

Yugantar Education Society's
TIRPUDE COLLEGE OF SOCIAL WORK
Balasaheb Tirpude Marg, Civil Lines, Sadar, Nagpur-440 001

An Autonomous Institution
Accredited with 'A+'-grade by NAAC

(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

1. Conferment of Fresh Autonomous Status vide UGC letter No. F. 22-1/2017 (AC) dt. 12-02-2019
2. Notified as Fresh Autonomous College by RTM Nagpur University vide letter No. RTMNU / CDS/2019/4987 dt.02.04.2019

ACADEMIC REGULATIONS
(As Per NEP 2020)
GOVERNING THE EXAMINATION LEADING TO DEGREE OF

MASTER OF SOCIAL WORK
(M.S.W.)
(Two/One year PG Degree Programme as per NEP)
(Autonomous)
From the Session 2024-25
Programme Code: TCSWN-PG-02-MSW

Issued by:
Principal, Tirpude College of Social Work, Nagpur

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An Autonomous Institution
(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

GOVERNING BODY
(As per UGC Guidelines for Autonomous Colleges, 2018)
w.e.f. 30th April 2024

Sr. No.	Name	Designation	Category
1.	Mr. Rajkumar Tirpude	President	Management
2.	Mr. Kalash Tirpude	Member	Management
3.	Mrs. Vanita Tirpude	Member	Management
4.	Mr. Ganesh Gaurkhede	Member	Management
5.	Mr. Jayant Kombade	Member	Management
6.	Ms. Ghana Tirpude	Member	Management
7.	Dr. Naresh Dhurve	Member	Teacher
8.	Dr. Sunirmal Kabiraj	Member	Teacher
9.	Mr. Chander Khosla	Member	Educationist/Industrialist
10.	Dr. Neelam Mittal	Member	U.G.C. Nominee
11.	Vacant	Member	State Government Nominee
12.	Dr. Sumedha Wankhede	Member	University Nominee
13.	Dr. Swati Dharmadhikari	Ex. Officio, Secretary	Principal

ACADEMIC COUNCIL
(As per UGC Guidelines for Autonomous Colleges, 2018)
w.e.f. 15th April 2024

Sr. No.	Name	Designation	Category
1.	Dr. Swati K. Dharmadhikari	Chairperson	Principal
2.	Dr. N.R. Dhurve	Member	HOD (Social Work) HOD (Community Development)
3.	Mr. M.S. Gautam	Member	HOD (Economics)
4.	Dr. S .S. Kabiraj	Member	HOD (Sociology)
5.	Ms. Shilpa Jibhenkar	Member	HOD (Family and Child Studies)
6.	Dr. Arshiya Sayyed	Member	HOD (Hindi)
7.	Dr. D.B. Tule	Member	HOD (Human Resource Management)
8.	Dr. Shilpa Puranik	Member	Faculty
9.	Dr. R.T. Gajbe	Member	Faculty
10.	Mrs.. S.S. Satpute	Member	Faculty
11.	Dr. S.T. Hunge	Member	Faculty
12.	Mr. V.G. Nair	Member	Faculty (MIRPM)
13.	Dr. Vivek Awasare	Member	Expert (Education)
14.	Mr. Mukul Patrikar	Member	Expert (Industry)
15.	Mr. Vinayak Nandeshwar	Member	Expert (Social Sciences)
16.	Adv. Padma Chandekar	Member	Expert (Law)
17.	Dr. Chandrashekhar Malviya	Member	University Nominee
18.	Dr. Anant Barde	Member	University Nominee
19.	Dr. Vilas Ghode	Member	University Nominee
20.	Dr. Parag Bombatkar	Member/ Secretary	Faculty Member nominated by Principal

Board of Studies
(As per UGC Guidelines for Autonomous Colleges, 2018)
w.e.f. 12th April 2024

Sr. No.	Name	Designation	Category
1	Dr. S.K. Dharmadhikari	Chairperson	Principal
2	Dr. N.R. Dhurve	Member	HOD (Social Work)
3	Ms. Shilpa Jibhenkar	Member	HOD (FCS)
4	Mr. M.S. Gautam	Member	HOD (Economics)
5	Dr. S.S. Kabiraj	Member	HOD (Sociology)
6	Dr. Arshiya Saiyed	Member	HOD (Hindi)
7	Dr. D.B. Tule	Member	HOD (HRM)
8	Mr V.G. Nair	Member	HOD (MIRPM)
9	Dr. Dilip Barsagade	Member	Subject Expert (Other University)
10	Dr. Tulsiram Rathod	Member	Subject Expert (Other University)
11	Dr. Vijayata Vitankar	Member	VC Nominee
12	Dr. Vilas Shende	Member	Expert (Industry)
13	Mr. Rajendra Meshram	Member	Alumni
14	Dr. P.G. Bombatkar	Secretary	HOD (English)

Yugantar Education Society's
TIRPUDE COLLEGE OF SOCIAL WORK
Balasaheb Tirpude Marg, Civil Lines, Sadar, Nagpur-440 001
An Autonomous Institution
(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur)

Direction No. 1 of 2024

ACADEMIC REGULATIONS
GOVERNING THE EXAMINATION LEADING TO DEGREE OF
MASTER OF SOCIAL WORK (MSW)
(Two/One year PG Degree Programme in Social Work)

WHEREAS, Maharashtra University Act: 1994 came into force with effect from July 22, 1994, and the Maharashtra Public Universities Act: 2016 came into force from March 1, 2017;

AND

WHEREAS, the Sub-Section (1) of Section 89 of the aforesaid Maharashtra University Act: 1994 provided for and the Sub-Section (1) of Section 122 of the Maharashtra Public Universities Act: 2016 provides that a University Department or Institution, Affiliated College or Recognized Institution may apply to the University for grant of autonomous status. The Management Council on the recommendation of the Academic Council may confer the autonomous status;

AND

Whereas, the University Grants Commission (UGC), under its XII Plan has issued guidelines for conferring autonomous status to the colleges in the country subject to their fulfilling various eligibility conditions for improving quality of higher education and to initiate the Academic reforms;

AND

WHEREAS, the Rashtrasant Tukadoji Maharaj Nagpur University had earlier issued Direction No. 4 of 1999 regarding conferment of autonomous status for College/University Department/University Institution which stood repealed by Direction No. 3 of 2016 regarding **NORMS AND PROCEDURES FOR GRANT OF AUTONOMY TO UNIVERSITY DEPARTMENTS OR INSTITUTIONS, AFFILIATED COLLEGES AND RECOGNISED INSTITUTIONS**;

AND

WHEREAS, Tirpude College of Social Work, Nagpur, permanently affiliated to the Rashtrasant Tukadoji Maharaj Nagpur University applied to the University for No Objection Certificate and for forwarding its application for Autonomy to the University Grants Commission (UGC);

AND

WHEREAS, the University Grants Commission (UGC), on the basis of the report of the Expert Committee and on recommendation of its Standing Committee, has conferred upon Tirpude College of Social Work, Nagpur a fresh autonomous status vide its letter UGC letter No. F. 22-1/2017 (AC) dt. 12-02-2019;

AND

WHEREAS, the Rashtrasant Tukadoji Maharaj Nagpur University has notified Tirpude College of Social Work, Nagpur as a “**FRESH AUTONOMOUS COLLEGE**” vide its letter No. RTMNU / CDS/2019/4987 dt.02.04.2019;

AND

WHEREAS, Tirpude College of Social Work, Nagpur duly constituted its Governing Body, Academic Council, Boards of Studies and other statutory committees as stipulated in the University Grants Commission (Conferment of Autonomous Status Upon Colleges and Measures for Maintenance of Standards in Autonomous Colleges) Regulations, 2018;

AND

WHEREAS, the Board of Studies of Tirpude College of Social Work, Nagpur redesigned its existing courses to be conducted under Autonomy as per the pattern prescribed by the University Grants Commission (UGC) in its various Guidelines from time to time;

AND

WHEREAS, the Board of Studies of Tirpude College of Social Work, Nagpur adopted the semester pattern and while designing the syllabus of M.S.W. i.e. Master of Social Work (Two/One year PG Degree Programme in Social Work), also drafted the academic regulations as per NEP 2020 guidelines, instructional and evaluation arrangements, methods and procedures for the above course in its meeting held on 12 April 2024 .

AND

WHEREAS, the Academic Council of Tirpude College of Social Work, Nagpur in its meeting held on Dt. 15 April 2024 approved the academic regulations as per NEP 2020 guidelines, instructional and evaluation arrangements, methods and procedures for the course of M.S.W. i.e. Master of Social Work (Two/One year PG Degree Programme in Social Work), as proposed by the Board of Studies of Tirpude College of Social Work, Nagpur;

AND

WHEREAS, the Governing Body of Tirpude College of Social Work, Nagpur in its meeting held on Dt. 30 April 2024 approved the academic regulations as per NEP 2020 guidelines, instructional and evaluation arrangements, methods and procedures for the course of M.S.W. i.e. Master of Social Work (Two/One year PG Degree Programme in Social Work), as proposed by the Board of Studies and as approved by the Academic Council of Tirpude College of Social Work, Nagpur;

AND

WHEREAS, the complete syllabus of M.S.W. (Master of Social Work) and all the academic regulations, instructional and evaluation arrangements, methods and procedures for the course of M.S.W. i.e. Master of Social Work (Two/One year PG Degree Programme in Social Work), as proposed by the Boards of Studies and as approved by the Academic Council and the Governing Body of Tirpude College of Social Work, Nagpur, has been accepted by the Tirpude College of Social Work, Nagpur;

AND

WHEREAS, the programme of M.S.W. i.e. Master of Social Work (Two/One year PG Degree Programme in Social Work), is to be started from the session of 2024-25 under Autonomy Scheme and is to be offered to First Semester students of M.S.W. i.e. Master of Social Work (Two/One year PG Degree Programme in Social Work), from the session 2024-25.

And

WHEREAS, the Revised Academic Regulations of the programme of M.S.W. i.e. Master of Social Work were subsequently approved by the Governing Body in its meeting dated 30th April 2024.

And

WHEREAS, University Grants Commission (UGC) issued guidelines for the curriculum and Credit Framework for Undergraduate Programmes under the National Education Policy 2020 dated Dec. 7, 2022

AND

WHEREAS, the Academic Regulations of the programme of Master of Social Work (Two/One year PG Degree Programme in Social Work) were subsequently prepared and approved by the BoS dated 12th April 2024 and also approved by the Academic Council in its meeting dated 15th April 2024.

AND

WHEREAS, the Academic Regulations of the programme of Master of Social Work (Two/One year PG Degree Programme in Social Work) were subsequently approved by the Governing Body in its meeting dated 30th April 2024.

NOW

THEREFORE, I, Principal of Tirpude College of Social Work, Nagpur, on behalf of the Governing Body of Tirpude College of Social Work, Nagpur, hereby release the following Academic Regulations. These Academic Regulations shall be called “ACADEMIC REGULATIONS GOVERNING THE EXAMINATION LEADING TO DEGREE OF MASTER OF SOCIAL WORK (Two/One year PG Degree Programme in Social Work) under Faculty of Humanities of Rashtrasant Tukadoji Maharaj Nagpur University.

These Academic Regulations shall come into force with immediate effect and shall apply to all students to be admitted to the First Semester of M.S.W. i.e. Master of Social Work (Two/One year PG Degree Programme in Social Work) from the session 2024-25.

**ACADEMIC REGULATIONS GOVERNING THE EXAMINATION LEADING TO
DEGREE OF MASTER OF SOCIAL WORK**
(Two/One year PG Degree Programme in Social Work)

1. TITLE OF THE PROGRAMME: M.S.W. i.e. MASTER OF SOCIAL WORK
(Two/One year PG Degree Programme in Social Work)
2. PROGRAMME CODE: TCSWN-PG-02-MSW
3. DURATION OF THE PROGRAMME: TWO YEAR/ FOUR SEMESTERS FULL TIME PG DEGREE
4. PATTERN OF THE PROGRAMME: SEMESTER PATTERN
5. MEDIUM: MARATHI/ HINDI/ ENGLISH
6. TIME SCHEDULE:
 - An academic year is divided into TWO TERMS.
 - Term I shall have odd Semesters I & III whereas Term II shall have even Semesters II & IV.
 - In each semester, courses are offered in 16-18 teaching weeks (minimum of 90 teaching days).
 - Four to six weeks are to be utilized for conduct of examinations and evaluation purposes per semester.
 - Each week shall have 40 working hours spread over 6 days a week, consisting of lectures, tutorials, social work practicum, assignments, seminars, project work, library work, co-curricular activities, field visits, research projects, counselling/guiding sessions, extra-curricular activities including Sports, NSS, Extension activities etc.
The detailed Academic Calendar will be published on the college website every year.
7. ELIGIBILITY TO THE COURSE
 - Subject to the compliance with the provisions of this Direction and of other ordinances in force from time to time an applicant for admission to Semester-I examination shall have passed any Bachelor's Degree examination of this university or degree examination of any other statutory, recognized university, in any discipline, which is equivalent to the Bachelor's Degree of RTM Nagpur University. Preference shall be given to the holder of Bachelor of Social Work degree.
8. ADMISSIONS
 - All admissions to this course will be strictly on merit basis as per the policies and procedures laid down by the college/UGC/University from time to time.
 - The seats will be filled from among the candidates belonging to Open/SC/ST/VJNT/OBC-SBC/PWD etc. categories as per the reservation rules stipulated by the Government.

9. ACADEMIC BANK OF CREDITS (ABC)

- Students must enrol in the Academic Bank of Credits (ABC) create an ABC ID and share this ID with the academic institutions/college in which they are enrolled.
- The credits earned by the students will be reflected in their ABC account.

10. ATTENDANCE CRITERIA

- It is mandatory for all students to have minimum 75 % attendance in order to be eligible to appear in a semester end examination. Students with below 75 % attendance in any given semester shall not be allowed to fill the examination form or appear in the examination.
- In exceptional cases Principal may condone the attendance.

11. FEES FOR THE COURSE

- The Tuition Fees and other fees shall be as prescribed by the College and Rashtrasant Tukadoji Maharaj Nagpur University from time to time for the Course of M.S.W.
- The Examination Fees shall be as prescribed by the College from time to time.

12. STRUCTURE OF THE PROGRAMME/COURSES:

- The syllabus of M.S.W. is designed by the Boards of Studies of the College and approved by the Academic Council of the College as per the UGC Guidelines

The details of the courses are given in Appendix-I.

Students thus get to study the courses as per NEP guidelines.

Number of Theory papers, Social Work Practicum and Research Project:

There shall be a total of 18 theory papers for the MSW programmes. There shall be five theory papers to be covered in each of the first and second semester and four theory papers in each of the third and fourth semester. All the papers are compulsory to all students. Social work Practicum shall be mandatory from 1st to 4th Semester. Rural Camp of 7 days duration shall be a part of CEP during 2th semester and study tour within Maharashtra/other state shall be a part of 4th semester as a part of social work practicum. Each student shall be required to undertake the Field Based Studies / Base Line Surveys /Evaluation Studies /Participatory Research/ Case Studies in 2nd semester under the Research Projects (RP). In 3rd and 4th semester Proposal Writing and Research Project shall be compulsory. The semester wise allocation of subjects, credits are as follows.

Sr. No.	Item	Semester I	Semester II	Semester III	Semester IV	Total
1.	No of theory paper	5 3 (100) 2 (50)	5 2 (100) 3 (50)	4 3 (100) 1 (50)	4 2 (100) 2(50)	18
2	Social work Practicum /SCE/CEP/CC	SWP - 100 SCE - 25 CC – 25	SWP - 100 CEP(VC)-50	SWP - 100	SWP - 100	SWP – 4 SEC – 1 CC – 1 CEP – 1
3	Research Project (RP)	--	FS - 25 FAP - 25	Inf. Sta - 50 RP (DSE) – 50	Pr.Pro.Wt.-50 Res. Pro. 100	RP- 6
	Total Theory Paper/SWP	T=5 (Cr-14) P=2 (Cr-6)	T=5 (Cr-14) P=2 (Cr-6) RP =2 (Cr-2)	T=4 (Cr-14) P=1 (Cr-4) RP =2 (Cr-4)	T=4 (Cr-12) P=1 (Cr-4) RP =4 (Cr-6)	
	Total Marks	550	550	550	550	2200
	Credit	22	22	22	22	88

13. PATTERN OF ASSESSMENT / EXAMINATIONS

- Each theory Paper of **four** credits shall have 100 marks and **two credits** paper shall have 50 marks.
- There will be an Internal/ External Assessment of 80/40 marks through written Semester End Examination.
- There will be an Internal Assessment of 20 /10 marks.

- There shall be viva -voce for social work practicum for each semester, which would include internal and external examiners. Attendance in viva -voce will be mandatory.
- There shall be viva-voce/ assessment for all the subjects having practice base as OE, CC, CEP, RP. Attendance shall be mandatory.
- For consideration of passing marks for all subjects, the criterion would be minimum 40% marks (combined total of both internal and semester end marks) for each subject. However, where a student remains absent in the internal assessment, he/she shall be declared to have failed in that subject/paper. In order to be declared successful in the semester examination the student must obtain minimum 50% of the aggregate marks. **Where a student fails to secure the required 50% aggregate marks, he/she shall be declared to have failed in the examination. However, such student will get exemption in all those subjects/paper in which he/she has secure 50% marks**
- In addition to academics, students shall also be assessed for their participation and performance in extra-curricular activities and given separate incentive marks which will be considered for grading.

14. INTERNAL ASSESSMENT-

Internal assessment criteria

S. N.	Roll No.	Name of Student	Attendance	Assignment Submission	Classroom Presentation	Interaction	Total Marks
1		XYZ	05	05	05	05	20
2		XYZ	03	03	02	02	10

15. EXTERNAL/SEMESTER END ASSESSMENT

- There will be Semester End Examinations at the end of all **FOUR** semesters.
- The Semester End Examination will be conducted by the college.
- The examination shall be held at the college premises on such dates as will be notified by the college.

16. PATTERN OF SEMESTER END EXAMINATION

- Each paper of Semester End Examination for all semesters will be that of 80/40 marks each.
- All questions shall be compulsory with internal choice within the questions.
- The duration of Semester End examination shall be of 3/2 hours
- The questions would be divided into Long Answer Questions LAQ's and Short Answer Questions SAQ's.
- There will be provision to conduct alternative examinations for the students of the institution who have missed their semester end examination because of participation in State, National, International competitions/ NSS/ NCC/ Sports/ Cultural activities/ events/ competitions/ academic competitions.

17. PATTERN OF QUESTION PAPER (THEORY):

The pattern of theory paper will be as follows.

Time: 3 Hours

Marks: 80

Q. No.	Sub Question	THEORY SUBJECTS		Marks
		Nature	Unit	
1.		LAQ's		
	Internal option A	Theory	Unit No. I	16
	OR			
	B	Theory	Unit No. I	16
2	Internal option A	Theory	Unit No. II	16
	OR			
	B	Theory	Unit No. II	16
3	A, B	Theory	Unit No. III	8 each
	OR			
	C, D	Theory	Unit No. III	8 each
4	A, B	Theory	Unit No. IV	8 each
	OR			
	C, D	Theory	Unit No. IV	8 each
5.		SAQs	-	
	A, B, C,D	Theory	All units	4 each

Time: 2 Hours

Marks: 40

Q. No.	Sub Question	THEORY SUBJECTS		Marks
		Nature	Unit	
1.		LAQ's		
	Internal option A	Theory	Unit No. I	8
	OR			
	B	Theory	Unit No. I	8
2	Internal option A	Theory	Unit No. II	8
	OR			
	B	Theory	Unit No. II	8
3	A, B	Theory	Unit No. III	4 each
	OR			
	C, D	Theory	Unit No. III	4 each
4	A,B	Theory	Unit No. IV	4 each
	OR			
	C,D	Theory	Unit No. IV	4 each
5.		SAQs	-	
	A,B,C,D	Theory	All units	2 each

18. SCHEME FOR EVALUATION:

- The answer books of all Semester End examinations will be assessed by a panel of examiners constituted by the college. The panel will comprise of both internal and external faculty.
- The moderation of answer books (all distinction grade, all first division answer-books missing distinction with 10% margin, all second division answer-books missing first division with 10% margin, and those failed with 10% margin) will be done by a panel of internal /external examiners suggested by the BOS only.
- Students failing in theory papers will be required to appear in the supplementary examination scheduled as per the academic calendar.

19. GRACE MARKS

1. Students have the opportunity to receive grace marks, with a maximum limit of 10 marks during their entire PG programme. This provision applies if they fail in any subject or up to 3 subjects by a margin of 5 marks even after moderation/ revaluation. The purpose of this provision is to promote or declare the semester as **“Pass by Grace”**. It is important to note that students can utilise this facility a maximum of 3 times throughout their entire program of study, with a maximum of 3 subjects are allowed for grace marks throughout the duration of the programme.
2. If a student gets grace marks for 3 subjects in any semester, he will not be eligible for this facility in other semesters. However, if he gets grace marks for ONE subject in a semester, he can avail the facility for TWO subjects in other semester/s provided he does not exceed the limit of 10 marks of the total aggregate marks for the examination.
3. The examinee passing with grace marks as above shall not be eligible to be placed in the merit list and also shall not be eligible for any medals, prizes or any other awards pertaining to that examination.
4. The examinee shall be eligible for maximum 3 grace marks if his score in a paper/subject falls short by not more than 3 marks for getting distinction in a paper/subject even after revaluation or moderation provided he has not availed the benefit of grace marks earlier for passing any subject. Such grace marks can be awarded in maximum TWO papers/subjects during the entire course of studies. However, such students will not be eligible for any ranks or awards on the basis of their Division or Grade.

20. CREDIT SYSTEM OF EVALUATION

- The MSW programme will consist of 88 credits.
- Each paper of four credit equivalent to ONE teaching hours per day during the semester.

21. GRADES

- In the Grade Point System, assessment of individual subjects in the concerned examinations will be on the basis of marks only, but the marks shall later be converted into Grades by a mechanism wherein the overall performance of learners will be taken into account.

- **GRADE POINT:** Grade Point is a numerical weight allotted to each Letter Grade on a 10 point scale as adopted by the college as under:

Sr. No.	Marks		Description	Grade Letter	Grade Points
	For 4 credits	For 2 credits			
1	90 – 100	45 – 50	Outstanding	O	10
2	80 – 89	40 – 44	Excellent	A+	09
3	70 – 79	35 – 39	Very Good	A	08
4	60 – 69	30 – 34	Good	B+	07
5	50 – 59	25 – 29	Above Average	B	06
6	45 – 49	22 – 24	Average	C	05
7	40 – 44	18 – 21	Pass	P	04
8	00 – 39	00 – 17	Fail	F	0
9			Absent	Ab	0

22. ADDITIONAL MARKS

- In addition to the regular courses the college also offers to its students an opportunity to earn extra marks and an improved grade through the Extra-Curricular Activities (ECA).
- These Grade marks will be added to the Cumulative Grade Score of all the Semesters and considered while calculating the Grade.

i) MARKS FOR EXTRA CURRICULAR ACTIVITIES –

Levels of participation	Sports	Cultural
College	00	00
Inter collegiate	01	01
University	02	02
State	03	03
National	04	04
Inter national	05	05
Total	15	15

Note – Students will be entitled for the marks at the end of even semesters only.

CALCULATION OF SGPA

- **Semester Grade Point Average (SGPA):** SGPA indicates the performance of a student in a given Semester. SGPA is based on the total credit points earned by the student in all the courses and the total number of credits assigned to the courses/papers in a Semester. SGPA shall be rounded off to two decimal points.
- $SGPA = \frac{\text{Total Credit Points in the Semester}}{\text{Total Number of Credits for the Semester}}$
Provided that SGPA is computed only if the candidate passes in all the courses (gets a minimum 'E' Grade in all Courses).

Illustration of SGPA

Course/Subject	Credits	Marks	Grade Letter	Grade Points	Credits Points
1	4	83	A+	9	4*9 = 36
2	4	75	A	8	4*8 = 32
3	4	92	O	10	4*10 = 40
4	2	42	A+	9	2*9 = 18
5	2	38	A	8	2*8 = 16
6	4	71	A	8	4*8 = 32
7	2	30	B+	7	2*7 = 14
	22				188
SGPA	188/22 = 8.55				

Cumulative Grade Point Average (CGPA): A student will be allotted **Cumulative Grade Point Average (CGPA)** after clearing all the 4 semesters and it shall be calculated as per the following formula

$$\text{CGPA} = (\text{SGPA}) \text{ I} \times (\text{Cr}) \text{ I} + (\text{SGPA}) \text{ II} \times (\text{Cr}) \text{ II} + (\text{SGPA}) \text{ III} \times (\text{Cr}) \text{ III} + (\text{SGPA}) \text{ IV} \times (\text{Cr}) \text{ IV} + \text{ECA} / ((\text{Cr}) \text{ I} + (\text{Cr}) \text{ II} + (\text{Cr}) \text{ III} + (\text{Cr}) \text{ IV})$$

Where,

(SGPA) I = SGPA of Semester-I; (Cr) I = Total Credits for Semester-I

(SGPA) II = SGPA of Semester-II; (Cr) II = Total Credits for Semester-II

(SGPA) III = SGPA of Semester-III; (Cr) III = Total Credits for Semester-III

(SGPA) IV = SGPA of Semester-IV; (Cr) IV = Total Credits for Semester-IV

ECA- Extra Curricular Activities

Illustration of CGPA

	Semester I	Semester II	Semester III	Semester IV	Total Credits
Credits	22	22	22	22	88
SGPA	8.55	7.5	7.8	8.2	
	22*8.55	22*7.5	22*7.8	22*8.2	
	188.1 +	165 +	171.6 +	180.4 +	705.1
CGPA	705.1/88 = 8.01				

xiv. CGPA will be calculated after clearing all courses of semester I to IV and students who opt to exit at diploma and degree level the CGPA shall be calculated on the basis of semesters completed.

The grade/class shall be awarded on the basis of following table

Grade Conversion

CGPA	Grade	Division
9.00 to 10.00	O	Outstanding
8.00 to 8.99	A+	Excellent
7.00 to 7.99	A	First Class with Distinction
6.00 to 6.99	B+	First Class
5.00 to 5.99	B	Second Class
4.00 to 4.99	C	Pass Class
00 to 3.99	F	Fail

Note: Final Mark List will show the Grade and the Grade Points along with marks.

23. DECLARATION OF RESULTS

- The results of all Semester End examinations will be declared within 45 days after the conclusion of examination and will be notified on the college notice boards and website.
- An unsuccessful examinee at a Semester End examination shall be eligible for supplementary examination on payment of a fresh examination fee prescribed by the college and will appear for supplementary examination in the next examination schedule of the said semester examination.
- The results of the candidates who have passed the Semester- II/ IV examination but not passed the lower semester examinations shall be declared as NCL (not completed lower semester examinations). Such candidates shall be eligible for the Diploma/Degree only after successful completion of the lower semester examinations. Such candidates shall be eligible for the Diploma/Degree only after successful completion of Internship/ Block Placement mandatory for them.
- Only those candidates who pass all the semester examinations in the First Attempt will be eligible for ranks/awards etc. to be announced by the college.

1 ATKT RULES:

The admission to the programme shall be Allowed To Keep Term (ATKT) rules as given below.

Admission to Semester	Candidate should have passed in following examinations	Candidate should have submitted examination form of	Eligibility for Admission
Semester-I	Bachelor Degree	-----	-----
Semester-II	-----	Semester-I	Cleared SWP of MSW I Semester
Semester-III	-----	Semester-II	Candidate should have passed at least 50% subjects Including Social Work Practicum of Semester-I & Semester II
Semester-IV	-----	Semester-III	Candidate should have passed 1 st semester and at least 50% subjects including Social Work Practicum of Semester II and III

Note:

- For consideration of passing marks for all subjects, the criterion would be minimum 40% marks (combined total of both internal and semester end marks) for each subject.
- Total marks (Internal + Semester End Examination) obtained by the student shall be converted into Grades.

2 CHALLENGE TO VALUATION:

- Students can avail true copy of their answer sheets by paying due fees within prescribed time and may submit revaluation form if desired.

3 REVALUATION:

- Students can apply for revaluation of their answer-books after paying the prescribed fees and following due procedure.
- Revaluation of answer-books will be done by a panel of external experts.
- Marks awarded by the panel of experts/examiners after revaluation, whether increased or decreased, will be taken as final marks.

4 MAXIMUM ATTEMPTS

- A candidate who fails in any of the semester examinations may be permitted to take the examination again at subsequent appearance as per the syllabus and scheme of examination in vogue at the time the candidate took the examination for the first time. This facility shall be limited to the following 02 years i.e. 04 more attempts.

5 IMPROVEMENT OF RESULTS:

- A candidate who has passed in all the papers of a semester may be permitted to improve the result by reappearing for the whole examination of that semester.
- The reappearance shall be permitted only once in each semester.
- The reappearance for the examination of any semester shall be permitted during the subsequent examination of that semester.
- Application for reappearance along with payment of prescribed fees shall be submitted to the College along with the original statement of marks within 30 days from the declaration of results.
- If a candidate passes in all subjects in the reappearance, higher of the two aggregate marks secured by the candidate shall be awarded to the candidate for that semester. In case the candidate fails in reappearance, he shall retain his first appearance result.
- A candidate who appears for improvement of results shall be eligible for grade/division but not for ranking.
- Internal assessment marks shall remain the same and they are not included in the improvement of result scheme.

6 AWARD OF MARK SHEET/S

1. All mark sheets for all semesters will be awarded by the college at the end of each semester.
2. The mark sheet will specifically mark all the pass/exempted/pass with grace and fail subjects.
3. The marksheet shall have indicators such as Sem II (Diploma) and Sem IV (Degree), CGPA and designated GRADE such as O, A+, A, B+, B, C, F (Fail).

7 AWARD OF DEGREE

1. Students will receive Degree from the RTM Nagpur University on payment of the prescribed fee.
2. The Diploma/Degree will be issued at the end of successful completion of duration of the programme as per the NEP 2020 Guidelines.
3. It will be signed by the Hon'ble Vice-Chancellor and will have the college's name on it.

8. GRIEVANCE REDRESSAL MECHANISM

- There shall be Grievance Redressal Committee for all grievances related to examination and assessment.
- The committee shall be headed by the Controller of Examinations.
- In case of any dispute, the Chief Controller, Examinations/ Principal shall decide the matter and the decision shall be final.

9. ABSORPTION SCHEME/MULTIPLE ENTRY

1. Other students already enrolled in MSW course of RTM Nagpur University or any other University or any other Autonomous College can also join this course from

Semester III stage subject to the conditions of vacancies and only if they have earned the required credits for the programme. The students having less credits than required may earn those many credits before the semester end exam from SWAYAM/NPTEL/College etc.

2. Students from other discipline are eligible to take admission for specific theory course which doesn't have social work practice component. They can do so by paying admission fees for the same, depending on the availability of the course in timetable.

10. MULTIPLE EXIT

- **Optional Exit after 2nd Semester:** Award of Diploma in Social Work after Completion of 4 credits Block Placement in NGOs sector.

APPENDIX-I

SCHEME OF TEACHING AND EXAMINATION FOR M.S.W.

- The courses as listed in **Appendix I** have been designed by the college's Boards of Studies and approved by the College's Academic Council and Governing Body.
- Further, existing courses will be modified or the new courses would be introduced as per the requirements of students and other stakeholders from time to time.

Two/One year PG Degree Programme in Social Work (MSW)					
To be implemented from the session 2024 -25					
Semester	Domain	Subject Code	Subject	Mark	Credit
MSW- I	DSC Major	1T 1	Perspectives of Social Work Practice	100	4
	DSC Major	1T2	Social Case Work	100	4
	DSC Major	1T3	Social Group Work	100	4
	Minar	1T4	Sociology	50	2
	Major	1T5	Psychology	50	2
	DSC Major	1P1	Social Work Practicum	100	4
	SEC	1P2	Skill Lab, Seminars and Workshop (FAP- GGSCC& WDC)	50	2
	CC	1P3	NSS		
			Total	550	22
MSW- II	DSC Major	2 T 1	Community Organisation and Social Action	100	4
	DSC Major	2T2	Social Work Research	100	4
	Minor	2T3	Social Problems and Social Disorganisation	50	2
	Minor	2T4	Psychology for Professional and Personal Development	50	2
	OE	2T5	Disaster Management	50	2
	DSC Major	2P1	Social Work Practicum	100	4
	CEP	2P2	Village Camp	50	2
	RP	2P3	Field Study	25	1
	RP	2P4	FAP (PEACE & AQWA)	25	1
				Total	550
Exit Option: Award of Diploma in Social Work after Completion of 4 credits Block Placement in NGOs Sector					
MSW- III	DSC Major	3T 1	Social Policy and Planning	100	4
	DSC Major	3T2	Social Legislation	50	2
	Elective	3T3	DSE 1	100	4
	Elective	3T4	DSE 2	100	4
	DSC Major	3P1	Social Work Practicum	100	4
	RP	3P2	Inferential Statistics	50	2
	RP	3P3	Research Project on DSE	50	2
				Total	550

MSW- IV	DSC Major	4T1	Social Entrepreneurship	50	2
	DSC Major	4T2	NGO Management	50	2
	Elective	4T3	DSE 3	100	4
	Elective	4T4	DSE 4	100	4
	DSC Major	4P1	Social Work Practicum	100	4
	RP	4P2	Proposal Writing	50	2
	RP	4P3	Research Project	100	4
				Total	550

Nagpur
Dated: 29.04.2024

Dr. Swati Dharmadhikari
Principal

Abbreviations:

DSC: Discipline Specific Course

DSE: Discipline Specific Elective

OE: Generic/ Open Electives

SEC: Skill Enhancement Courses

CEP: Community Engagement and Service

FP: Field Projects

CC: Co-curricular Courses

RM: Research Methodology

RP: Research Project