colleges of social work

1. Cooperative efforts for strengthening the bonding among social work colleges.
2. Sharing of the experiences and expertise of the faculties.
3. To organise seminar and workshop in collaboration.
4. To organise co-curricular extracurricular activities
5. To organise faculty development programmes
6. To have library sharing
7. Capacity building of the social work colleges
8. To hold Student support and progression activities collectively
9. To promote communal harmony and national integration
10. To work for updation of syllabus.

Till now about 9 colleges of social work have signed the MOU and are the partners in the endeavour. The main objective has been pursuit of excellence.

Each cluster institute was requested to nominate IQAC Co-ordinator or members as a representative to participate in the plenary meetings. It was unanimously decided that each college will organised at least one cluster activity , in the meeting the planner was prepared for the year, the following activities were conducted.

Sahayog Cluster Activities

S.No.	Activity	Participants	Date	Organiser College
1	One day Workshop on “ Scholarly Academic Publishing in Social Work	82 students and faculty	3 rd August 2015	Tirpude college of social work
2	“Uniformity on Social Work Practicum of UG & PG in Social Work”	44 faculty members from cluster Colleges	03/07/2015	Jyotirao Fule College of Social Work Umred
3	Efficient and effective role of non teaching staff for good governance –a roadway to institutional glory	103 Non teaching staff and faculty from cluster Colleges	27/08/2015	Orange City College Of Social Work
4	Elocution Competition	36 students from cluster Colleges	Sept 2015	Kamptee College Of Social Work
5	Work shop on social work research report writing (UG&PG level)	70 faculty members from cluster Colleges	24/07/2015	Aniket College Of Socialwork, Wardha
6	Inter-relationship between tribal social system and PESA(Panchayat Extension to Scheduled Areas Act)	64 faculty members from cluster Colleges	22 nd December, 2015.	Kumbhalkar College Of socialwork ,Nagpur
7	Sahayog cluster –sports meet	Around 400 students and faculty members	2-3 Feb. 2016	Tirpude college of social work

The Unique features:-

For the first time 9 social work colleges of RTM Nagpur University shared a common platform for such activities throughout the year.

It was for the first time in the history of social work education in India that there was a Sports Meet held exclusively for social work college students.

Evidence of Success

Activity	Outcome in term of objectives achieved
One day Workshop on “ Scholarly Academic Publishing in Social Work	Sharing of the experiences and expertise and organising workshop in collaboration for faculty development and focus on Global competency Building were achieved
“Uniformity on Social Work Practicum of UG & PG in Social Work”	Faculty Development , Sharing of the experiences and expertise of the faculties was the outcome
Efficient and effective role of non teaching staff for good governance –A roadway to institutional glory	Capacity building of the social work colleges was the outcome leading towards quality enhancement.
Elocution Competition	Such co-curricular activity focused on skill development among student
Work shop on social work research report writing (UG&PG level)	Sharing of the experiences and expertise and organising workshop in collaboration, faculty development and focus on Global competency Building achieved.
Inter-relationship between tribal social system and PESA (Panchayat Extension to Scheduled Areas Act)	Through such collaborative seminar sharing of the experiences and expertise , faculty development and focus on National Development.
Sahayog cluster –sports meet	Cooperative effort for strengthening the bonding among social work colleges was the main outcome and it had focus on Student support and progression.

Problems Encounter and Resources Required**Resources Required**

- All the nine member colleges shared the expenses for the programmes.
- The human resources were mobilizes by them.
- The infrastructures and other resources were arranged by the respective colleges.
- We generated funds by charging registration fees.

Problems Encounter

- Initially we encountered problem regarding communication which was handled by formation of Sahayog cluster group on Whats app

- Since we have members from other places like Wardha and Umrer some time it became difficult for the members to attend the meetings
- In the beginning there was much enthusiasm the motivation further declined due to curricular responsibilities and the institutional calendar conflicting with the cluster calendar.

Notes :-

Such clusters are handy mechanisms while organising various programmes as it helps in reaching the students in effective and speedy manner.

Such efforts are helpful as they offer ample opportunities for focusing on multiple needs of the NAAC criteria, core values and encouraging ethos for working.

Best Practice No – 2

Carrier counselling and placement cell.

Goal:- Tirpude College of Social Work being the pioneer college of social work has been in the field for more than 50 years and has produced thousands of social work professional. We have been catering to the personal and professional growth and development goals through carrier counselling and placement cell activities since many years even prior to NAAC assessments. The main goal of this cell is to offer training and opportunities to produce efficient cedar of professionals ready to face the challenges of globalisation, privatisation and liberalisation committed to the cause of social justice and equity.

The Context

In Nagpur Tirpude college of social work has been one of the pioneer institute rendering the training for more than 50 years. Ours was the first college of Social Work in RTM Nagpur University to have been accredited with A grade from the very first cycle of NAAC assessment. The student's profile of our college indicates majority of the students coming from rural and tribal areas, majority of them are from various weaker sections of the society (SC/ST/OBC/Women etc.) Some of them are first generation learners. The overall grooming of personal and professional self becomes very essential. In this context the carrier and counseling cell offers personalized attention to the students at helps in all possible ways to them so that they enter the professional carrier with confidence. Guiding students so as to become employable youth is the main focus of the cell.

The process

Objective of carrier and counselling cell

- To inculcate carrier consciousness and work ethics among students and help in developing appropriate skills , attitude , values and knowledge base among students for becoming professional social worker.
- Organizing seminars, workshops, guest sessions and training sessions in making the student community employable and to meet the expectations of employing agencies..
- Organizing and coordinating Campus Placement Programs.
- Establishing cordial relationship with the government, non-government organizations, industries and other agencies for campus recruitment drives,
- Promoting career counselling through guidance.
- Maintaining updated database, job profiles, and recruitment patterns of the organization which helps to analyze and prepare the mindset of the students.
- Helping every student to define his/her career interest.

Activities of carrier and counselling cell undertaken during the session

Sr. No	Theme and Objectives	Activity	Date, Time & Venue	Sponsored by
1	Planning	Annual planning meeting	9 th July 2015	
2	Campus Interview to facilitate students' employment	Campus Interview Jol Edu- tech Pvt. Ltd	27 th October 2015	Jol Edu- tech Pvt. Ltd & Placement committee
3	Campus Interview to facilitate students' employment	Campus Interview Yuva Parivartan	28 November 2015	Yuva Parivartan & Placement committee
4	Campus Interview to facilitate students' employment	Campus Interview Sarthee Public School		Sarthee Public School & Placement committee
5	Aptitude Test on Competitive Examination	Seminar	18 Feb 2016	Placement committee
6	Knowledge Application and Social Work Practice. Miss. Bindu Bubber , Program Director, Shriram Foundation, Chennai.	University Level Workshop	24 Feb 2016	Placement committee
7	Guest Lecture on Scope of MSW in Govt., Private & NGO Sectors. Speaker Mr. Shashikant Sawarkar, Retd. Deputy Director, Social Welfare Department	Guest Lecture	30 March 2016	Placement committee
8	To give information on functioning of Placement cell.	Orientation program for MSW IV	13 Jan 2016	Placement committee
9	To give information on various job opportunities in field of social work profession	Display of Job Vacancy on Notice Board, E-mail, SMS, Face book, What's up, Mobil		
11	To facilitate students about scenario of social work education in Telangana	Interactions with Roda Mistry College of Social Work student, Hydrabad.		Placement Cell, TCSW
12	To orient students about career development	Workshop on personality development		Placement Cell, TCSW
13	Networking with Placement agencies - Edu – Jol Edu- tech Pvt. Ltd, Maharashtra Gandhi Smarak Nidhi, Kothrud, Pune., Ecumenical Sangam , Nagpur., Sarthi Public School, Lata Medical Research Foundation, Nagpur			

14	Fund raising for Sahyog Sport Meet			
15	Block Placement activity and preparation of broucher			

Throughout the year about 70 students approached the committee members for counselling regarding placement and carrier issues.

The Unique features:-

Every year more than 85 final year students get benefit of the activities.

Our alumni also get benefits through placement cell.

Our alumni in the field are also connected with the placement cell and approach for the placement possibilities in their institute through our placement cell.

We have been connected with more than 50 GO's and NGO's for placement activities.

Evidence of Success

Theme and Objectives	Outcome of the Program and number of beneficiaries
Planning	Calendar prepared
Four Campus Interviews to facilitate students' employment	75 students participated , 13 students selected .
Aptitude Test on Competitive Examination	113 students (UG &PG)participated. Prize Winners – 1 st -Ms. Reshma Marskolhe & 2 nd Mr. Rahul Junghare
University level workshop --Knowledge Application and Social Work Practice. Miss. Bindu Bubber , Program Director, Shriram Foundation, Chennai.	44 students participated in the workshop.
Guest Lecture on Scope of MSW in Govt., Private & NGO Sectors. Speaker Mr. Shashikant Sawarkar, Retd. Deputy Director, Social Welfare Department	Career options in the field of social work discussed.
Orientation sessions to give information on functioning of Placement cell.	244Students learned about functioning and support extended by placement cell
To display information on notice board, web page of the college about various job opportunities in field of social work profession	Students and alumni got detailed information on employment opportunities.
An interactional session to facilitate students about scenario of social work education in Telangana	Social Work Education pattern of Telangana University and RTMNU Nagpur University were introduce to respective university students
To orient students about career development	Students got inputs on carrier development and capacity building
Counseling	Seventy students visited to placement committee and faculty members.
Networking with Placement agencies <ul style="list-style-type: none"> ▪ Edu – Jol Edu- tech Pvt. Ltd ▪ Maharashtra Gandhi Smarak Nidhi, Kothrud, Pune. ▪ Ecumenical Sangam , Nagpur. 	Contacts established for placement opportunities.

<ul style="list-style-type: none"> ▪ Sarthi Public School ▪ Lata Medical Research Foundation, Nagpur 	
Fund raising for Sahyog Sport Meet	Four Agencies participated in the Anand Melawa , and fund was raised .

Problems Encounter and Resources Required

Resources Required

- We received grants through XI th (2007-2012) of UGC for carrier and counselling cell.
- Alumni and the networking agencies are the human resource utilize by the cell.
- The infrastructures and other resources are provided by the college.
- In some activities we generated funds by charging registration fees.

Problems Encounter

- Due to semester pattern the results are declared late by the RTM Nagpur University which create a hindrance in the placement activity.
- As we have majority of female students there are limitations to the placement activities
- There is comparatively low package offered by the NGOs in Vidarbha Region
- Since there is absence of pressure lobby of professional social workers the job which should be exclusively reserved for trained social workers are offered to non social work graduates affecting the job opportunities for our students.

Notes :-

- Such activity is a compulsory activity for any institute offering professional training.
- The activities cater to build global competency among students and inculcates values like pursuit of excellence
- National development is also focus through capacity building of the youth.

7.4 Contribution to environmental awareness / protection—

It is part of the UG second year syllabus various programmes also are conducted to create awareness and protection of environment as mentioned earlier. Three programme on the occasion of, Earth day, Population day and OCW were organised focusing on environmental protection.

7.5 Whether environmental audit was conducted? Not formally

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

- The college is celebrating Golden Jubilee in the year 2016-17
- We are participating in the movement of separate vidarbha
- The SWOC exercise also helped us understand the strength and weaknesses in the various mechanisms we use. The respective committees were suggested to adapt the required changes so as to bring qualitative change in the processes.
- The SWOC analysis of overall college functioning was undertaken by the teaching and Non Teaching staff members. The exhaustive exercise leads to developing insights into the areas requiring improvement and immediate attention. Measures

were taken by the IQAC to bring in the necessary changes in the office and the academic ethos.

8. Plans of institution for next year

The college has earmarked certain plans and strategies for the academic session 2015-16, which could be given as follows.

1. To prepare new academic calendar for the session 2016-17.
2. To prepare SSR and send LOI for NAAC 3rd cycle of assessment.
3. To implement various schemes sanctioned under the "College with potential for excellence".
4. To start implementing the Post Graduate Diploma Course in Youth Development in collaboration with Rajiv Gandhi Institute for Youth Development, Chennai.
5. To organize series of programmes to celebrate golden jubilee of the institute.
6. To organize orientation programmes for faculty for effective implementation of semester pattern at under graduate level.
7. To prepare repository of teaching material /notes /AV material, if possible prepare our own Open educational resource.
8. To organize skill labs, extension activities through field action projects.
9. To further improve the results, reduce the drop outs at entry points.
10. To organize national and international seminars.
11. To organize faculty development programmes for teaching & non teaching staff, also send the faculty members for orientations and refresher courses as is a mandatory requirement for their further placements.
12. To start course in Research Methodology recognized by RTM Nagpur University.
13. To encourage use of statistical analysis software like SPSS in researches, to organize workshop to orient staff and students.
14. To organize various extension and collaborative activities through various field action projects.
15. To strengthen the placement activities
16. To organize various activities for students support programs through college and SAHAYOG cluster.
17. Sahayog cluster activities to focus on core values and networking.
18. To start training in CASW (Computer application in social work) for UG and PG students.
19. To organize library orientation programmes for the students.
20. To execute the Minor/Major Research Projects and also prepare new proposals and organize opinion polls on current issues.
21. To organize various programmes in collaboration with Alumni Association.
22. To undertake programmes and activities based on emergent needs.
23. To obtain feedback from all the stakeholders.
24. To focus on core values while organizing programmes.
25. NAAC 3rd cycle to be completed

Sharmadikazi

Signature of the Coordinator, IQAC



B. tel

Signature of the Chairperson, IQAC
Principal

Tirpude College of Social Work,
Sadar, Nagpur.

Annexure – I

The APC prepared academic calendar for the year 2015-16 as follows.

S. N.	Activities	Dates
1.	Reopening of College	15 th June 2015
2.	Completion of Admission Procedure BSW I, BSW II, BSW III MSW (I SEM & II th SEM) MSW II (III SEM & IV th SEM)	04 th July 2015 Illrd Week of June 2015
3.	Submission of Teaching Plan (to APC) by Teachers & Social Work Practicum	16 th July 2015 onwards
4.	Commencement of theory classes BSW I, BSW II, BSW III MSW III Sem MSW I SEM	1 st July 2015 29 th June . 2015 6 th July 2015
5.	1 st Acaemic Session	Up to 7 th Nov.2015
6.	Winter Vacation	9 th Nov, 2015to 8 th Dec.15
7.	External Viva exam. (Sem III)	As per Uni. Schedule
8.	End of Sem I & III	7 th Nov.2014
9.	Commencement of 2 nd academic session	From 9 th December 2015
10.	Village Camp, Educational Tour	As per the Decision of Staff

		Council.
11.	Annual Sports & Social Gathering	As per the Decision of Staff Council.
12	College Examination BSW I & BSW III BSW II, MSW I, MSW II	Feb 2016 March 2016
13	Completion of theory classes	End of March 2016
14	Completion of SWP & Viva exam.	1 st week of April 2016
15	External Viva exam Sem. Iv	End of April 2016
16	End of the Session	30 th April 2016