

**Tirpude college of social work (autonomous) civil lines,
Nagpur**

Affiliated to

Rashtrasant Tukadoji Maharaj Nagpur University

Faculty of Social Sciences

**Direction Governing the Examination Leading to the Degree of
Bachelor of Social Work**

(Semester Pattern)

2019-2020

**Tirpude college of social work(autonomous)
civil lines, Nagpur**

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Rashtrasant Tukadoji Maharaj Nagpur University, Nagpur

Bachelor of Social Work (BSW)

Programme

(Semester Pattern)

(Introduced from the academic Session 2019-2020)

Programme Structure and Course Details

PROGRAMME STRUCTURE

Introduction: The Bachelor of Social Work (BSW) programme shall be of three years duration. The programme shall be spread over six semesters. The degree of Bachelor of Social Work is a professional bachelor degree in social work. The BSW programme is aimed to equip students to work as a change agent at grass root level and also contribute up to policy level. It is a recognized qualification for professional positions, in Governmental, Industrial and Voluntary sector organizations. This degree equips a student with knowledge, skills and attitude required for the field of social work.

Eligibility: A Student passed with higher secondary examination (10+2 pattern), or Certificate course in social work .

Medium of Instruction: Medium of instruction shall be Marathi, Hindi or English

Course Structure: The following shall be the theory classes, field work practicum and Research Project in the semester pattern for the Bachelor of Social Work to be introduced from the academic session 2019-2020.

N o.	Item	Bachelor of Social work						Total
		Semester I	Semester II	Semester III	Semester IV	Semester V	Semester VI	
1	No. of Theory	05	05	06	06	06	06	34
2	Social work Practicum and/ Research Project	01SWP	01SWP	01SWP	01SWP	01SWP+ RP	01SWP+ RP	06
3	Total Subjects/Papers	06	06	07	07	07	07	40

Number of Theory papers, Social Work Practicum and Dissertation:

There shall be a total of 34 theory papers for the BSW programmes. There shall be five theory papers to be covered in each of the first and second semester and six theory papers in each of the 3rd, 4th, 5th and 6th Semester. All the papers are compulsory to all students. Social work Practicum shall be mandatory from 1st to 6th Semester. Rural Camp of 5 days duration shall be a part of social work practicum during 4th semester and study tour (**vidarbha region**) shall be a part of 6th semester. Each student shall require to undertake the Research Project/ field based studies / base line surveys /evaluation studies /case studies, in a subject relevant to the area of social work practice- from 5th semester to 6th semester.

Summer placement of 10 days after 4th semester and block placement of one month after 6th semester in some NGO /CBO shall be mandatory requirement, failing in which shall lead to withholding the results/degree. The semester wise allocation of subject, credits and Teaching hours are as follows:

Bachelor of Social work (BSW)

To be implemented from 2019 -2020

Semester	Domain		Subject/ Papers	Marks	Minimum Teaching hours
SEMESTER I					
I		1T 1	English	100	30
		1T 2	Marathi/Hindi/ Supplementary English	100	30
	Core Domain	1T 3	Introduction to Social Work Profession	100	30
		1T 4	Method Course: Working with Individual (Case Work) & working with groups(Group work) – I	100	30
		1P	Social work Practicum	100	180 hours
	Supportive Domain	1T 5	Psychology for Social Work Profession	100	30
SEMESTER II					
II	Languages	2T 1	English	100	30
		2 T 2	Marathi/Hindi/ Supplementary English	100	30
	Core Domain	2 T 3	Introduction to Ideologies of Social Work Profession	100	30
		2 T 4	Method Course: Working with Individual (Case Work) & working with groups(Group work) - II	100	30
		2 P	Social work Practicum	100	180 hours
	Supportive Domain	2 T 5	Social Psychology	100	30
SEMESTER III (To be implemented from 2020-2021)					
III	Languages	3 T 1	English	100	30
		3T 2	Marathi/Hindi/ Supplementary English	100	30
	Core Domain	3 T 3	Method course: Working with Communities (Community Organisation)	100	30
		3T 4	Method course: Social Welfare Administration	100	30
		3 P	Social work Practicum	100	180

	Supportive Domain	3 T 5	Psychology: Human Growth and Development	100	30
	Interdisciplinary Domain	3 T 6	Sociology	100	30
	SEMESTER IV (To be implemented from 2020-2021)				
IV	Languages	4 T 1	English	100	30
		4 T 2	Marathi/Hindi/ Supplementary English	100	30
	Core Domain	4 T 3	Method Course: Social Work Research and basic computing	100	30
		4 T 4	Skills for Professional Social Work	100	30
		4 P	Social Work Practicum	100	180 hours
	Supportive Domain	4 T 5	Psychology for Personal Growth	100	30
	Interdisciplinary Domain	4 T 6	Social Problems and Social disorganisation	100	30
	SEMESTER V (To be implemented from 2021-2022)				
V	Languages	5 T 1	English	100	30
		5 T 2	Marathi/Hindi/ Supplementary English	100	30
	Core Domain	5 T 3	Method course : Social Action	100	30
		5 T 4	Integrated Social Work Practice	100	30
		5 T 5	Social Policy and Social Legislation	100	30
		5 P1 5P2	Social Work Practicum & Individual Research Project(Field based studies / base line surveys /evaluation studies / case studies)	50 50	225 hours
	Interdisciplinary Domain	5 T 6	Indian Economy :Present trends & issues	100	30
	SEMESTER VI (To be implemented from 2021-2022)				
VI	Languages	6 T 1	English	100	30
		6 T 2	Marathi/Hindi/ Supplementary English	100	30
	Core Domain	6 T 3	Fields of Professional Social Work	100	30
		6 P 1 6 P 2	Social Work Practicum Research Project	50 50	225 hours
		Supportive	6 T 4	Counselling for	100

	Domain		Professional Social Work		
	Interdisciplinary Domain	6 T 5	Social Entrepreneurship	100	30
		6 T 6	Indian Economy: Problems and Prospects	100	30

RULES AND REGULATIONS

1. Marks structure for theory papers: 80 Marks for Theory Examination and 20 Marks for Internal Assessment.

2. Internal assessment will be based on assignments from each paper/subjects. Student must appear for the internal assessment in the paper/subject, failing in this shall lead to forfeiting the marks for the same.

3 . Units: - There are Four units in each theory paper. Thus the students will have to answer four questions with two internal options and fifth question will be compulsory (for theory papers other than languages).

4. Attendance in each component of Social Work Practicum is mandatory. Students remaining absent in any of the component shall lead to forfeiting the marks for the same except Viva voce.

5. Appearing in Viva voce examination shall be mandatory ,in case of failure in attending viva voce the candidate shall be declared as fail in SWP.

6. Summer placement of 10 days after 4th semester, Block placement of one month after 6th semester exams shall be mandatory , preferably in Social sector, under the guidance of the college supervisor. The agencies will be chosen by the students. The correspondence will be through the respective SWP in-charges of 4th and 6th semester, in case of not fulfilling the summer and block placement the result and degree will be withheld till successful completion of the same .

7 . The students will have to pass independently in theory and practical exams. The criteria for passing will be 40% passing marks in respective subject. For promotion to next semester passing in Social Work Practicum is mandatory.

8 .Examination:- Examination of all subjects of Under Graduate Programmes shall be conducted by the Tirpude college of social work as per the scheme of Examination prescribed by the Board of Studies of a particular discipline/subject. Every student desirous for appearing at BSW examination will have to complete practical work as per the directions of the concerned teachers and obtain completion certificate to that effect duly signed by SWP in-charge .For the VI semester, the students shall also obtain signature of Principal on the

certificate of completion of SWP and Research project. The student who fails to produce completion certificate will not be eligible to appear for the related practical examination.

- a. The term end examination, shall be conducted by the college TCSW , Nagpur as per the declared time table.
- b. As per the declared time table there will be re-examination of theory papers for the students who have failed in main examination
- c. ATKT rules shall be applicable only after the results of re-examination have been declared.
- d. Repeat viva of the candidates who have failed in SWP shall be held after successful completion of the SWP under the guidance of supervisor in the given time.
- e. It will be mandatory to pass both the components i.e. 6P1 and 6P2 independently , failing in one shall lead to failure in SWP, but for clearing SWP, repetition of that component under the guidance of the same supervisor will be mandatory for qualifying for the repeat viva .
- f. The degree shall be awarded by R.T.M.Nagpur university , which will have name of the college mentioned on it .
- g. Academic calendar showing dates of commencement and end of teaching, **internal assessment tests** & term end examination, repeat examinations/viva shall be duly notified before commencement of each semester every year by the College.

ATKT Rules

The admission to the programme shall be subject to ATKT rules as given below.

Admission to Semester	Candidate should have passed in following examinations	Candidate should have filled in the examination form of	Eligibility for Admission
Semester-I	12 th	-----	12 th
Semester-II	-----	Semester-I	Cleared SWP of BSW I sem .
Semester-III	-----	Semester-II	Candidate should have passed at least 50% subjects (Including Social Work Practicum) of Semester-I & Semester II (4Theory papers and 2 SWP)
Semester-IV	-----	Semester-III	Candidate should have passed 1 st semester and at least 50% subjects (including Social Work Practicum) of Semester II and III (2SWP+5theory papers)
Semester-V	-----	Semester-IV	Candidate should have passed I and II semester and at least 50% subjects (including Social Work Practicum) of Semester III and IV(2 SWP+6 theory papers)
Semester-VI	-----	Semester-V	Candidate should have passed I, II and III semester and at least 50% subjects (including Social Work Practicum) of Semester IV & V(2SWP+6theory papers)

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**SCHEME OF EXAMINATION
FOR
SOCIAL WORK PRACTICUM**

BACHELOR OF SOCIAL WORK

2019-2020

Onwards

Appendix: A

Examination leading to Degree of Bachelor of Social Work Common Detailed note regarding Social Work Practicum for all the Semesters

- (A) No grace marks shall be allowed for passing in Social Work Practicum
- (B) The Social Work Practicum of the student shall be supervised by the faculty supervisor. (i.e. a teacher who shall not be below the rank of a Assistant Professor recognized by the RTM Nagpur University, Nagpur.)
- (C) The Social Work Practicum shall comprise of the following components:
- (D) ***Hours of Social Work Practicum:***
The Duration of Concurrent Practice Learning for BSW I to IV shall be a minimum of **12 (Twelve)** Clock Hours; where as for BSW V and VI shall have 15 (fifteen) hrs spread over two days in a week covering total 16 days in an academic session.
- (E) All the Social Work Practicum Records shall be preserved/ retained by the college for a period minimum of Three years from the date of practicum Examination
- (F) Social Work Practicum records shall include Social Work Practicum journal/ file, attendance sheets, conference sheets diary, certificate of completion etc.
- (G) The concerned SWP in charge, college supervisor and students shall follow the Social Work Practicum Manual prescribed by TCSW(autonomous) Nagpur, based on the guidelines of UGC Model Curriculum in Social Work Education related to Social Work Practicum component .
- (K) The college shall nominate one in-charge as internal coordinator and he/she shall act as a facilitator in compilation of marks given by the respective supervisors, who has actually supervised that particular activity of Social Work Practicum. The marks will be sent by the internal coordinator under his/her seal and signature, in a proforma developed with the signature of concerned faculty supervisors thereupon along with their role numbers allotted by the college.

(L) The concurrent practice learning shall have the work-load of 1 per student per week. The duration of Rural Camp will be of 5 days and shall have the workload of 3

(M) Absence from activities covered under the head Social Work Practicum and Research Project shall lead to forfeiting of the entire marks allocated to the said activity. There shall be no substitute for these activities.

N) The research project of the student shall be supervised by the faculty supervisor. (i.e. a teacher who shall not be below the rank of a Assistant Professor of social sciences , recognized by the RTM Nagpur University, Nagpur.) Each Group Research Project shall have the work-load of 1 per student per week.

(O) The Subject of Research Project should be related to the broad areas indicated under the Core Domain, Supportive Domain, Interdisciplinary Domain and Elective Domain of Social Work Education. One copy of the bound Research Project should be submitted together with a certificate from the research guide, to the college before the ten days of the end of the sixth semester term.

(P) The study Tour shall have the 3.0 workload. The study tour shall be conducted within Vidarbha Region.

(Q) Appearing in Internal and External Viva-Voce Examination will be compulsory.

Note -- Semester specific instructions will be given by the concerned SWP in-charges in SWP orientations , students to follow them strictly

Appendix: B**Examination leading to Degree of Bachelor of Social Work
Detailed note regarding BSW Semester-I
Social Work Practicum****BSW I semester To be implemented from 2019 -2020**

The Social Work Practicum shall comprise of the following components:

Components	Marks Allotted	Days
I) Orientation	15	04
II) Structured Laboratory Experience (5 sessions) (Working with self-defeating habits, emotional release through self-expression, Observation, Listening, and stress management)	10	05
III) Observational Visits (05)	15	05
IV) Concurrent Practice Learning (School setting, Working with Individuals (02) -25 Working with Groups – 25	50	16
V) Internal Viva-Voce	10	
Total	100	30

Appendix: c**Examination leading to Degree of Bachelor of Social Work**

Detailed note regarding BSW Semester-II To be implemented from 2019 -2020

Social Work Practicum

The Social Work Practicum shall comprise of the following components:

Components	Marks Allotted	Days
I) Orientation	10	04
II) Structured Laboratory Experience (5 sessions) Capacity building, Motivation, exploration, self rapport establishment (Self & Introduction of guests) and Writing skills (Application, Invitation, Press note, Slogan Writing)	10	05
III) Concurrent Practice Learning (School setting a) Working with individual (02 cases each) b) Working with group	35 35	 21
IV) Internal Viva-Voce	10	
Total	100	30

Appendix: D

Examination leading to Degree of Bachelor of Social Work

Detailed note regarding BSW Semester-III To be implemented from 2020 -2021

Social Work Practicum

The Social Work Practicum shall comprise of the following components:

Components	Marks Allotted	Days
I) Orientation	15	04
II) Structured Laboratory Experience (5 sessions) (Responding appropriately, Maintaining Objectively, Use of resources, Utilization of	10	05

agency and Interpretation)		
III) Concurrent Practice Learning (welfare setting)	25	21
a) Working with individual (02 cases each)	25	
b) Working with group	15	
IV) Internal Viva-Voce	10	
	100	30

Appendix: E
Examination leading to Degree of Bachelor of Social Work
Detailed note regarding BSW Semester-IV
Social Work Practicum To be implemented from 2020 -2021

The Social Work Practicum shall comprise of the following components:

Components	Marks Allotted	Days
D)Orientation	15	04
II) Structured Laboratory Experience (5 sessions) (Monitoring & evaluation, Diagnosis, Intervention, Termination, Recording and Documentation)	10	05
III) Rural Camp	20	05

IV) Concurrent Practice Learning (welfare setting)	45	16
V) Internal Viva-Voce	10	
Total	100	30

Appendix: F
Examination leading to Degree of Bachelor of Social Work
Detailed note regarding BSW Semester-V(5P1&P2)
To be implemented from 2021 -2022

Social Work Practicum and Research Project

The Social Work Practicum shall comprise of the following components:

Components	Marks Allotted	No. of Days	Hours
Orientation	05	01	7.0 Hrs.
Structured Experience Laboratory (5 sessions) (Basic communication and helping skills, Basic skills for agency practice, Social skills for self-development, Management skills)	05	02	14.0 Hrs.
Concurrent Practice Learning (Working with Community)	30	16	16 x7.5 Hrs =120 Hrs
Research Project			
i)Orientation	05	01	07.0 Hrs
ii)Preparation of Synopsis	15	04	28.0 Hrs
iii)Synopsis Presentation	05	01	07.0 Hrs
iv) Preparation of tools for data collection	15	06	42.0 Hrs
Internal Viva Voce on Social Work Practicum and Research Project	20		
Total	100	31	225 Hrs.

Appendix: G
Examination leading to Degree of Bachelor of Social Work
Detailed note regarding BSW Semester-VI(6P1,P2)

To be implemented from 2021 -2022

Social Work Practicum and Research Project

The Social Work Practicum and Research Project shall comprise of the following components:

Components	Marks Allotted	No. of Days	Hours
Orientation & Structured Experience Laboratory (5 sessions) (Basic communication and helping skills, Basic skills for agency practice, Social skills for self-development, Management skills)	05	02	14.0 Hrs.
Concurrent Practice Learning (Working with Community)	25	16	16 x 7.5 Hrs =120 Hrs
Study Tour	10	04	04 x 7.0 Hrs= 28 Hrs.
Research Project i)Data Collection ii)Data Processing iii) Report Writing iv) Presentation	10 10 10 05	09	63.0 Hrs.
Internal Viva Voce on Social Work Practicum, Research Project and	10	----	----
External Viva Voce on Social Work Practicum &, Research Project	20	----	---
Total	100	31	225 Hrs.