M.S.W. SEMESTER- IV

S. N.	Title of the Paper	Total Hours	Credits	Total Marks
1	Social policy , planning and development	45	04	100
2	Specialization paper –IV	45	04	100
3	Specialization paper –V	45	04	100
4	Specialization paper –VI	45	04	100
5	**Foundation Course –II (Choice/Open Elective)** **Application in Social work Practice** (For Students of Other Subjects) or **Elective course** – Social entrepreneurship or Disaster Management	45	04	100
6	**Research project :** i)Research project based on Specialization (180 hours; 50 Marks) ii) Class Room Presentations (3 hours , 15 Marks) iii) Internal viva voce (15 Marks) iv) External viva voce – Research project (20) Marks)	183	04	100
7	**Social Work Practicum** (Total: 194 hrs) i)Orientation ,skill labs ,Concurrent Field Work Practicum based on specialization (144 hours; 50 Marks) ii) Educational Tour (5 Days/50 hours; 15 Marks) iii) Internal viva voce (15 Marks)	194 hours	04	100
	Optional Block Placement (Internship) (One month after the 4th Semester)			
	Total		**28**	**700**
		45 Hours	4	100

Core Paper 1(4T1)

Group 13: Social Policy, Planning & Development

Learner Objectives:

1.. Critically understand the concept, content and process of social development.

2. To develop an understanding of social policy ,it's formulation process & policy analysis in the perspective of national goals as stated in the Constitution, particularly with reference to Fundamental Rights and the Directive Principles of State policy.

3. To develop the capacity to identify linkages among social needs, problems, development issues and policies.

4. To locate strategies and skills necessary for social development and reinforce values of social justice, gender justice and equality.

1. Social Policy: Concept of social policy, Relationship between social policy and social development –Values in social policy and planning based on the Constitutional provisions (i.e. the Directive Principles of State Policy and Fundamental Rights)and the Human

Rights –Different models of social policy and their applicability to the Indian situation.

2. Sectoral Social Policies in India: Evolution of social policy in India ; Different sectoral policies and their implementation: - education, health, social welfare, women, children, welfare of backward classes, social security, housing, youth, population and family welfare, environment and ecology, urban and rural development, tribal development and poverty alleviation.

3. Social Planning: Concept of social planning , Scope of social planning, historical perspective of Indian planning , The Constitutional status of planning in India. The structure & function of the NITI Aayog, Coordination between Centre and State.

4. Social Development : Concept, Definition &goals of social development, Elements of Development, Current debates on Modernization and Social Development, Approaches to development, Development indicators, Human Development Index (HDI), Global happiness index (GHI), Sustainable Development Goals 2030,Social Exclusion and Inclusive Development.

Assignment:

Presentation on Sectoral Social Policies,

Review presentation on UNDP Report on SDG.

Attendance

Specialization Paper- IV (4T2)
Specialization Group A: Family & Child Studies
Group20: - Situation of Women in India
Learner Objectives:
1. Understand issues related to development and empowerment of women in India.
2. Understand the efforts at the International, National state and local levels for development and empowerment of Indian women.
3. Develop understanding and contribution of women's movements in development and empowerment of women

1. Situation and status of women in India: Historical review of status of women in Indian society; Status of women in family, religion, Education, health Political, economic and legal status; Regional (State, Rural, Urban, Tribal) religion, caste, class variations in women‟s status in India. **Situation of girl child in India**: Sex determination, Sex ratio and mortality; Malnutrition and health; Education; Early marriage and teenage pregnancies.

2. Problems of women: Physical and mental health problems; Dowry Domestic violence, divorce, desertation; Rape, sexual abuse, sexual harassment, and prostitution.

3. Women and Law : Rights guaranteed under constitution; Family laws – marriage, divorce, maintenance, adoption; Laws related to offences against women – Sati, Property & Succession; Domestic Violence, Rape, Trafficking, Prenatal Diagnostic Test, and Sexual Harassment at work place; Provisions for empowerment, family courts, Mahila Adalat, National and State Commissions; Special Cells for women; All women police stations.

4. Women's Movements : International women's movements; Women's movements in India – in 19th and early 20th century; Nationalist movement; Post-1975 campaigns, gender equality and empowerment; Governmental efforts for women's development - National and State level women's Policy. 125

Recommended Readings :

1. Agnes, Flavia (1999) Law and Gender Inequality – The Politics of Women‟s Rights in India, New Delhi :Oxford University Press.
2. Agrawal, Namita (2002) Women and Law in India, Women Studies and Development Centre, December, New Century Publication.
3. Desai Murli (1986) Family and Intervention – Some Case Studies, Mumbai : TISS.
4. Djetrich, Galmele (1992) Reflections on the Women‟s Movement in India – Religion, Ecology,Development, New Delhi : Horizon India Books.
5. Goel, Aruna (2004) Organisation and structure of Women Development and empowerment, New Delhi : Deep and Deep Publication Pvt. Ltd.
6. Kumar, A. (2006) Women and Family Welfare Institute for sustainable Development, Lucknow, New Delhi : Anmol Publications Pvt. Ltd.
7. Laxmi Devi (1996) Women & Family Welfare Institute for sustainable Development :Lucknow, New Delhi : Anmol Publications Pvt. Ltd.
8. Maitreyi, Krishna Raj (1980) Women and Development – The Indian Experience Pune : Shubhada Saraswalt Prakashan
9. Naomi Neft & Ann D. Levine (97-98) Where Women Stand – An International Report on the status of women in 140 countries, New York : Random House.
10. Sen, Ilina (1990): A space within the struggle women‟s participation in people‟s movement, Kali for women, New Delhi.
11. Seth, Mira (2001) Women and Development The Indian Experience, New Delhi : Sage Publications.
12. Sinha, Niroj (1998) Women and Violence, New Delhi : Vikas Publishing House Pvt. Ltd.
13. Upadhyay, Lalit (2007) Women in Indian Politics, Panchculla : Better Books. 126

Master of Social Work (MSW) Semester – IV
Specialization Paper -V (4T3)
Specialization Group A: Family & Child Studies
Group 21 - Development and Management of Organizations in the Field of Family and Child Welfare.

Learner Objectives:

1. Understand the relevance of new approaches in the context of changes in the field of family and child welfare.
2. Understand methods & techniques of organizational management.
3. Skill of using different evaluation techniques for the development of field ojects, schemes.
4. Understand the value of training, advocacy, campaigns and network in the field of Family & Child Welfare.

1. Welfare & Development Organizations: Nature, characteristics and functions of welfare & development organizations in the context of Family and child welfare; Staff structure and staff policies in welfare organizations; The issue of attrition in welfare organizations; Team building in welfare organization.

2. Administration of Welfare Organizations: i) Administrative set up of Ministry of Women and Child Development at the central, state and district levels; Vision, mission, objectives, functions, systems and procedures at each level; ii) Administration and management of ognisations **:**a. Residential Organisation; Orphanages and other Charitable Trust, Homes, Supervision and Control Act, 1960, b. Community based projects/organizations, c. Non-institutional set ups.

3. **Organizational Management** : Meaning of Co-ordination; Systems of co-ordination; Supervision – objectives, principles and types of supervision; Monitoring – principles and techniques, systems of documentation in monitoring; Staff evaluation; Staff development – manpower planning, meetings and training, appraisal systems. 127

4. Training of personnel in the field of family and child welfare : - Need for training, types of training; Adult learner and principles of adult learning; Training cycle- Designing contents, implementation and evaluation of training for various levels of personnel; Participatory training methodology – tools and techniques; Trainer effectiveness – qualities and skills.

Advocacy, campaigns and networks in the field of family and child welfare : i. Current initiatives and challenges in campaigns; ii. Strategies for advocacy, planning and use of media and Internet for advocacy; iii. Different networks in the field of family and child welfare, use of networks at national, state and local levels; iv. Role of public interest litigation, court judgments, National Human Rights Commission and other commissions.

Recommended Readings :

1. Arora, S. P. (1980) Office organization and Management, Sahibabad, UP : Vikas Publishing House
2. Charact cetroul (1982) Introduction to Social Welfare Institution, Homeword : The Dorsey Press.
3. D Paul Choudhari (1962) Social Welfare Administration, Delhi : Atma Ram & Sons.
4. Fred Luthans (1977) (IInd Ed.) : Organisational Behaviour, McGraw, Hill Kogakusha, Ltd.
5. Goal & R. K. Jain (1988) Social Welfare Administration Vol. 2.5, New Delhi : Deep & Deep Publications.
6. John M. Romnyshyn (1971) Social Welfare : Charity to Justice.
7. L. Littlefield, Frank M. Rachel, Donald L. Caruth (1974) : Office & Administrative Management (Systems Analysis, Data processing & Office Service, Prentice Hall of India Pvt; Ltd; New Delhi.
8. Max D. Richards & William A Nielandev (1971) : Readings in Management, D. B. Taraporevala Sons & Company Pvt; Ltd; Bombay.
9. N. Y. Lolita Smadha Kohai (1989) Financial Assistance to Voluntary Organization, New Delhi : NationalInstitute of Publican Cooperation & Child Development.
10. O. P. Dhama & O. P. Bhatnager (1994) Education & Communication for Development, New Delhi : Oxford & IBH Pub. Co Pvt. Ltd. 128

11. Padaki, Vijay, Vaz, Manjulika (2005) Management Development in Non-Profit organization – AProgramme for Governing Boards, New Delhi: Sage Publications.
12. Ray, Reuben (1998) Time Management, Mumbai : Himalaya Publishing House.
13. Rajeshwar Prasad, G. C. Hallen, Kusum Pathak (1975) Conspectus of Indian Society, Satish BookEnterprises, Agra.
14. Romesh Thapar (1978) Change & Conflict in India, New Delhi : Macmillan Co. of India Ltd.
15. Robert Dubin (1970) (3rd edition) : Human Relations in Administration, Prentice Hall of India Pvt; Ltd, New Delhi.
16. S. Neelamegham (1973) : Management Development New Perspectives and View Points
17. Kalyani Publishers, Delhi, Ludhiayana, Bhopal.
18. S. Dubey & Kalna Muskse Organisational Designs & Management Methods for Human serviceOrganisations.
19. S. Dubey (1973) Administration of Social Work Programme, New Delhi : Somaiya Pub. Pvt.ltd.
20. Vohar, Manish (2006) Management training and Development, New Delhi : Anmo Publicaitons Pvt. Ltd 129

Master of Social Work (MSW) Semester – IV
Specialization Paper -VI (4T4)
Specialization Group A: Family & Child Studies
Group 22 - Youth and Elderly in the Family

1. To gain knowledge about the situation of youth in India and the fators responsible for their socio-economic and political situation.
2. To get familalr with the youth related policies.
3. To understand the international, national, governmental and voluntary initiatives for youth development.
4. To understand the needs and problems of the elderly in the Indian family context.
5. To gain knowledge about social work intervention strategies for the welfare of the elderly.

1. Situational Analysis of Youth: Concept, definition and characteristics of youth; Youth in India – location – urban, rural, tribal; Role – student, non-student, gender, class, religion, caste – analysis of situation of youth; Influence of socio-economic and political situation of youth.

2. Needs and Problems of Youth in Family: Socialization; Health; Education; Development; Self Identity; Employment; Psychosocial needs; Changing Lifestyle, addictions, and changing values in the context of Indian family.

3. Situational Analysis of Elderly : Concept, definition theories and characteristics of elderly; Elderly in India – location – urban, rural, tribal; Guiding principles of working with elderly; Physical, mental, sexual, emotional economic, social and spiritual aspects of elderly; Laws affecting elderly; Policies and developmental programs for elderly; Raising family and community awareness about elderly. 130

4. Needs and Problems of Elderly in Family: Status of elderly in different family types in India; Issues of neglect, abuse, violence and abandonment; Evolution of gerontological social work in India.

Recommended Readings (Youth):

1. Agenda Jayaswal (1992) Modernization & Youth in India, Jaipur & New Delhi : Rawat Publications.
2. Ahuja, Ram (1996) Youth & Crime, Jaipur & New Delhi : Rawat Publications.
3. Altbach, Philip G. (1970) The Student Revolution – A Global Analysis, Bombay: Lalvani Publishing House.
4. Anthony, A. D‟souza (1979) Sex Education & Personality development, New Delhi :Usha Publication.
5. Baja, Premed Kumar (1992) Youth Education & Unemployment, New Delhi : Hashish Publishing House
7. Choudhary, D. Paul (1985)Child Welfare & Development, New Delhi, Atma Ram & Sons.
8. Chowdhari, D. Paul (1967) Handbook of social welfare (Fields of social work), New Delhi : Atmaram & Sons.
9. Engene Morris, C (1956) Counselling with Young People, New York : Association Press.
10. Erik H. Erikson (1965) The Challenge of Youth, Doubleday and Com. Inc, New York

Recommended Readings (Elderly):

1. Abrahams, E. (1987) Let them all be dammed- I‟ll do as I please, American Heritage, (Sept. Oct.)
2. Achenbaum, W.A. (1978) Old age in a new land: A American experience since 1790. Baltimore: John Hopkins University Press.
3. Anderson, H.C. (1971) Newton‟s Geriatric Nursing, 5th Ed. St. Louis: C.V. Mosby Company,
4. Aren, J. (1987) The legal Status of Consent Obtained from families of adult patients 131

to with hold or withdraw treatment JAMA

5. Bennett G. Kingston P. & Penhale B. (1997) The dimensions of elder abuse: Perspectives for Practitioners, London: Macmillan Press.

6. Biswas, Suhas Kumar (1987) Ageing in Contemporary India, New Delhi: Indian Anthropological Society.

7. Handbook of Ageing and the Social Sciences (1985) 2nd Ed. New York : Van Nostrand Reinhold Co.

8. Tulankar, L. S., & Menachery, J. A., (2000) Social Work Intervention with the Ageing in Rural Areas: A Micro Level Study in Rural Vidarbha. In Desai, Murali & Raju, Siva: Gerontological Social Work in India: Some Issues and Perspectives. Delhi: B R Publishing Corporation.

9. Vijaya Kumar, (1991) Family life and socio-economic problems of the aged" Ashish publishing house, New Delhi.

10. Vora. R. and S. Palshikar (1994) Class, Caste and ideology in Maharashtra. In K.L.Sharma (Eds) Caste andClass in India, Rawat Publications, Delhi.

11. Shah, V.P.,(1993)The elderly in Gujarat, (Project report), Ahmadabad : University, Department of Sociology.

12. Singh Puran, (1989) Problems of education among scheduled castes. New Delhi :Mittal publications.

Specialization Paper- IV (4T2)
Specialization Group B : Medical & Psychiatric Social Work
Group 20- Psychiatric Information for Social Workers
Learner Objectives:

1. To gain knowledge about the concept of Mental Health as an important attribute of life.

2. To develop an understanding of minor & major psychiatric disorders, their causes, symptoms, diagnosis, manifestations and management.

3. To develop skills to function as psychiatric social workers in child & adult psychiatric set ups.

4. Understand the relevance, nature and types of social work interventions in mental health.

5. Develop appropriate skills and attitudes required for the practice of mental health social work.

1. Concepts of Mental Health and Illness: : Relationship between social sciences and psychiatry; Understanding normal and abnormal behavior; Definitions and perspectives of mental health; components of mental health**.** Relationship between psychology and psychiatry, Classification of mental and behavioural disorders. Use of classification and its importance. Etiology of mental and behavioural disorders: socio cultural factors specific to India;

2. Psychiatric Disorders : Causes, Symptoms, Treatment (to be deleted & Management) :
A) Major (Psychotic) psychiatric disorders : Schizophrenia and its types; Symptoms, and Treatment of: A)Mood Disorders; B) Minor (Neurotic) Psychiatric disorders : i) Anxiety disorder; ii) Phobias; iii) Obsessive compulsive disorder; iv) Post traumatic stress disorder; C) Somatoform Disorders: i) Conversion disorder; ii) Hypochondriasis;; D) Dissociative disorder; E) Sexual Dysfunction; Gender Identity disorders. 133

3. Personality Disorders: Causes, Symptoms, Treatment & Management: a) Personality of disorders; b) Sleep disorders; c) Psychosomatic disorders; d) Suicide; e) Substance related disorders; f) Eating disorders.

4. Childhood Psychiatric Disorders : Causes, Symptoms, treatment & Management : a) Mental retardation ;b) Developmental disorders including Autism; Attention Deficit disorders; c) Behaviour disorders; f) Elimination disorders.

Recommended Readings :

1. Batchelor, Ivor (1969): Text book of Psychiatry for Students and Parishioners.
2. Desai , Arvind (1988) : Psychiatric and Modern Life, New Delhi : Sterling Publishers Pvt. Ltd.
3. Faulk, Malcom (1988) : Basic Forensic Psychiatry, London : Blackwell Scientific Publications
4. Henderson & Gilespie's Revised edition, London : Oxford University Press
5. Hillard, James Randolph, (1992) : Manual of Clinical Emergency Psychiatry, New Delhi : Jaypee Brothers.
6. Coleman, James & Broen, William (1970): Abnormal Psychology and Modern Life. Bombay: D.B. Tarporewala Sons & Co.
7. Gelder, Michaelll Gath, et al (1996) : Oxford Textbook of Psychiatry, Delhi, Oxford University Press.
8. Kaplan and Saddock, Wippincott, Williams and Wilkins withedition (1998) Synopsis of Psychiatry , NewYork, Lippricot.
9. Kolbe & Brodie (1982): Modern Clinical Psychiatry, London: W.B. Saunders Co.
10. Lois Meredith French (1948) : Psychiatric Social Work. New York : Commonwealth Fund.
11. Patel, Vikram (2002): Where there is No Psychiatrist, New Delhi : Voluntary Health Association of India.
12. Priest, Robert & Woolfson, Gerald (1986) :Handbook of Psychiatry. Delhi: CBS.
13. Sarason, Irwin & Sarason, (1998) : Barbara Abnormal Psychology, New Delhi : Prentice Hall of India Pvt. Ltd. 134

14. Shah, L. P. & Shah, Hema (1988) : A Handbook of Psychiatry, Mumbai : UCB Pvt. Ltd.
15. Slater, Eliot & Roth, Martin (1992) : Clinical Psychiatry, New Delhi : All India Traveler Book Seller.
16. Stafford, David, Clark (1964) : Psychiatry for Students, London : George Allen & Unwin Ltd.
17. Verma, Ratna (1991) : Psychiatric Social Work in India, New Delhi : Sage Publications.
18. Vyas & Ahuja (1992) : Postgraduate Psychiatry, Delhi: B.I. Publications 135

Master of Social Work (MSW) Semester – IV
Specialization Paper - V (4T3)
Specialization Group B : Medical & Psychiatric Social Work
Group 21 : Counselling in Medical and Psychiatric Settings

Learner Objectives:

1. To gain knowledge about theory of different approaches in counseling.
2. To acquire skills in counselling practice.
3. To develop counselling competencies for working in various specialized set-ups.

1. **Counselling**: Goals, stages, skills in medical and psychiatric setting ,counseling, qualities of effective counselors; factors affecting counseling –gender , age ,intelligence, ares of residence like (urban /rural) of the counselee. Clinical sensitivity. Transference and counter transference.

Theories of Personality and their significance for counseling: Erikson, Maslow, Freud, Adler.

2. Treatment of individuals and families in crisis: a. Marital discords and conflicts, reasons, areas of counseling; b. Domestic violence; c. couple counseling. e. Helplines and crisis intervention, telephonic counseling for suicide prevention. f. Working with the families in case of physical and mental handicap and genetic counseling.

3. Special areas in counseling in medical field : a. Counselling in – HIV/AIDS : Pre and Post Test Counselling, adherence counseling; b. Counselling in drug addiction and alcoholism; c. Counselling in medical termination of pregnancy, abortion cases, infertility; d. Counselling in adoption and foster care; e. Health Problems of industrial workers and employee counseling; f. Grief counseling, death counseling, counseling for organ donation;

4. Psycho therapeutic approaches in the field of health : a. Rational Emotive therapy; b. Client centered therapy; c. Behaviour therapy; d. Transactional analysis; e. Family therapy f. Play therapy and child guidance , g. Yoga. 136

Recommended Readings :

1. Bayne, Rowan Nicolson, Paula Horton, Ian (2000) Counselling & Communication Skills for Medical & Health Practitioners, Hyderabad, University Book Stall.
2. Felham, Colin (1997) What is counseling, London, Sage Publications.
3. Brubaker, Timothy H. (1990): Family relationships in later life, New Delhi : Sage Pub.
4. Fonseca, Mabel : Counselling for Marital Happiness.
5. Hackney, Harold Cormier, L. Sherilyn (1979): Counselling Strategies & Objectives, Edinburg. Churchill Livingstone.
6. Janet, Moursund (1993) : The Process of Counselling, Pub. Place Prentice Hall.
7. Lakshmi, K. S. (2000) Encyclopedia of Guidance & Counselling. Vol. 1 & 4. Delhi, Mittal Publications.
8. Megranahan, Michael (1989) Counselling, Institute of Personnel Management.
9. Miller, David (1987) : Living with AIDS & HIV. London, Macmillan Education Publications.
10. Pandey, V. C. (2004) : Child Counselling & Education. Vol. I, II, Delhi, Isha Books.
11. Patri, Vasanta (2001) : Counseling Psychology, New Delhi, Authors Press.
12. Paul, Gillert (2004) : Counselling for Depression New Delhi: Sage Publications.
13. Rao, D. B. (2000): HIV/AIDS Issues & Challenges Discovery Publishing House Part I, II, III. Pub.
14. Sher, Lorraine (1991) : HIV & AIDS in Mothers & Babies, London, Blackwell Scientific Publications.
15. Wicks, Robert J. (1979) : Helping others, Pennsylvania : Chilton Book Company 137

Master of Social Work (MSW) Semester – IV
Specialization Paper - VI (4T4)
Specialization Group B : Medical & Psychiatric Social Work
Group 22 - Mental Health Policy & Health Care Social Work

Learner Objectives:

1. To become familiar with the Policy and Programmes in mental health care.
2. To study about the social work strategies and services.
3. To gain knowledge about intervention models and strategies and health care social work.

1. Mental Health care Services, Policy and Programmes : Mental Health care scenario in India; Community mental health: Primary mental health care, community initiatives, and De-institutionalization of psychiatric services; District and National mental health programme; Law and mental health; Innovative approaches to mental health care like SHGs. Social work applications in mental health: Principles and concepts of community organization in mental health, preventive and promotive approaches; role of support grups in psychiatric interventions

2. Psychosocial Interventions : Family Interventions: Psycho-educational and supportive interventions; Social skills training: Activities of daily living and vocational skills training; Therapeutic community; Psychiatric rehabilitation day care and half way homes)

3. Healthcare Social Work practice Social worker as a multidisciplinary healthcare team member: roles, skills and interventions; Domains of social work practice in institutional health services: communication, social assistance, social support strategies, problems of treatment adherence, counseling and rehabilitation, hospice and palliative care. Rights of the patients.

4. Community Health and Social Work : Community Health: Meaning, and philosophy, Community needs assessment, developing mechanisms for people's participation; Health extension and community outreach services; Designing, 138

implementing and monitoring of community health programmes, facilitating inter- sectoral collaboration; Influencing community attitudes and health behaviors, life style issues

Recommended Readings:

1. Bentley, K.J. 2001 Social Work Practice in Mental Health: Contemporary Roles, Tasks, andTechniques. Wadsworth Publishing.
2. Callicutt, J. W., & Lecca, P.J. (eds.) 1983 Social Work and Mental Health. New York: The Free Press.
3. Carson R.C., Butcher,J.N. & Mineka, S.2000 Abnormal Psychology and Modern Life. Singapore:Pearson Education.
4. Dhanda, A. 2000 Legal Order and Mental Disorder. New Delhi: Sage Publications.
5. French, L.M. 1940 Psychiatric Social Work. New York: The Commonwealth Fund.
6. Gelder, M., Mayou, R., &Cowen, P.2004 Oxford Textbook of Psychiatry 4th Edition.
7. Horwitz, A.V., & Scheid, T.L. (eds.) 1999 A Handbook for the Study of Mental Health: SocialContexts, Theories, and Systems. Cambridge: Cambridge University Press.
8. Mane, P., & Gandevia, K.Y. (eds.) 1993 Mental Health In India: Issues and Concerns. Bombay: Tata Institute of Social Sciences.
9. Mguire, L. 2002 Clinical Social Work: Beyond Generalist Practice with Individuals, Groups and Families. CA: Brooks/Cole.
10. Murthy, R.S. 1992 Mental Health, In A. Mukhpadhyay, (Ed.) State of India's Health (pp. 401 - 4). New Delhi: VHAI.
11. Patel, V., & Thara, R.2002 Meeting the Mental Health Needs of Developing Countries: NGO Innovations in India. New Delhi: Sage Publications.
12. Sadock, B. J., & Sadock, V.A. (eds.) 2005 Comprehensive Textbook of Psychiatry 8th edition. Philadelphia: Lippincott Williams & Wilkins.
13. Gottlieb, B.H. 1983 Social Support Strategies: Guidelines for Mental Health Practice. New Delhi: Sage Publications. 139

14. Sahni, A. 1999 Mental Health Care in India: Diagnosis, Treatment and Rehabilitation. Bangalore: Indian Society of Health Administrators.
15. Sheppard, M. 1991 Mental Health Work in the Community: Theory and Practice in Social Work and Community Psychiatric Nursing. New York: The FalmPress.
16. Sutherland, J.D. (ed) 2003 Towards Community Mental Health. London: Routledge.
17. Turner, F. (ed.) 1978 Social Work Treatment: Interlocking Perspectives. New York: The Free Press.
18. World Health Organization 1990 : The Introduction of a Mental Health Component into Primary Health Care. Geneva.
19. World Health Organization 2002 : The ICD-10 Classification of Mental and Behavioural Disorders. Geneva.
20. World Health Organization 2001 The World Health Report 2001- Mental Health: New Understanding, New Hope. New Delhi: Bookwell.

Specialization Paper IV (4T2)
Specialization Group C: Urban, Rural & Tribal Community Development
Group 20- Strategies and Trends in Urban Community Development

Learner's Objectives :
1. To understand the current issues, approaches, strategies and programmes for development of urban communities.

Unit 1: Urban Issues and Agencies: Housing & Affordable Housing, Population Pressure, Urban Sanitation and Clean Cities Index, Pollution, Urban Plantation, Urban Transportation, Traffic Scenario, Waste Management and recycling, Role of HUDCO, MHADA, Slum Rehabilitation Agency, Town Planning,

Unit 2. **Urban Community Development:** Concept, Approaches and strategies for urban community development, Barriers to urban community Development

Unit 3. **Training for Urban community Development**: Understanding Training; concept, Objectives, principles, types and process of training, Skill India initiative, Entrepreneurship Development Programmes,

Unit 4. Voluntary Action and urban Development: Voluntary action in urban settings, Umbrella Organizations, Mother Organizations, Nodal Agencies, Contemporary social Action groups, Role of Citizen Forum's, Public Private Partnership Model for Urban Development.

Recommended Readings :
1. Agarwal, Sanjay K. (2008) CSR in India, New Delhi: Sage.
2. Akhtar, Shahid, Delaney Frances M. (1976) Low Cost Rural Health Care & Health Manpower Training, Ottawa : IDRC. 141

3. BAIF (1998) Integrated Rural Development for Sustainable Livelihood, Pune : BAIF Development Research Foundation

4. Briscoe, John & Malik, R. P. S.(Ed.) (2007) Handbook of Water Resources in India - Development, Management and Strategies, New York, New Delhi: OUP & World Bank5. Datar, Chhaya & Prakash, Aseem (Undated) Women Demand Land and Water, Mumbai : Unit for Women's Studies, Tata Institute of Social Sciences.

6. Datar, Chhaya (Ed) (1998) Nurturing Nature: Women at the Centre of Natural and Social Regeneration, Bombay: Earth care Books.

7. Juting, Johannes (2005) Health Insurance for the Poor in Developing Countries, Hampshire Ashgate Publishing Ltd.

8. Kapur Mehta, Asha (2006) Chronic Poverty & Development Policy in India, New Delhi : Sage.

9. Mehrotra, Santosh K. K. (2006) Elementary Education in India : The Challenge of Public finance, Private Provision of Household Costs, New Delhi : Sage.

10. Mehta, Usha & Narde A. D. (1965) Health Insurance in India and Abroad University of Michigan : Allied Publishers.

11. Menon, Ajit, et al (2007) Community Based Natural Resource Management- Issues and Cases from South Asia, New Delhi : Sage

12. Paranjape, Suhas, Joy, K. J., et al (1998) Watershed Development- A Source Book, New Delhi : Bharat Gyan Vigyan Samithi.

13. Pillai, G. M (Ed.) (1999) Challenges of Agriculture in the 21st Century, Pune : Maharashtra Council of Agricultural Education and Research.

14. Rao, Nitya & Rurup, Luise (Eds.) (1997) A Just Right: Women's Ownership of Natural Resources and Livelihood Security, New Delhi : Friedrich Ebert Stiftung.

15. Ravindranath, N.H., Rao, et al (2000) Renewable Energy and Environment- A policy analysis for India , New Delhi: Tata McGraw Hill.

16. Sarin, Madhu et al (1998) Who is Gaining? Who is Losing? Gender and Equity Concerns in Joint

17. Shah Amita (1998) Watershed Development Programme : Emerging Issues for 142

Environment, Ahmedabad: GIDR.

18. WASH Project (1993) Lessons Learned in Water Sanitation and Health: Thirteen Years Experience in Developing Countries, Virginia: WASH.

19. World Bank & Govt. of India (1999) Initiating and Sustaining Water Sector Reforms: A Synthesis, New Delhi: Allied.

20. World Bank (S. Asia Region) & GOI Min. of Urban Areas & Employment, Urban Devt. Sector Unit(1999) Urban Water Supply and Sanitation, New Delhi: Allied Forest Management, New Delhi: Society for Promotion of Wasteland Development. 143

Master of Social Work (MSW) Semester – IV
Specialization Paper V (4T3)
Specialization Group C: Urban, Rural & Tribal Community Development
Group 21 – Programmes, Institutions and Rural Governance

Learner's Objectives:

1. Understand social structures, social relations in rural communities.
2. Develop sensitivity, commitment and skills to influence critical issues in rural communities.
3. To develop the knowledge base of agencies and institutions of Rural community Development.

1. Rural community Development Programmes: A review of Govt. programs: MGNAREGA, National Rurban Mission, Ujjwala Yojana, Direct Benefit Transfer Scheme, CM Fellowship Programme, , Sansad Adarsh Gram Yojana, Deen Dayal Antyoday Yojana-NRLM, National Social Assistance Programme, of poverty alleviation; Creation of employment and increasing agricultural productivity; programmes etc. , Role of Village and Cottage Industries in Rural Development;

2. Institutions of Rural Community development: **Rural Governance:** Panchayat raj system and its Functions, 73rd Constitutional amendment and its effects. Gram Sabha: Concept, Significance, Structure & Powers. Rural Leadership concept and present scenario. Institutions for Rural Development: CAPART, NIRD, NABARD, DRDA, KVIC, Rural Cooperatives, ATMA.

3. **Application of social work methods and Skills in rural development:** Social Audit, PRA, Social Advocacy, Monitoring and Evaluation, Lobbying, Rapid Need Assessment FGD, Project Development and Writing Funding Proposals, Data Bank, training Skills,

4. Voluntary Actions in Rural Development: Developing and strengthening of community-based organizations; Farmers' organizations, associations and movements. Innovative projects of agriculture development, Rural Development Projects regional 144

experiences- Mendha Lekha experiment, Amhi Amchya Arogyasathi, SEARCH, Lokbiradari Prakalp, Sampoorna Bamboo Kendra, Mahan, Nayi Talim, Center of Science for Villages, some initiatives of CSR. Monitoring and Evaluation of Projects.

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3. Etienne G. 1995 Rural Change in South Asia. New Delhi: Vikas Publishing House Pvt. Ltd.
4. Harisswhite, B., & Janakrajan, S. 2004 Rural India. Facing the 21st Century. London: Anthem Press
5. Epstein, T. S. Suryanaraya, A. P., & Thimmegowda, T. 1998 Village Voices. Forty Years of Rural Transformation in South India. New Delhi: Sage Publications.
6. Radhakrishna, R., Sharma, A. N. (Ed) 1998 Empowering Rural Labour in India Market, State and Mobilisati on. New Delhi : Institute for Human Development.
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8. Habibullah, W. & Ahuja, M. 2005 Land Reforms in India: Computerization of Land Records Vol. X. New Delhi: Sage Publications.
9. Kumar, S. 2002 Methods for Community Participation: A Complete Guide for Practitioners. New Delhi: Vistaar Publications.
10. Reddy, G.R., & Subrahmanyam, P. 2003 Dynamics of Sustainable Rural Development. New Delhi: Serials Publication.
11. Desai, V. 1998 Rural Development (Vol1to4). Bombay: Himalaya Publishing House.
12. Misra, R. P. 1985 Rural Development (Vol1to5). New Delhi: Concept Publishing Company.
13. Mehta, B.C. 1993 Rural Poverty in India. New Delhi: Concept Publishing Company.
14. Documentaries on Mendha Lekha, Tapasya, Mahan, Search, Lokbiradari 145

Master of Social Work (MSW) Semester – IV
Specialization Paper- VI (4T4)
Specialization Group C : Urban, Rural & Tribal Community Development
Group 22 - Tribal Development & Governance
Learner Objectives:
1. To understand the issues of tribal people.
2. To understand the tribal development schemes.
3. To become familiar with the role of social workers in the context of tribal development.
4. To gain knowledge about concept, definition and meaning of Integrated Tribal Development.

1. Social & Health Concerns of Tribal Society : Social concerns:, Migration, educational Status, Challenges in relation to culture and traditions; Early marriage; Caste Certificate and its Validity. Health Problems: Malnutrition, Sickle cell disease, Skin diseases, Women's health, Traditional heath practices, Drinking water and health;

2. Economic & Political Concerns: Minor Forest Produce (MFP); employment. Impact of developmental projects, Displacement-Isolation, land alienation; Status of tribal' s in the current political system, Naxalite movement and its impact on tribal's.

3. Administrative Structure for Tribal Development: Structure and functions of tribal development Administration at Central, State level-Role & functions; Tribal Sub Plan; Integrated Tribal Development Project (ITDP), Modified Area Development Approach and Mini MADA. Scheduled & Tribal Area.

4. Institutions for Tribal Development: National Commission for Scheduled Tribes(NCST),Tribal Research & Training Institute(TRTI)-, Tribal Cooperative Marketing Development Federation of India , Cast verification and validity Committee, Tribal Development Corporation 146

Recommended Readings:

1. Bogaert, M. V. D. et al (1975) : Training Tribal Entrepreneures : an experiment in social change, Social change, 5, (1-2), June, 1975.
2. Bogaert, M. V. D. et al (1973) : Tribal Entrepreneurs, ICSSR Research and Abstract Quarterly, July, 1973.
3. Gare, G.M., (1974) : Social Change Among the Tribals of Western Maharashtra.
4. Jain, P. O., Tribal Agrarian Movement: Case Study of the Shil Movement of Rajasthan.
5. Mishra, R. N., Tribal Cultural and Economy. Ritu Publication.
6. Ministry of Tribal Affairs (GOI): Annual Report 2016-2017
7. National Institute of Community Development, Hyderabad, 1974. Perspectives on Tribal Development and Administration : Proceedings of the Workshop held at NICD.
8. National Institute of Community, Integrated Tribal Development, Hyderabad, Proceedings of a seminar held at NICD, May, 1975.
9. Orissa, Tribal and Rural Development Department, Dec., 1975, Bhuvaneshwar: Seminar on Integrated Tribal Developments projects.
10. Patil K. S. (2014) Scheduled Tribes in India: issues and Challenges in 21st Century, Nagpur: BSPK Publication, ISBN: 978-93-84198-04-6
11. Pandey, G. (1979): Government's Approach to Tribal's Development: Some Rethinking, Prashasanika, 8 (1), 56-68, 1979.
12. Patel, M. L. (Ed.) (1972): Agro-economic problems of tribal India. Bhopal: Progress Publishers.
13. Problems and prospects of tribal development in Rajasthan. Vanyajati 23 (1) 3-12, Jan., 1975.
14. Rao, Ramona D.V.V., Tribal Development New Approaches. New Delhi: Discovery Publishing House.
15. Roy, P. K. M. (1980): Struggle against economic exploitation achievements by Mah. 147

State Co.-op. Tribal Development Corporation. 1980.
16. Sachchidananda (1980) : Transformation in tribal society, issues, and policies, Journal of Social and Economic Studies, March, 1980.
17. Sharma, B. D. (1977): Administration for tribal Development, Indian Journal of Public Administration, 23 (3), July, 1977
18. Shah, D.V., (1979): Education and social change among Tribal in India
19. Shah, V. P. & Patel, T. (1985): Social Contexts of Tribal Education. New Delhi: Concept Publishing.
20. Sharma, K. S. : Agro-Forest based industries for accelerated growth of tribals, Indian Cooperative Review, Jan., 1975.
21. Shashi, Bairathi, Tribal Culture, Economy and Health. New Delhi: Rawat Publications
22. Singh, Ajit (1984): Tribal Development in India. Delhi: Amar Prakashan.
23. Vidyarthi, L. P. (ed.) : Tribal Development and its Administration, New Delhi, Concept, 1981.

Master of Social Work (MSW) Programme
Semester – IV
Specialization Group E: Human Resource Management

Group 22: Specialization Paper IV - Labour Legislation 4T2

Learner Objectives:

1. To understand labour legislation & the areas of legislative intervention.
2. To gain knowledge about labour administration and mechanisms.
3. To develop skills to deal with legislative functions.

1. Growth of Labour Legislation in India: Historical perspective; Philosophy underlying labour legislation before and after independence. Review of labour administration in India. **Protective Labour Legislation**: The Factories Act 1948, The Apprentices Act 1961,The Contract Labour (Regulation and Abolition) Act 1970; The Mathadi Workers Act 1969; The Mines Act 1952; The Plantation Labour Act 1951; The Bombay Shops and Establishment Act 1948.

2. Employee Welfare, S**ocial Security and Welfare Legislations:** Employee Welfare : Concept, Definition, Philosophy, Principles, Scope and Machinery; Role, Duties and Functions of Labour Welfare Officer in Industry: The Workmen's Compensation Act 1923; The Maternity Benefits Act 1961; The E S I Act 1948; The E P F Act 1952; Family Pension Scheme; The Payment of Gratuity Act 1972; The Maharashtra Labour Welfare Fund Act 1953.

3. Industrial Relations Legislation & Wage Legislation: Bombay Industrial Relations Act 1946; Industrial Employment Standing Order Act 1946; Model Standing Order; Trade Union Act 1926; MRTU & PULP Act 1971; The Payment of Wages Act 1936; The Minimum Wages Act 1948; The Payment of Bonus Act 1956.

4. Environment Protection Related Legislation: The Environment Protection Act 1986: Salient features; definition of environment and environment protection; Offences in handling of hazardous substances by companies and its penalties. Air Pollution Act 1987 & Water Pollution Act 1974: Salient features, definition of air pollution, chimney, water pollution, approval of fuels, and emissions; Power and functions of Central and State Pollution Control Boards; Type of offences by companies, procedures, and penalties.

Recommended Readings :

1. Arora, R. (2000) Labour Laws, Mumbai : Himalaya Publishing House.
2. Balchandani, K. R. (1977) Labour & Industrial Laws, Mumbai : Jeevan Deep Prakashan.
3. Central Board of Workers Education (1976) Labour Legislation, Nagpur : CBWE Publications.
4. Chakrabarti, B. K. (1974) Labour Laws of India, Calcutta : International Law Book Centre.
5. Goswami, V. G. (1986) Labour & Industrial Law, Allahabad : Central Law Agency.
6. Jain, S. P. & Agrawal, Simmi (1997) Industrial & Labour Law, Delhi : Dhanpat Rai & Co.
7. Kumar, H. L. (1996) Employers rights under Labour Laws, Delhi : Universal Law Pub. Co.
8. Malik P. L. (1992) Industrial Law, Lucknow : Eastern Book Company.
9. Mehrotra, S. H. (1981) Labour Problems in India, New Delhi : S. Chand & Company.
10. Mongia, J. N. (1976) Readings in Indian Labour & Social Welfare, Delhi : Atma Ram & Sons.
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12. Saharay, H. K. (1987) Industrial & Labour Laws of India, New Delhi : Prentice Hall of India.
13. Saini, Debi S. Ed. (1994) Labour Judiciary Adjudication and Industrial Justice, New Delhi : Oxford & IBH Publishing Co.
14. Saiyed, I. A. (2001) Labour Laws, Mumbai : Himalaya Publishing House.
15. Saxena, R. C. (1974) Labour Problems and Social Welfare, Meerut : K. Nath & Co.
16. Sharma, A. M. (1996) Industrial Jurisprudence and Labour Legislation, Mumbai : Himalaya Publishing House.
17. Shintre, V. P. (1979) Hand Book on Labour Laws : Labour Law Agency, Bombay.
18. Sing and Singal (1966) Labour Problems, Delhi: Ratan Prakashan Mandir.
19. Singh, D. etc (2000) Commercial & Labour Laws, Chandigarh: Abhishek Publications.
20. Tietenben, T H: Environment and Natural Resources Economics.
21. Tripathi, P. C. & Gupta, C. B. (1990) Industrial Relations & Labour Laws, New Delhi : Sultan Chand & Sons.
22. Trivedi. P R: Pollution Management in Industries.
23. Trivedi. R K : Hand book on Environmental laws Guidelines Compliance of Standards: Vol 1 & 2.
24. Varghese, V. G. (1987) Industrial Jurisprudences, Mumbai: TISS.

Group 23: Specialization Paper V – Human Resource Management 4T3

Learner Objectives:

1. To understand the importance of human resources in industry and various applications of strategies of HRM.
2. To gain insights of various policies, practices, importance and relevance of HRM.
3. Develop knowledge and understanding about functions of PM/HRM.

1. Human Resource Management: Definition, objectives, goals, scope, principles; importance of HRM, changing concept of HRM, Human factor in Management, importance of Human Resource in industry, Human Relations Movement, evolution of HRM in India, Functions of HRM: Form and structure of HRM department, changing forms, specific functions and role of HR department in modern industrial organizations.

2. Personnel Policies & Role of Personnel/ HR Manager: Meaning, objectives & contents of personnel policies, principles & essentials of sound personnel policies, developing of personnel policies. Role & importance of personnel policies in managing human resource. Essential qualities, core competencies, role, Functions and importance of Personnel Managers/ H R managers in industrial organizations. Changing role and emerging challenges before HR managers in the context of HRM.

3. Recruitment, Selection, Placement & Induction: Meaning, objectives, types, internal & external sources of recruitment and process of recruitment. Selection process, criteria, steps & methods, importance of systematic and scientific selection procedures, modern practices of recruitment and selection adopted by various organization. Placement - basic principles, criteria & process of placement. Induction -meaning, objectives and importance of induction programme, new approaches.

4. Promotions and Transfer: Meaning, goals, principles, policies, criteria/ parameters, types, essentials & salient features of sound promotion and transfer policies. Demotion, discharge, dismissal and lay-off policy and practices, reasons, terms & conditions.

5. Wage and Salary Administration: Various aspects of wage & salary administration, peculiarities and structure of ideal wage & salary policy, concept of dearness allowance, method of computing D A and Consumer Price Index, Fringe benefits and perquisites, Piece-rate and Time-rate wage system, modern criteria & methods of payment of wage and salaries/ pay package. Financial and non-financial Incentives, Incentive schemes and its impact on the employees' performance and the work.

Recommended Readings:

1. Akhilesh, K. B. and Nagaraj, D. R. Edu. (1990) Human Resource Management 2000, New Delhi :

2. Wiley Eastern Ltd.
3. Armstrong, Michael Baron, Angela (2006) Handbook of Strategic HRM, Mumbai : Jaico Publishing House.
4. Aswathappa, K (2001) Human Resource Management, Text & Cases, New Delhi : Tata McGraw-
5. Hill.
6. Bhagoliwel, T. N. (1990) Personnel Management and IR, Agra : Sahitya Bhavan.
7. Batia, S. K. (2006) Human Resource Management, New Delhi : Deep & Deep Publication
8. Botton, Trevor (2001) An Introduction to Human Resource Management, New Delhi : Infinity Books.
9. Cursen Ron (1980) Personnel Management; New York : Hadder and Stoughton.
10. Dale, B. G. et al. (2001) Managing Quality and Human Resources, New Delhi : Infinity Books
11. Flippo, Edwin B. (1971) Principles of Personnel Management Ed. 4, Tokyo : McGraw Hill Publication.
12. Ghosh, Subratesh (1980) Personnel Management Text & Cares; New Delhi : Oxford and IBH Pub.
13. Gokhale, Shyamkant (1981) Personnel Management & Org. Behavior; Poona : Susheel Prakashan
14. Gupta, R. M. Ed. et al (1976) Personnel Management in India; Personnel Management Mumbai : Asia Publication House.
15. Jucius, Michel (1997) Personnel Management; Mumbai : Oxford University Press
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17. Mamoria, C. B. (1994) Personnel Management. Mumbai : Himalaya Pub. House.
18. Monappa, Arun & Saiyadain, Mirza, S. (1999) Personnel Management; New Delhi : Tata
19. McGraw Hill.
20. Moorthy, M. V. (1992) Human Resource Management, Bangalore : R & M Associates.
21. Pattanayak, B. & Verma, Harish C. (1998) : Human Resource Management, New Delhi : Wheeler Publications.
22. Pattanayak, Biswajeet (2002) Human Resource Management, New Delhi : Prentice-Hall of India.
23. Rao, P. Subba (1999) Essentials of Human Resource Management & I. R; Mumbai : Himalaya Pub.
24. Saiyadain, Mirza S. (1988) Human Resource Management; New Delhi : Tata McGraw Hill Publications.
25. Scott, Walter Dill, et al. (1977) Personnel Management. New Delhi : Tata McGraw Hill Publication.
26. Sarma, A. M. (1998) Personnel & Human Resource Management; Mumbai : Himalaya Publication House.
27. Sehgal, Seema (2006) Handbook on Competency Mapping, New Delhi : Sage Publications.
28. Singh, M. K. & Bhattacharya, A. (Eds.) (1990) Personnel Management, New Delhi : Discovery Publishing House.

29. Tripathi, P. C. (1978) Personnel Management; Theory & Practice; New Delhi : Sultan Chand & Sons.

Group 24 : Specialization Paper VI – Trade Unionism & Industrial Relations 4T4

Learner Objectives:

1. To gain knowledge about trade unionism and industrial relations perspectives.
2. To understand the intervention strategies and role of government.
3. To develop an understanding about the various factors influencing the industrial relations.

1. Concept, Philosophy & History of Trade Unionism: Growth & Development of Trade Unionism in India – Historical Retrospect. Labour Movement in India and abroad: Philosophy & ideology of labour movement, phases, trends and growth of labour movement in India and abroad. **Trade Unionism:** Meaning, types, structure and functions of Trade Unions, Associations, Federations & Confederation; Local, Regional, National and International Level Unions; Growth & Development of Central organization of workers in India, their membership strategies and policies. Union's Role in–Job Security, Wage Determination, Labour Welfare, Workers education, Productivity, and Economic Development; Social Responsibility under taken by Trade Unions. ILO & Indian labour movement: ILO - its structure, functions & role in labour movements and industrial development, future of labour movement

2. Industrial Relations & Workers Participation in Management: Concept of industrial relations; its philosophy, evolution, principles, key elements, scope, nature and importance in industrial development in India. Role of Government, Trade Unions and Employees in developing harmonious relationships in industries; I R and policies related to employers and employees. Workers Participation in management: Meaning, objectives, need, principles, various forms and levels, critical evaluation of WPM/ participative management schemes in India.

3. Industrial Discipline, Disciplinary Action & Enquiry Procedures: Meaning, principles, goals, tools of industrial discipline; Causes of indiscipline; Principles and procedure of disciplinary action; Drafting disciplinary action letters, Show Cause Notices, Charge sheets; domestic enquiry; Principle of natural Justice; Code of discipline and its implementation. Grievance handling procedures and practices in Industries: Meaning, goals, principles, process, methods, model grievance handling procedures.

4. Mechanisms of Industrial Relations : Negotiation and Collective bargaining, productivity bargaining, multi-union bargaining, patterns of negotiation, bargaining relationship – process procedures, subject matter, legal and psychological aspects of collective bargaining, its advantages and limitations.

Recommended Readings :

1. Ahuja, K. K. (1988) Industrial relations - Theory & Practice. New Delhi : Kalyani Publications.
2. Ahuja, K. K. (1990):Personnel Management & Industrial Relations. New Delhi : Kalyani Publications.
3. Chand, K. V. (1989) Industrial Relations. New Delhi : Ashish Publishing House.
4. Chatterrjee N. N. (1984) : Industrial relations in India's developing economy; Allied book Agency.
5. Davar R. S. (1990):Personnel Management and Industrial relations in India; Vikas Publication House Pvt. Ltd. New Delhi.
6. Dhingra O. P. and Chellappa, H V. V. Ed. Cases in Industrial relations; Shri. Ram Centre for Industrial Relations.
7. Ghosh, B. (2001) Industrial Relations of Developing Economy; Mumbai : Himalaya Publications.
8. Kautman, B. E. (2006) Industrial relations; New Delhi : International Labour Office.
9. Kale D. G. (1971) :Trade Unions in Maharashtra, Labour Research Cell, Mumbai.
10. Moappa, Arun (1989) : Industrial relations; Tata McGraw-Hill publishing Com. Ltd, New Delhi.
11. Mamoria, C. B. (1990) Dynamics of Industrial relations in India; Mumbai : Himalaya Publication House.
12. Parida, S. C. (1990) Management of Conflict in Industrial relations, Delhi : D. P. House, Geeta Colony.
13. Punekar S. D. et al. (1994) : Labour Welfare, Trade Unionism and IR; Ed. 5. Mumbai: Himalaya Publications.
14. Pylee, M. V. & George (1995) Industrial Relations & Personnel Management; New Delhi : Vikas Publications.
15. Ramaswamy, E. A. (1978) Industrial relations in India; Bombay : Macmillan Co.
16. Reddy, R. Ram (1990) Industrial relations in India; New Delhi : Mittal Publications.
17. Shejwalkar P. C. (1994) : Personnel Management & Industrial Relations; Malegaonkar S Ameya Prakashan, Pune.
18. Singh, H (1977) Personnel Management and Industrial Relations; New Delhi : Verma Brothers.
19. Singh, Hirmal and Bhatia (2005): Industrial relations and collective Bargaining: New Delhi : Deep & Deep Publications.
20. Verma, P (1979) Impact of economic development on Industrial relations; Ahmadabad : Academic Book Centre.
21. Yoder, Dale (1975) : Personnel Management and Industrial relations. Prentice Hall of India, New Delhi.

Recommended Readings (Trade Unions) :

1. Dayal, Ishwar and (1976) Management Trade Unions; New Delhi : Shri. Ram Centre for IR & HR.
2. Masihi, Edwin J. (1985) Trade Union leadership in India; New Delhi : Ajantha Publications.

3. Mccarthy W. E. Year Trade Unions; Penguin Education.
4. Srivastava, K. D. (1982) Law relating to trade unions in India, Ed. 2, Lucknow : Eastern Book Co.
5. Vaed, K. H. (1962) Growth and Prazctice of Trade Unionism; Delhi : Delhi School of Social Work.
6. Verma, Pramod & Mookherjee (1982) Trade Unionism in India, New Delhi : Oxford &IBH Publications.

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SPLI,II,III

Master of Social Work (MSW) Semester – IV
Elective Course -II(4T5)
: Disaster Management

OBJECTIVES
1. To develop an understanding of Disasters and Disaster Management
2. To gain knowledge of various disaster management strategies
3. To learn the international and national policies, institutional mechanisms in disaster services
4. To introduce various disasters that has occurred in India and their management
5. To study the role of Social Work practice in Disaster management

UNIT 1 : Disaster: Meaning - Concept of Hazard, Risk, Vulnerability and Disaster –Impact of disasters: Physical, economic, political, psychosocial, ecological, and others; developmental aspects of disasters - Types and classification of Disasters,

UNIT 2: Disaster Management Cycle: Mitigation and prevention, preparedness, Prediction and Early warning, Rescue and Relief, Impact assessment, Response, Recovery, Reconstruction; Disaster

Risk reduction; Community Based Disaster Management (CBDRM); Gate Keeping, advocacy and Networking; Levels of Intervention – Individual, Community and Societal -National Disaster Profile

UNIT 3: Global issues and initiatives - World Conference on Disaster Risk Reduction (2005), Hyogo ,Framework for Action (2005-15), Sphere standards –2012, Disaster Management Act 2005; National Disaster Management Policy2009;Standard Operating Procedures (SOP‟s); National Disaster Management Framework 2005; Administrative and Institutional structures for disaster management, Trauma counselling and care of various groups in disaster situations. 176

UNIT 4: Institutions, organisations in Disaster Management:
UNFCC, IPCC, UNDP, UNISDR, SAARC, ADPC, WORLD BANK, UNICEF,
Role of the Central and the State Governments, Local bodies,
Community, Media, International and National Non-Governmental
Organisations, Charitable trusts, Educational Institutions, Voluntary
organisations, Community Based Organisations, Youth groups,
Others, Role of Social Workers in Disaster Management.

REFERENCES :

1. Abarquez I. &Murshed Z. Community Based Disaster Risk
management . (2004). Field Practitioner"sHandbook,ADPC,
Bangkok, Asian Disaster Preparedness Center Bangkok.
2. Anderson M and Woodrow P. (1998).Rising from the Ashes:
Development Strategies in Times of Disaster. London: ITDG
Publishing, www.itdgpublishing.org.uk .
3. B.K.Khanna.(2005). Disasters: All You Wanted to Know About,
Delhi: New India Publishing Agency, Delhi.
4. Blaikie P, Cannon T, Davis I and Wisner B. (2004). At risk: Natural
hazards, people"s Vulnerability and Disaster. London: Routledge.
5. Maheswari, Sudha Disaster damage estimation models: Data
needs vs. ground reality: By Sudha Maheshwari, Rutgers The State
University of New Jersey -New Brunswick.
6. Disaster Management Act. (2005).Ministry of Home Affairs,
Delhi:Government of India.
7. Hyogo Framework for Action 2005 –2015: building the resilience
of aations and communities to disasters
http://www.unisdr.org/we/coordinate/hfa
8. Kapur, A. (2005).Disasters in India: Studies of Grim Reality, Jaipur:
Rawat Publications.
9. Manual on Natural Disaster Management in India.(2001).New
Delhi:NCDM.
10. Narayana R.L., SrinivasaMurthy,R., Daz P.(2003).Disaster mental
health in India: Monograph. New Delhi: American Red Cross. Indian
Redross.

11. National Policy on Disaster Management.(2009). New Delhi:NDMA. 177

12. Patil K. S.; Disaster Management in Higher Education (2014) BSPK Book Publishing Company, Nagpur

12. Singh, R.B. (2009). NaturalHazards and Disaster Management, Jaipur: Rawat Publications.

13. Parasuraman. S.,andUnnikrishnan. P.V. (Eds).(1999).India Disasters report: Towards Policy Initiative, New Delhi: Oxford University Press.

14. Sahni, Pardeep et.al. (eds.) 2002.Disaster Mitigation Experiences and reflections, New Delhi: Prentice Hall of India.

15. The Sphere Handbook: Humanitarian Charter and minimum Standards in Humanitarian Response

http://www.sphereproject.org/handbook/

Or

4T5 SOCIAL ENTREPRENEURSHIP

OBJECTIVES • To develop understanding about social entrepreneurship. • To get exposure to the social enterprises. • To strengthen the competence in social entrepreneurship.

COURSE CONTENT

UNIT I: Concept, Definition, Importance of social entrepreneurship – Social entrepreneurship Vs business entrepreneurship ,social entrepreneurs and social change, qualities and traits of social entrepreneurs . Select case study of Indian Magsasay award winners as social entrepreneurs--Dr.Prakash Amte, , Aruna Roy, Rajendra Singh

UNIT 2: Concept, Definition, Importance of social enterprises – similarities and differences between social enterprises and non profits – types of social enterprises , Concept of Triple Bottom Line(SEF),

Sustainopreneurship – Corporate Social Responsibility – Select case studies of Indian Social Enterprises – Ela Bhatt (SEWA), Varghese Kurien (Amul), BAIF-Pune , Dr.Neelima Mishra --Bhagini Nivedita Gamin Vidnyaan Niketan-Jalgao

UNIT 3: Global & National environment to promote social enterprises and social entrepreneurship. Introduction to the concepts of start ups, Voluntary, NGO, NPO, CBO, CSO; Financial Management of social enterprises , venture capital for social enterprises; Corporate, Community and Government support for social enterprises.

 UNIT 4:Concept and scope of social marketing & marketing of social services ; Case studies related to Social marketing in the field of Health, Education, Environment protection, Non conventional energy, Water and Human rights.

Assignments – i) Field Visits

ii)Case study –CSV-wardha / or DE-HAT – Bhandara

iii)workshop/seminar on related issues

REFERENCES 1. Alex Nicholls, (2006), Social Entrepreneurship: New Models of Sustainable Social Change, New York: Oxford University Press. 2. David Bornstein, (2007). How to Change the World: Social Entrepreneurs and the Power of New Ideas, New York: Oxford University Press. 3. Fred Setterberg, Kary Schulman (1985), Beyond Profit: Complete Guide to Managing the Non Profit Organizations, New York: Harper & Row. 4. Gregory Dees, Jed Emerson, Peter Economy

(2002), Enterprising Non Profits – A Toolkit for Social Entrepreneurs, New York: John Wiley and Sons. 5. Peter Drucker (1990), Managing the Non Profits Organizations: Practices and Principles, New York: HarperCollins.