## Tirpude College of Social Work (Autonomous), Nagpur

**Affiliated to**

##### Rashtrasant Tukadoji Maharaj Nagpur University

**Faculty of Humanities**

 **Bachelor of Social Work**

 **Syllabus**

 **(Semester Pattern)**

 **2022-2023**

**Bachelor of Social Work (B.S.W.)**

 **English**

 **Semester - I**

Theory Marks: 80 Internal Assessment Marks: 20

**Course Outcomes**

 **Û** Learners will be able to inculcate language proficiency

 **Û** Learners will understand the structure of sentences through prescribed grammar

 **Û** Learners will be able to draft an impressive application and resume for a job

**Prescribed Textbook**

 **Alluring Aroma (A Textbook of Compulsory English)**

(Macmillan Education)

**Chief Editors:** Ajiet Jachak, Kapil Singhel, Madhavi Moharil

**Unit I (Prose)**

 **Û** The Super Mom Mary Kom

 **Û** The Naïve Friend – Munshi Premchand

 **Û** Fur – Hector Hugh Munro (Saki)

**Unit II (Poetry)**

 **Û** Don’t Quit – Edgar Albert Guest

 **Û** In the Bazaars of Hyderabad – Sarojini Naidu

 **Û** Walk by Moonlight – Henry Derozio

**Unit III (Writing Skills)**

 Business Communication Part I

1. Job Application, Resume Writing
2. Invitations (Formal and Informal), Complaint Letter

**Unit IV (Language Study)**

1. Parts of Speech, Articles
2. Vocabulary Building – Synonyms, Antonyms, Homonyms

**Internal Assessment:** Picture Comprehension. Students will be shown a picture and will be

 asked to explain it in 200 words.

**Recommended Books:-**

1 Learner’s English Grammar and Composition: NDV Prasada Rao (S.Chand and Co.)

2 Essentials of English and Business Communication- Rajendra Pal, S. Korlahalli(Sultan Chand and Sons)

3. Developing Communication Skills (Second Edition )- Krishna Mohan, Meera Banerji (Macmillan Publishers India Ltd.)

1. Communication Skills –Sanjay Kumar , Pushp Lata (Oxford University Press)
2. Principles and Practice of Business Communication- Rhoda Doctor, Aspi Doctor (Sheth Publishers)

**Bachelor of Social Work (BSW) Semester – I**

**PAPER –II (1T2)**

**Marathi (Optional)**

**ejkBh ikBÓiqLrd & भाषावैभव ¼Hkkx&1½**

 **,dq.k xq.k % 80+20**

x| foHkkx

1. fo|kF;kZauks tkx`r Ogk ! & MkW- ckcklkgsc vkacsMdj
2. MkW- loZiYYkh jk/kkd`".ku ! & ujgj dqjandj
3. “ksrh lq/kkj.;kps mik; & tksfrjko Qqys
4. tsOgk eh tkr pksjyh gksrh ! & ckcqjko ckxqy
5. Jh f”koN=irhaps dk;Z & «;a- “k- “kstoydj

i| foHkkx

1. ilk;nku & lar Kkus”oj
2. fr;s dforsph xksMh & HkkLdjHkV cksjhdj
3. lalkj & cfg.kkckbZ pkSèkjh
4. fjdkes e/kq?kV & Hkk- jk- rkacs
5. ,o<s ns ikaMqjaxk & lqjs”k HkV

O;kogkfjd ejkBh

1. O;kogkfjd ejkBh% Lo:i vkf.k Hkwfedk
2. Hkkf"kd laokn O;ogkjkph ewyrRRos

lektlq/kkjd

1. MkW- iatkcjko ns”keq[k - M‚- fo- Hkh- dksyrs
2. yksddY;k.kdkjh jktk M‚- 'kj;w rk;okMs

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Bachelor of Social Work Semester Ist

Ckh-,l-MCY;q- izFke l= (Semester Ist)

fganh ¼oSdfYid½

dqy vad % 100

**पाठ्यक्रम के उद्देश्य :**

1.हिंदी भाषा और साहित्य के प्रति विद्यार्थियो मे अभिरुची निर्माण करना

2.हिंदी भाषा के विविध विधाओ से विद्यार्थियो को परिचित कराना

3.दैनंदिन जीवन मे भाषा की प्रयोजनता को बढाना

4.हिंदी भाषा का सम्यक ज्ञान देना

**bdkbZ & I**

**xn~; foHkkx**

1. ckrphr esa f'k"Vkpkj ¼fuca/k½ & dkerkizlkn xq:
2. cktkj n'kZu ¼fuca/k½ & tSusanz dqekj
3. iqjLdkj ¼dgkuh½ & t;'kadj izlkn
4. Hkksykjke dk tho ¼O;aX;½ & gfj'kadj ijlkbZ
5. ljgn ds ml ikj ¼fjiksrkZt½ & Q.kh'ojukFk js.kq

**bdkbZ & II**

**in~; foHkkx**

1. lf[k os eq>ls dgdj tkrs & eSfFkyh'kju xqIr
2. os eqLdkrs Qwy ugha & egknsoh oekZ
3. izFke jf”e & lqfe=kuanu iar
4. eSa og /kuq gw¡ & vKs;
5. clarh gok & dsnkjukFk vxzoky

**bdkbZ & III vU; ikB~; lkexzh**

1. ikfjHkkf"kd 'kCnkoyh & ikB~;iqLrd esa layXu lwph ls gh vaxzsth ls fganh rFkk fganh

 ls vaxzth ifjHkkf’kd 'kCnkoyh dk v/;;u

1. i= ys[ku & vFkZ] egRo ,oa fo'ks’krk,¡ izk:i] vax] dk;kZy;hu i=]

O;kogkfjd i=] O;kolkf;d i=] vkosnu i=] fuea=.k i=] lwpuk i=] f'kdk;rh i=] laosnu i=

 **bdkbZ & IV nqzrokpu**

v- fuEufyf[kr jpukdkjksa ,oa izeq[k jpukvksa dk laf{kIr ifjp; ckyÑ’.k HkV~V] izsepan] jktdey pkS/kjh] jkes'oj 'kqDy ^vapy\*

c- gkj dh thr ¼dgkuh &lqn'kZu½] 'krjat ds f[kykMh ¼ dgkuh & izsepan½ izfrfØ;k % ,d thou dlkSVh ¼dgkuh & dUgS;kyky feJ izHkkdj½] mlus dgk Fkk ¼dgkuh & panz/kj 'kekZ xqysjh½

**ikB~;iqLrd & lkfgR; okfVdk**

**varxZr ewY;kadu**

1½ fon~;kfFkZ;ksa dk lewps i= eas izn'kZu ¼mifLFkrh] le; fu"Brk ds lkFk½

2½ l= ds ikB~;Øe ij ,d tkWp ijh{kk

3½ Toyar lkekftd fo"k; ij dfork ys[ku rFkk ukjk ys[ku

**पाठ्यक्रम के परिणाम :**

1.हिंदी भाषा और साहित्य क प्रति विद्यार्थियो मे अभिरुची निर्मित हुई

2.हिंदी भाषा कि विविध विधाओ से विद्यार्थी परिचित हुए

3. दैनंदिन जीवन मे भाषा की प्रयोजनता विकसित हुई

**BSW Part I Supplementary English**

**Semester-I**

**1T2**

 Full Marks -80+20

**UNIT –I**

Text: Sesame (An anthology of English Prose) Lessons Prescribed: 1] The First Case

* 1. An Astrologer’s Day
	2. On the Rule of the Road

**UNIT –II**

Text: Sesame (An anthology of English Prose)

Lessons: Same as unit –I

**UNIT –III**

1. Writing biographical sketch
2. Business letter writing

**UNIT-IV**

1. Paragraph writing
2. Comprehension of unseen passage

**Internal Assessment:**

* + Reading skills
	+ Extempore
	+ Dictation
	+ Attendance

Recommended Reading

1. English for Competitive Examinations- Ed. R.P. Bhatnagar, Rahul Bhargava(Special Edition-Macmillan)
2. Writing Skills- Anne Laws (Orient Blackswan)
3. Essentials of English and Business Communication- Rajendra Pal, J.S. Korlahalli (S. Chand &Sons)
4. Principles and Practice Business Communication- Rhoda Doctor, Aspi Doctor(Sheth publishers )

##### Bachelor of Social Work (BSW) Semester-I Paper –III (1 T 3)

**Introduction to Social Work Profession (Core Domain)**

**Learner’s Objective:**

1. Understand the concept of social work Profession.
2. Develop knowledge of history and development of social work.
3. Understand the current trends of social work practice in India.
4. Develop understanding of the perspectives of social work practice in India.

**UNIT-I: Concept of Professional Social Work:** Concept, Definition**,** Objectives, Goals, Values, Principles and Code of Ethics. Ethical Responsibilities in Social Work, Scope of Professional Social Work, Attributes of Professional Social Worker.

**UNIT-II: Evolution of Social Work Profession in India and Abroad:** Evolution of Social Work in abroad, **S**ocial work in India; Ancient, Medieval and Modern Period.

National and International Agency: Backward Class Commission, Women Commission, WHO, UNICEF, UNDP.

**UNIT- III: Social Work and Related terms:** Social Services, Social Welfare, Social Reforms & Charity. Social Security, Human Rights and People’s participation, Social Justice and Social development, Environment protection.

**UNIT- IV: Development of Social Work Education in India:** Evolution of social work education in India, Training in Social Work Education, Focus, Nature and Content of Social Work Education. Fields of professional Social Work.

**Course Outcomes:**

1. Learners will understand importance and historical development of social work profession.
2. Learners will acquire knowledge about evolution of social work profession in

India and Abroad.

3. Learners will acquire knowledge about social work terms.

4. Learners will acquire knowledge of social work education in India.

##### Assignment

1. Class room seminar presentation and written assignment related to the theory paper.
2. Field visit to understand the functions and roles of the Government and Non- Government Organizations

##### References:

1. Batra, Nitin (2004) Dynamics of Social Work in India, Jaipur: Raj Publishing House.
2. Bradford, W. Sheafor, Charles, R. Horejsi, Gloria A. - Fourth Edition (1997) Techniques and Guidelines for Social Work, London: Allyn and Bacon, A Viacom Company.
3. Dasgupta, Sugata (1964) Towards a Philosophy of Social Work in India,New Delhi: Popular Book Services.
4. Desai, Murali (2002) Ideologies and Social Work: Historical and Contemporary Analysis, Jaipur: Rawat Publication.
5. Diwakar, V. D. (1991) Social Reform Movement in India, Mumbai: Popular Prakashan.
6. Dubois, Brenda, Krogsrud, Karla, Micky - Third Edition (1999) Social Work - An Empowering Profession, London: Allyn and Bacon.
7. Feibleman, J.K. (1986) Understanding Philosophy - A Popular History of Ideas, New York: Souvenir Press.
8. Fink, Arthur E., Wilson, Everett E. - Third Edition (1959) The Fields of Social Work, New York: Henry Holt and Company.
9. Friedlander, Walter A. (1977) Concepts and Methods of Social Work, New Delhi: Prentice Hall of India Pvt. Ltd.
10. Nair, T. Krishnan (1981) Social Work Education and Social Work Practice in India, Madras : Association of School of Social Work in India
11. Rameshwari, Devi and Ravi Prakash (2000) Social Work Practice, Jaipur: Mangal Deep Publications.
12. Roy, Bailey and Phil, Lee (1982) Theory and Practice in Social Work, London: Oxford Pub.Ltd.
13. Sheldon, B., & Macdonald, G., (2010) A Textbook of Social Work, London: Routledge.
14. Singh, R.R. (1985) Field Work in Social Work Education, A Perspective for Human Service Profession, New Delhi : Concept Publishing Company. Wadia, A. R. (Ed.) (1961) History and Philosophy of Social Work in India, Bombay: II Allied Publisher Private Ltd.

**Bachelor of Social Work Semester - I Paper IV(1T4)**

**(Core Domain)**

**Working with Individual (Case Work) & Working with groups (Group work) I**

**Learner’s objectives –**

1. To impart knowledge about history of social case work.
2. To understand the objectives, principles and importance of social case work method.
3. To understand the Nature, types and Characteristics of Group and concept of group work.
4. To develop understanding of group work as a method and develop appropriate perspective regarding group dynamics.

**Unit - I: Introduction to Case Work Method:**

Meaning and concept of Social Case Work, Definition, Historical Development of Case Work Method in India. Case work in various settings—Schools, Welfare agencies, Hospitals.

##### Unit - II: Case Work as a Method:

Philosophical Assumptions, Values, Objectives, Principles, Importance of case work, Components of case work.

##### Unit- III: - Working with Groups:

Nature, types and Characteristics of Group, Definition of Group Work, Purpose and formation of the group, Membership, Duration and phases in Group Work.

##### Unit –IV: - Social Group Work as a Method:

Objectives, Principles, values of Group work, Process in groups and types of group work services: Development, recreational, non - formal education, skill development, Group dynamics: leadership, isolation, decision making, communication, relationship, conflict, personal experiences, bond, sub - group

**Assignments:** 1. Case presentation,

 2.Workshop on case work tools: interview/ home visit/ recording and

 3.Assignment based on theory (SWP)

 4.Presentation on Group formation and program planning

**Learning Outcomes: -**

1. Developed knowledge about history of social case work.

2. Understood the concept of social case work method.

3. Understood the Nature, types and Characteristics of Group and

 concept of group work.

4. Developed understanding on group work as a method and develop appropriate perspective regarding group dynamics.

References:

1.Bhattacharya Sanjay (2005) Social Work:An Integrated Approach , Deep & Deep publication Pvt. Ltd

2.Bannerjee G.R.(1967), Concept of Being and Becoming in the Practiceof social work, Mumbai: Tata Institute of SocialScience.

3.Bannerjee G.R. (1971), some Thought on Professional self in Socialwork, Indian Journal of Social work, Mumbai: Tata Institute of SocialScience.

4.Friendlander W.A. (1987), Concept and Methods of socialwork,

5.Englew ood cliffs, Prentice Hall.

6.Fischer Joel, (1978), Effective Case Work Practice: An EclecticApproach, New York: Mcgraw Hill bookCo.

7.Mathew G. (1987), Case Work in Encyclopedia of Social Work inIndia, Delhi: Ministry of SocialWelfare

8.Nursten J., (1974), Process of Case Work, GB: PitmanPublication

9.Alissi A.S., (1980), Perspectives on Group Work Practice: A Book of Readings,

10.New York: The FreePress.

11.Balgopal P.R. and Vassil, (1983), Group in Social Work - An Ecological Perspective, New York: Macmilian Publishing Co.Inc.

12.Brandler S. and Roman C.P., (1991)Group Work Skills and Strategiesfor Effective Inter ventions, New York: The HaworthPress.

13.Brandler S. and Roman C.P., (1999)Group Work Skills and Strategiesfor Effective Interventions, New York: The HaworthPress.

14.Charles H. Zastrow (2009) , Social Work with Groups, New Delhi:Rawat

Publication, (Indian R eprint2010)

15.Garwin C. (1987), Contemporary Group Work, New York: Prentice-

16.Hallinc.Kemp C.G. (1970), Perspectives on Group Process: School of social welfare,Albany: State University of NewYork.

# Bachelor of Social Work Semester-I

### (Supportive Domain)

### Psychology for Social Work profession

**Paper- V**

**(1T5)**

**Objectives:**

1. To understand the fundamental concepts of human behaviour.
2. To understand the basic psychological processes and their

 applications in everyday life.

1. To grasp the concept like memory and intelligence.
2. To understand the concept of personality.

**Unit 1: Introduction to Psychology**

Definition, Brief History, Branches of Psychology: Social, Abnormal, Child, Educational, Industrial, Clinical, Community, and Criminal.

Psychology and social work.

Methods of Psychology: Observation, Case- history, Survey, Questionnaire, Interview.

**Unit II: Psychological processes-- Learning & Motivation**

Definition, Trial and error learning, Classical and Operant conditioning, Insight learning, Observational learning.

Motivation: Definition, Motivational cycle, Types of motives, Motivational conflict and conflict resolution –direct and indirect ways

**Unit III: Memory and Intelligence --**

Definition, Types of Memory, Tests of retention: recall, retention and relearning. Improving memory. Causes of forgetting.

Intelligence –Definition, Various theories of Intelligence (Charles Spearman, Louis L. Thurstone, Howard Gardner); Concept of Mental age –IQ, Emotional Intelligence – concept.

### Unit IV: Understanding personality

Definition of personality, Determinants of personality, introduction to measurement of personality – MMPI ,16PF, Projective tests –sentence completion and Rorschach –ink blot.

**Internal Assessment:**

1. Attendance.
2. Written assignment related to the theory paper.

**Learning outcomes:**

1. Understood the fundamental concepts of human behaviour.

2. Understood the basic psychological processes and their applications in everyday life.

1. Understood concepts like memory and intelligence.
2. Understood the concept of personality.

**References:**

1. Baron,R.A.(1995)Psychology: The essential Science, NewYork Allyn and Bacon.
2. Lefton , M.A.(1985)Psychology, Boston Allyn and Baron.
3. Morgan ,C.T. & King, R.A.(1986)Introduction to Psychology, New York, M c Grawhill
4. Mangal, S. K. (2010)An Introduction to Psychology, Sterling Publisher Pvt.Ltd
5. Mangal, S. K. (2013)General Psychology, Sterling Publisher Pvt.Ltd
6. Ronald J. Comer, Fundamentals of Psychology 7thEdition
7. Gerald Davidson, John Neale , Abnormal Psycholog

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# Bachelor of Social Work Semester-I

 Social Work Practicum

 **Paper –VI (1 P)**

The Social Work Practicum shall comprise of the following components:

|  |  |  |
| --- | --- | --- |
| **Components** | **Marks Allotted** | **Days** |
| 1. Orientation
 | 10 | 04 |
| 1. Observational Visits (05)
 | 15 | 05 |
| 1. Structured Laboratory Experience (5 sessions) (Observation, Listening, communication, school social work and child rights,)
 | 15 | 05 |
| 1. Concurrent Practice Learning (School setting)

Social Case Work (02) 25 Social Group Work (01) – 25 | 50 | 16 |
| V) Internal Viva-Voce | 10 | 01 |
| **Total** | **100** | **31** |