**B.S.W. Second Year**

**Compulsory English**

**Third Semester**

**(To be implemented from the Academic Session 2023-24)**

**Theory Marks: 80 Internal Assessment Marks: 20**

**Learne’s Objectives**

1. Learners will be encouraged to nurture aspirations to be successful in their lives by finding a profession of their choice
2. Learners will be made aware of civic sense and inspire to inculcate compassion towards

others

1. Learners will develop consciousness for environmental preservation

**Prescribe Textbook**

 **Endearing Essence (A Textbook of Compulsory English as per NEP 2020)**

 (Macmillan Education)

**Chief Editors:** Urmila Dabir, DnyaneshNaik, UshaSakure

**Co-editors:**Archana Gupta, Kanchan Joshi, Varsha Vaidya, Anita Wanjari

**Unit I (Prose)**

ÛTaking Studies Seriously – Khushwant Singh

ÛThe Boy Who Broke the Bank – Ruskin Bond

ÛThe Open Window – Alfred George Gardiner

**Unit II (Poetry)**

ÛThe Felling of a Banyan Tree – DilipChitre

ÛLife – Charlotte Bronte

ÛSiddhartha and the Swan – Sir Edwin Arnold

**Unit III (Writing Skills)**

1. Language Skills Part I
2. Report Writing – News Report, Activity Report (Competition)
3. Data Analysis – Tabular/Pie Chart Interpretation
4. Skills based on the prescribed textbook

**Unit IV (Language Study)**

1. Transformation of the Sentences – Exclamatory, Negative, Interrogative, Affirmative
2. Vocabulary Building – Misspelt Words/Confusing Words (Fill in the blank)

**Internal Assessment:** Writing a book review in 200 words

**Course Outcomes**

1. Learners will be encouraged to nurture aspirations to be successful in their lives by finding a profession of their choice
2. Learners will be made aware of civic sense and inspire to inculcate compassion towards

others

1. Learners will develop consciousness for environmental preservation

**Bachelor of Social Work Semester III**

 Supplementary English (Optional)

 Paper III (**3T2)**

Full Marks -100

**UNIT –I**

Text: Worthy Words

Lessons Prescribed: 1] One’s Habits

* 1. On Saying “Please”
	2. Ranjit Singhji

##### UNIT –II

Text: Worthy Words

Lessons: Same as unit–I

##### UNIT –III

1. Essay writing on current issue
2. Arranging jumbled words in order

##### UNIT-IV

1. Letter of congratulation
2. Condolence letter

##### Internal Assessment:

* + Write –up on importance of English and its reality in India
	+ Submission of a report on the basis of asocial survey

 **Recommended Reading**

1Developing Communication Skills - Krishna Mohan ,Meera Banerji(Macmillan)

2Communication Skills- Sanjay Kumar, Pushp Lata (Oxford University Press)

1. Essentials of English and Business Communication- Rajendra Pal, J.S. Korlahalli (S. Chand & Sons)
2. Principles and Practice Business Communication- Rhoda Doctor, Aspi Doctor (Sheth Publishers )

Bachelor of Social Work Semester IIIrd

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**bdkbZ & II 20**

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dqy vad % 20

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**Bachelor of Social Work (BSW) Semester – III**

**PAPER –II (3T2)**

**Marathi (Optional)**

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4. ek>h okMe;hu tM.k?kM.k &jk- j-a cksjkMs
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1. bfro`Rr ys[ku
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2. v..kk gtkjs % eYgkj vj.k dYys

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1. okpu dkS’kY;
2. izklaxhdckrehys[ku
3. dk;Zdzekps vkHkkj dkS’kY;
4. nSuafnu mifLFkrh

**Bachelor of Social Work (BSW) Semester- III**

##### METHOD COURSE: 3T3

**WORKING WITH COMMUNITIES (COMMUNITY ORGANISATION)**

**(Core Domain)**

**Objectives**

1. To understand the critical elements of community organization practice.
2. To enhance critical understanding of the models and strategies for organization practice.
3. To appraise with various tools, strategies and skills of Community Organization in practice.

**Unit I: Community:** Concept and characteristics of Community, Types of Community, Functions of Community. Social Work perspective of Community, Community Development.

**Unit II: Community organization as a method of Social Work:** Definition & concept of Community Organization, Principles of Community Organization. Role of Community Organizer (As Guide, Enabler, Expert, Therapist); Rothman’s model of Community Organization. Concepts: Power structure, Empowerment, Community participation, Conscientization.

**Unit III: Strategies/Tools in Community organization:** Advocacy, Base Line Survey, Participatory Rural Appraisal (PRA), Public Interest Litigation(PIL),Community Meeting, leadership and Cadre Building, Training, Action Plan**,** Data Bank.

**Unit IV: Skills in Community organization:** Information Gathering, Community Profiling, Observation &Analytical Skill, Listening & Responding Skill, Conflict Resolution, Networking, Evaluation, Recording, Documentation in Community work.

##### Internal Assessment

1. Attendance in Theory Class
2. Presentation and submission related to the theory paper
3. Workshop on PRA technique

Outcome

1. Understood the critical elements of community organization practice.

2.Enhanced critical understanding of the models and strategies for organization practice.

 3. Apprised with various tools, strategies and skills of Community Organization in practice.

##### REFERENCES

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Essays in honour of B. Mehta, Jaipur: the HCM State Institute of Public Administration

Banmala(1987) Community Organization, Nagpur: Indian Institute of Youth Welfare.

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Columbia University press.

Batten, T.R.1965 The Human Factor in community Work, London: Oxford UniversityPress.

Christopher A.J.& Community Organization & Social Action, New Delhi, Himalaya PublishingHouse.

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Dayal, R.1960 Community Development Programme in India, Allahabad: KitabMahalPublishers.

Gandhi M.K.1958 Sarvodaya (The Welfare of all), Ahmedabad :NavjivanPublishingHouse.

Gangrade K.D.1971 Community Organization in India, Bombay : Popular Prakashan.

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Work, Agra, Current Publications.

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University of Chicago Press.

Murphy, C.G. 1954 Community Organisation Practice, Boston: Houghton MifflinCo.

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Wiley and Sons.

Ramchandra Raj,G.1974 Functions and Dysfunctions of socialConflict,

Bombay: Popular Prakashan.

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Practice, New York: Harper and Row.

Rubin Herbert & Irene Rubin 1992 Community Organization& Development, New York, Macmillan

Siddiqui, H.Y.1997 Working with Communities: an introductionto

community work, New Delhi:Hira Publications. Sussman, M.B.1959 Community Structure and Analysis, NewYork:

Thomas Y. Crowell Co.

Twelvetrees,A.1982 Community Work, London : Macmillan PressLtd.

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the mobile orientation and training team, New Delhi: Indian Social Institute.

Warren, R.L.1965 Studying your Community, New York :FreePress.

Weil, M(Ed)1996 Community Practice : Conceptual Models, NewYork

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Zaltman, G. and Duncan,R.1977 Strategies for Planned Change, New

 YorkAssociation

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##### Journals

Community Development Journal : An International Forum, UK. Oxford University Press. Development and Change, Hague Blackwell Publishers

Social Action : A Quarterly Review of Social Trends and Social Action Trust, Delhi. Maintenance, Perspective Publication, New Delhi.

Lokayan Bulletin, New Delhi

**Bachelor of Social Work (BSW) Semester-III**

**SOCIAL WELFARE ADMINISTRATION**

**(Core Domain)**

**Paper-III—3T4**

**Learner’s Objective:**

1. Understand and acquire the knowledge of social welfare administration as method of social work.
2. Acquaintance with the concept of social welfare administration
3. Develop the perspective, skills, and attitude of the welfare administration.
4. Learn the management of voluntary organization.

**UNIT I Social Welfare Administration:** Concept, Process & models of social welfare. Concept, Purpose, Principles and Significance of social welfare administration as a method of social work. Concept of POSDCORB.

**UNIT II Social Justice and Welfare Organization:** Concept and Definition of Social Justice, Functions of Department of Social Justice & Special Assistance (Government of Maharashtra); Meaning, concept and Significance of Welfare Organizations; Introduction to Societies Registration Act 1860 & Bombay Public Trust Act, 1950, Foreign Contribution (Regulation) Act (FCRA) 2010 and amendments.

**UNIT III Project Management:** Concept, Guidelines, Structure and format of Project Proposal. Salient features of research project and funding project. Fund Raising, Resource Mobilization, Monitoring & Evaluation, Social Audit, Project outcomes.

**UNIT IV Corporate Social Responsibility** – Concept, meaning & scope of corporate social responsibility; History of CSR activities; CSR cycle - planning, implementation, evaluation and development.

**Internal Assessment**

1. Workshop on formation of Voluntary Organization
2. Preparation & Presentation of Research project and funding project

Field visit to understand the functions and roles of the Government and Non Government Organizations ,CSR initiatives

Outcome

 1. Acquired the knowledge of social welfare administration as method of social work.

2.Acquainted with the concept of social welfare administration

3.Developed the perspective, skills, and attitude of the welfare administration.

4.Learnt the management of voluntary organization.

**Recommended Readings:**

1. Choudhari, D. Paul (1983) Social Welfare Administration, Delhi: Atma Ram and Sons.
2. Goel, S. L. And Jain, R. K. (1988) Social Welfare Administration: Theory and Practice, Vol.I and II, New Delhi: Deep and DeepPublications.
3. Government of India: Evaluation of Social Welfare Programmes, Encyclopedia of Social Work. Vol. 1, 297 -310.
4. Kapoor, K. K. (1986) Directory of Funding Organizations, Delhi: Information and News Network.
5. Lauffer, A. (1977) Getting The Resources You Need, New Delhi: Sage Publications.
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8. PRIA. (1990) A Manual On Financial Management - An Accounts Keeping For Voluntary Organizations, New Delhi: Society For Participatory Research InAsia
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10. Siddiqui, H. Y. (1984) Social Work and Social Action, New Delhi: Hamam Publication

**Bachelor of Social Work (BSW )Semester III**

**Psychology: Human Growth and Development**

**(Supportive Domain)**

**Paper –V 3T5**

**Learner Objectives:**

1. To understand the fundamental components of human behaviour.
2. To gain insight into factors contributing to development of personality.
3. To understand growth and development of individual at various stages in the lifespan.
4. To gain knowledge about various psychological disorders related with developmental stage.

**1-** **Life Span Development**- Introduction, assumptions of life span perspective. role of heredity and environment in development. Principles of Development, distinction between growth and development, Stages of development

1. **Stages of development**- Infancy –emotional and cognitive development, Childhood- Language development and social development. Adolescence-Physical, Sexual and emotional development, Search for identity. Adulthood- Vocational and Marital adjustment. Old Age: problems.
2. **Theories of Human Development:** Freud’s Psycho- Sexual Development theory; Erickson’s psycho-social Development theory, Maslow’s Sef Actualization theory, Bronfenbrenner’s ecological approach.
3. Some **Developmental Disorders-** symptoms, Etiology and management- mental retardation, Attention deficit hyperactivity disorder , Autism, Learning disability, Addiction, Behavioral problems,. Alzheimer’s disease and Dementia

**Internal Assessment** –

Workshop/seminars on the themes related to theory

Case studies on the given developmental disorders

Attendance

**Outcome**

 1. Understood the fundamental components of human behaviour.

2. Gained an insight into factors contributing to development of personality.

3.Understood growth and development of individuals at various stages in the lifespan.

4.Gained knowledge about various psychological disorders related with developmental stage.

## References:

### Baltes P. B. (1978), ed., Life Span Development and Behavior,New York , Academic Press

1. Bronfenbrenner U. (1979)The Ecology of Human Development, Cambridge ,Harward University Press
2. Chowdhary D.P. (1992) Aging and aged ,Newd Delhi, InterIndia Publications
3. Hurlock, Elizabeth (2001) Developmental Psychology –Alife Span Approach, New Delhi ,Tata McGraw Hill Publishing Co. Ltd.
4. Hurlock, Elizabeth (1976) Personality Development,New Delhi :Tata McGraw Hill Publishing Co.Ltd.

**Bachelor of Social Work (BSW) Semester III**

**Sociology**

**(Interdisciplinary Domain)**

**Paper VI (3 T6)**

**Objectives:-**

1.To Provide insight about the subject sociology as a science of society.

2.To enable the students to understand the basic concepts of sociology.

3.To provide the knowledge about social structure, socialization, and culture.

**Unit I: Sociology and Indian Society.**

Sociology: meaning, definition, importance, scope. Indian Society: Rural, Urban & Tribal community: meaning and characteristics.

**Unit II: Society, Social Structure, Social Group.**

Society: meaning, characteristics. Social Structure: meaning, elements. Social Group: meaning, characteristics of primary groups, secondary groups.

**Unit III: Social institutions, Social control, Social change.**

 Characteristics and functions of social institutions (Family, Marriage, Religion). Social control; meaning. Social change; meaning, factors of social change (technological).

**Unit IV: Socialization, culture, social stratification, social mobility, social movement.**

Socialization; agents, stages. Elements of culture, values, norms. Social stratification; meaning, functions. Social mobility; meaning. Social movement; meaning.

**Internal Assessment:**

1. Attendance.
2. Written assignment related to the theory paper.

Outcome

 1. Provided an insight about the subject sociology as a science of society.

2. Enabled the students to understand the basic concepts of sociology.

3.To provide the knowledge about social structure, socialization, and culture.

 **Bachelor of Social Work (BSW) Semester-III**

**Social Work Practicum**

 **Paper -VII ( 3P)**

The Social Work Practicum shall comprise of the following components:

|  |  |  |
| --- | --- | --- |
| **Components** | **Marks Allotted** | **Days** |
| I) Orientation | 10 | 02 |
| II) Structured Laboratory Experience (3 sessions)(Child Rights, Disability sector, Progressive Program Planning (PPP), Recording) | 15 | 03 |
| III) Concurrent Practice |  |  |
| Learning (welfare setting ) |  |  |
| a) Working with individual | 25 |  |
| (02 cases each) |  | 18 |
| b) Working with group |  |  |
|  | 25 |  |
| C) Programmes in community level | 15 |  |
| IV) Internal Viva-Voce | 10 | 01 |
|  | **100** | **24** |