

# RE-ACCREDITATION REPORT RAR (2011-2016)

**SUBMITTED TO  
THE NATIONAL ASSESSMENT AND  
ACCREDITATION COUNCIL, BENGALURU**



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**Tirpude College of Social Work**

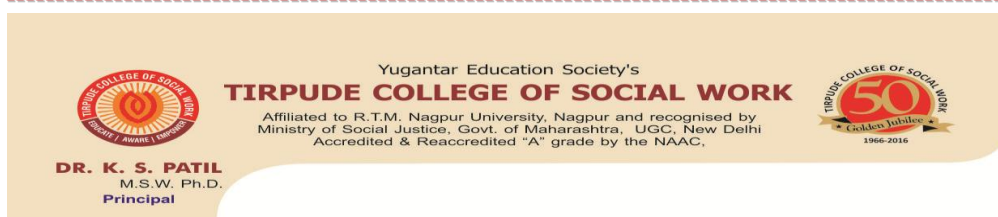
**Civil Lines, Sadar, Nagpur(M.S.)-440001**

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## Committee for NAAC RAR

Committee/ Criterion No	Name of the Criterion	Teaching Staff	Non-teaching staff
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<i>Criterion - I</i>	<i>Curriculum Planning and Implementation</i>	<i>Dr. A.R. Gajbhiye Dr. Arshiya Sayyed</i>	-
<i>Criterion - II</i>	<i>Teaching- Learning and Evaluation</i>	<i>Dr. D. R. Masram Mr. M.S. Gautam Ms. S.P. Fating</i>	<i>Ms. Smita Ashtankar</i>
<i>Criterion - III</i>	<i>Research, Consultancy and Extension</i>	<i>Dr. S.S. Puranik Dr. S.S. Kabiraj Mr. S. T. Hunge</i>	<i>Mrs.P.S.Jambhul kar</i>
<i>Criterion - IV</i>	<i>Infrastructure and Learning Resources</i>	<i>Dr. P.G. Bombatkar Mr. R.T. Gajbe</i>	<i>Mr. H.V. Khedikar Mr. G. M. Holey</i>
<i>Criterion - V</i>	<i>Student Support and Progression</i>	<i>Mr. M. R. Deshmukh Mrs. M. M. Ganvir</i>	<i>Mr. S. R. Rahate</i>
<i>Criterion - VI</i>	<i>Governance, Leadership and Management</i>	<i>Mr. N. R. Dhurve Dr. H.N. Meshram</i>	<i>Mrs. S.P. Maitra Mr. R. W. Somkuwar</i>
<i>Criterion - VII</i>	<i>Innovations and Best Practices</i>	<i>Ms. S. S. Jibhenkar Mr. D. B. Tule</i>	<i>Mr. C. G. Nikose</i>



## Preface

Tirpude College of Social work, Nagpur, since its inception in 1966 has been persistently making efforts to keep pace with ever-changing scenario in social work education in tune with higher education policy. The College has a rich legacy of social service for social development. Innovative teaching methods, socially relevant field action projects, exercise of conducting opinion polls on current social issues, appropriate research studies and contribution in sustainable social development can be pointed out as some of the features of the college.

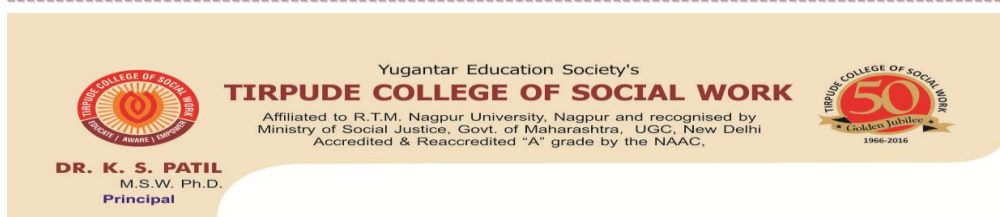
As the college is very close to the third cycle of NAAC assessment, it is worthy to note here that the year 2016 also happens to be the Golden Jubilee year of the college as the college has completed 50 years of its fruitful existence. The entire exercise of gearing up has kept all the mechanisms and stakeholders on toes all through this assessment period; and at the same time, was provided with an opportunity of timely self examinations, serious reflections and introspections as well. The process has also helped in promoting quality academic environment and encouraged objective self-evaluation. The period of assessment is also punctuated with systematic collaborative efforts with all the stakeholders for quality evaluation keeping in mind emerging trends and issues in social work education.

The entire process of RAR has witnessed voluntary efforts on part of teaching and non-teaching staff of the college. The directives and expectations of NAAC have been taken into account in true spirit. During all this enriching process, the efforts have been to make a critical self assessment in lieu of changing local to global scenario in higher education.

I feel happy to put on record my appreciation for the members of the IQAC, L.M.C and the Governing Body for their support and tireless work in preparation of the RAR. The IQAC deserves special mention for their dedicated performance during the process to prepare the RAR within stipulated period. I take this opportunity to thank the students, alumni, parents and other stakeholders who also have provided a direct or indirect support in the process.

In conclusion, I invite all the stakeholders to record their active participation in the process and look forward to the NAAC peer team visit.

**Dr. K. S. Patil**  
**Principal**



### **Declaration by the Head of the Institution**

I certify that the data included in this Self-Study Report (SSR)/RAR are true to the best of my knowledge.

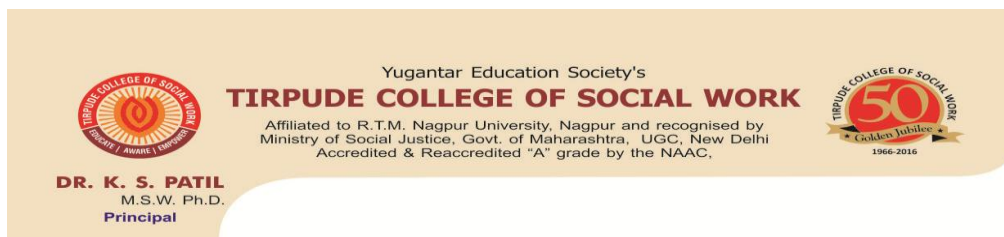
This RAR is prepared by the institution after internal discussions, and no part thereof has been outsourced.

I am aware that the peer team will validate the information provided in this RAR during the visit.

**Dr. K. S. Patil**  
**Principal**

Place : Nagpur

Date:



### Certificate of Compliance

(Affiliated/Constituent/Autonomous Colleges and Recognized Institutions)

This is to certify that, *Tirpude College of Social Work*, Nagpur fulfils all norms

1. Stipulated by the affiliating University and/or
2. Regulatory Council/Body [such as UGC, NCTE, AICTE, MCI, DCI, BCI, etc.] and
3. The affiliation and recognition [if applicable] is valid as on date.

In case the affiliation/recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

**Dr. Keshao Patil**  
**Principal**

Date: 26th August, 2016  
Place: Nagpur

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**List of Abbreviations**

<b>AMC</b>	Annual Maintenance Contract
<b>APC</b>	Academic Planning Committee
<b>API</b>	Academic Performance Index
<b>AQAR</b>	Annual Quality Assurance Report
<b>ARC</b>	Anti ragging Cell
<b>BCUD</b>	Board of College & University Development
<b>BOS</b>	Board of study
<b>BSPK</b>	Bahujan Sahitya Prasar Kendra
<b>BSW</b>	Bachelor of Social Work
<b>C.A.</b>	Chartered Accountant
<b>CAS</b>	Carrier Advancement Scheme
<b>CASH</b>	Committee against Sexual Harassment at Work Place
<b>CASW</b>	Computer Application In Social Work
<b>CBCS</b>	Choice Based Credit System
<b>CBCS</b>	Choice Base Credit System
<b>CBO</b>	Community Base Organization
<b>CDC</b>	College Development Committee
<b>CGPA</b>	Cumulative Grade Point Average
<b>CGSCC</b>	Child Guidance & Student Counseling Centre
<b>CH</b>	Compensatory Holiday
<b>CL</b>	Casual Leave
<b>CODCU</b>	Community Organization for Oppressed and Depressed Upliftment
<b>CPE</b>	College with Potential for Excellence
<b>CRTDP</b>	Compressive Tribal Development Programme
<b>CSR</b>	Corporate Social Responsibility
<b>DL</b>	Duty Leave
<b>DLP</b>	Digital Light Processing
<b>EOC</b>	Equal Opportunity Cell
<b>FAP</b>	Field Action Project
<b>FCS</b>	Family & Child Studies
<b>FGD</b>	Focused Group Discussion
<b>GMC</b>	Government Medical College
<b>GO</b>	Government Organization
<b>HRM</b>	Human Resource Management
<b>ICDS</b>	Integrated child Development Scheme
<b>ICSSR</b>	Indian Council of Social Science Research
<b>ICT</b>	Information Communication Technology
<b>IYW</b>	Indian Institute Youth Welfare
<b>ILL</b>	Inter Library Loan
<b>INFLIBNET</b>	Information & Library Network
<b>IQAC</b>	Internal Quality Assurance Cell
<b>J-Gate</b>	Journals Gateway
<b>JRF</b>	Junior research Fellow
<b>LAN</b>	Local Area Network
<b>LCD</b>	Liquid Cristal Display
<b>LEC</b>	Local Enquiry Committee

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<b>LMC</b>	Local Management Committee
<b>MASWE</b>	Maharashtra Association of Social Work Educators
<b>MBA</b>	Master of Business Administration
<b>MIS</b>	Management Information System
<b>MPSC</b>	Maharashtra Public Service Commission
<b>MPSW</b>	Medial & Psychiatric Social Work
<b>MSW</b>	Master of Social Work
<b>NAAC</b>	National Accreditation Assessment Council
<b>NABRD</b>	National Bank of Agriculture & Rural Development
<b>NAPSWE</b>	National Association Professional Social Work Educators
<b>NET/SET</b>	National Eligibility Test/ State Eligibility Test
<b>NGO</b>	Non Governmental Organization
<b>NMC</b>	Nagpur Municipal Corporation
<b>NSS</b>	National Service Scheme
<b>NUTA</b>	Nagpur University teachers Association
<b>NYK</b>	Nehru Yuva Kendra
<b>OBC</b>	Other Backward Classes
<b>OCW</b>	Orange City Water
<b>OER</b>	Open Educational Resources
<b>OHP</b>	Over Head Projector
<b>OPAC</b>	Online Public Access Catalogue
<b>PBAS</b>	Performance Base Appraisal System
<b>PEACE</b>	Programmes & Extension Activities through Collective Efforts
<b>PET</b>	Ph. D Entrance Test
<b>PGDYD</b>	Post Graduate Diploma In Youth Development
<b>PRA</b>	Participatory Rural Appraisal
<b>PTM</b>	Parents Teachers Meet
<b>RCC</b>	Research Core Committee
<b>RGNIYD</b>	Rajiv Gandhi National Institute of Youth Development
<b>RRC</b>	Research Recommendation Committee
<b>RTMNU</b>	Rashtsanth Tukdoji Maharaj Nagpur University
<b>RUTDC</b>	Rural Urban & Tribal Community Development
<b>SBC</b>	Special Backward Class
<b>SBI</b>	State Bank Of India
<b>SC</b>	Scheduled Caste
<b>SGPA</b>	Semester Grade Point Average
<b>SHG</b>	Self Help Group
<b>SPSS</b>	Statistical Proposal for social Sciences
<b>SRC</b>	Student representative Council
<b>ST</b>	Scheduled Tribe
<b>SWB</b>	Social Welfare Board
<b>SWO</b>	Social Welfare Office
<b>SWOC</b>	Straight Weakness Opportunity Challenges
<b>TCSW</b>	Tirpude College of Social Work
<b>TISAR</b>	Tirpude Institute of Social Action & Research
<b>TLE</b>	Teaching Learning Evaluation
<b>TRTI</b>	Tribal research & Training Institute
<b>UGC</b>	University Grant Commission



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<b>UPSC</b>	Union Public Service Commission
<b>VJNT</b>	Vimukt Jati Nomadic Tribe
<b>WCL</b>	Western Coalfield Limited
<b>WDC</b>	Women Development Committee
<b>Y.E.S</b>	Yugantar Education Society

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### List of Annexures

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<b>1</b>	<b>UG and PG Permanent Affiliated to R.T.M. Nagpur University, Nagpur, Maharashtra.</b>	
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<b>3</b>	<b>The Certificate of recognition under 2 (f) of the UGC Act</b>	
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<b>5</b>	<b>Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any</b>	
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## Executive Summary

### History of the Institution

Established in the year 1966, Tirpude College of Social Work, Nagpur is Re-accredited with grade “A” by NAAC, Bangalore and is one of the reputed Institutes affiliated to RTM Nagpur University. The College is recognized by the Govt. of Maharashtra’s Department of Social Justice wide its resolution No. SWB/1464-73027-N dated 22.12.1966. Funded by Government of Maharashtra’s Department of Social Justice and Special Assistance under Grant- in aid, the college also receives funds from the UGC as it is registered under 2f on **28-04-1986**.

Being the brainchild of former Dy. Chief Minister of Maharashtra Late Shri Nashikrao Tirpude, the College was born under the auspices of Yugantar Education Society, Nagpur, which is a premier, non-governmental organization in Central India, dedicated to the social work training among the people belonging to lower strata of the society. The College so far has trained thousands of youngsters in Professional Social Work.

**The Vision:** “To create a knowledge & value based society with a vision of inclusive and sustainable development through qualitative educational empowerment”

### The Mission:

1. To produce cadre of professional Social workers through value based, participatory and democratic social work education.
2. To promote competent human functioning for fashioning a responsive and just society.
3. To function in the dynamic environment equipping the social work fraternity to handle the impact of globalization & liberalization
4. To serve committed to the cause of social justice & equity.
5. To undertake human resource development and capacity building programmes with & for the stakeholders.

### Objectives of the College:

1. To initiate professional social work education in Central India,
2. To impart professional social work education at graduation and post graduation levels.
3. To provide affordable professional education focussing on quality of opportunity to all sections of society.

4. To promote employment/ self - employment opportunities for the students by imparting education in various job oriented Fields of Social Work at post graduate level.
5. To cultivate value based professional outlook by inculcating appropriate knowledge, skills, attitude and aptitude in trainees.
6. To provide the trainees an opportunity to learn to serve the community through various extension activities undertaken by the college, such as N. S.S., Population Education, Women Development Center, Child Guidance and Students' Counseling Centre, PEACE Project, Disaster Management, Community awareness etc.
7. To promote awareness among the urban, rural & tribal people about their rights & obligations.
8. To imbibe human relations approach among the Social Work Trainees.
9. To extend professional expertise to the society through research, Consultancy, and Training.

❖ ***Curricular Aspects :-***

The College offers under graduate (BSW) three years and post graduate (MSW) two years programme in Social Work. At post graduate level five fields of specialization are Family and Child Studies, Rural, Urban and Tribal Community Development, Medical and Psychiatric Social Work, Human Resource Management are offered. Recently, college has collaborated with Rajiv Gandhi National Institute of Youth Development (RGNIYD), Chennai Ministry of Youth and Sports, Govt. of India, New Delhi for PG diploma in Youth and Development. An add on course called CASW (computer applications in social work) is also offered.

The college have co-education pattern implemented in regular shifts. Recently choice based credit systems for PG level (from 2016) and Credit based semester system (from 2016) at UG level on the recommendations of the RTM Nagpur University have been introduced. Both the programs are interdisciplinary in nature. The students are eligible for taking admission to other disciplines like -MA in Humanities, Social Sciences, other professional courses like, MBA, MLS, Law etc.

The vision mission and objectives of the college are communicated to the students and other stakeholders through college prospectus, website, sign boards, orientation programs, community extension programs, seminars, workshops and conferences.

### **Curriculum Planning and Implementation**

College staff participates in syllabus modification exercises. At present, 2 staff members are part of the Special Task Committee of R.T.M.Nagpur university, about 10 faculty members in capacity of invitees participated in the process of semester pattern syllabus preparation process of R.T.M.Nagpur University for Undergraduate and Post Graduate Programme.

To meet these objectives the college develop and deploy action plans in following manner:-

- ❖ College constitutes various committees for effective implementation of curricular and academic programmes.
- ❖ Academic Planning Committee is a key committee which prepares time table, also allot subjects to the faculty members considering their expertise, considers the curricular requirements whenever there is change in the syllabus.
- ❖ Academic Calendar, Research Calendar, Calendar for Social work practicum and Annual teaching plans are prepared prior to commencement of new sessions.
- ❖ Manuals are prepared for effective implementation of curricular requirements of Social Work Practicum and Research.
- ❖ Periodic reviews are taken by the Principal and Academic Planning Committee. Teacher's feedback from students is obtained yearly. The teachers are communicated the inputs received in the process.

### **Curriculum Enrichment:-**

Orientation about the course is given to the students before commencement of the academic session, regular conferences with college supervisors and mentors that help the students to translate theory in to practice effectively. Quest for excellence is imbibed in the minds of students

Exposure is given to students through various opportunities like study visits, guest lectures to go beyond the curriculum to bridge the gap in theory and practice, enriching the curriculum.

- ❖ ***Teaching –Learning and Evaluation:-***

### **Student Enrolment and profile--**

The student strength of the college on an average is 250-260 Every year , dropout rate for PG is about 4% and for UG it is about 3%. Unit cost of education with salary component is about Rs.93321.17/-, and without salary component Rs. 1115.80 which is comparatively low.

The complete admission process along with the schedule of form submission, display of merit lists of aspiring students, seat allocations and fee structure is displayed on the notice-boards at prominent locations on the campus and other colleges. Website also has communications about the time schedules of admission. The admission committee constituted for each UG/PG class is entrusted with the responsibility of monitoring the complete admission process. The criteria adopted for the process of admission to all programs are based on principles of merit and reservation as per regulations of State government and University received from time to time.

All the seats are filled and in addition to the regular quota we have to seek permission for additional seats from the university. The cut offs are 45% lower cut off and 78% is the highest percentage of student admitted. We have a fair and transparent admission process.

College is committed to the National Policy of diversity and inclusion of students from all strata of society. Remarkably, the male-female ratio of enrolment is now 60-40 in favour of women. The demand ratio is rising.

In the year 2015-16 the college had 27%SC, 18%ST,7% VJNT,15%OBC and 31% General category students. It clearly shows that college has more than the expected percentage of reserved category students.

Though there are very few differently-abled students in the college, the college as per the directives of Ministry of Human Resource Development, strengthens inclusive practices to integrate students with disabilities in the college as a measure of main streaming. Special care has been taken for their physical movement, fulfillment of in and off class special requirements, agency/distance consideration for concurrent practice learning etc. Through mentoring we do provide special help to the needy students, may it be his personal counseling or counseling of the parents if needed.

### **Teaching Learning**

Contributing to national development has always been an implicit goal of college education. Keeping in mind this objective, focus of educational TL process is on catering to the needs of the economy, society and the country as a whole, thereby contributing to the development of the nation.

In the first (entry) year, during the initial two weeks of commencement of the academic year, teachers make special efforts to take an overview of the background of the subjects. Revising the basics of these subjects helps in bridging the knowledge gap and brings weaker students at par with others. During these interactions in the classroom or during Social Work Practicum orientation sessions, teachers identify the nature of support required, update the teaching-plan so as to cater to the needs of the students.

Interactions between teachers and students during lectures/Social Work Practicum and more importantly skill lab sessions help in revealing the knowledge and skill level of the students. The academic performance in previous academic year helps in identifying the slow/weak and advanced learners. Remedial coaching is given to slow learners, academically weak students and to those who are continuing their education after a gap.

Students' progress is monitored through the mentoring system.

Special attention is given to needy and deserving students by the individual teachers.

The college organizes various awareness programs regularly in order to make the staff and the students sensitive to the issues such as gender, environment, inclusion etc. a) Activities during Social Work Practicum b) Engagements in Social Movements /actions ) Research Related to Issues students d) Programmes of various field action projects are the mechanisms usually used for such sensitization.

College has field action projects and efforts are made to provide first-hand experience to intervene on cross cutting issues related with gender, children, women empowerment, domestic violence and Community issues related to vulnerable groups. College also organized different programmes on Social Justice Day, World Earth Day, Disaster Risk Reduction Day, World Population Day, Human Rights Day, and all other important days declared by UN, Govt. of India, UNDP, Womens Day, International Day for the Worlds Indiginious People etc. This leads to inculcation of values among the students.

#### **Catering to the student diversity:-**

Various methods are used for identification of needs of advanced learners. The college has a policy to encourage the advanced learners through the institutional practices like paying special attention to the advanced learners, helping them to explore independently by conducting new experiments using research instruments, sending students to participate in various surveys conducted by GOs and other organizations, helping them to build problem-solving abilities by providing hypothetical situations and real life cases and arranging lectures to harness their potential. The students are offered special opportunities to work as volunteers/ leaders in seminars and workshops programs organized by the college on socially relevant issues, encourage them to apply for summer / winter internships or on-the-job training, providing opportunities to represent the college in various events and activities at the university/ state/ national levels and are encouraged to consult reference material and websites.

Academic excellence/Merit awards are instituted for meritorious students. The advanced learners are also given guidance for higher studies including Civil

Service Examinations, NET/SET, UGC/JRF and other competitive examinations etc. The advanced learners are given opportunity to involve themselves in the opinion polls conducted on important contemporary issues by the college from time to time.

The academic performance of the students is evaluated by the respective faculty members, the class in-charge, social work practicum supervisor and research supervisor.

The admission and attendance committee collects regular feedback from the faculty on the enrolment, attendance, punctuality and reasons for absence in the regular classes as well as for internal examinations to identify the students at a risk of drop-out.

Faculty members work as counselors as well as mentors. After analyzing the data, information about students who are at a risk of dropout is given to their respective parents/guardians.

Remedial coaching is provided to the students. In addition, some needy and deserving students are given financial aid or selected for “Earn and Learn” scheme like giving invigilation duties for University exams, sending such students for surveys in vacations etc. Many of them, who are first generation learners at the college level, have parents who are manual labourers, auto rickshaw drivers, maid servants, single parents or lowest grade employees. These parents are not in a position to guide or assist their wards intellectually in their studies. We consider it a privilege to rise to the challenge of including these children in higher education and carrying them to the next level.

**Level--1:** Teachers usually provide personal guidance to students who encounter problems.

**Level 2** –At the second level, issues with regard to discipline and policy as well as requirement of financial assistance are handled.

**Level 3** - Counseling service is provided to needy students. It is provided to those who approach on their own or are referred to by the faculty.

**Evaluation Process and reforms--** The college follows a structured evaluation pattern for UG courses. The internal examination is conducted at the end of each academic programme for every subject.

The teacher can select a variety of mechanisms for evaluation such as: written test, term paper, seminar presentation, quiz, assignments, extension work, or mini research project, presentations by the students by using ICT informal mechanisms are also used like questions in the class, asking to summarize etc.

The results are regularly reviewed by the Class in-charges, CDC, IQAC, Principal and the LMC.

IQAC, as a connecting link between the teachers and the administration works as a “facilitator” to enhance the quality of all college activities. IQAC has initiated cluster of colleges through which, specific programs related to curriculum were arranged. 9 colleges of social work participated and the college IQAC had a lead role. Thus the role of IQAC is proactive and it induces a culture of quality consciousness.

College ensures availability of support structures and makes facilities available for teachers to develop skills among students like interactive learning, collaborative learning and independent learning among the students through participatory and student centric teaching learning practices.

AV materials like e-resource, films, documentaries, videos, clippings are used regularly. Students are encouraged to prepare posters and enact street plays based on contemporary social issues. Learning receives an impetus by using ICT, library resources

Study tour and village camp activities are the special occasions where students are in leadership roles and help the faculty in planning and implementation. This enhances their administrative and managerial skills.

Mentoring, SWP and Research supervision offer opportunities to understand the standing of the student and accordingly design the interventions required for the individual development of the student.

The college nurtures critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators, through organizing many programs focusing on such themes.

The students and faculty is exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops), Teaching-learning is a continuous process and being in tune with recent developments helps both the teachers and students to sharpen their skills and add to their knowledge base. Many opportunities are created by the college to expose students and faculty to advanced levels of knowledge and skills.

Every faculty as per the given situation adopts innovative methods for teaching which help the students to understand the subject thoroughly. Some innovative approaches include use of ICT, Use of Case studies, Display and use of models and charts prepared by students. Debates, role playing, skits, workshops and Hands-On Sessions as special techniques are used in skill labs.

#### **Quality of teacher:-**

The college faculty consists of well experienced, qualified and committed teaching and non teaching staff with 1 professor grade, 6 Associate Professor grade, 9 Assistant Professor grade faculty members and 15 non teaching staff



members. Out of the teaching faculty 9 are PhD holders, 6 M.Phil and 4 PG with NET/SET qualified teachers.

The teachers get support from college and from University which could be summarized as follows:-

**At the college level :-** Infrastructural and ICT facilities are provided by the institution. Sufficient number of books, journals and E- resources are made available in the library. Internet and Wi-Fi facility is available for students and staff. Seminars, workshops, skill labs and conferences are regularly organized on relevant contemporary issues by inviting experts from respective fields. This helps in fostering the global competencies and promotion of use of modern technology. The students acquire various skills such as soft skills, professional skills, intervention skills, life skills, personal skills etc.

Sahayog cluster offers a platform for interaction and brain storming among other teachers on curricular aspect.

**At the University level: -** Academic Staff college of RTM Nagpur University organizes orientation/refresher/ summer school/ short term courses for teachers and researchers etc. Faculty members of the college voluntarily participate and also contribute as resource persons. This helps the faculty members to improve their quality as a teacher.

Recruitment of the teachers in the college is a rigorous process, undertaken as per the norms prescribed by the Government of Maharashtra, UGC and RTM Nagpur University.

Staff appointments are based purely on merit and undertaken in a transparent manner. All vacancies are notified in national and local newspapers followed by a systematic interview by the board constituted for the purpose comprising the nominees of the State Government and the University.

Retention of eminent faculty members has not been a serious problem for the college. The institution also recognizes individual achievements and contributions of its faculty. There are ample opportunities for the individual growth and development offered by the college to the teachers.

All i.e.100%of the staff members are well-versed with the use of ICT.

Faculty is invited as resource persons for seminars, workshops orgnized by other institutes (more than 80%), more than 80 % faculty participates.

#### **Evaluations:-**

The schedule for evaluation is given in the Academic Calendar which is displayed on notice boards. Students are also intimated about the portion of

curriculum for the assessment/ examinations, nature and format of question paper and weightage of marks for topics prescribed by the University.

Social Work Practicum manual/guidelines with special emphasis on the evaluating criteria, is given to every student before the commencement of the fieldwork activities during elaborate orientation programs.

(since 2016 for UG system since 2013-PG) Major reforms have been introduced by the University through the Choice Based Credit system for Post Graduate programs, which focuses on overall development of the student. Credit based semester system for under graduate is introduced.

**Internal exams**– For theory, the exams on the lines of the University pattern are conducted. Similarly, preparatory viva for SWP and research dissertation is also practiced for final year students. The students also involved by asking them to fill self assessment forms.

Involvement of agency supervisor in SWP evaluation of students placed in the agency is another feature of evaluation process.

Academic planning committee, attendance committee, SWP committees, Research committee, College examination committees & mentoring committee are the mechanisms created by the college to monitor the evaluation processes. Mentoring process also is a handy mechanism to assess the academic performance of the student.

**Professional Development:-** Values appropriate to the level of learning and attitudinal change appropriate to the social work profession are ensured at the end of the programs.

Ethical behavior –Social work is a profession which has its own ethics and principles, we look forward to its internalization by the students.

The college success rate in terms of results are consistently better compared to overall University results for the program. Some of the students also secure positions in the University merit list.

#### ❖ *Research, Consultancy and Extension*

**Promotion of Research-** Although the University has made the research dissertation as optional paper, the college has retained it as a compulsory paper so as to make students better professionals and equipping them with global competency. Students at U.G. have group research as a part of their Social work practicum. This is a step towards developing aptitude in Research.

Involving students regularly in the opinion polls, surveys on emerging issues by the college, offering first hand knowledge to the students to get

acquainted with the research culture.

The institute has a Research Committee for monitoring research activities of the students and to facilitate research environment in the institute. The college has submitted proposal to the RTM Nagpur University for recognition as Place of Higher Learning and Research.

- ❖ Workshop was organized for the Faculty in the beginning of the academic session to bring in uniformity in research process.
- ❖ Orientation programmes were organised for the students at U.G. and P.G. level. The students benefitted immensely and got insights for their work.
- ❖ Research Calendar is prepared for U.G. and P.G. level for the academic session to give students the timeline for their research work.

**Guiding student research-** Each faculty except language teachers allotted five PG students and UG students for group research project as per the curricular need.

**Faculty involvement in active research:-** Five Ph.D. Supervisors of the college are guiding Ph.D. Students. Names of supervisors with subjects are as follows:-

- |   |                      |             |
|---|----------------------|-------------|
| ❖ | Dr. K.S.Patil        | Social Work |
| ❖ | Dr. V.J. Shingnapure | Social Work |
| ❖ | Dr. H.N.Meshram      | Marathi     |
| ❖ | Dr. P.G.Bombatkar    | English     |
| ❖ | Dr. S.S.Puranik      | Social Work |

All the faculty is involved in opinion polls conducted by the college.

**Resource Mobilization for Research--** The Principal and the management encourage the faculty for preparing research proposals for various funding agencies.

Various guidelines, about various funding agencies and ministries are also made available from time to time to the faculty members.

The institute receives funding from the research funding agencies like ICSSR , UGC & Various Ministries. The total amount for various projects sanctioned during the last five years is **Rs. 55 , 18,000/-**

**Research Facilities--** College provides the infrastructural assistance to the researcher, Library resources—Books—E-books, journals(print and online) , reference material, reports, previous dissertations.

- ❖ College provides computer facility for typing work as well as searching e- resource
- ❖ Other research scholars / students are given access to the library, guidance is also offered to the students approaching for it.
- ❖ For upgrading the research activity various schemes, funding agency documents , formats are made available to the faculty.
- ❖ Preparing the library resource by purchasing books, downloading books, e –material like journals , books etc.
- ❖ Permission /Request letters signed by the Principal requesting other institutions /colleges /libraries to offer help and access are given to the students which helps them in primary and secondary data collection.

**Research Publications and Awards--** the institute Bi-annually published Interdisciplinary Peer Reviewed Rresearch Journal, “ARUN” ( ISSN No. 221-1466). Prepared Booklet on writing of research report which became a handy reference material /resource for the students and supervisors.

The faculty regularly publishes research papers and some have authored books also.

**Consultancy--**The college has linkages with many GOs and NGOs, the faculty is invited as consultant to many such organizations, The faculty is allowed to go for such honorary consultancy by availing duty leaves. If remuneration is received, the faculty gives 1/4<sup>th</sup> of the honorarium to the college for students’ welfare.

The expertise is publicized through college website and prospectus. Some of the areas are disaster management, HIV/AIDS, human trafficking, child rights, mental health, counseling, human resource development, tribal development, joint forest management , rural development, drug de-addiction, women issues, gender issues, research methodology, medical social work, etc. are some of the areas of expertise.

#### **Extension Activities and Institutional Social Responsibility :-**

The institution promotes institution-neighbourhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students through its Extension Activities , Field action programs and specifically through Social work practicum activities with the community participation. Students also participate in various movements like movement on Anti corruption, Womens’ rights, movement to support *Nirbhaya*, *Beti bachao beti padhao*, Anti female foeticide, Road safety, *Nagrik jo shahar chalaate hai* , *Dhamma sandesh* , Campaign for suicide prevention, *Swachha Sundar Nagpur* -Nag river Beautification, *Sampurn Swachhata*

*Abhiyan, Sampoorna Bamboo Prakalp etc.*

The institution solicits stakeholder perception on the overall performance and quality of the institution for this Parents meeting, Agency Supervisor Meeting, Students feedback, Alumni meets, Placement agency meetings, Meetings with collaborating agencies are regularly held, through which the review is sought by the respective committees and the feedback is communicated in CDC and insight about the quality of the institutional functioning is developed.

**Collaboration--** Linkages for various purpose like—awareness creation, promotion, implementation, monitoring and evaluation.

Participation of students and faculty in extension activities is promoted in the college. This is particularly done through NSS units (2) and Field action Projects(3). College organizes outreach activity through Field Action Projects. Most of the programmes are organized in the field work area of the students. For deciding the programmes, need assessment is a compulsory activity undertaken every year. Urban, rural and tribal communities are actively involved in social work practicum from planning to implementation like surveys Participatory Rural Appraisal. CRTDP , *Bahu Uddeshiya Mahila Sangh* , ICDS centers, Nagpur Municipal Corporation , Gram panchayats, *Sampurn Bamboo Kendra Lawada* , Degma , Karwahi are some of the examples of constructive relationships with the institutions of the locality for which the students are working on various outreach and extension activities.

College initiated collaboration with other Social Work Colleges. Total 09 colleges (SW) has signed on MoU in the name of SAHAYOG CLUSTER in the year 2014-15.

RGNIYD –MoU signed as partner institute to run Post Graduate Diploma in Youth Development

Collage has developed many linkages and collaborations with agencies all over India for the purpose like –a)Curriculum development/enrichment b) Internship/ On-the-job trainingc)Summer placement d)Faculty exchange and professional development e)Research f)Consultancy g)Extension h)Publication i)Student Placement j)Introduction of new courses

### **Infrastructure and Learning Resources**

**Physical & Infrastructural facilities** –The college, located in the heart of city, has 9.5 acres of shared lush green campus area with adequate infrastructure, big play ground, swimming pool, gymnasium, auditorium, ample parking space for students and faculty vehicles and canteen.

**Library as a Learning Resource:-** A specious library housing about 13210

books on social sciences and other literature. The library also provide modern services like INFLIBNET – N-list programme, A & V Publication's E-Journals , M-OPAC, Lib-man Software , Book Bank facility, E Book Database, EBSCO, J-Gate. Library software and computers were upgraded with advanced systems . The Institute has library Advisory Committee consisting of the Principal, two faculty members, all specialization in-charges, and library staff. The Librarian is the Ex-officio secretary of the Committee. The Institute has open access system and students are free to refer to any number of books and journals. They are, however, issued only two books at a time. During examination period, students are given additional books against their ID-Cards. This year a formal feedback form on library was developed to be filled-in by each student. The analyses will be used by the library staff to improve the overall functioning of the library and we plan to use it every year

**IT Infrastructure--** A separate computer lab in library with internet facility is provided for students. The entire campus now has Wi-Fi connectivity. Adequate computers are available at the administrative office, Library, IQAC and Research Cell .

**Maintenance of Campus facilities--**Maintenance of all buildings of the Institute is looked after by the Office Superintendent .Maintenance of some of the utilities is out sourced. These include plumbing, cleaning of septic tanks, electrical fittings and wiring, furniture and fixture repairs. Annual Maintenance Contract (AMC) is given for maintaining computers, intercom system, CCTV, inverters battery, etc. Grants received from the Directorate of Social Welfare, M.S. include 8% of contingency (non - salary) grant towards maintenance

### **Student Support and progression**

#### **Student Mentoring and Support:-**

The committee prepared the structured format for Mentoring. The faculty members were given orientation in which the concept was explained and the format including SWOC by the students was introduced. Every faculty was allotted about 18 students for the purpose of mentoring. At the end of the session, a compiled report was requested from each faculty member on following points-1. Total No of Students (Classwise, Genderwise), 2. List of Problems handled, 3. Referral services given to the students , 4. Progress / development among the students after the mentoring .The reports are really encouraging. The teacher could help students to overcome personal/academic problems which could have been obstacle in their academic achievements. Some needed referrals to psychiatrist; doctors, Counselors. The activity created an environment of openness and has been instrumental in establishing rapport among students and teacher. As a practice, Social Work Practicum Supervisors offer guidance and counseling to the needy students placed with them. Referral services are given to the students in case they need.

**Academic and career counselling** –academic counselling is offered by the respective subject teachers , where as the Career and Counselling Cell focuses on professional guidance and offers counselling to the students.

Following committees are constituted by the Principal at the commencement of each academic year:

1. Grievance Committee (constituted of Local Management Committee staff members)
2. Committee Against Sexual Harassment at Work Place.(Women development cell)
3. Anti Ragging Cell (Since Session 2016-17)
4. Students Welfare Board
5. Equal Opportunity Cell
6. Students Representative Council

**The Welfare measures to support students are as follows:** GOI Scholarship, Student welfare board for students' development, awards for meritorious students, Bus and railway concession for students ,forms /schemes are made available in the office. Canteen, health check ups, first-aid-box, open space with Wi-Fi facility, sports gymnasium, Swimming pool.

We have active alumni association and alumni help us in many ways in imparting training to new students. Alumni are also involved as members of IQAC

**Student Progression**—students opting for PG after completing UG are high in percentage (more than 80%), PG to MPhil (8-10%),PG to research (5—10%), Employed through Campus selection—20—30%,Other than campus recruitment—(60—80%),passing percentages are always better than Univeristy results.

The career and counselling cell organises various activities like campus interviews and interactions with the successful alumni with the current students. This helps them in getting clear vision and setting realistic professional goals. Through campus students are getting more and more job opportunities. Special support provided to students who are at risk of failure and drop outthrough personal attention.

**Student Participation and Activities**-- The college organizes sports events annually as a part of Annual social gathering. Wide range of sports and cultural events are well participated by the students. The students are also encouraged to take part in inter collegiate curricular, co curricular and extra curricular activities .



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***Governance, Leadership and Management***

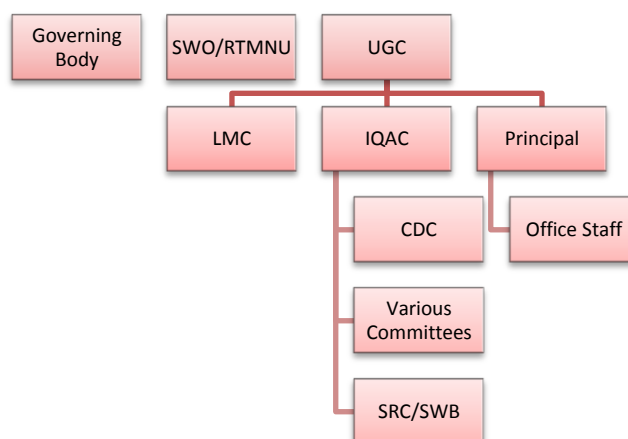
**Institutional Vision and Leadership –**

- Management –The role of the management is to monitor the college functioning .The management has a representative in IQAC. Further, Local Management Committee has three representatives from teaching and one from non teaching staff members, who are responsible for communication with the management. They keep the management updated on the college functioning. The Management takes keen interest in the college programmes and through meetings takes appraisal of the quality pursuits and achievements. The management, in the monthly meetings of the Local Management Committee held on 6<sup>th</sup> of every month, takes stock of the educational activities, various processes from teachers and staff representatives and offers suggestions thereon. The management also interacts with the Principal and if required, with the individual staff members.
- The college with the Principal as authority has full freedom to plan the programmes in consensus with the IQAC and CDC in order to achieve the quality benchmarks. The UGC & University Policies are framed at the respective levels and at the college level the Principal, as the head of the institution, ensures that such policies are implemented in letter and spirit. As regards the quality policy, however, at the institutional level the Principal, in consultation with the faculty members, is empowered and can play a big role in adopting quality measures and implementing them. The sole responsibility of constituting the IQAC as per the norms laid down by the UGC, fund management, and ensuring effective deliberations in the College Development Committee lies with the Principal. The Principal delegates various responsibilities of the quality management to the IQAC and about 30 committees are formed to monitor and review the respective committee`s work periodically. For example, the IQAC under the guidance of the Principal developed the proposal for College with Potential for Excellence, which was accepted by the faculty and was endorsed by the management as well.
- To achieve the mission of undertaking human resource development and capacity building programmes, with and for the stake holders, college regularly organizes workshops, programmes and seminars. The Principal and management always encourage the faculty for the purpose. Further, our Field Action Projects also undertake many such activities.
- Keeping in mind the core values like Contribution to the National development, inculcating global competency, quest for excellence, extensive use of information technological advances and emphasizing value base among the students, the college leaders (Principal, LMC, IQAC, and in-charges of various committees) ensure that various programmes are planned for the benefits of the stakeholders.



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### Strategy Development and Deployment:-



### Human Resource Management

- The college administration plans optimum utilization of available human resources by effectively deploying the administrative and services staff.
- Systematic planning for better human resource utilization is our focus.
- Bio-Metric , CCTV Cameras , social networking , MIS, for effective functioning and management is used
- Meetings are the mechanisms basically focused upon for sorting out issues and planning.

### Mechanism for analyzing student feedback on institutional performance:

College takes formal feedback on each teacher by every student at the end of every academic session regularly, which is analyzed by the feedback committee and reviewed by the Principal, the faculty is communicated about the suggestions and evaluation and is asked to make necessary amendments in teaching next year.

For feedback of the students, a suggestion box is kept in the college. Also, informally constructive suggestions from student representatives/Student Welfare Board are entertained in the interest of the institution.

### Faculty Empowerment strategies:-

Faculty gets chance to participate in the refresher courses and orientation courses, in summer schools or in seminars, conferences and workshops so as to update their professional knowledge.

Faculty is actively involved in professional organisations like Maharashtra Association of Social Work Educators, NAPSWE, NUTA and many are office bearers and life members of the same.

The college encourages teaching staff in taking up research projects sponsored by UGC, ICSSR and other funding agencies and to organise seminars on the relevant topics.

College organizes capacity building workshops for non-teaching staff as well. They are also encouraged to participate in programmes to update their knowledge base.

**Financial Management and Resource Mobilization:-**

- Contingency grants received from State Govt
- UGC Developmental Grants
- Funds for research projects

Internal auditing is done by the Accountant regularly, which are then checked by the Principal, LMC, and Management and external audit is done by agencies like i) Department of Social Justice and Special Assistance, Govt. of Maharashtra. (ii) The Office of the Accountant General, Maharashtra State. (iii) Other fund providing agencies.

**Internal Quality Assurance System:-**

The college has an active IQAC since the first accreditation. It has been given a lead role and is keenly involved in compilation of the institutional work every year.

IQAC analyses the overall functioning and gives recommendations to the Principal and CDC regarding the areas needing some change or some new activities are also undertaken keeping in mind the recommendations of the NAAC if any.

IQAC functions as a self assessment mechanism , which keeping its focus on the vision and mission of the NAAC arranges periodic assessment through SWOC exercises, stimulates academic ethos in the college, promotes research culture, urges to have transparent and democratic processes, encourages innovations , networking with the stakeholders .

We are successful in institutionalizing the quality assurance processes by developing a culture promoting pursuit of excellence based on many best practices.

The IQAC has received grant amounting to Rs. 3 Lakh through the UGC, Western Regional Office, Pune, from 10<sup>th</sup> March 2014

### ***Innovations and Best Practices***

**Environment Consciousness:-** The college's management, its staff and students are conscious about environmental concerns and cleanliness on the campus which is reflected in the manner the campus, building and gardens are maintained. The green zone and vegetation on the campus, particularly around the building has not only added to aesthetics but has also helped in bringing down the hot temperature in the campus. Student and staff members make conscious efforts to make campus clean and green. There is a ban on tobacco chewing & cigarette smoking in the campus. Awareness about plastic free campus & life style is also spread. NSS volunteers participate in *Shramadan* for cleaning campus & in programmes like Tree plantation in campus and other selected places. Environmental Studies is one of the subjects in BSW second year syllabus. Various programs also are conducted to create awareness and protection of environment.

Efforts are undertaken for Energy conservation, Use of renewable energy, Water harvesting, Check dam construction, Plantation, Hazardous waste management, e-waste management etc along with the students and community in rural and urban settings.

### **Innovations:-**

Some of the innovations are as follows:-

#### **❖ IQAC:-**

1. SWOC analysis is undertaken
2. Organised State level workshop 'College administration backbone of college functioning' on 28<sup>th</sup> January 2015 in which many colleges in Nagpur participated.

#### **❖ Curriculum Aspect :-**

1. New course P.G. Diploma in Youth Development started in collaboration with Rajiv Gandhi National Institute of Youth Development – Shriperembudur, Chennai, first batch to start from 2016
2. Faculty participated in University level consultation on "Social Work Curriculum Framework for Master's Degree Course on 7<sup>th</sup> Dec. 2012 organized by the Board of Studies in Social Work (RTMNU) and MSS Institute of Social Work, Nagpur.(2011-12)

❖ **Teaching Learning Process:-**

1. Students' feedback committee interacts with students so as to take review of theory classes, completion of curriculum etc. Formal feedback formats were filled-in by every student regarding every teacher, who taught them.
2. Students involvement in planning & execution of SWP orientation programme, Village Camp, Study tour, is done regularly. Block placement, summer placement though not mandatory is recommended every year.

❖ **Research, Consultancy and Extension:-**

1. Research Manual Prepared for bringing uniformity in research.(2015-16),the format was presented in *Sahayog* cluster workshop and other colleges agreed on the format.
2. Through Field Action Projects various activities on issues of social relevance are organized regularly.

❖ **Infrastructure and Learning Resources:-**

1. Library orientation programs for students were organized class wise in which the students were given information on INFLIBNET, Reference books, Journals, Book Bank, Library Rules etc.
2. Organized National level seminar on "Contemporary issues in library and information science in 21<sup>st</sup> Century, on 28<sup>th</sup> Nov. 2014 sponsored by ICSSR .

❖ **Student Support and Progression:-**

1. Activities for students' progress are focused through various committees like SRC(sports ,cultural and NSS), , Placement , Career and Counseling Cell for the professional and personal growth of the students, Mentoring etc. at U.G. and P.G levels.
2. Fund raising drive through students through various drives like news paper collection, *Anand melava* gives them training in fund raising, adds to their confidence. Many capacity building workshops as well as skill labs also conducted regularly for the students.

❖ **Governance, Leadership and Management:-**

1. Regular College Development Committee meetings and Local Managing Committee meetings (on 6<sup>th</sup> of every month).

2. IQAC initiated cluster of Social Work colleges in RTM Nagpur University called SAHAYOG for undertaking collaborative activities for the pursuit of excellence and quality enhancement as the Lead college .

**Best Practices:-**

1. Best Practice No -1:- *Sahayog* Cluster of social work Colleges formed by TCSW as Lead College

Best Practice No – 2:- Career Counselling and Placement Cell.

## SWOC

The SWOC analysis was undertaken by the faculty. Following observations emerged during the exercise, some of the weaknesses identified are worked upon and some opportunities identified are been explored. The summarized details of the exercise are given below.

### Strengths

1. Permanent affiliation to R. T. M. Nagpur University, accredited twice with 'A' grade by NAAC, only social work college in Maharashtra having the status of College with Potential for Excellence recognized by the UGC.
2. Inclusive approach in admission, fair and transparent admission policy
3. Faculty involved in curriculum formation as members of Board of Studies, Special Task Committee which undertakes up-dating / redesigning of the curriculum.
4. We have University prescribed syllabus, the curriculum we follow has full potential to prepare a trained, qualified professional social worker. Curriculum is well diversified including core, supportive and interdisciplinary subjects to cater to the needs of the economy, society and the country as a whole, thereby contributing to the development of the nation. Curriculum is competent to fulfill the employment needs of the students.
5. Institution organizes curriculum enriching programmes to enhance the experiences of the students to cope with the needs of the social work employment market. Teachers are encouraged to participate in seminars and workshops regarding syllabus for quality enhancement. Regular feedback from all the stake holders to enrich the curriculum is sought. External field experts are invited for enriching the teaching inputs.
6. Teaching programme is channelled through proper planning of academic activity well in advance through academic calendar, teaching plans in each subject, social work practicum calendar as well research calendar.
7. Implementation of Semester system at PG and UG levels helps in augmenting the academic discipline, academic seriousness among the students and teachers as well.
8. Evaluation of teaching staff is done through students' feedback.
9. Agency supervisors are involved in assessment/evaluation of the students' performance in social work practicum.

10. Institution adheres to UGC/ State Govt. norms for faculty recruitment and promotion. Experts, and knowledgeable teachers, aware and professionally competent staff. Teachers take initiative to learn and keep abreast of the latest developments
11. Use of student centric methods, free and open environment and teacher student interactions, exams on university patterns, impartial assessment, efforts to organize seminars and workshops on relevant topics as well as topics of current importance.
12. The process of admitting students to the programmes is by a transparent, well-administered mechanism, complying with all the norms of the concerned regulatory/governing agencies including state and central governments.
13. The learner-centered education through appropriate methodologies facilitates effective learning. Teachers provide a variety of learning experiences, including individual and collaborative learning.
14. The process of admitting students to the programmes is by a transparent, well-administered mechanism, and complying with all the norms of the concerned regulatory/governing agencies including state and central governments.
15. Learning outcomes are specified in terms of what a student should learn and demonstrate on successful completion of the course or the programme.
16. The College has active N.S.S. unit which organizes various activities.
17. Faculty receives grants/research awards for research from UGC, ICSSR and many other funding agencies to conduct minor, major research.
18. College located in the heart of city, has 9.5 acres of shared campus area, surrounded by lush green area. Has adequate infrastructure, MIS, big playground, auditorium, ample parking space for students and faculty vehicles.
19. Information about the institution is publicly accessible on its website, adequate class rooms with appropriate sitting arrangements, with DLPs mounted on the walls permanently, Use of AV material in teaching.
20. Infrastructure facilities are being utilized optimally, additional facilities for sports and extra- curricular activities (swimming pool, auditorium etc.) are provided although in shared manner. There is emphasis on computer usage by the students during presentations.
21. Good library with adequate staff. The library is stocked with more than

- 12,000 books. E-resource, reference books and journals. INFLIBNET available and personnel of the library are very supportive. Open access system makes student friendly environment. Class wise student orientation on library services is organized at the beginning of academic session. There is active involvement of library staff in organizing seminar/ conferences. Book Bank Service for students.
22. The College has a Student Council and Student Welfare Board.
23. College provides facilities for sports and cultural activities. Faculty of the college is always ready to support the students. Sports, NSS, Cultural, students' council etc help them to participate in the various events and provide exposure. Student participation in co-curricular and extra-curricular activities is encouraged.
24. Field action projects in the college offer field exposure to the students and develops intervention strategies.
25. College is amongst the very few colleges in university to organizing an Annual Social Gathering. Maximum programmes are conducted for students' development. College has students centric functioning, students friendly faculty,
26. College has Grievance Redressal and Counseling Cell for boys and girls. Institution has a mechanism for prevention of sexual (gender) harassment i.e. CASH, Anti ragging cell is formed, Equal opportunity cell is also functional, effective Mentoring process to guide students, Interactions with the alumni, with field experts are the unique features.
27. Success rate of students is good, in fact, better than the University results.
28. Active functioning of placement cell offers many opportunities of employment, career guidance, campus interviews. Teachers encourage students for appearing in competitive examinations, NET/SET.
29. Adequate student welfare measures (scholarships, free ships, insurance, etc.) are provided by the institution, financial assistance given to economically weak students in case of study tour etc.
30. Organization functions as per government, university and UGC regulations.
31. IQAC established for quality assurance, institutionalisation, sustenance and monitoring quality in college functioning, plays active role.
32. College has internal co-ordination and monitoring mechanism with the help of various committees. Formation of Academic and administrative committees for smooth functioning of college administration.
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33. Regular monthly LMC meetings. Ready availability and accessibility of management, involvement of management in the college activities.
34. Institution has a Grievance Redressal Cell, the overall management is smooth and has zero grievances among staff and students.
35. Cordial relation with the management, Pro-active Management encouraging research activities.
36. College takes a lead role among the social work colleges in the R.T.M. Nagpur University. Amravati and Gondwana university.
37. Reuse of used paper for print-outs and xeroxing.
38. Good plantation in college corridor.
39. Use of plant/ saplings for guests in the college instead of floral bouquets .
40. Solar energy lights in college premises, Use of LED /CFL lights for low energy consumption
41. Organizing periodic environment awareness, rain water harvesting programmes for the staff and students.
42. Sensitivity towards changing educational, social and market demands in organizing various programmes.
43. Adoption of quality management strategies in all academic and administrative aspects.
44. Promotion of value-based education, social responsibilities and responsible citizenship under institutional social responsibility.

**Weakness:-**

1. Non flexibility in curriculum design by university, non-availability of sufficient space to start new programmes. Flexibility and freedom in curriculum designing is very much restricted.
2. Fixed and long tenure of curriculum restructuring with no scope for emergent amendments.
3. Limited course options at UG level.
4. Lack of formal stakeholders involvement in curriculum development and updating.
5. Supplementary and Bridge courses are need of the hour.

6. Limited time to complete the syllabus.
7. Regular classes are disturbed due to university examination centre at college. Less time available for researches of students hence need to be completed hurriedly due to semester.
8. Addition of books is must, keeping in mind need of the new syllabus, Books in vernacular are to be added to the college library.
9. Since many of the students are from weaker sections it is difficult to provide monetary assistance to all the needy students.
10. More encouragement needed to students for developing good readership and optimum utilization of library.
11. More efforts are needed to reduce dropout rate.
12. Irregular salaries due to the status of social work colleges in Maharashtra under Grant –in-aid (non plan) schemes under Department of Social welfare and special assistance; de-motivates staff members.
13. Delayed promotions of employees due to procedural delays at the State Government level is discouraging.
14. Creation of welfare fund for the staff needed. College corpus fund for college and staff development to be created.
15. Expertise of the faculty not used maximally for consultation.
16. Due to extra workload, the staff gets inadequate time to implement new innovative practices.

**Opportunities:-**

1. More skill based curricular programs could be introduced, short term courses (certificate and diploma) can be introduced e.g. Short term training in research methodology, Skill training program for social workers etc.
2. More practice based teaching can be developed, teacher- student joint projects can be taken up.
3. More use of AV material is possible as the course content focuses on socially relevant issues.
4. Issue based research leads policy intervention, faculties involvement in consultancy with NGO's and their participation in Government organizations as a civil society representative provide first- hand experience to the students

5. Sensitization programs regularly organized on gender issues, inequality, social problem through orientation programs and Field action projects for the student as well community.
6. Faculty invited as resource to various programs in other colleges GOs and NGOs and on various media like Radio and TV and news papers
7. The institution encourages and promotes a research culture (e.g. opportunities for attending conferences etc. The institution has research committees for promoting and directing research work. The institution receives quantum of research grants from external agencies for major, minor and sponsored projects. The institution has published books and proceedings.
8. Need-based extension programmes are organized. Where by students and faculties are actively involved, which offer opportunities for developing soft skills among students.
9. Regular NSS activities are organized offering students exposure to contemporary issues , developing values and ethics among them which promote good citizenship roles. Also institution is pursuing its Institutional Social Responsibilities (ISR) by organizing various value education, citizenship and social awareness programmes through such programmes.
10. Collaboration with Govt. and non government organization for Research work, College is empanelled as a authentic agency conducting evaluation studies ,sample surveys , and providing expert services to the Directorate of Economics and Statistics of ,Govt. of Maharashtra .Further, consultancy services could be offered at institutional level.
11. Library committee is proactive in functioning hence chances of library expansion.
12. Can start dual degree course.

**Threats/ Challenges :-**

1. Lop sided teacher-student ratio which affects the effective curriculum delivery mainly with CPL and research work.
2. Slow up-dating of curriculum lead to less inputs on current issues.
3. Semester pattern gives less time to focus on curriculum issues in-depth, keeps students busy in exams only.
4. Mushrooming of social work colleges has resulted in crowding in good social work agencies selected for the social work practicum inputs.

## SECTION B: PREPARATION OF SELF-STUDY REPORT

### 1. Profile of the Affiliated / Constituent College

#### 1. Name and Address of the College:

Name :	Tirpude College of Social Work	
Address :	BalaSaheb Tirpude Marg, Civil Lines, Sadar, Nagpur	
City :Nagpur	Pin :440001	State : Maharashtra
Website :	<a href="http://www.tcsw.edu.in">www.tcsw.edu.in</a>	

#### 2. For Communication:

Designation	Name	Telephone with STD	Mobile	Email
Principal	Dr. Keshao S. Patil	0712-2524703	9890171364	<a href="mailto:tcsw@rediffmail.co">tcsw@rediffmail.co</a>
Steering Committee Co-ordinator	Mrs. Swati K. Dharmadhikari	0712-2225408	9011598282	<a href="mailto:swatidharmadhikari@nagpur@gmail.com">swatidharmadhikari@nagpur@gmail.com</a>

#### 3. Status of the Institution: **Permanent Affiliated to R.T.M. Nagpur University, Nagpur, Maharashtra.**

#### 4. Type of Institution:

##### a. By Gender

<b>i</b>	For Men	
<b>ii</b>	For Women	
<b>Iii</b>	Co-education	√

##### b. By Shift

<b>i</b>	Regular	√
<b>ii</b>	Day	
<b>Iii</b>	Evening	

5. It is a recognized minority institution?

**No**

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence. **N.A.**

6. Sources of funding:

❖ Grant- in aid by Government of Maharashtra Department of Social Justice and Special Assistance

❖ UGC

7. a. Date of establishment of the college: **1<sup>st</sup> July 1966**

b. University to which the college is affiliated /or which governs the college (If it is a constituent college) :- **Permanently Affiliated to Rashtra Sant Tukdoji Maharaj Nagpur University, Nagpur**

**(AnnexureNo.1)**

c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	<b>28-04-1986</b>	--
ii. 12 (B)	--	

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

**(AnnexureNo.3)**

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)—

**N.A.**

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

**Yes**

If yes, has the College applied for availing the autonomous status?

**Not yet, but considering the possibility**

9. Is the college recognized

a. by UGC as a College with Potential for Excellence (CPE)?

**The college has been recognized as the College with Potential for Excellence.**

**(Annexure No.4)**

b. for its performance by any other governmental agency?

**No**

10. Location of the campus and area in sq.mts:

Location *	<b>Urban</b>
Campus area in sq. mts.	<b>9.36 acres shared land</b>
Built up area in sq. mts.	<b>2507.104 Sq. Mt.</b>

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

❖ Auditorium/seminar complex with infrastructural facilities√( **Shared Facility owned by parent body YES**)

❖ Sports facilities

1. play ground                      √    ( Shared)

2. swimming pool                  √    ( Shared)

3. gymnasium                      √    ( Shared)

❖ Hostel

1. Boys' hostel -  
**No**

2. Girls' hostel -  
**No**

3. Working women's hostel—**No**

- ❖ Residential facilities for teaching and non-teaching staff (give numbers available — cadre wise)-- **No**
- ❖ Cafeteria — **Yes, shared.**
- ❖ Health centre – First aid ,Out patients facility at Dr.Verma’s Clinic
- ❖ Facilities like banking, post office, book shops:- **No**
- ❖ Transport facilities to cater to the needs of students and staff:- **No**
- ❖ Animal house:- **No**
- ❖ Biological waste disposal:- **No**
- ❖ Generator or other facility for management/regulation of electricity and voltage:- **Yes**
- ❖ Solid waste management facility:- **No**
- ❖ Waste water management:- **No**
- ❖ Water harvesting:- **No**

12. Details of programmes offered by the college (Give data for current academic year)Session 2016-17

Programme Level	Name of the Programme	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student strength	No. of students admitted
Under-Graduate	B.S.W.	3 Years	HSSC	English and Hindi	180	146
Post-Graduate	M.S.W.	2 Years	Any Graduate	English	120	98
PG Diploma	PGDY D	2 Years	Any Graduate	English	50	Batch from 2016-17

13. Does the college offer self-financed Programmes?

**No**

14. New programmes introduced in the college during the last five years if any?

**Yes, one**

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments	UG	PG
Social Science	Social Work	Yes	Yes

16. Number of Programmes offered under (Programme means a degree course like BA, BSc, MA, M.Com...)

a.annual system

01

b.semester system

02

17. Number of Programmes with

a. Choice Based Credit System :- **01**

b. Inter/Multidisciplinary Approach :- **02 UG and PG**

18. Does the college offer UG and/or PG programmes in Teacher Education? **No**

19. Does the college offer UG or PG programme in Physical Education?

**No**



20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching	
	Professo		Associat e		Assistant Professor			
	*M	*F	*M	*	*M	*F	*	F
Sanctioned by the UGC / University / State Government <i>Recruited</i>	01		03	03	08+1 (Li b.)	04	12	03
<i>Yet to recruit</i>					1(Libraria		03	

\*M-Male \*F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.							
Ph.D.	01		02	1	03	02	09
M.Phil.			01	02	02	01	06
PG					03	01	04

22. Number of Visiting Faculty /Guest Faculty engaged with the College:-  
**Nil**

23. Furnish the number of the students admitted to the college during the last four academic years.

S. N.	Category	2012-13		2013-14		2014-15		2015-16	
		B	G	B	G	B	G	B	G
1	S. C.	19	59	24	57	33	46	25	42
2	S. T.	12	08	15	10	25	19	25	19
3	V. J./N.T.	10	08	06	08	9	08	10	08
4	O. B. C.	18	24	12	19	26	24	13	23
5	S. B. C.	-	02	-	01	1	02	-	01
6	General	22	45	31	42	21	38	27	50
<b>Total</b>		<b>81</b>	<b>146</b>	<b>88</b>	<b>137</b>	<b>115</b>	<b>137</b>	<b>101</b>	<b>143</b>

24. Details on students enrollment in the college during the current academic year: (2015-16)

Type of students	UG	PG	Total
Students from the same state where the college is located	135	89	<b>224</b>
Students from other states of India	11	09	<b>20</b>
Total	<b>146</b>	<b>98</b>	<b>244</b>

5. Dropout rate in UG and PG (average of the last two batches)

**UG:- 3.30**

**PG:- 4.27**

26. Unit Cost of Education

*(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled )*

**(a) including the salary component**

**93321.17Rs.**

**(b) excluding the salary component**

**1115.80Rs.**

27. Does the college offer any programme/s in distance education mode (DEP)?

**No**

28. Provide Teacher-student ratio for each of the programme/course offered:-

**14:1**

29. Is the college applying for

accreditation: Yes, **Cycle 3** ✓

Re-Accreditation: **Yes**

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 08/01/2004 Accreditation Outcome/Result:- `A` Grade

Cycle 2: 30/11/2011 Accreditation Outcome/Result:- `A` Grade

**\* *Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.***

**(Annexure No.8)**

31. Number of working days during the last academic year:-

**292 days**

32. Number of teaching days during the last academic year:-

**224 days**

33. Date of establishment of Internal Quality Assurance cell (IQAC)

**IQAC Date: - 8/12/2012**

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC

i. AQAR Online 1<sup>st</sup> oct.2012

ii. AQAR\_\_\_26 August 2013

iii. AQAR\_\_\_4<sup>th</sup> October 2014

iv. AQAR\_\_\_24 August 2015

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

**❖ The college is celebrating its Golden Jubilee in the year 2016-17**

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## **CRITERION I: CURRICULAR ASPECTS**

### **1.1 Curriculum Planning and Implementation**

**1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.**

#### **VISION**

“To create a knowledge and value based society with a vision of inclusive and sustainable development through qualitative education empowerment”.

#### **THE MISSION**

1. To produce cadre of professional social workers through value based, participatory and democratic social work education.
2. To promote competent human functioning for fashioning a responsive and just society.
3. To function in the dynamic environment equipping the social workers` fraternity to handle the impact of globalization and liberalization.
4. To serve committedly for the cause of social justice and equity.
5. To undertake human resource development and capacity building programmes with and for the stakeholders.

#### **OBJECTIVES OF THE COLLEGE**

1. To initiate professional social work education in central India.
2. To impart professional social work education at graduation and post graduation levels.
3. To provide affordable professional education focusing on quality and providing opportunity to all sections of society.
4. To promote employment/ self-employment opportunities for the students by imparting education in various job oriented fields of social work at post graduate level.
5. To cultivate value based professional outlook by inculcating appropriate knowledge, skills, attitude and aptitude in trainees.
6. To provide the trainees an opportunity to learn to serve the community through various extension activities undertaken by the college, such as

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N.S.S., population education, women development centre, child guidance and students counseling centre, PEACE project, disaster management, community awareness etc.

7. To promote awareness among the urban, rural and tribal people about their rights and obligations.
8. To extend professional expertise to the society through research, consultancy, and training.

The Vision Mission and Objectives of the college are communicated to the students, teachers, staff and other stakeholders through following ways

1. College Prospectus ,Website
2. Sign boards
3. Orientation programmes
4. Community extension programmes
5. Seminars, workshops and conferences.

**1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).**

- ❖ College constitutes various committees in college development committee for effective implementation of curricular and academic programmes.
- ❖ Academic Planning committee a key committee which prepares time table for daily teaching activities in the college. APC also undertakes allotment of the subjects to the faculty members considering their expertise which is confirmed in college development committee Further it also organizes regular meetings to discuss the curricular requirements whenever there is change in the syllabus.
- ❖ Academic calendar, Research calendar, calendar for Social work practicum and Annual teaching plans are prepared prior to commencement of new sessions.
- ❖ The changes in the planning are adopted if required in accordance with the University syllabus prepared by the Board of Studies/Special Task Committee.
- ❖ University prescribed syllabus is translated into Marathi and Hindi languages for convenience of other media students.

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- ❖ Manuals are prepared for effective implementation of curricular requirements of Social Work Practicum and Research.
  - ❖ Periodic reviews are taken by the Principal and Academic Planning Committee. Teachers feedback from students is obtained yearly and the teachers are communicated the inputs received in the process. Feedback is sought in the class by the respective teachers informally so as to understand the learning by the students.

**1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?**

**At the college level :-**

- ❖ Infrastructural and ICT facilities are provided by the institution. Sufficient number of books, journals and E- resources are made available in the library. Internet and Wi-Fi facility is available for students and staff.
- ❖ Seminars, workshops, skill labs and conferences are regularly organized on relevant contemporary issues by inviting experts in respective fields.
- ❖ Orientation about the course is given to the students before commencement of the academic session, regular conferences with college supervisors and mentors help the students to translate theory in to practice effectively.
- ❖ Sahayog cluster offers a platform for interaction and brain storming among other teachers on curricular aspect. This helps in peer learning about effective teaching.
- ❖ Exposure is given to students through various opportunities like study visits, guest lectures to go beyond the curriculum to bridge the gap in theory and practice.

**At the University level :-**

- ❖ Board of Studies in Social Work RTM Nagpur University organized University level consultations in collaboration with Tirpude College of Social Work on framework of social work curriculum for C.S.W., UG, PG, M.Phil in Social Work and Master of Labor Studies.
- ❖ Academic Staff college of RTM Nagpur University organizes Orientation/Refresher/ Summer School/ Short term courses for teachers and researchers etc. Faculty members of the college voluntarily participate and also contribute as resource persons.
- ❖ Our faculty was nominated on the core Committee of Department of continuing and Adult Education of RTM Nagpur University to prepare a

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syllabus for certificate course on Research Methodology for Social Sciences.

**1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.**

- ❖ Student centric programmes like Orientation, skill labs, workshops, seminars, symposia, study tours, NSS camps, observational visits, exposure visits, exposure through social Work Practicum, and Extension lectures are the regular initiatives catering to effective curriculum delivery.
- ❖ Through *Sahyog*, a Cluster of total 10 Social work colleges, of which Tirpude College of Social Work is a lead college has organized various workshops on issues related to the curriculum like formulation of project proposals, uniformity in research methodology and social work practicum.
- ❖ Board of Studies of RTM Nagpur University in collaboration with the college organized University level workshop while shifting to semester pattern syllabus for PG programmes.

**1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?**

- ❖ **Industry:-** Our industry is the NGOs and Government organizations working on and for social issues, hence we network and interact with more than 200 such institutions for various purposes like placement, field expertise, for exposure visits, as resource agencies for procuring IEC material, Block placements / summer placements, researches, monitoring and evaluation, collaborations for seminar workshop, study tour, field exposure visits. We consider media as an important tool for effective dissemination of the research findings relevant to the community. This also can be seen as a link between lab and land.
- ❖ **Research bodies:-** College has been recognised as authentic investigating and monitoring agency by Department of Planning and Statistics, Govt. of Maharashtra, ICSSR, UGC, BARTI, Tribal Research and Training Centre Pune, Population foundation of India and the Central Ministries are the regular funding agencies for projects/ researches undertaken by the faculty. The topics are related to the curriculum.

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Some of our faculty members are on Research and Recognition Committee of RTMNU which is one of the functionaries for granting approvals to research topic and synopsis and evaluation processes.

Research Committee of the college is the administrative mechanism for planning and implementation of research activities.

- ❖ **University:** -The College is affiliated to RTMNU and has adopted the curriculum developed by the Board of studies from time to time. Faculty participates in question paper setting and evaluation. Board of Studies is represented in capacity of members by the college faculties. Five of the college faculty are recognized Ph.D. Supervisors in RTMNU while some of them are recognized Ph.D. guides in other universities as well . Faculty nominated as Subject Experts/ VC Nominees on selection panel of teachers. Faculty members are also nominated on various committees for curriculum design, RRC etc. University's library facility is availed by our students and faculty. College invites eminent experts from University to deliver talks/ lectures.

**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.**

- ❖ College staff participate in syllabus modification exercises At present, 2 staff members are part of the Special Task Committee of R.T.M.Nagpur university, about 10 faculty members incapacity of invitees participated in the process of semester pattern syllabus preparation process of R.T.M.Nagpur University for Undergraduate and Post Graduate Programme.
- ❖ College staff members are nominated and elected on Board of studies.
- ❖ Faculties send their suggestions to the Board of studies from time to time.
- ❖ Students, agency supervisors, other stake holders like alumni and field experts are also contacted for inter disciplinary inputs and enrichment of the syllabus formally and informally.

**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university)by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.**

The following faculty is involved in curriculum development process of various other universities and have participated in workshops for the same.



Mumbai university (Department of Social Work), M.S.W. course :-  
Dr. V.J. Shingnapure ,Ms.Swati Dharmadhikari, Mr. M.R.Deshmukh

- ❖ Rajiv Gandhi National Institute of Youth Development -Post Graduate Diploma in Youth and development:- Mr.M.R.Deshmukh
- ❖ Yashwantrao Chavhan Open University ,Nasik:- Dr. V.J. Shingnapure , Ms.Swati Dharmadhikari ,Dr. Deepak Masram,
- ❖ North Maharashtra university Jalgaon -- Mrs. Swati Dharmadhikari , Dr. V.J. Shingnapure
- ❖ E-Pathshala by UGC :- Dr. A.R.Gajbhiye

#### **1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

- ❖ Various academic committees are formed to monitor effective implementation of the curriculum needs like APC, SWP committees, Research committee, Examination committee ,Students Feedback Committee, Student's Welfare Board, Mentoring Committee etc.
- ❖ **Theory:-** Continuous feedback is sought from students through assignments, class room seminars /presentations –ppts preparations, brain storming sessions ,group discussions ,class tests ,displays ,film shows, AV material, use of Net ,Role plays, reading of reports –books and exhibition.
- ❖ **Social work practicum:** - Through SWP journal reports, conferences - individual and group ,skill labs ,workshops ,extension activities are based on allied themes from curriculum. Mechanisms like mid- term evaluation , agency supervisor feedback, class room presentations, self appraisal forms of performance in social work practicum filled by each student at the end of the academic sessions are used to ensure the achievement of objectives of curriculum .
- ❖ **Research** –Group research at UG level and Individual research at PG level is compulsory, Supervisors monitor learning of research process by the students, Workshops are also periodically organized to guide and ensure that the students learn the research process. Students are involved in opinion polls. Preparatory viva is conducted
- ❖ College conducts model examinations twice in a year, assignments, internal viva voce etc.

### **1.2 Academic Flexibility**

#### **1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the**

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**institution.**

- ❖ College is collaborating with Rajiv Gandhi National Institute of Youth Development (RGNIYD), Chennai Ministry of Youth and Sports, Govt. of India, New Delhi for PG diploma in Youth and Development.

**Objectives of the programme**

The prime objective of this programme of study is to train thousands of professionals in the area of youth development across the nation with scientific knowledge and specific models of youth work. This programme will also target the workforce already working in the area of youth development in equipping knowledge and skills to work with youth more scientifically.

- ❖ In-house training programme on Computer application in social work  
**Objectives** of the training are to impart skills to the students in using computers, make them computer friendly and also introduce them to the information technology.
- ❖ UGC sponsored Coaching classes for NET /SET exams are held, objectives of such training are to make students aware of the NET /SET examinations, prepare them for the competitive exams, particularly students from SC and ST categories are focused through such coaching classes.

**1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details. - No**

**1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:**

- ❖ **Range of Core / Elective options** offered by the University and those opted by the college -core papers are compulsory hence no options available
- ❖ **Electives /specializations** – at present at the university level there are six specializations offered to the students, where as at the college level, we offer 3/4 specializations depending on the choices of the students
- ❖ **Choice Based Credit System and range of subject options**-The university is offering CBCS at PG Level from academic session 2016-17.

The college faculty is involved in framing the syllabus for the same.

- ❖ **Courses offered in modular form—NA**

❖ **Credit transfer and accumulation facility** – although there is formal credit for any extra course there is provision for allotting incentive marks/grades for participation in NSS/Sports/Cultural/EVS activities (maximum –10 marks could be given to the students )

❖ **Lateral and vertical mobility within and across programmes and courses—**

We accept graduate students from any Faculty for PG programme and students taking arts, commerce / science at 10 +2 level, can take admission to UG course.

The students are eligible for taking admission to other disciplines like - MA in Humanities, Social Sciences, other professional courses like, MBA, MLS, Law etc.

Being an affiliated college , we do not have freedom to offer lateral mobility

❖ **Enrichment courses :- CASS**

**1.2.4 Does the institution offer self-financed programmes? If ‘yes’, list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

❖ Rajiv Gandhi National Institute of Youth Development: - PGDYG will be started in the academic year 2016-17 as a partner Institute.

**1.2.5 Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If ‘yes’ provide details of such programme and the beneficiaries.**

❖ **For the students:-**

Theme	Programmes
<b>Professional</b>	Skill labs , workshops , extension activities , field exposure visits, mentoring, international linkages , emphasis on sustainable development , researches on relevant issues, participation in monitoring programmes
<b>Intervention skills</b>	SWP, supervisory conferences ,programmes of the field action projects , extension activities, Disaster management
<b>Life skills</b>	Seminars , guest lectures , workshops, mentoring, role plays and interaction with eminent personalities.
<b>Soft skills</b>	Work shops , skill labs , lectures
<b>Personal skills</b>	SWOT analysis , mentoring , individual guidance/ attention and conferences

❖ For staff members :-

Programmes are also organized for teaching and non-teaching faculties to compete with changing world.

- ✓ The Skill development programme for office staff, around 200 participants from various colleges, Institutions, registered their presence.
- ✓ College organized National seminar on library science titled:- Contemporary Issues in Library & Information Science in 21<sup>st</sup> Century. 100 participants from all over India participated. We also use modern ICT material involving software in library.
- ✓ Workshop on Scholarly Academic Publishing in Social Work was held.
- ✓ The staff is encouraged to participate in the refresher courses, orientation courses, summer schools and seminars and workshops on contemporary issues which are relevant to the curriculum so as to equip them with modern trends in the field.
- ✓ Regional workshop on Sampling Design and use of SPSS in research.
- ✓ National Seminar on News and Report Writing

**1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice? If yes', how does the institution take advantage of such provision for the benefit of students?**

- ❖ No, the university does not offer such combination.

**1.3. Curriculum Enrichment:**

**1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?**

❖ Curriculum enrichment :-

- ✓ Academic programmes :-We regularly organize talks, seminars, workshops, symposia, exposure visits, meetings with various groups and programme based on various current social issues which are also a part of the curriculum of the students.
- ✓ The students are helped to translate the theory in to the practices through the activities of the field action projects.

- ✓ Participation in different social activities, networking with various GO's and NGO's, Block placements, internships etc. is routinely done.
- ✓ Participation of students is ensured in each of the programme in various ways like involving them in planning and implementation.
- ✓ Display material like charts, posters is also parallely encouraged in class room teaching and in the field activities.
- ✓ Holistic development is also sought through NSS, Cultural Programmes, Programme on national importance etc, Our students regular have been volunteers for the *Dhamma Chakra Pravartan Din* at Diksha Bhumi where lakhs of the people pay visit. The students engage themselves in sensitization activities through streetplays on various social issues.

❖ **Objectives and goals of the institute:-**

- ✓ Considering the vision and mission of the college we work committedly to ensure the actualization of the same by imparting education to the students Following quality, the very fact that we are short listed for 'College with potential for excellence' by the RTMNagpur University endorses our efforts in this direction.
- ✓ We have more than 70% of our students belonging to the weaker sections of the society; this is very much in the line of our Vision and mission.
- ✓ Being an institute imparting social work training , We continouosly focus on the various dimensions of social justice and equality , we undertake various sensitization programmes on issues like gender equality , marginalized groups, Our social work interventions are always right based .

**1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?**

- ❖ Placement cell organizes various activities and campus interviews.
- ❖ The SWP in-charges make it a point to incorporate all those relevant issues and themes in the social work practicum in puts , specially while selecting the agencies for field work care is taken to place the students in the agencies of national and international repute.
- ❖ Study tours are organized to metros where students get to know the dynamics of the field and also interactions with the other National and International university students and Faculty

- ❖ **1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?**
- ❖ College has field action projects and through these projects efforts are made to provide first-hand experience to intervene on the issues related with Gender, child protection and issues related with children, Women empowerment, Domestic violence and Community issues related to vulnerable groups .
  - ❖ College also organized different programmes on Social Justice Day, World Earth Day, Disaster Risk Reduction Day, World Population Day, Human Rights Day, and all other important days declared by UN, Govt. of India, UNDP, Womens Day. International Day for the Worlds Indiginious People etc.
  - ❖ Orientation Programmes for students on use of ICT material and facilities in the library are also organized regularly.

**1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?**

Theme	Programme
<b>Moral and ethical values</b>	Observing days of national importance , remembering leaders , professional ethics focused through the curriculum it self
<b>Employable and life skills</b>	Career and counseling cell specially focuses on this aspect , CGSCC –through mentoring and programmes focused on professional and personal skill development , life skills ,mentoring ,Students council to develop leadership qualities, Life saving skills
<b>Better career options</b>	Networking , placement cell activities , interactions with field experts , alumni in the field
<b>Community orientation</b>	<ul style="list-style-type: none"> <li>✓ This has been an integral part of social work syllabus</li> <li>✓ There is a specialization Community Development</li> <li>✓ As a method students practice Community Organisation</li> <li>✓ Through NSS compulsory village camp , participation of students at University and State Level Camps and other training programmes</li> <li>✓ Through placements in Urban slums , rural , tribal communities</li> <li>✓ Adopting a village , community</li> </ul>

- ✓ Dialogue with community leaders
- ✓ Community extension activities through “PEACE Project”

### **1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

- ❖ Through supervisory meet college tries to inculcate some of the practices through practicum like PRA training, Through parents meet college made efforts to generate awareness about the requirement of the field, always invite suggestions from alumni, student’s welfare board gives suggestions to make positive changes. We involve agency supervisors in the evaluation process of SWP.

### **1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?**

- ❖ Periodical meetings to take the review of the functioning of various committees in the CDC and with the principal.
- ❖ Meetings with the student’s welfare board and student’s council to take review of the programme as well as to obtain the appraisal of the aspirations of the students are the routine activities. Formal student’s feedback also is annually taken and reviewed by the principal.
- ❖ ACP and SWP committees also annually plan various input activities involving field experts. At the end of the programme, evaluation of the programme is sought from the participants.
- ❖ Mentoring, mid-term evaluation, stake holders meets are the additional mechanisms which give us insights about the improvements in the teaching learning or in the curriculum changes if required.
- ❖ Irrespective of the updation of the curriculum we, considering the field demands make space for the additional inputs relevant and important for making the course more meaningful.

## **1.4. Feedback System:**

### **1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

- ❖ Some of the college faculties are actively involved in Board of Studies /Special task Committee of R.T.M.Nagpur University (Dr.V.J.Shingnapure , Dr.K.S.Patil , Mrs.A.R.Gajbhiye), Co-opted members :- Dr. D.R.Masram, Mr.M.S.Gautam, Dr.S.S.Kabiraj, Dr.P.G.Bombatkar, Dr. H.N.Meshram, Dr.S.S.Puranik, Dr. Arshiya Sayyed.

- ❖ Out of Eighteen , Nine faculty members contributed for framing of syllabus for Semester pattern at UG & PG level

**1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?**

- ❖ Yes, students' feedback is annually/ Semester wise taken and the suggestions are considered while chalking out the inputs for the next session. The university if required is communicated about the desired changes by sending various recommendations for curriculum changes and updation.

**1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)Any other relevant information regarding curricular aspects which the college would like to include.**

- ❖ A family and child study is offered to the students as a specialization since 2015-16, on the demand of the students.
- ❖ The syllabus is translated into vernacular language as it is also an approved medium of examination.



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**CRITERION II: TEACHING - LEARNING AND EVALUATION**
**2.1 Student Enrollment and Profile****2.1.1 How does the college ensure publicity and transparency in the admission process?**

As Tirpude College is one of the oldest and reputed institutions of higher learning in the city and the central India, it attracts students from all over the Country. However, the complete admission process along with the schedule of form submission, display of merit lists of aspiring students, seat allocations, fee structure an admission policy is displayed on the notice-boards at prominent locations on the campus and other colleges. Website also has communications about the time schedules of admission. Publicity for Admission depends on two levels

a) Public visibility of the institution .

b) Admission specific publicity.

**A. Public visibility of the institution:** Tirpude College has created an authentic goodwill and visibility among the public over the years and that acts as a major propellant in attracting the students to the institution. Some of the key factors in enhancing this goodwill include:

- ❖ Our alumni and current students are excellent ambassadors and they also recommend potential candidates to opt for Tirpude College.
- ❖ Programme reports, survey reports and opinion poll results which appear in local news paper & TV Channels also lead to publicity.
- ❖ We also disseminate programme related information and photographs through social networks such as Facebook and the *whats App*.
- ❖ The faculty members are regular participants in various discussions, seminars and workshops which also creates interest in the college.
- ❖ Maximum number of programmes conducted by the college, in intercollegiate mode are also instrumental for publicity.
- ❖ Our students' outstanding performances in competitions organized by other colleges, professional associations and universities, both at the state and national levels
- ❖ Consultancy services provided by the faculty to various NGOs, government agencies and socio-political movements at the local and regional spheres.

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- ❖ The regular outreach programmes of the field action project namely PEACE, CGSCC, Women Development Cell, NSS unit, field engagements and the community work like medical camps and street plays on contemporary issues. By the students also offer opportunities of publicity through actions.
  - ❖ The publicity given by our stakeholders is exemplified in the influx of students from North-east, South and North India seeking admission.
  - ❖ Students coming from other state refer the information about the A grade and status like CPE displayed on the college website and take admission in the college.
- B. Admission-specific Publicity:** Besides the public visibility and goodwill created through the above engagements, at the time of admission the college employs the following strategies for admission specific publicity:
- ❖ Advertisement in leading dailies and career publications almost a month prior to the date of admission.
  - ❖ Details regarding admission and courses are published on the websites of the college, posters are displayed and pamphlets are distributed. We also participated in career fairs
  - ❖ We disseminate admission-related information through social networks such as *facebook* and *whats app* group.
  - ❖ Direct inquiries by prospective candidates or parents through phone calls, emails and personal visits during the academic year are managed diligently and systematically by the college faculties and office staff giving them appropriate information.
  - ❖ Other mechanisms involved are: College prospectus providing updated information on the courses offered syllabus, eligibility criteria, facilities available and admission process are displayed on Institutional website. The prospectus also espouses the Vision and Mission, Goals, Objectives, and details regarding courses, faculty members, consultancy areas of faculty members and distinctive features of the college. The website notifies admission dates and also has provision for downloading the application form. We are in the process of providing on-line application facility to the applicants.
  - ❖ College notice board provides information on the admission to the new courses which is useful for the visitors as well as our students who pass on the information to the aspirants.
  - ❖ Elaborate orientation is given to the student's clarifying their ideas about social work. Orientation to the aspiring PG students also is given so as to
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explain the programmes and to make them aware of the specializations offered by the college. .

- ❖ **Transparency in the Admission Process:** In order to ensure transparency in the admission process, the college always adheres strictly to the instructions and guidelines provided by the State Government and the University. Every step of the admission-process is publicized through various media including national dailies and the college notice board. Every candidate is informed of the admission procedures individually by way of letters and personalized telephone calls. Thus total transparency is ensured at all stages of the process. Merit list is displayed on the basis of scoring marks in the entrance test. Admissions and option for cancellation of admissions also is been provided. Candidates on the waiting list are informed in the event of any vacancy arising.

**2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.**

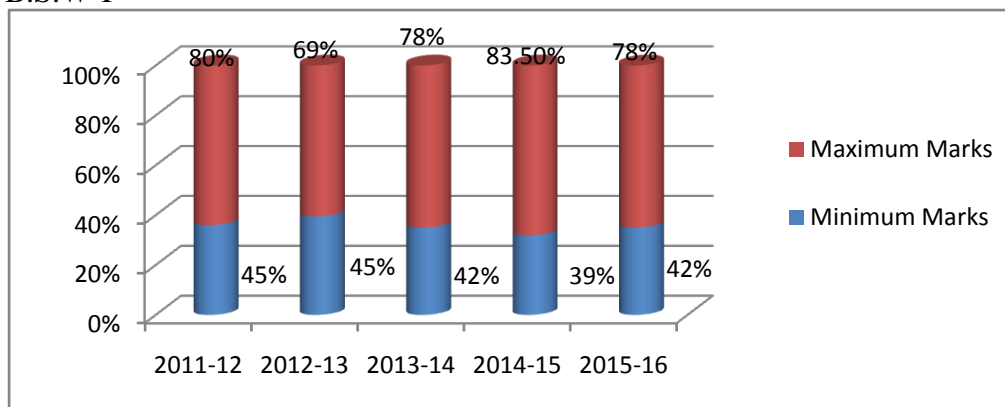
- ❖ The admission committee constituted for each UG/PG class is entrusted with the responsibility of monitoring the complete admission process.
- ❖ The criteria adopted for the process of admission to all programmes are based on principles of merit and reservation as per rules and regulations of State government and University received from time to time.
- ❖ The complete admission process along with the schedule of form submission, display of merit lists, seat allocations, fee structure and admission policy is displayed on the college on the notice-boards in the main building.
- ❖ The admission system allows the student to fill the application in person and submit it. The eligibility criteria, number of seats, and selection criteria are mentioned in the prospectus and on the website.
- ❖ Merit lists of eligible students are generated through the admission and published on the notice boards of the college.
- ❖ College is in the process of application down loading and receiving the application fees online through the integrated payment gateway.
- ❖ Admission process for **UG** classes starts immediately after the declaration of HSSC results of Maharashtra Board and Central Board. Admissions for undergraduate programme (BSW) are on first come first basis, a spot admission is given to the students having first division.
- ❖ Admission for postgraduate programme (MSW) is based on merit as well as performance in the entrance examinations. Information regarding entrance examination for PG courses is published in prominent national dailies in English and Marathi.

- ❖ A panel of teachers takes interview of the aspiring candidates so as to judge the aptitude of the student.
- ❖ A merit list according to the combined scores is displayed; names of students in waiting list are also displayed.
- ❖ The specializations /electives are offered as per the guide lines of the R.T.M. Nagpur University, At present we offer four specializations like – Medical and psychiatric social work , Family and child studies , Human resource management , Community development (U,R, Tribal)

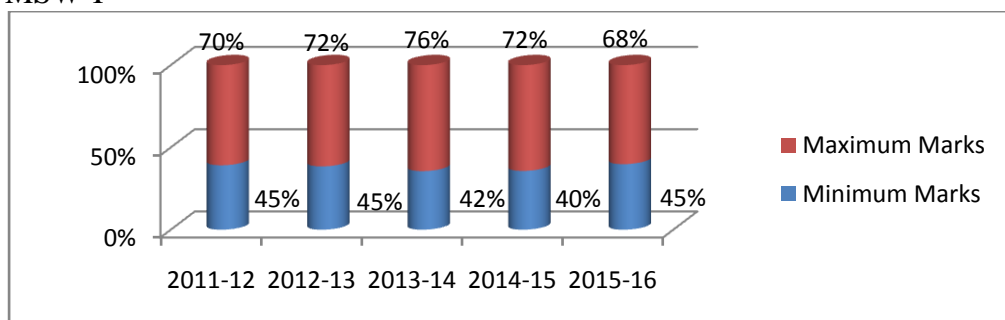
**2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.**

- ❖ As per the university guidelines for admission to PG the students having more than 40% only are eligible.
- ❖ For UG there is tough competition for gaining students among all colleges of social work. Ours being A grade college, all the seats are filled and in addition to the regular quota we have to seek permission for additional seats from the university
- ❖ In Nagpur city there are about nine colleges of social work, we offer 4 choice based courses (specializations) .

**B.S.W-I**



**MSW-I**



**2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If ‘yes’ what is the outcome of such an effort and how has it contributed to the improvement of the process?**

Yes, there is a mechanism to review the admission process and student profiles annually. The college has an “Admission Committee” consisting of the Principal, and a team of staff members for each programme to assist in the admission process. This committee monitors the whole admission process in the college.

❖ **Mechanism:** After the completion of the admission process, the college Admission Committee and administrative office submit the student profile for all programmes. Admission Committee scrupulously monitors the students’ profiles to see that they are in compliance with the state government and university regulations.

College Development Committee takes review of the functioning of the committee and their problems, suggestions are sought from the faculty.

❖ **Outcome:** The outcome of the process results in a fair and transparent admission process. Suggestions for improvement in the current admission process are considered for the future admission process. As a result of this mechanism, the admission process has been streamlined and provides an insight into the demographic data of the students.

**2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.**

The college is committed to the National Policy of diversity and inclusion of students from all strata of society. The reservation policy prescribed by the Government of Maharashtra with respect to marginalized students and women is strictly followed.

On account of its commitment to social justice, the college earmarks a number of seats to accommodate SC/ST candidates. Those who are selected in general merit list they were not counted for reservation seats, that way it maximize the chance of their inclusion. The male-female ratio of enrolment is now 60-40 in favour of women which is quite remarkable.

While the college does not have special reservation for candidates from the socially and economically weaker sections, we ensure that such candidates are preferred, provided they make it to the interviews. Economically weak

## SSR of TCSW 2016

students are given concessions to pay the fees in installments. This is reflected in the student profile presented as follows:

S. N.	Categories	Year 1 2011-2012		Year 2 2012-2013		Year 3 2013-2014		Year 4 2014-2015		Year 5 2015-16	
		M	F	M	F	M	F	M	F	M	F
1	S. C.	23	72	19	59	24	57	33	46	25	42
2	S. T.	11	07	12	08	15	10	25	19	25	19
3	V. J./N.T.	07	10	10	08	06	08	9	8	10	08
4	O. B. C.	16	25	18	24	12	19	26	24	13	23
5	S. B. C.	--	02	--	02	--	01	1	2	-	01
6	D. T.	--	--	--	--	--	--	--	--	-	-
7	General	35	46	22	45	31	42	21	38	27	50
	<b>Total</b>	<b>92</b>	<b>162</b>	<b>81</b>	<b>146</b>	<b>88</b>	<b>137</b>	<b>115</b>	<b>137</b>	<b>101</b>	<b>143</b>
	<b>Total</b>	<b>254</b>		<b>227</b>		<b>225</b>		<b>252</b>		<b>244</b>	

**2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e. reasons for increase / decrease and actions initiated for improvement.**

BSW	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
No. of applications	90	106	92	114	102
Admitted	60	60	60	71	60
Demand ratio	1.5	1.8	1.5	1.9	1.7

MSW	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
No. of applications	92	105	97	103	123
Admitted	60 / 58	62	56	60/54	61
Demand ratio	1.5	1.75	1.6	1.7	2.1

There are nine colleges of social work in Nagpur city itself, this makes the competition for the admission more steep, ours being the only college which has since its first cycle been accredited with “A” grade there are no difficulties faced as such regarding admissions.

Other colleges have vacant seats, our college never had this problem, on the other hand there was need to increase the seats for BSW course when there were good results of 10+2 level and university granted permission to admit 10 % more students which we have followed.

In 2014 we had given admission to 3 excess students for which university leveled fine, which was bore by the students and they were allowed to be bonafied students of our college.

## **2.2 Catering to Student Diversity**

### **2.2.1 How does the institution cater to the needs of differently-abled students and ensure adherence to government policies in this regard?**

- ❖ Though, there are very few disabled and differently-abled students in the college, still college as per the directives of Ministry of Human Resource Development, Department of Higher Education, strengthens inclusive practices to integrate students with disabilities in the college as a measure of main streaming.
- ❖ The sensitivity is shown by college in making the differently-abled students a part of the college main-streaming and giving them a sense of independence and achievement. Special care has been taken for their physical movement, fulfillment of in and off class special requirements, agency/distance consideration for concurrent practice learning, providing a writer for visually challenged student, if any.
- ❖ The college has linkage with SAKSHAM, a project for visually impaired persons where there is facility to avail audio books, students are referred to the centre for further assistance.
- ❖ Through mentoring we do provide special help to the needy students, may it be his personal counseling or counseling of the parents if needed.

### **2.2.2 Does the institution assess the students’ needs in terms knowledge and skills before the commencement of the programme? If ‘yes’, give details on the process.**

Yes, in order to assess the students’ needs in terms of knowledge and skills, the college has adopted the following process.

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- ❖ Determine the students' needs during the admission process: This is handled by the members of the admission committee through one-to-one counselling to help students in selecting appropriate subject combinations at PG level.
  - ❖ In the first (entry) year, during the initial two weeks of commencement of the academic year, teachers are instructed to take special efforts to take an overview of the background of the subjects. Revising the basics of these subjects helps in bridging the knowledge gap and brings weaker students at par with others.
  - ❖ During these interactions in the classroom or during Social Work Practicum orientation sessions, teachers identify the nature of support required.
  - ❖ Update the teaching-plan so as to cater to the needs of the students.
  - ❖ Non BSW students differ in the skill levels and are specially given inputs so as to help them inculcate appropriate skill sets through initial supervisory interactions.

**2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?**

- ❖ Teachers dedicate initial sessions towards further assessing and bridging the knowledge/ skill gaps of enrolled students.
- ❖ Orientation programmes about the courses and field offer the students additional opportunities to understand the field of their choice in better manner.
- ❖ Interactions between teachers and students during lectures/Social Work Practicum and more importantly skill lab sessions help in revealing the knowledge and skill level of the students.
- ❖ The academic performance in previous academic year helps in identifying the slow/weak and advanced learners.
- ❖ The strategies adopted by the college are as follows:
  - ✓ Remedial coaching is given to slow learners, academically weak students or those who are continuing their education after a gap.
  - ✓ When there are more than 20 students in a class requiring remedial teaching, this training is given informally.
  - ✓ Students' progress is monitored through the mentoring system.



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- ✓ Special attention is given to needy and deserving students by the individual teachers.
  - ✓ The students with non BSW background are suggested reading books on Social work so that they may come to better level of understanding. Further reading is recommended to the advanced learners.

#### **2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?**

The college organizes various programmes regularly in order to make the staff and the students sensitive to the issues such as gender, environment, inclusion etc.

##### **❖ Gender Sensitization Programmes of the College**

- ✓ Gender sensitization sessions were organized in every class at the beginning of the academic programmes.
- ✓ Legal literacy camp in collaboration with District Legal Authority on women's issues and rights are arranged by the Women Development Centre in the college.
- ✓ Every year International Women's Day is observed on 8th March by organizing various programmes including adolescent education programme, Awareness programme on cyber crime, cycle Rally, poster exhibitions, seminars etc. Eminent women are invited to the college on that day so that the students can interact with them.
- ✓ College has formed Committee against Sexual Harassment, through which staff members and student's representatives handle the cases if any. Women Development Cell is handling the committee.

##### **❖ Gender Sensitizing Student Activities**

- ✓ Students contribute articles on Sahayog wall magazine, notice boards regularly display newspaper clippings, photos, etc. depicting news about violence against women.
- ✓ Street theatre workshops are arranged for students and later they organize street plays focused on gender issues for the public.
- ✓ The college sends selected students to participate in seminars and conferences on gender issues organized outside the college.
- ✓ Students assisted the women in the nearby communities/village to form women's self-help groups.
- ✓ Students are nominated on Committee Against Sexual Harrasment.

❖ **Faculty Involvement in Gender Sensitivity**

- ✓ The faculty of the college takes up research projects on gender related issues.(e.g.— Dr. Deepak Masram, Dr. V.S.Shingnapure, Dr. K. S. Patil)
- ✓ Some of the faculty members are regular resource person on gender issues at different forums, have attended refresher courses on gender studies.

❖ **Gender Sensitization is given emphasis in the curriculum**

- ✓ MSW has modules on Women studies and development, HIV, Human Trafficking and Disaster Management that sensitize learners to gender disparities, Prevention of Domestic Violence Act, Gender Sensitive Activities/ Services are focused through various social work practicum activities like Case work, group work community organization programmes.

❖ **Eco-sensitization Programmes**

- ✓ As part of the NSS activities cleaning programmes are organized on Mahatma Gandhi Jayanthi, Independence Day, Republic day and during the annual seven-day rural camps.
- ✓ BSW II students have Environmental Services as a subject in their curriculum , made compulsory vide notification of R.T.M.Nagpur university, for this subject students are given grades by the college, this is a mandatory requirement of the R.T.M.Nagpur University .
- ✓ During the NSS camps, awareness campaigns against environmental degradation are organized in villages.
- ✓ Guest speakers also are invited to give updated information about environmental consciousness on issues like rain water harvesting, plantation, construction of dams, pollution, solid waste management etc.

❖ **Inclusion**

Inclusion is one of the core values upheld by the college and incorporated in all its activities and processes. Preferential option for the marginalized is an integral part of the policy of the institution. The following are some of the illustrations as to how this has been abided by:

- I) Programmes / Policies of the College Aiming at Inclusion --The College follows a policy of inclusion in all its activities including appointment of teaching and non-teaching staff, admission of students etc. This is evident in the adequate representation based on gender, religion, region and socio-economic backgrounds.

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- ✓ The college always follows a differently-abled friendly policy regarding admission and administrative processes.
  - ✓ Special attention is paid to retain those students who are at the verge of dropping out from the college for different reasons; in genuine cases, financial support and free-ships, scholarships, facility to pay fees in installment are offered.
  - ✓ The college has regularly organized conferences and seminars on the issues of Scheduled Castes and issues of Scheduled Tribes sponsored by ICSSR.
  - ✓ The college offers counseling services to the college students as well as students from outside the campus.
- II) Issues of Inclusion Incorporated into the Curriculum at UG and PG levels ,**  
MSW Sem.III and IV have units on Ageing, Gender,LGBT, Social Work with Communities, Marginalized Communities etc.
- ✓ MSW has various specialization modules on Children in conflicting situation, differently-abled children, Aging, HIV/AIDS, Human Trafficking The students of MSW Semester II had a whole paper on the persons with disability and People Living with HIV/AIDS
  - ✓ Students are placed in the agencies working for education and rehabilitation of the differently abled groups.

### **III) Commemoration of Days of Importance**

The college encourages students to organize programmes in order to observe important days declared by the UN and other agencies many of which are also included in the college calendar. Observation of these days is helpful to internalize important concerns of the global society and expose students to the issues of the vulnerable. Some such days observed in the college are, Human Rights Day, World AIDS Day, Social Justice Day, International day for disabled ,World Environment Day, World population Day, Independence Day, Teacher's Day, World Mental Health Day, Republic Day, International Women's Day, International Day of the Worlds Indigenous people, Internatioanl Yoga Day, Organ Donation Day, World Elders Day, Christmas, Onam and Shivaji Jayanti are celebrated on the campus.

### **IV) Students' Activities Aiming at Inclusion**

#### **a) Activities during Social Work Practicum**

During field work special care is taken by the faculty and the students to help the people on the periphery - slums and nearby village. Occasions are

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designed to bring them onto the campus to participate in various programmes. The students mobilize resources to help homeless, poor or deserted patients

- ✓ The students visit orphanages, old-age homes, etc. and help them in repatriation /rehabilitation.
- ✓ The students visit /are placed in prisons, Observation homes, juvenile homes etc. to get first-hand knowledge of their problems , and also are instrumental in rehabilitation of the persons in conflict with law.
- ✓ They organize eye/Health check-up camps with the support of network agencies for the benefit of the people living in slums and rural population.

**b) Engagements in Social Movements /actions**

- ✓ The faculty and the students participated in the various social actions like working for development of Commercial Sex Workers, AIDs patients , Dhamma sandesh, Child rights , women and Human rights etc.
- ✓ Visits and camps to tribal areas to study their issues

**c) Research Related to Issues of Inclusion by MSW students**

For their dissertations, some students zero in on problems and rights of marginalized groups like specially abled persons, weaker sections , child in need of care and protection etc.

**V) Programmes of various field action projects –**

- ✓ **PEACE Project** aiming at Inclusion our social lab coordinates our professional outreach activities and provides support to the college in the training of the students. In the community engagement programmes of PEACE Project, special focus are given to the marginalized groups especially children and the aged.
- ✓ **CGSCC** – This field action project focuses and demonstrates interventions on the issues of children and students having special needs.
- ✓ **Women development centre** – A special cell focusing and working for the issues of women , gender issues and rights and empowerment of women

**2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?**

**❖ Identification :-**

- ✓ The advanced learners are identified from the merit list of the students admitted to each programme,

- ✓ Through interactional sessions in induction programme
- ✓ Through the interaction of faculty members with students during lectures
- ✓ Social Work Practicum –supervisory conferences (Individual and Group).
- ✓ Mentoring sessions.
- ✓ In the class during interaction with the students.
- ❖ **Various methods used for identification of needs of advanced learners**
  - for this purpose, a methods like question-answer sessions, problem solving sessions, special assignments, group discussions, power point presentations , brain storming sessions, workshops and seminars. Advanced learners have higher expectations from the college. The college aptly identifies and responds to the special learning needs of advanced learners through the following means: Recommending reference books and journals as per their needs from college libraries. Access to various e-resources and similar sources.

The college has a policy to encourage the advanced learners through the following institutional practices:

- ✓ Paying special attention to the advanced learners
- ✓ Helping them to explore independently by conducting new experiments using research instruments.
- ✓ Sending students to participate in to various surveys conducted by GOs and other organizations
- ✓ Helping them to build problem-solving abilities by providing hypothetical situations and real life cases.
- ✓ Arranging expert/guidance lectures to harness their potential.
- ✓ Encouraging them to select research oriented topics for their projects where they get an opportunity to work and interact with scientists at national research and development institutes,
- ✓ The students are offered special opportunities to work as volunteers/ leaders in seminars and workshops programmes organized by the college on socially relevant issues.
- ✓ Encourage them to apply for summer / winter internships or on-the-job training.
- ✓ Providing opportunities to represent the college in various events and activities at the university/ state/ national levels.

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- ✓ Opportunities are provided for the advanced learners to prepare seminar papers on topics of their choice depending on their competency.
  - ✓ Extra handouts and reading materials are provided and they are encouraged to consult reference material and websites.
  - ✓ They are also encouraged to develop and make presentations at conferences elsewhere besides being allowed to participate in, conduct and anchor the academic programmes organized in and outside the college.
  - ✓ The advanced learners are also sent for participating in various programmes like debates, quiz, trainings, state level camps etc. organized by other organizations.
  - ✓ The advanced learners are provided with special mentoring by the faculty. They are motivated to read original literature, books /classical works.
  - ✓ Academic excellence/Merit awards are instituted for meritorious students.
  - ✓ The advanced learners are also given guidance for higher studies including Civil Service Examinations, NET/SET, UGC/JRF and other competitive examinations etc.
  - ✓ The advanced learners are given opportunity to involve themselves in the opinion Polls conducted on important contemporary issues by the college from time to time.

**2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?**

- ❖ The academic performance of the students is evaluated by the respective faculty members, the class in-charge, social work practicum supervisor and research supervisor.
- ❖ The admission and attendance committee collects regular feedback from the faculty on the enrolment, attendance, punctuality and reasons for absentee in the regular classes as well as for internal examinations to identify the students at a risk of drop-out.
- ❖ Faculty members work as counselors as well as mentors. After analyzing the data, information about students who are at a risk is given to their respective parents/guardians dropout.

- ❖ Remedial coaching is provided to the students. In addition, some needy and deserving students are given financial aid or selected for “Earn and Learn” scheme like giving invigilation duties for University exams, sending such students for surveys in vacations etc.
- ❖ Such students when identified are given different types of work on the campus and paid for it to enable them to continue with their education.
- ❖ The college is concerned with the problems faced by a good number of students coming from the disadvantaged sections of the society like the scheduled caste, OBC, and other marginalized communities.
- ❖ Many of them, who are first generation learners at the college level, have parents who are manual labourers , auto rickshaw drivers,maid servants, single parents or lowest grade employees. These parents are not in a position to guide or assist their wards intellectually in their studies. We consider it a privilege to rise to the challenge of including these children in higher education and carrying them to the next level.

**The vital information on students at risk of drop-out is gathered from the following platforms:**

- ✓ Parent-Teacher Meetings – In the PT meetings conducted twice a year, the Principal and teachers meet the parents to discuss the performance of their wards in the college in order to provide and obtain feedback. The college resorts to remedial steps whenever required and the teachers advise the parents on what they can do in such situations to motivate their wards.
- ✓ Open House – At the end of each semester specialization-wise open house is conducted to evaluate the academic and non-academic activities of the previous semester. Often the problems experienced by the students are freely shared and the teachers use this data to take remedial measures.
- ✓ Personal Interaction with the Students – The personal interactions and cordial relationships between students and teachers help easy identification of the problems of the students.
- ✓ Tutorials – Tutorials are conducted where each language teacher spends one hour with a small group of four or five students and help them as per their need.
- ✓ Attendance Records – At the end of each quarter, attendance of the students is calculated as part of the continuous assessment and students at potential risk of drop out are identified and are given special attention by issuing them warning letters and asking them to present personally and to counsel them to avoid the possible drop out. Intimation to their parents also is given.

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- ✓ Continuous classroom assignments - Teachers also identify students with problems during the conduct of internal assignments and other academic exercises. Poor academic performance is an indicator of probable dropouts.
  - ✓ Analysis of the Data on Potential Dropouts-- The faculty members directly discuss the problems with students and try to guide them out of the difficulty.
  - ✓ Data on the problems of the students are gathered from relevant sources, compiled and analyzed at Staff Council (general assembly of teaching staff) particularly by the mentoring committee.
  - ✓ Utilization of the Data:-The data are used for helping the students concerned depending on the nature of the problem and are addressed at different levels:
    - Level--1: Teachers usually provide personal guidance to students who encounter problems. Some of them experience difficulties in studies due to lack of ability to adapt with the environment in the college. Slow learners are given special support by the teachers by taking time with them especially through--
      - a) Mentoring/tutorial sessions
      - b) Emotional support -Problems of the potential dropouts that an individual teacher cannot handle all by himself or herself are referred to the respective class incharges, who usually connects with the parents who are concerned for their redressal . If all these efforts do not bear fruit, they are handled and most often resolved by the students counseling centre .
    - Level 2 – Management/Administration (issues pertaining to Finance and Policy) At the second level, issues with regard to discipline and policy as well as requirement of financial assistance are handled.
      - a) Student welfare fund— financial assistance is made available to students in need
      - b) Also fund is generated with voluntary contribution of the teachers to help those students who cannot afford to pay the hostel fees, college fees, fee for educational tour or dissertation expenses.
    - Level 3 - Counseling service is provided to students who need it. It is provided to those who come on their own or are referred to by the faculty. Our field action project CGSCC focuses on students counseling needs through organizing specific programmes on themes of importance like – mental health -stress management , students in distress to students in development, tensions related to exams and remedies , conflict resolution
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etc .

- ✓ Women Development Centre handles cases of grievances regarding gender issues and also offers special counseling to cases referred.
- ✓ The students are assisted either by the teachers, or are offered referral services.

## 2.3 Teaching-Learning Process

### 2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)

#### ❖ Planning :-

- ✓ At the beginning of every academic year a schedule of academic and co-curricular activities is drawn up and a calendar of the activities for the year is displayed on the College website and on student notice boards listing the dates and programmes during the year.
- ✓ The APC displays the day and date from which the college shall be starting the classes for each programme at the time of admission.
- ✓ On the first day of each semester students are issued a class time-table where the lectures for the whole semester are fixed and assigned to various teachers. A Copy of the same is also made available on the website. Each semester has 15 teaching weeks besides the days for exams and paper correction.
- ✓ The college has put in place a system to effectively plan the **teaching-learning and evaluation processes**. The focus of all the activities is the 'learner'. Various strategies and mechanisms for student centric learning are adopted by the teachers to cater to the diverse needs of students in the classroom. Academic Calendar Preparation of the academic calendar for the next academic year begins in April i.e. before the end of every academic year. Every faculty submits a detailed Academic and Activity calendar to the APC.
- ❖ Teachers' Diary- Every teacher is given a diary before the commencement of the academic year. The contents of the diary are: Academic calendar, commencement and end dates of the term/semester, list of holidays, personal timetable, teaching plan, formats to indicate co-curricular and extra-curricular activities and record of leave.

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❖ **Evaluation:-**

- ✓ The examination time-table as per the schedule fixed in the College calendar is displayed in advance on the notice boards for the information of the students. The examinations are conducted as per the schedule.
- ✓ After evaluation the students are shown their answer papers in class and the model answers are discussed with the students, indicating where the students should have done better in a particular questions.
- ✓ The evaluation of the social work practicum is done in transparent and impartial way, Mid- term evaluation is practiced at UG/PG level. The students are given self assessment forms at the end of each academic session and their feedback on SWP is sought, the formats are shown to the students in the orientation programme so as to make them aware of the criteria of assessment.
- ✓ In addition to internal viva preparatory viva voce is also conducted for the Students of final year UG (BSW-III) and for students in 3<sup>rd</sup> sem (for research dissertation) and 4<sup>th</sup> semester (SWP)
- ✓ The college follows a structured evaluation pattern for UG courses. The internal examination is conducted at the end of each academic programme for every subject.
- ✓ The pattern of the question paper is based on University pattern.
- ✓ The teacher can select a variety of mechanisms for evaluation such as: written test, term paper, seminar presentation, quiz, assignments, extension work, or mini research project, presentations by the students by using ICT informal mechanisms are also used like questions in the class , asking to summarize etc.
- ✓ The results are regularly reviewed by the Class in-charges, CDC, IQAC, Principal and the LMC.

**2.3.2 How does IQAC contribute to improve the teaching –learning process?**

- ❖ IQAC forms an integral part of academics and administration of the college. It has played an important role in streamlining the systems and processes as well as enhancing academic and other activities of the college.
- ❖ IQAC has initiated Sahayog cluster through which there were specific programmes related to Curriculum e.g. , workshop on bringing uniformity in the CPL , research methodology etc , in which 9 colleges of social work participated and the college IQAC with the faculty had a lead role.

- ❖ IQAC is a connecting link between the teachers and the administration works as a “facilitator” to enhance the quality of all college activities.
- ❖ IQAC ensures the availability and up-dation of ICT material and reviews other infrastructural needs, which is mandatory while applying the modern tools and technology in teaching processes.
- ❖ IQAC is responsible for recommendations about the formation and planning of various committees for effective teaching learning.

**2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?**

- ❖ Student centric learning is focused on the needs of students, their abilities, interests and learning styles where the teacher acts as a facilitator.
- ❖ Classroom teaching is one-to-many, but to make it more students centric, various strategies are adopted by the teacher.
- ❖ The following **participatory teaching-learning activities** are undertaken:
  - ✓ Internet facility enables teachers to access on line e-resources, Library orientation for the same are the regular feature of the college.
  - ✓ Students are exposed to latest developments in the field through extension lectures, on field training, experts in the field and project based learning. They are involved in the planning and implementation of various seminars and workshops. The same helps them in better reviewing of the literature and also updating the knowledge base , offering them an opportunity to improve public speaking as well as gives them autonomy and sense of involvement.
  - ✓ Interactive methods like lectures, FGD, brain storming –simulative exercises are used to discuss fundamental concepts and students are encouraged to ask questions whereby the students are encouraged to build up their own perspectives on issues and concerns.
  - ✓ Students are motivated to work on their own and prepare learning models, charts and make presentations. Small modules/ assignments are given to students for self study.
  - ✓ AV materials like films, documentaries, videos, clippings are used regularly. Students are encouraged to prepare posters and enact street plays based on contemporary social issues, all of which broaden their horizons of learning.
  - ✓ Study tour and village camp activities are the special occasions where

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students are in leadership roles and help the faculty in planning and implementation of the same. This enhances their administrative and managerial skills.

- ✓ Skill labs are focused on the students' participation, with the emphasis on skill learning/ development and overall professional grooming of the student. Students are given training to help them develop their confidence and capacities in self-study. Soft skills development also is focused.
- ✓ Mentoring, SWP and Research supervision offer opportunities to understand the standing of the student and accordingly design the intervention required for the individual development of the student.
- ✓ Teachers have the liberty to develop their own course / study material which is in the form of notes, power point presentations, sharing of e-resources/books/short films /videos with the students.
- ✓ Learning receives an impetus by using ICT, library resources.
- ✓ Students are encouraged to participate in various events like elocution, debates, essay competition and quiz competitions which offer personal learning opportunities to them.
- ❖ The support structure and systems available for teachers are:
  - For Interactive and collaborative learning –
  - ✓ Computers with internet facility for students.
  - ✓ Several curricular activities offer possibilities of interaction with the students -like report writing of SWP and various activities, seminars, debates, group discussions, encourage collaborative learning via arranging sessions of experience sharing /case presentations.
  - ✓ E-resources are made available by the college. Teachers have also prepared course wise e-resources for regular teaching in the classroom.
  - ✓ Social work practicum experiences including village camp, study tour, CPL activities are shared in the class where individual understandings are reflected upon.

#### **2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

The professional social worker has to be a creative thinker, and having capacity to think critically, as is supposed to be a person offering solutions to human agony and problems, this also needs scientific approach. The journey from student social worker to a full-fledged Professional social worker

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requires one to be a learner throughout the life. Creativity and innovations are the key characteristics which are required to survive in the present corporate, liberated, privatized and globalized world.

- ❖ **Critical thinking:-** Critical Thinking requires the students to learn process of actively and skillfully conceptualizing, applying, analyzing, synthesizing, and evaluating information to reach an answer or conclusion , for this, following activities are regularly arranged in the college .
- ❖ **Curricular activities:-** SWP , field studies, brain storming sessions , role plays, mock sessions, seminars, workshops, classroom presentations, organizing programmes needed for development of specific target groups, encouraging questioning and analysis .
- ❖ **Co-curricular activities:-** Educational tour, extension activities, field action project activities , programmes to commemorate work of various ideological leaders ,value based education , participation in surveys and opinion polls, participation in social actions.
- ❖ **Extra-curricular activities:-** Annual gathering various sports meet, competitions, programmes focusing on civic duties and rights, responsible citizenship.
- ❖ **Creativity:-** Skill labs, field interventions in consultation with the teachers, assignments, poster making, writing slogans, street plays , theater activities, motivational songs, Sahayog wall magazine ,Sahayog –cluster activities , classroom decoration activities, simulation games, group activities, exhibitions etc. are some of the activities where the students get scope for their creativity .
- ❖ **Scientific temper:-**
  - ✓ Course material itself is based on empirically tested theories.The overall focus is to develop and inculcate scientific temper by encouraging inquisitiveness among the students.
  - ✓ Social work practice requires one to be non judgmental, impartial and needs to be free of prejudices and irrationalities so as to inculcate scientific approach following principles of justice.
  - ✓ Programmes are regularly organized to create awareness about blind faiths and superstitious thinking and practices. Skill labs are focused on development of various life skills among students as well as are opportunities to identify hidden talents among students.

Apart from educating for livelihood, commitment is also towards inculcating values such as respect for different cultures, peace and tolerance, democracy, justice and equality. The heterogeneous composition of the student community of the college includes students from other states of India. Focus is also on creation of sensitive and compassionate human beings who are socially responsible. The college is committed to a holistic education nurturing head, hands and heart.

**2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

The college gives top priority to bring in modern technology and devices to supplement teaching for imparting effective teaching.

LCD projectors are available in all the classes.

❖ Some of the modern technologies used by the faculty:

- ✓ We are also part of Information and Library Network (INFLIBNET) through which our faculty has gained access to NLIST (National Library and Information Services Infrastructure for Scholarly Content)
- ✓ E-learning resources: NLIST provides us access to electronic journal databases, annual reviews, e-books, online Indian journals and other relevant e-resources. The faculty is provided access to subscribed e-journals.
- ✓ Our faculty and Research Scholars have access to electronic thesis and subject wise review of literatures through '*Shodh-Ganga*', a project of UGC.
- ✓ The high speed Internet connectivity is also used by our faculty to access open access e-resources.
- ✓ Power Point for presentations and seminars.
- ✓ Subject wise e-learning resource also is generated by each one.

**2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

- ❖ Teaching-learning is a continuous process and being in tune with recent developments helps both the teachers and students to sharpen their skills and add to their knowledge base. Many opportunities are created by the college to expose students and faculty to advanced levels of knowledge and skills.

Exposure to advanced level of knowledge and skills are:

- ✓ Blended learning with facilities like ICT facilities, audio-visual facilities and the exploring the use of technology in teaching, by the faculty has resulted in implementing the blended learning process for students.
- ✓ Computer assisted learning and digital materials are made available to the students to supplement classroom teaching.
- ✓ Introduction of innovative teaching methodologies and modern technology in the college such as the Wi-Fi.
- ✓ Workshops, seminars and conferences (national and international) are regularly organized in the college where in field experts from outside share their knowledge.
- ✓ The faculty and students are allowed to participate in seminars and conferences (national and international) organized outside the college. They share their experiences with other students later on.
- ✓ Programmes with erudite scholars/experts/activists provide an opportunity to the academia for the interaction and exchange of ideas that can lead to a synthesis. Some of such regular programmes organized are: Meet Alumni –The eminent alumni of the college are invited to interact with the faculty and the students to share advanced level of knowledge and skills.

Meet Excellence programme is a platform to interact with persons who have excelled in various fields and diverse walks of life and inspire the students and the faculty to elevate themselves to a higher level of knowledge and skills.

#### **2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?**

The college always maintains a supportive environment and is ready to support those who face problems. After admissions, the Principal's address during the induction programme provides glimpses of distinctive

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characteristics of the college, infrastructure/facilities available, glorious traditions of the college and eminent alumni.

- ❖ During the academic year, academic and personal guidance is provided by faculty members, Students also benefit from the following:
  - ✓ Professional Counselling Services –through college and agency supervision.
  - ✓ Career guidance programmes are arranged for the students to help them plan their future, this is annual feature of the career and counseling cell activities.
  - ✓ Stress management sessions teach the students how to manage stress
  - ✓ Gender sensitization training aim at developing sensitivity and promoting healthy male-female relationship on campus
- ❖ Mentoring -- Mentoring groups are formed in which a teacher is allotted about 11 -12 students to provide regular guidance and friendly advices. Students approach their respective mentors with personal problems like relationship problem, emotional problem, adjustment problem, etc.
- ❖ There are times when the staff give morale support to the students in their hours of crisis.

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

- ❖ Every faculty as per the given situation adopts innovative methods for teaching which help the students to understand the subject thoroughly. Some innovative approaches include use of ICT, Learn by Doing in the structured Experience Laboratory Activity, Use of Case studies, Display and use of models and charts prepared by students, debates, Role playing, Skits, workshops and Hands-On Sessions for special techniques used in skill labs. Some other teaching approaches are:
  - ✓ Audio-visual presentations enabled teaching-learning using film clips, films, documentaries, etc.
  - ✓ Teaching-learning experience is augmented by the presentation of Task End Discussion (TED) and BBC talks on relevant topics.
  - ✓ The teachers guide the students through issues on ethical dilemmas and social issues in order to develop fresh perspectives and assist students to find solutions by themselves.



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- ✓ Peer Academic Mentoring - slow learners are entrusted with fast learners for tutoring, guiding them.
  - ✓ For group research and presentation the students are divided into smaller groups and assigned subject which include community surveys. The result of the research is then presented in the class and print media.
  - ✓ Exposure visits to NGOs, factories, houses of the destitute and other agencies are frequently organized with the aim of teaching subjects that have direct bearing on community, industry or institutions.
  - ✓ Case Study method of discussing real-life cases.
  - ✓ Practice-oriented assignments to understand concepts and practices
  - ✓ Community outreach programme undertaken with students.
  - ❖ Institutional Support to the Faculty-- The institution encourages teachers to adopt new ideas from the seminars/conferences/workshops which could be implemented on the campus.

Some of the proactive efforts are: --

- ✓ Faculty are given full autonomy with regards to the transaction of the subjects by way of activities, evaluation techniques and getting external expertise
- ✓ Infrastructural support is continuously upgraded like high speed Internet connectivity with Wi-Fi facilities, LCDs, reprographic machines with scanning facilities and laser printers, etc.
- ❖ The impact can be seen as is reflected in:-
  - ✓ Better result in University examinations
  - ✓ Students become technology friendly.
  - ✓ The students develop skills important for them to compete with the global challenges.

### **2.3.9 How are library resources used to augment the teaching-learning process?**

The college library has a rich collection of books, journals, research reports and e-resources. Students are motivated to make use of it effectively for achieving academic excellence. The institution makes efforts for dynamically integrating the library into the teaching learning processes. Some significant efforts include:

- ✓ Extended time for library use both in the morning and in the evening

hours

- ✓ Earmarks an hour in the timetable for the use of library
- ✓ Orientation given to all fresh batches of students on the effective use of the library and on OPAC and INFLIBNET etc .
- ❖ Some other initiatives in this regard are:
  - ✓ The faculty gives reading list of various topics and encourages students to use the library
  - ✓ Guided reading with regard to the subjects handled
  - ✓ The students prepare notes on various topics after the lecture classes using the library resources
  - ✓ The students are given book-review as assignments
  - ✓ The students are encouraged to use the library books for preparing seminars and assignments.
  - ✓ Students depend on the library to prepare the dissertation
  - ✓ New arrivals list is displayed on the notice board and new arrivals are kept on the 'New arrival's display rack' to make the students aware of the latest additions.
  - ✓ Availability of back volumes of journals helps the students and the faculty to get comprehensive information on the topics of interest.
  - ✓ Better exposure to e- resources through INFLIBNET, subscribed e-journals and CD databases enables to integrate classroom teaching with library resources. Students make use of these resources for their assignments and reference work for projects/ dissertations.
  - ✓ The libraries also maintain project reports and Ph.D. dissertations, research journals and reports. Study material such as free e –books /journals, notes, question banks, magazine/ newspaper cuttings and reference books are also available for the students.

**2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.**

As the college is affiliated to the Rashtrasant Tukdoji Maharaj Nagpur University it follows the academic calendar prepared by the University.

❖ **Challenges:**

- ✓ Round the year University examinations at the college centre is the huge challenge in completing the curriculum within the planned time frame and calendar.
- ✓ Recently introduced semester system at PG level creates difficult situation due to late results, delayed admission processes.
- ✓ Delay in starting and closing of admission process by the University
- ✓ The lack of autonomy in academic matters is an impediment to the functioning of the college.

❖ **Institutional Strategies:**

The college uses various proactive strategies to address the demands of course:

Although this exercise is done by every teacher, there is always a need to go beyond the syllabus and give extra inputs to bridge the gap amongst related units. This often necessitates readjustments in the teaching plan.

To overcome the challenge of teaching the subject and not the 'syllabus', teachers give home assignments, field visits, extension lectures, student seminars and promote peer learning for a few selected units/topics.

**2.3.11 How does the institute monitor and evaluate the quality of teaching learning?**

Tirpude College takes consistent efforts in developing evaluation systems in order to assess the quality of teaching-learning. Some of the mechanisms developed over the years to monitor and evaluate the specific learning objectives have been clearly spelt out by the teachers. To achieve this, the teaching-learning process is well planned and executed. The college has a well-established monitoring mechanism to monitor the quality of teaching-learning which include:

- ✓ Open house session at the end of each semester by the in-charges (class , subject)
- ✓ Students' feedback on the teachers, conducted at the end of year by using a specifically designed tool.
- ✓ Academic progress of the students is assessed at different stages and by different means – regular test papers, periodic seminars and assignments, fieldwork conferences, dissertations, and viva voce.
- ✓ Feed back is reviewed by the concerned teacher and the Principal

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- ✓ Complaint box is installed in corridors in which students if have any complaint can communicate the same, which are periodically reviewed by grievance committee

## 2.4 Teacher Quality

### **2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.**

Tirpude College takes utmost care in planning and management of its human resources and to ensure that qualified and competent teachers are recruited and retained in the institution.

- ❖ The strategies for the recruitment and retention of the faculty are given below:

#### Recruitment of the Teachers :-

- ✓ Recruitment of the teachers in the college is a rigorous process, undertaken as per the norms prescribed by the Government of Maharashtra, UGC and the RTM Nagpur University.
- ✓ The Staff appointments are based purely on merit and undertaken in a transparent manner. All vacancies are notified in national and local newspapers, and a month's time is given to the candidates for submitting completed application forms.
- ✓ This is followed by a systematic interview by the board constituted for the purpose and comprising, as per norms, the nominees of the State Government and the University.
- ✓ As per the Govt norms and UGC Guideline for recruitment of teachers is made.
- ✓ They are gradually inducted into the college life by involvement in various committees and tasks.

Retention of the eminent faculty members has not been a serious problem for the college. The institution also recognizes individual achievements and contributions of its faculty. There are ample opportunities for the individual growth and development offered by the college to the teachers as they are allowed to go on depositions, allowed to take higher posts like that of Principal , by way of allowing Lien period , allowed to pursue higher education like Ph.D ,sent for refresher and orientation courses, allowed infrastructural support for undertaking Major–Minor researches.

- ✓ Acknowledgements, appreciation of the achievements in the college

development committee is additional boosting.

- ❖ Thus college has been able to recruit and retain a group of qualified, committed and proactive teachers whose qualifications are given in the following table.

#### 2.4.1

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
<b>Permanent teachers</b>	01		03	03	08	04	19
<b>D.Sc./D.Litt</b>							
<b>Ph.D.</b>	01		02	01	03	02	09
<b>M.Phil</b>			01	02	02	01	06
<b>PG</b>					03	01	04

**2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.**

- ❖ College did not introduce any new programme related to the social work in recent past, but this year i. e. in 2015-16, we are starting a programme in partnership with RGNIYD.
- ❖ New electives were offered recently like Family & Child Welfare, Disaster Management for the MSW programme, F.C.S. will be started in academic session 2016-17 in third and fourth semester.
- ❖ Senior faculty is encouraged to participate in Faculty development programmes in and outside the college, Adding books on current themes – like we have e-books on 15 subjects, access to journals through N LIST on the contemporary issues is also a source of updating, faculty is encouraged to use these resources.

**2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.**

a) Nomination to staff development programmes

Academic staff Development programs	No of Faculty Nominated				
	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
<b>Refresher Courses/ Orientation Programmes</b>	01	02	02	03	02
<b>HRD Programmes</b>	-	-	-	03	00
<b>Staff Training Conducted by the University</b>	-	-	-	-	01
<b>Staff Training conducted by other institution</b>	-	7	-	-	-

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.

- ❖ Teaching learning methods/approaches—Sahayog cluster programmes, workshop on scholarly writing in academics etc.
- ❖ Handling new curriculum — Participated in its framing at Board of Studies level, we do organize periodical workshops on the emergent /contemporary issues related to our curricular needs.
- ❖ Content/knowledge management—we are in the process of developing knowledge repository for the academic programmes we are offering, by uploading our notes and power point presentations / notes by the academicians. Websites and internet offers wonderful option for the same.

We also are in process of preserving our photographs through the same.

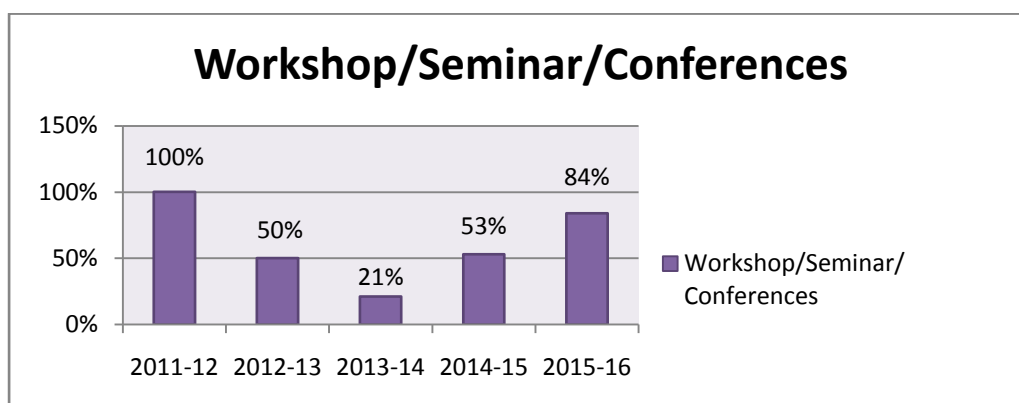
- ❖ Selection, development and use of enrichment materials--- This is done regularly by the faculty, and library also is a rich resource for the same. College library adds books/material recommended by the faculty.
- ❖ Assessment – New way of assessment and assessment / evaluations

are introduced in the Social work practicum eg. involving agency supervisors in assessment.

- ❖ Cross cutting issues—are addressed through various programs conducted in the college via various field action projects
- ❖ Audio Visual Aids/multimedia—usually teachers use the AV material in teaching
- ❖ OER's — We are in the process of preparing Open Educational Resource
- ❖ Teaching learning material development, selection and use

#### c) Percentage of faculty ---

**\*invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies**



**\*participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies**

Workshops/Seminars/Conferences	2011-2012	2012-2013	2013-2014	2014-2015	2015-2016
Participation in National Workshop/seminars/Conferences	100%	100%	93.33%	100%	93.33%
International Workshops/Seminars/Conferences	13.33%	73.33%	86.66%	84.21%	52.63%

**\*presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies**

Workshops/Seminars/ Conferences	2011- 2012	2012- 2013	2013- 2014	2014- 2015	2015- 2016
<b>Paper Presentation</b>	40%	86.66%	86.66%	78.94%	55.55%

**2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

The policies of the college to **train and recharge** the faculty are as follows:

- ❖ Deputing teachers for orientation, refresher and short-term training programmes, which are necessary for knowledge updation and for their career advancement schemes.
- ❖ Motivating teachers to participate in training workshops for revised curricula and upgrade their skills.
- ❖ Encourage teachers to participate in seminars and conferences to expand their knowledge base and elective domain related expertise.
- ❖ The college realizes the dire need to focus on research and helping the faculty members whenever required for taking up research projects.
- ❖ Streamline process for research by assigning roles and responsibilities of Research Coordination Committee (RCC).
- ❖ Orient teachers for research by making them aware about funding agencies for research, help them in preparing research proposals, process research proposals, and submit it to funding agencies. Ensure optimum utilization of funding obtained under research schemes and ensure timely submission of utilization to the funding agency. During the last five years 05 such major research projects have been undertaken by the faculty.
- ❖ Infrastructure and secretarial support are provided for research and publications especially to undertake research projects. The college also promotes the faculty members to publish in reputed journals and appreciates such efforts.

**2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.**



The institution always promotes such kind of activities in the form of providing duty leave. Such achievements are acknowledged through notice boards and in public functions. The LMC also takes cognizance of such recognitions and awards.

The details of the awards and nominatons:-

Awards/No minations	2011- 2012			2012- 2013			2013- 2014			2014- 2015			2015- 2016		
	S	N	I	S	N	I	S	N	I	S	N	I	S	N	I
<b>Awards</b>	2			1	5		2	4		2			1	2	
<b>Nominations</b>	6	1		4		1	4			7	2		6		

\*S-State \*N- National \*I- Internatioanl

#### 2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes, there is a structured format to collect student feedback on each of the teachers during every year/ semester. This is known as STEF (Student Teacher Evaluation Form). The feed back committee takes the feedback on teachers from the students. At the beginning of each academic year, the Principal shares confidentially the summary of the feedback with the individual teachers so that everyone understands their strengths and weaknesses.

Every teacher submits the yearly appraisal reports (API).These reports are assessed by the IQAC and Principal and the scores are approved. These scores are again verified and validated by the University experts at the time of placement.

There are regular visits by the Local Enquiry Committee of the University, Social Welfare Department officials they form the peer review teams. Agency supervisors, Alumni also are the important peers who give us feedback on various relevant subjects.

The recommendations, if any, are presented in the College Development Committee and with consensus we implement the changes required if any.

### 2.5 Evaluation Process and Reforms

#### 2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

The college clearly mentions about the examination patterns in the prospectus

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where programme wise theory and SWP evaluation details are given .The syllabi are kept in library for the reference of the students which has detailed information about examinations and evaluation procedures .

- ❖ The schedule for evaluation is given in the Academic Calendar which is displayed on notice boards.
- ❖ Students are informed about the evaluation system at the beginning of the academic sessions, during orientation programmes and at appropriate intervals.
- ❖ Students are also intimated about the portion of curriculum for the assessment/ examinations, nature and format of question paper and weightage of marks for topics prescribed by the University.
- ❖ Students are provided with questions, reference material/ books.
- ❖ The detailed schedules of examinations for UG programme and for PG programmes are displayed on the notice boards and are strictly implemented. The schedule for examinations is conveyed to the teachers in advance.
- ❖ Social Work Practicum manual/guidelines with special emphasis on the evaluating criteria, is given to every student before the commencement of the fieldwork activities.
- ❖ At the beginning of every year/semester, the Social Work in-charges convey to the students the expectations which in turn help the students to set their goals for that semester. At the very outset of each semester/programme , each teacher gives the students a clear picture of the course-content and objectives, the number and nature of assignments and their due date of submission, the level of seminar presentations expected, and the evaluation criteria applicable.

#### **2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

The reforms **by the university** that the institution has adopted are as follows --

- ❖ One Internal examination for UG and PG students at College level for Social work practicum
- ❖ The students are also evaluated based on their performance in SWP (CPL/agency visits /Village camp /study tour—other field work).They are

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also assessed on the basis of their report writing, presentations, and overall work in the field.

- ❖ Major reforms have been introduced by the University through the Choice Based Credit system for Post Graduate programmes, which focuses on overall development of the student. Credit based semester system for under graduate is introduced.
- ❖ **Semester Grade Point Average (SGPA)** refers to the performance of the student in a given Semester. SGPA is based on the total credit points earned by the student in all the courses and the total number of credits assigned to the course/papers in a Semester.
- ❖ **Cumulative Grade Point Average (CGPA)** refers to the Cumulative Grade Point Average weightage across all the Semesters.
- ❖ The basis of continuous Internal evaluation are: (a) Written Test (not more than one or two for each course as applicable), The introduction of the Continuous Internal Assessment with innovative methods of evaluation like presentations, seminars, fieldwork, midterm evaluation and written projects, supervisory conferences at least one per week, have created a learning atmosphere right through the year, focusing the attention of the students on incremental learning and internalization.

❖ **Initiated by the college –**

Internal exams– For theory on the lines of the University exams pattern

Preparatory viva for SWP and Research Dissertation particularly final year students /students who are going to face external examinations.

Internal assessment formats prepared by the faculty. The students also involved by asking them to fill self assessment forms.

Involvement of agency supervisor in SWP evaluation of students placed in the agency.

**2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

- ❖ Academic planning committee, attendance committee , SWP committees, Research committee, College examination committees & mentoring committee are the mechanisms created by the college to monitor the evaluation processes.
- ❖ CDC/IQAC takes note of the annual activities and reviews the functioning, gives feedbacks and initiates reforms if required. The students are given chances to overcome their irregularities in Social work practicum/ theory

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attendance/attendance in research by issuing them notices, thereby increasing the possibility of improving their academic performance.

- ❖ The discussion with the students on model answers, after the evaluation of their internal papers/assignments helps in giving clarity to the students about the expectations of the evaluators.
- ❖ College results are compared with the results of other colleges and university to get the comparative picture.

**2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.**

**The formative assessment –**

- ❖ **Observations :-** Feedback on the lessons through the questions , brain storming, asking to cite examples, observations, asking to prepare anthologies, bibliography, preparing posters, slogans, writing articles on the topics ,case presentations , group exercises , role play, appraising AV material ,Supervisory Conferences - Group and Individual, Presentations, such like range of formal and informal assessment procedures conducted by teachers during the learning process in order to modify teaching and learning activities to improve student attainment. **Clear cut Criteria and goal setting in the class also improves their participation and motivation. This also help the teacher to make the TLE process more participatory.**
- ❖ Summative – Assignments, class-room seminars, workshops, power point presentations, project work.
- ❖ Mid terms evaluation – Theory (informal ways), social work practicum and research –viva voce.
- ❖ Final exams – Internal and external viva voce, evaluation by the agency supervisors.
- ❖ Evaluation on the basis of records of components of social work components like observational visits, social work practicum reports etc.
- ❖ A standard evaluation proforma based on the university criterion has been developed for this purpose.
- ❖ Evaluation of Students' Research work :

These give the summative evaluation of the students' attainment and helps in evaluating the students progress.

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**2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightage assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.**

- ❖ At present we have internal assessment only for Social work practicum, in cases of student participation in NSS, sports, cultural activities we recommend incentive marks as per the guidelines of the University.
- ❖ We disseminate the evaluation criteria at the time of social work practicum orientation phase itself to ensure transparency in the internal assessment and it is well reminded at the time of weekly individual and group conferences with the students and again it is highlighted in mid-term evaluation stage.
- ❖ For social work practicum assessment, we involve Principal's nominee in the panel of examiners.
- ❖ In case of theory evaluation, after the internal examination showing answer sheets to the students and explaining the areas of improvement is practiced.
- ❖ While no formal weightage is assigned specifically to different aspects of student development, aspects such as communication skills, behavioural aspects and independent learning get tested in many activities which we undertake with the students.

For example :- Focused Group discussions allow scope for testing the capacity for effective communication. Capacity for independent exploration and learning gets tested while we take activities /simulations in the class, as well as via the students' participation in various co- curricular and extra curricular activities. The overall behavioural aspects are tested through their participation in curricular and extra curricular programmes/activities like study tours, village camp and college programmes. And the students having potential are given the leadership roles which is a big booster in changing their orientations towards life and motivating their learning urge.

Students are encouraged to participate in Cultural, Sports, NSS activities. Depending on their independent learning ability and communication skills they are selected for representing college at inter collegiate and University levels state and national level events.

**2.5.6 What are the graduates attributes specified by the college/affiliating university? How does the college ensure the attainment of these by the students?**

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The university specifies its graduate attributes in the syllabi, we create opportunities for the students to learn/acquire those via theory, social work practicum and research inputs.

As a student spends 2/3/5 years in the college, we do look forward to develop overall personality of the student and aspire to transform a naïve individual in to a professional individual as well as into a responsible citizen, able to contribute to the nation building.

**Following attributes need to be focused on :-**

- ❖ Professional development of the students by attaining knowledge, skills & techniques, values appropriate to the level of learning and attitudinal change appropriate to the social work profession.
- ❖ Personal growth and development in the following areas of –proficiency in using various techniques relevant to the field as well as qualitative improvement in applying soft skills , ability to do team work, traits like dependability, social sensitivity, entrepreneurship, promptness in work
- ❖ Understanding the specialization related issues, and mastery over intervention strategies and problem solving approach.
- ❖ Ethical behavior –Social work is a profession which has its own ethics and principles, we look forward to its internalization by the students.
- ❖ Ability to think independently, understand and take up the right based approach in working, ability to be creative and resourceful, so that the students improve their global competence and are preferred in the global market.
- ❖ Ability to go beyond the curriculum and apply the theory in to practice.

**Mechanisms for assuring attainment of these attributes**

- ❖ Personalized guidance and counseling to the students.
- ❖ Mentoring by the faculty, arranging inputs on personality development.
- ❖ Offering field exposure through the Field action projects.
- ❖ Formal and informal assessment
- ❖ Field visits by the faculty to observe the style of functioning of the students

- ❖ SWOT of the students
- ❖ Encouraging to read, view films, participate in movements, listen to experts talks.
- ❖ Giving feedbacks in the supervisory conferences
- ❖ Arranging meetings /interactional sessions with field experts
- ❖ Organizing campus interviews in the college
- ❖ Encouraging summer placements /block placements .

#### **2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

The college generally encourages an Open Door Policy towards entertaining grievances. Besides this informal approach, there is a specific system to redress grievances. With regard to academics, if any issue arises, the grievance is handled in a three-tier system – first at the level of the teacher, then at the level of the social work practicum in-charge/class in-charge, and third, at the level of the Principal.

Students can use suggestion boxes in case of matter needing anonymity. Such matters are reviewed by the grievance committee constituting of three teacher representatives and one non teaching staff representative, the matter is communicated to the principal for further actions.

In case of any grievances regarding the internal evaluation, the students are free to communicate it to the grievance cell. In the case of a grievance unresolved at the above levels the student may take the matter to the authorities at the University, in writing.

In case of matters related to the results like mark lists issues /result being withheld due to technical issues involving university functionary the matter is pursued by the office superintendent.

### **2.6. Student performance and Learning Outcomes**

#### **2.6.1 Does the college have clearly stated learning outcomes? If ‘yes’ give details on how the students and staff are made aware of these?**

Yes, the college has clearly stated learning outcomes for all the programmes. The details are as follows:

- ❖ The Students are made aware of these learning outcomes in the first interaction/Orientation programmes where the Principal addresses all the

students.

- ❖ The teaching staff of all subjects of the college formulates learning outcomes for each course, for every academic year and these are communicated to the students at the beginning of the academic year.
- ❖ Graduate attributes for students are well defined in terms of communication skills, life skills, universal values and problem solving abilities etc.
- ❖ All the field action projects/Extension initiatives of the college namely Child Guidance and Students Counselling Centre, PEACE Project, Women Development Centre, and National Service Scheme also state their expected learning outcomes at the time of orientation phase and plan accordingly, students participate in them.
- ❖ The staff members are made aware of these outcomes frequently at the time of committee meetings, at the planning phases of various programmes and activities.

**2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.**

College has structured mechanism to monitor student's progress. Class Teachers and subject teachers assess the individual student performance by conducting Class Assignments, Home assignments, seminars, attendance and fieldwork evaluation. Apart from this feedback is also collected from fieldwork agency. The University exam performance of student's are also monitored.

- ❖ The marks of each assessment (conducted by the college) are communicated to the students.
- ❖ A collective list of marks obtained by students in final assessments is displayed/made available to the students through which students can compare their performance.



❖ 2011- 2012

Exam	University Result Percentage	College Result Percentage
MSW II <sup>ND</sup>	92.45%	93.10%
MSW I <sup>ST</sup>	61.98%	83.01%
BSW III <sup>RD</sup>	77.79%	90.69%
BSW II <sup>ND</sup>	58.56%	84.44%
BSW I <sup>ST</sup>	29.95%	75.60%

❖ 2012-13

Exam	University Result Percentage	College Result Percentage
MSW II <sup>ND year</sup>	85.71%	95.45%
MSW III <sup>ST</sup> SEM.	63.92%	74.13%
BSW III <sup>RD</sup>	74.66%	95.12%
BSW II <sup>ND</sup>	52.91%	37.42%
BSW I <sup>ST</sup>	39.31%	57.45%

❖ 2013-14

Exam	University Result Percentage	College Result Percentage
MSW IV <sup>thsem</sup>	83.05%	90.38%
MSW II <sup>NDsem</sup>	56.24%	60%
BSW III <sup>RD</sup>	83.71%	78.57%
BSW II <sup>ND</sup>	38.23%	68.88%
BSW I <sup>ST</sup>	41.89%	92.12%

❖ 2014-15

Exam	University Result Percentage	College Result Percentage
MSW IV <sup>thsem</sup>	84.97%	90.47%
MSW II <sup>NDsem</sup>	64.65%	44.44%
BSW III <sup>RD</sup>	69.16%	84.84%
BSW II <sup>ND</sup>	53.51%	90.00%
BSW I <sup>ST</sup>	33.73%	71.87%

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**2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

To accomplish the stated outcomes of the pedagogic process the institution has devised various teaching, learning and assessment strategies enlisted below :-

- ❖ APC prepares the academic calendar in the beginning and is displayed .
- ❖ Teachers are encouraged for meticulously preparing and sticking to the teaching plans .
- ❖ Use of ICT, AV material for teaching is encouraged, creativity is infused and culture is created to promote it.
- ❖ Students are encouraged to make use of advanced technologies, refer and prepare reference material on their own as well.
- ❖ Research culture is promoted in all possible programmes
- ❖ Students are explained how to link field realities to theory inputs, and apply theoretical inputs in the field
- ❖ Group learning , self learning and community engagements are encouraged
- ❖ Various seminars /workshops on the curricular subjects and contemporary topics offer conducive ambience for widening the horizon of the students.
- ❖ Research committee involves students in surveys, opinion polls, offering an opportunity to develop reflective and analytical thinking.
- ❖ Continuous assessment gives clarity to the students on the areas which need improvement and provides them with the appropriate direction for strategically integrating their efforts for over all development.
- ❖ At the end of the semester /session University conducts written exams.
- ❖ Assessment of dissertation and Social work practicum is done by taking viva voce at the end of the course.

**Institutional Structuring of Teaching, Learning and Assessment Strategies:-**

The teaching learning and assessment strategies of the institution are planned, structured and monitored at different levels. At the College level, this is ensured by the Principal. The APC is involved in the planning, structuring and monitoring of the strategies.

- ❖ Teaching and learning: - Gives equal importance to theory and practice in teaching plan
- ❖ Enrichment programmes are scheduled thoughtfully
- ❖ Schedules are meticulously prepared keeping in mind the curricular outcomes expected at the end.
- ❖ Skill labs, workshops also included for effective skill training.
- ❖ Arranging summer and block placements / experiential learning through agency placement.
- ❖ Arranging guest lectures, interactions with field leaders
- ❖ Schedules of quarterly evaluation of attendance, orientation, social work practicum reports and performances, mid-term evaluation of SWP, semester-end evaluation of SWP, internal theory exam, rural camp, , skill Lab, visit and study tour evaluation are prepared and review in CDC is taken regularly.

**2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude? developed among students etc.) of the courses offered?**

Measures taken by the Institute in this regard are:

- ❖ Curriculum revision,
- ❖ Placement of students for Social work practicum training in reputed social organizations.
- ❖ Publishing social initiatives of students/Institute in newspapers
- ❖ Encouraging participation in social movements.
- ❖ Organizing number of social awareness programmes as part of the SWP.
- ❖ Soft-skill training for students.
- ❖ Involving students in the activities of Field Action Projects.
- ❖ Facilitating industry-student interaction.
- ❖ Networking with alumni, industry, NGOs, hospitals, prospective employers.
- ❖ Engaging students in extension, public opinion polls and research

activities.

- ❖ Promoting spirit of social entrepreneurship development among students by involving them in planning and execution of big programs.
- ❖ Training students on resume-writing, group discussions, interviews, etiquette, soft-skills.
- ❖ Workshop on research methodology.
- ❖ Giving freedom to creatively organize programmes /do the activities

#### **2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?**

The college collects data on student performance from faculty, students themselves, agency supervisors,. Individual Student Progress Report is prepared by taking into account attendance, SWP record, and academic assessment records. Data analyzed by APC and CDC is discussed in the Staff Council and the following actions are taken:

- ❖ Individual counseling
- ❖ Restructuring of teaching methods
- ❖ Guest lectures on contemporary issues
- ❖ Remedial coaching.
- ❖ Exam preparation tips given to students.

#### **2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?**

Monitoring the learning outcomes:-

- ❖ Reviewing the results of the class and individual student by the class in-charge
- ❖ Comparing with previous results
- ❖ Qualitative changes noted if any via mentoring
- ❖ Final year students' performance in campus is also reviewed
- ❖ Periodical assessments also done
- ❖ Ensuring the attainment of learning goals is by encouraging the students to whole heartedly participate in TLE process , by counseling the students to internalize attitudinal changes if required

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**2.6.7 Does the institution and individual teachers use assessment/evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.**

The assessment outcomes are measured through students' result, which is a major indicator for assessing the student's academic performance.

Result indicates the level of learning by the students, the results are analysed on the backdrop of university results for the programme, if there is a trend like many students failing or low scoring in particular subject the Principal then takes further review and APC, IQAC ensures extra inputs next year. The Principal reviews the students feedback on that particular teachers performance and if required instructs the teacher to improve the strategies.

Mentoring process also is a handy mechanism to assess the academic performance of the student.

The students weak in the subjects are referred and offered remedial coaching by the subject teachers.

Results of the students regarding the social work practicum are also keenly observed and transparency is ensured. The social work practicum incharges and supervisors are regularly monitoring the performance of the students throughout the year, the weak students are given special attention, same applies to the research work also.

**Achievement of learning objectives:-** To prepare a professionally efficient and socially responsible cadre of social work practitioners is the main goal of the courses, this learning objective is achieved through the training modules and attainment of the same is monitored through observing, assessing the student formally and informally by each faculty. Results of the students also indicate the knowledge and skill development of the students, the social work practicum ensures the attitudinal changes and inculcation of values in the student, which is reflected in their practice.

**Planning: -** The results are analyzed by APC, IQAC and Principal, the same are discussed in college development committee. Depending on the indicative trends remedial measures are initiated, additional inputs are offered like arranging guest lectures, seminars workshops, inviting field experts, field exposures are arranged to bring more clarity on subjects depending on the emergent needs.

**Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.**

❖ **Best Practices in Teaching, Learning and Evaluation**

- ❖ **Admission Process--** The process of admission starts immediately after the declaration of the CBSE/ICSE/State Board/UG results. An entrance admission test (written test /personal interviews) is conducted to select the appropriate students. The selection list for admission is prepared following the reservation criteria. Efforts are made to complete the admission procedure by the end of July to ensure timely commencement of the academic session.
- ❖ **Student Profile :-** The number of women students has gone up considerably during the last five years.
- ❖ **Catering to the diverse --**The college caters to all sections of the society by ensuring fair representation in admissions to all.
- ❖ **Teaching learning process—**
  - ✓ Teaching Learning process has been enriched by the extensive use of interactive, students centric methods.
  - ✓ Providing internet facility in the library.
  - ✓ Use of ICT, OHP and LCD
  - ✓ Remedial classes
  - ✓ Promotion of self-study
  - ✓ Project based learning (poster making ,surveys, studies, North Nagpur )
  - ✓ Subscription of online journals
  - ✓ Introduction of e-resource
  - ✓ Student centered/ participatory teaching -learning process
  - ✓ Student's feedback on teaching and associated matters.
  - ✓ Teacher quality--Appointment of qualified teachers (as per UGC norms) i.e. NET/SLET/Ph.D , Encouragement to teachers to attend Orientation/Refresher Courses
  - ✓ Out of 19 faculties 9 are Ph.D degree holders, one have submitted, and three are perusing their research.
  - ✓ In the last five years 1 teacher has got their minor research project grant from UGC Western Regional Office, Pune, 1 teacher got major research project grant from UGC and 3 faculties got research grants from various National research funding bodies.

- ✓ All i.e.100%of the staff members are acquainted with the use of ICT.
- ✓ Transparent Evaluation process.
- ✓ Continuous evaluation of a student is done through assignments, seminars.
- ✓ Exam answer books are shown to the students to make them aware of their mistakes.
- ✓ The pattern of question paper is so as to test the all round knowledge of the subject.
- ✓ Examinee are provided with University pattern of questions.
- ✓ Feedback of the students is taken.
- ✓ Regular excursion visits of students --to Tribal / scheduled areas, special schools, hospitals, CBOs,NGOs, GOs and organizations of National repute.
- ✓ Thrust on Extension services i.e. PEACE Project, CGSCC, WDC & NSS the social lab of the college, linkages with GOs and NGOs .
- ✓ Various skill labs ---like on Self , Participatory Rural Appraisal (PRA) training to the students, child rights, women issues , disabilities etc.
- ✓ Students are given opportunities to participate /represent college in various training programmes , workshops, seminars held outside college.

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**CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION**

**3.1 Promotion of Research**

**3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

Institution has submitted proposal to the RTM Nagpur University for the recognition as Place of Higher Learning and Research, for the Programme of Ph.D in Social Work, Marathi and English.

Approval letter is awaited.

**3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

Yes, The institute has Research Committee for monitoring research activity of the students and to facilitate research environment in the institute. The committee is comprised of one In charge with four members.

**Recommendations given by the committee:-**

- ❖ Workshop on “common errors in student research”, to be organized for faculty
- ❖ Orientation programme has to be organised for the student at UG and PG level
- ❖ Research Calendar to be prepared at UG and PG level
- ❖ To prepare document for uniformity in writing of research report and to develop tools for monitoring research activity.
- ❖ To form student research committee for those classes where the research subject is not taught and practiced as curriculum aspect.
- ❖ To conduct opinion polls on contemporary social issues.

**Impact:**

- ❖ Workshop was organized for the Faculty in the beginning of the academic session. Faculty got more clarity on research process. Uniformity in research process was achieved.
- ❖ Orientation programmes were organised for the students at U.G. and P.G. level. The students benefitted immensely and got insights for their work.
- ❖ Research Calendar prepared for U.G. and P.G. level for the



academic session. The students got the timeline for their research work.

- ❖ Prepared Booklet on writing of research report -- This became a handy reference material /resource for the students and supervisors.
- ❖ Undertaking formats and warning letter format prepared for monitoring research activity, this has eased the work of supervision and monitoring the students' progress.
- ❖ Student research committee was formed with MSW I semester and BSW I year students are involved in the committee, This helped the student to get acquainted with research as a method of social work.

**3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects? time off, reduced teaching load, special leave etc. to teachers**

- ❖ Principal investigators have autonomy to conduct research work, adjustments in teaching periods are mutually done,.
- ❖ College, timely releases resources for smooth functioning of research activity adequate infrastructure facilities made available and as required human resources are also mobilized.
- ❖ Support in terms of Wi –fi availability, computer, access to E-resource through inflibnet , ensuring timely auditing and submission of utilization certificate to the funding authorities by the research scholars.

**3.1.4What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students.**

Although the R.T.M. Nagpur University has made the research dissertation as optional paper we at TCSW have kept it as a compulsory paper so as to make our students better professionals and equipping them with global competency. Students at U.G. have group research as a part of their Social work practicum. This is a great step towards developing aptitudes in Research, the students having inclination and aptitude further take it as a career option.

Involving students regularly in the opinion polls, surveys on emerging issues by the college, by the GOs and NGOs, offers first hand opportunity to the students to get acquainted with the research culture.

Inquisitiveness and asking questions are deliberately infused in the minds of students to promote the scientific temper. The students are encouraged to have in-depth knowledge about the social phenomenon by motivating them to use the internet, and resources.

Orientation Programme, Experience sharing by the expert, conducting

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situational analysis of field issues and presenting findings in the class are the activities which promote and support research temperament.

**3.1. 5 Give details of the faculty involvement in active research Leading Research Projects, engaged in individual/collaborative research activity, etc.**

Guiding student research- Each faculty except language teacher allotted five PG students and UG students for group research project as per the curricular need.

Faculty involvement in active research:- Five Ph.D. Supervisors of the college are guiding Ph.D. Student. Name of supervisor and subject are as follows—

- ❖ Dr. K.S.Patil                      Social Work
- ❖ Dr. V.J. Shingnapure           Social Work
- ❖ Dr. H.N.Meshram                Marathi
- ❖ Dr. P.G.Bombatkar               English
- ❖ Dr. S.S.Puranik                  Social Work

Five of the faculty members are also involved in the UGC sponsored major/minor researches as well as research sponsored by ICSSR—New Delhi , and various governmental ministries.

All the faculty is involved in opinion polls conducted by the college.

**3.1.6 Give details of workshops/ training programmes/sensitization programmes conducted/ organized by the institution with focus on capacity building in terms of research and imbining research culture among the staff and students.**

College organized following workshop / training programme for the capacity building in terms of research and creating research culture among the staff and students

Type of the programme	Participants	Place	Level
Workshop on research process	Faculty	TCSW ,Nagpur	College
Orientation programmes (4/year, 2 for UG, 2 for PG)	Students	TCSW, Nagpur	College
Orientations regarding	Students	TCSW,Nagpur	College

opinion polls			
Workshop through Sahayog cluster	Faculty	Aniket college of Social Work, Wardha	University
Workshop	Faculty and Students	TCSW, Nagpur	University
Programmes by Ph.D cell	Orientation for PET 2/year	Research students aspiring for the Ph.D	College

**3.1.7 Provide details of prioritized research areas and the expertise available with the institution.**

- ❖ College has expertise in the field of Social Work, Sociology, Marathi, English, Hindi and Psychology
- ❖ College initiates research work on the contemporary issues and issues faced by the marginalized groups, particularly empowerment of women, tribal youth etc.
- ❖ Opinion poll conducted on current issues.

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

- ❖ We periodically arrange interactive meets with people of eminence for workshops, seminars as resource persons.
- ❖ We also invite papers from eminent persons for the seminars /workshops; some also are also invited to give key note addresses in various programmes organized in the college.eg. There were more than 20 researchers of eminence invited /participated in 5 national seminars organised in the college.
- ❖ College has organized one day regional workshop on scholarly academic publishing in social work. In this faculty development programme Dr. Emanuele Johnson from University of West Indies, Trinidad was the chief resource person.
- ❖ College organised regional workshop on “Sampling design and use of SPSS”

**3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

No

**3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of**

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**the institution and elsewhere to students and community (lab to land)**

- ❖ Students conduct situational analysis in their field work agency. On the basis of finding they create awareness among the target group. In some issue they take social action for the rights of people.
- ❖ Institute is regularly conducting opinion poll on the current issue the findings of the opinion polls are published in Daily News paper and create awareness among the people.
- ❖ Field action projects are the actual link between the research findings and the field practice, here the theory is utilized for the betterment of people and the students learn to develop intervention strategies.
- ❖ On the basis of the research findings of the studies titled “Service reservation for Tribal Youth” the faculty were invited as resource person for the national conference organized by Tribal Research and Training institute (TRTI), Pune.

### **3.2 Resource Mobilization for Research**

#### **3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.**

The amounts sanctioned for the major minor /other research projects are utilized for the actual research. Electronic gadgets required if any, books/reference material, tool construction, data collection and data processing, report writing and payments of the staff involved in the same if any.

Although the actual budgetary provisions are minimal for the research we shall be utilizing funds for research through the funds received for “College with Potential for Excellence” for the same as reflected in the proposal of CPE.

#### **3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

No, there is no such provision, but the college provides the infrastructural assistance to the researcher.

#### **3.2.3 What are the financial provisions made available to support student research projects by students?**

- ❖ Government Schemes:- The students belonging to SC/ST/VJ/NT /OBC

getting scholarships /staying in the govt. hostels get financial assistance for the dissertation work.

- ❖ College does not provide financial help to the students but allows students to utilize the computer facility for typing their thesis.

**3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

Social work itself is an interdisciplinary subject. The college involves other social science faculty in the college as UG/PG dissertation/Group Research supervisors, which adds a flavor of interdisciplinary nature to the research.

**3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

- ❖ Library staff conduct orientation programmes for all the classes at the beginning of the session. Students get awareness about the internet facility, e-resource services (online and offline) facilities are availed through class representative and by the faculty.
- ❖ College provides computer facility for typing work as well as searching e-resource.

**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.**

No

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.**

- ❖ The Principal and the management encourage all faculties, for preparing research proposals for various funding agencies.
- ❖ The research committee also provides guidance to the staff members for the same.
- ❖ Various guidelines, thrust areas for various funding agencies and ministries are also made available from time to time to the faculty members.

Nature of Project	Duration	Title of the project	Name of the funding agency	Total Grant		Total Grant received till date
				Sanctioned	Received	
Minor projects	2year	Tribals in an Urban setting: A Study with special reference to the impact of modernization on Gonds in Nagpur city	UGC	70,000/-	70,000/-	70,000/-
Minor projects	2year	Women entangled in East-West Encounter in the short stories of Ruth Prawar IJhabvala A View of an inside-outside	UGC	70,000/-	70,000/-	70,000/-
Minor projects	2year	Vandaniya Rashtrasant Tukdoji Maharajanchi Gram Gita: Samajikta Ani Wangmayin Mulymapanak Chikitsak Abhyas	UGC	70,000/-	70,000/-	70,000/-
Major projects	2 years	A Study of the Need to create employment opportunities for the Tribal Youth residing in urban slums in Vidarbha region for Sustainable Development: Right to Work Perspective	UGC	7,48,000/-	6,60,100/-	6,60,100/-
Any other	1 year – March 2013-2014	Research Director of ICSSR Sponsored research Project on “Food Security in India: An Evaluation Study of Public Distribution System with special reference to Antyodaya beneficiaries in selected Districts of Vidarbha region of Maharashtra.”	ICSSR	700000/-	5,96,000/-	5,96,000/-

	18 Month – March 2013-2014	Legal protection and Gender Dimensions in construction industry with special reference to women construction worker in the city of Nagpur	ICSSR	800000/-	800000/-	800000/-
	1.5 years	A study of improvement in sustainable livelihood of tribal in remote villages Ramtek Block Nagpur district in Maharashtra	ICSSR	5 Lac	4,00,000/-	4,00,000/-
	2 years	A study of improvement in living conditions of tribal in remote villages, Ramtek Block Nagpur district in Maharashtra	ICSSR	15 Lac	6,00,000/-	6,00,000/-
	2 years	“Socio –culture ,ecological and Epidemiological status of Malaria affected tribal in Gadchiroli District of Maharashtra state.	ICSSR	10 Lac	4,00,000/-	4,00,000/-

### 3.3 Research Facilities

#### 3.3.1 What are the research facilities available to the students and research scholars within the campus?

- ❖ Library resources—Books—E-books, journals(print and online) , reference material, reports, previous dissertations.
- ❖ Computer facility
- ❖ Other research scholars / students are given access to the library, guidance also offered to such students approaching for it
- ❖ Internet Facility

#### 3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

- ❖ Planning -- We have research, extension and consultancy committee . This committee plans and monitor research activity and also prepared proposal for upgrading research activity.(Ph.D.Center)
- ❖ For upgrading the research activity various schemes, funding agency documents , formats are made available to the faculty.

- 
- ❖ Creating infrastructural facilities—Preparing the library resource by purchasing books, downloading Books, e –material like journals , books etc.
  - ❖ Inter library facilities are made available when ever required.

**3.3.3Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If ‘yes’, what are the instruments / facilities created during the last four years.**

No

**3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?**

Permission /Request letters signed by the Principal requesting other institutions /colleges /libraries to offer help and access are given to the students which helps them in primary and secondary data collection.

**3.3.5Provide details on the library/ information resource center or any other facilities available specifically for the researchers?**

- ❖ E-Resource Facility Provided to the Research Scholars
- ❖ INFLIBNET N-List Programme, SHODHGANGA ,
- ❖ A & B Publication for E-Journal
- ❖ M-OPAC (Mobile Book Catlounge)
- ❖ E Journals Sharing with MBA Library, EBSCO ,
- ❖ J –Gate
- ❖ Book Hangama facility for student for E-books Data base
- ❖ An Anthology of Research Studies Resource done in our college available for the researcher.
- ❖ Research scholars are allowed to refer books , after the permission by the Principal

**3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.**

- ❖ Skill labs on research –e.g. tool construction
- ❖ Computers made available to the students



- ❖ Inter Library Loan facility to the students.
- ❖ Book Bank Facility to the UG & PG students

### **3.4 Research Publications and Awards**

#### **3.4.1 Highlight the major research achievements of the staff and students in terms of**

- ❖ Patents obtained and filed (process and product) :- NA
- ❖ Original research contributing to product improvement :- NA
- ❖ Research studies or surveys benefiting the community or improving the services (Opinion polls ,surveys in village camps, Validation survey for Western Coal Field, Nagpur, Rajmata Jijau Mata Bal Aarogya wa Poshan Mishan, ICDS --Anganwadi monitoring survey—for Women and Child Development Department, Nagpur, Socio- economical status survey for GOI )
- ❖ Research inputs contributing to new initiatives and social development: - Survey in the North Nagpur—leading to series of need based interventions, awareness programmes for various target groups like child, destitute women, youth, old aged persons. A helpline started with the help of Bahu--Udeshiy Mahila Sangh Nagpur, 13 medical check up camps , summer camps , English speaking classes for women and young girls , vocational training classes held in North Nagpur .

#### **3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

Yes, the institute Anually published Interdisciplinary Peer Reviewed Rresearch Journal, “ARUN” , ISSN No. 221-1466

#### **3.4.3 Give details of publications by the faculty and students:**

- ❖ Publication per faculty

Session 2011-12		
<b>Dr. V.J. Shinganapure</b>	Socio-economic process of Migration by Tribals and registration of their children in Govt. Birth Register”, ISSN 2249-9849	Journal of Interdisciplinary Knowledge and Research
	Female Foeticide and Gender Discrimination: Challenge to Women Empowerment”, in Female Foeticide in India: A moving Trend ISBN 978-81-7192-	
	“Socio-economic exploration of Child Labour”, in Child Labour: A Global Challenge ISBN: 978-81-926818-1-8	
	Research Design”, in Certificate Course in Research Methodology, Nagur: RTM Nagpur University, Dept. of Continuing, Adult Education and Extension,	
	Research Design”, in Certificate Course in Research Methodology,	
<b>Prof. M.S. Gautam</b>	झुग्गी-झोपडीआं में रहनेवाले बेरोजगार युवा : जाति, आयु, शिक्षा तथा बेरोजगारी के कारण, झुग्गी क्षेत्र, नागपूर ISSN No. 2319-636	Journal of Biological & Physical Sciences
<b>Mrs. A. R. Gajbhiye</b>	Making women life Safer: “Alive but Dead Within”	Book of Abstract and Conference Programme
	School Safety: A Dream Project with Grim Realities	
<b>Dr. H.N. Meshram</b>	Ramyormiwadi kavi Anil	Divyani Prakashion Mumbai
<b>Dr. P.G. Bombatkar</b>	Authored book titled, 'Communicative English'	
<b>Dr. S.S. Kabiraj</b>	Condition of Women in post independent India	One day Interdisciplinary National Conference on 'Contribution of women in

		Indian Arts & Culture'. Organized by S.K.Porwal College Kamptee, Nagpur & Akhil Bharatiya Sankalan Yojana, New Delhi. Sponsored by U.G.C.New Delhi
<b>Mr. M. R. Deshmukh</b>	Globalization and Challenges before Scheduled castes	Scheduled caste in India: Issues and Challenges in 21 <sup>st</sup> Century organized by Tirpude College of Social Work. Nagpur
<b>Dr. S. S. Puranik</b>	Impact of Globalization on women of unorganized sector in India and employment	Journal of Biological & Physical Sciences Vol.(IV) A peer Reviewed Interdisciplina ry Journal ISSN No. 2319-636X
	Focus Group Discussion A participatory Research tool in Social Work Research	The North Pole, Internationall y Recognized, Registered, Peer Reviewed and Referred Research

		Journal
	UG Prospectus in Marathi Book Published, Worked as Editorial Committee	Tirpude College of Social Work, Nagpur
Ms. S. Jibhenkar	Global Change: Impact on Biodiversity, Culture & Technology	2 <sup>nd</sup> World Congress for Man & Nature
	Globalization and Challenges before Scheduled castes	Scheduled caste in India: Issues and Challenges in 21 <sup>st</sup> Century organized by Tirpude College of Social Work. Nagpur
Dr. A.Saiyad	Manviya Mulya : Vighatan tatha parinamm	Journal of Biological & Physical Sciences ISSN No. 2319 – 636 y
Session 2012-13		
Mr. D.R. Masram	Article on “Millennium Development Goals: India’s March towards attaining Human Development	’International Journal of Interdisciplinary Knowledge & Research’ Research Journal 978-81-922444-9-5
Mr.D.R.Masram	Incredible Agrarian India: (In) Famous	Farmer suicides in vidarbha : an agrarian crisis
Dr. V.J. Shinganapur e	Globalization and Family Violence”, in Globalization and Its Impact on the Indian Family System” Dept. of Sociology, ISBN 978-93-81432-54-9	

	Contribution of Literary Scheduled Castes Women” in Scheduled Castes in India: Issues and Challenges in 21 <sup>st</sup> Century	
	Catastrophe of Farmers Suicide in Vidarbha”	Farmers Suicide in Vidarbha: An Agrarian Crisis ISBN 978-81-922444-9-5
	Impediments in Employment of Tribal Youth”,	Tribal Development: Reality and Challenges
<b>Mrs. S.K.Dharma dhikari</b>	Also Divya Marathi a national daily has published 3 cover stories in the special magazine –Madhurima .	
	Edited poetry book titled Rutu Shabdaanchi	
	Column –Wata Samupadeshnaachya	Lokshahi varta—daily news paper
	Column writing in Madhurima	Women’s magazine of Divya Marathi
<b>Mr. M.S. Gautam</b>	Farmer Suicides In Vidarbha : The Problem And Remedies.	Farmer suicides in vidarbha : an agrarian crisis
<b>Mrs. A. R. Gajbhiye</b>	Disaster Management : An Emerging Area of Social Work Practice	Social work Profession in India: Bridging Gaps and Building Bridges
<b>Dr. H. N. Meshram</b>	Vaicharik Kavi Rashtasant Tukdoji Maharaj	R.K. Prakashion Nagpur
	Vidharbache Kattar Purskarte Balasaheb	Bhaskar

	Tirpude	
<b>Dr. S.S. Kabiraj</b>	Socio-cultural aspects of female foeticide in India	Female Foeticide in India: A Moving Trend' ISBN No. 978-81-7192-090-7.
	Social and Cultural Change ISBN No.- 978-81-926818-0-1	One day Interdisciplinary International Conference on 'Rethinking India: Perspectives from Below'.
	Education as a tool of socio-economic empowerment ISSN 2320-2033	Three day Interdisciplinary National Seminar on 'Scheduled Castes in India: Issues and Challenges in 21 <sup>st</sup> Century'
<b>Dr. S.S. Puranik</b>	जगतीकीकरणाच्या युगात महात्मा जोतीबा फुले यांचे शेतीविषयक मार्गदर्शक सुचनांचे महत्त्व	Interdisciplinary Research Journal of Mahatma Fule Talent Research Academy
	XIIth Plan for Scheduled Castes in India: A Critique	
	Social Security in Construction Industry with Special reference to Women	Arun Sanshodhan

	construction Workers	Patrika
<b>Ms.S.S. Jibhenkar</b>	Treading on the Path of Human development- An Indian Scene	ABS/SS/0/132 in Technical Session II
<b>Dr. A.Saiyad</b>	Amar Martand Mahatma Fule	The Nirmik (Half yearly interdisciplinary) Research Journal of Mahatma Fule Talent Research Academy ISSN 2320-2033
Session 2013-14		
<b>Dr. D.R. Masram</b>	Graveyard in Vidarbha region of Maharashtra	
	Article on “Disaster Management in India: A Glimpse of Capacity Building through Education”	
	Article on “Mapping Tribal Women’s Participation in Gramsabha	Tribal development: issues & challenges
	Livelihood & Tribal Youth in Gadchiroli District of Maharashtra	In Press
	Gramin Samriddhi: A Model of Sustainable Development in Action	
<b>Mrs. S.K.Dharma dhikari</b>	Book --Help line parikshechi	E-book
	Book -Paalwi	E-book
<b>Prof. M.S. Gautam</b>	आदिवासी साइकील रिक्शा चालाको कि सामाजिक ,आर्थिक एव व्यावसायिक परिस्थिती का अध्ययन	Publication under process
<b>Mrs. A. R. Gajbhiye</b>	The Nirmik	Journal
	Arun Sanshodhan Patrika	Journal
<b>Ms. S. Jibhenkar</b>	Role of Civil Society in Disaster Management	
	Health Status among Tribals in Rural India	
	Dr. B.R. Ambedkar: The first human welfare visionary in India.	

<b>Dr. A.Saiyad</b>	Shailesh Matiyani ke Sahitya Mein Samagik va	Manthan, Tri veni A Cultural Confluence ISBN :978-81-922852-7-6
	Vidarbha Mein Kisan Aatmahatya : Samagik, Aarthik Pahaloo Tatha Krushi Samasya	Farmer Suicides : An Agrarian Crisis ISBN :978-81-922444-9-5
2014-15		
<b>Dr.D.R. Masram</b>	.Article on “Mapping Tribal Women’s Participation	Scheduled Tribes in India: Issues & Challenges in 21 <sup>st</sup> Century 978-93-84198-3-9
	Article on “Millennium Development Goals: Finishing Touch to	Indian Journal of Social Work & Social Sciences.
	Vidarbha’s Guirrilla zone, violence &	Inequality, Vulnerability & Voilence ISBN 978-81-926818-1-8
	The SC/ STs (Prevention of Atrocities) Act 1989: A Report Card”	A Developmental Progression of SCs/STs in India at the threshold of Globalizatio



	Equity & Social Inclusion of Marginalized through Millennium Development	n: A golden Promoting Social Justice & Empowerment: Addressing local & Global Challenges
<b>Mrs. A.R. Gajbhiye</b>	Protecting Right to Education through safe schools	MANTHAN Dr. T.V.Gedam Gaurav Granth
	Disaster Management an Emerging field of Social Work	Social work Response to Environment and Disasters ISBN:978-81-7541-746-5
<b>Prof. N.R. Dhurve</b>	A developmental progression of scheduled caste and scheduled tribe in India at the threshold of globalization: A nightmare.	National Policy on Tribe in India.
<b>Prof. N.R. Dhurve</b>	Inequality, Vulnerability and Violence.	Equality is a myth
<b>Dr. H.N. Meshram</b>	Significance of Mahatma Gandhi's Methodology in 21 <sup>st</sup> Century	Asahakar Chalvaliche Urdhavyu Mahatma Gandhi ISBN-978-81-909640-7-4
<b>Dr. P.G. Bombatkar</b>	Mahatma Fule's Philosophy of Social Equality and Justice	13th Mahatma Fule Social Research International Interdisciplinary conference

		on Education For Achieving Millennium Development Goals
	Librarianship: Changing Issues and Challenges	Contemporary issues in library and information science in 21 <sup>st</sup> Century
	Trends and Techniques in Developing skills for English Teaching	Multicultural Setting in India and Teaching of English
<b>Dr. S.S. Kabiraj</b>	Transition phase of old aged people in Indian context.	Ageing Through the Ages: From Past to Present and Future
	Equality is a myth.	Inequality, Vulnerability and Violence. ISBN: 978-81-926818-1-8
<b>Prof .M.R. Deshmukh</b>	A developmental progression of scheduled caste and scheduled tribe in India at the threshold of globalization: A nightmare.	National Policy on Tribe in India. ISBN-978-81-927239-1-4
<b>Dr. S.S. Puranik</b>	International Interdisciplinary Conference on Inequality, Vulnerability and Violence	Gender inequality a Challenge to Justice in the Era of Globalization .

		ISBN: 978-81-926818-1-8
	Late Shri. Nashikrao Tirpude-A drashta purush	Daily Tarun Bharat
<b>Ms.S. Jibhenkar</b>	Gender Based Violence Threat to Human	Contemporary issues in library and information science in 21 <sup>st</sup> ISBN: 978-81-926818-1-8
<b>Dr. A. Saiyad</b>	Sathottari Kavita	Literary Voices A Peer reviewed Annual Journal of Language
<b>Mr. R.T. Gajbe</b>	Benefits of National Policy for the Elderly in India.	Ageing Through the Ages : From Past to Present and Future
<b>Ms. S.Fating</b>	Elderly in india: abuse and prevention	Ageing through the Ages: From Past to Present and Future
<b>Mr.S. Hunge</b>	Vrudha – Sthiti Aur Vastav	Ageing Through The Ages
<b>Mr. D.B. Tule</b>	Aging through Ages Historical Background Gender Discrimination,	International Interdisciplinary conference on Inequality, Vulnerabilit

		y and
<b>Mr. D.B. Tule</b>	NGO use of information technology	
Session 2015-16		
<b>Dr. D. R. Masram</b>	PESA: A study of participation of tribal women in panchayat activities”	All India Tribal Employees Federation
	“Livelihood of Tribal Youths: A Social Work Perspective” Published in Interdisciplinary Journal	
	“Tribal’s Community Forest Right: A pioneering Success Story in Maharashtra” ISSN -2454-9096	Yadam Institute of Research, Odisha
	“Tribal Youths & Sustainable Livelihood in Maharashtra” published in Quarterly e-Journal ISSN -2455-443X, Impact Factor-2.07 (IIJIF)	An International Multidisciplinary e-Journal”
	“Aging In India: Hand Holding Policies of Government” (In Press) ISBN No. 978-93-84198-59-6	Bahujan Sahitya Prasar Kendra, Nagpur
<b>Mrs. S.K. Dharmadhikari</b>	Helpline Parikshechi ( E- Book)	Book hangama .com
	Palakatva ( Smarnika)	Bal Jagat
<b>Dr. H.N. Meshram</b>	Mahanubhavache Akshar Leni 978-93-831	Raghav Publisher, Nag
	Samaj Jivan par Boudh Dharma ka prabhav 978-81-926293-1-5	
	Karmveer Mahavidyalay Mul 978-81-924673-6-8	
	Arun ISSN-2231-1466	Arun Journal
	Nirmik 2330-2033	
	Sewadal Mahavidyalaya	

	ISSN -2347-8268	
	Asahakar Chalvaliche ardhayu Mahatma Gandhi	International Journal Asahakar Chalval
<b>Dr. P. G. Bombatkar</b>	Knowledge Resonance ISSN-2231-1629	Depiction of contemporary Social Problems in `Brave New World`
	Violation of Environmental rights in India : Some Remedial Measures ISSN-178-81-925793-1-3	Human Rights : Reality and Legality
<b>Dr. S. S. Puranik</b>	विदर्भातील शेतकरी आत्महत्या आणि विधवांची स्थिती ISSN-2221-1466	अरुण
	Buddhism: Noble Path for Living ISBN-978-81-926293-1-5	Vijja, Proceeding of Seminar
	Tribal Language: A Journey from affluence of Extinction ISBN-978-81-931202-0-0	Proceedings of Seminar
<b>Ms. S.S. Jibhenkar</b>	Challenges Pertaining to Elderly People in India ISSN 2231-1629	Knowledge Resonance
	Buddhism- Social Action for Global Problem Suffering ISBN – 978-81-926293-1-5	Vijja Impact of Buddhism on Global Societies
<b>Dr. A. A. Saiyad</b>	Kamayani:HindiSahityakiKaljayiRachnayen ISSN:2394-2266 Volume 1 <sup>st</sup> 2015	Sarthak Upalabdh-2015 Hindi Sahitya ki Kaljayi Rachnayen
	Hindi Alochana:ekkisavisadi ISBN:978-93-85421-01-3 Volume 1 <sup>st</sup> 2015	Hindi Alochana:EkkisaviSadi
	Sahayog:2014-2015	College

## SSR of TCSW 2016

		Annual Magazine
	Narikevyathakikatha : shaileshMatiyanikilekhani se ISSN:2229-7510	DELVE a half year research journal
	Vaishaviksamajjivan par BoudhaDarshanKaPrabhav ISBN:978-81-926293-1-5	Paper PresenterVij ja :Impact of Buddhism on global Societies
<b>Ms. S. Fating</b>	Elderly in india: abuse and prevention ISBN:978-817192-120-1	Ageing through the Ages: From Past to Present and Future
	Role of Libraries in New Education System ISBN-978-93-84198-30-5	Contempora ry Issues in Library & Information Science in 21 <sup>st</sup> centry
<b>Mr. D.B. Tule</b>	NGO use of Information Technology ISBN-978-93-84198-30-5	Contempora ry Issues in Library & Information Science in 21 <sup>st</sup> centry

- ❖ Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) –Nil
- ❖ Books with ISBN/ISSN numbers with details of publishers

Sr No.	Tittle and year	ISBN/ISSN numbers	Editor	Publisher
1	Communicative English (Oct 2012)		Dr. P.G. Bombatkar	
2	Schedule castes in India --issues and challenges (2013)	ISBN -978-81-922444-9-5	Dr. K.S.Patil	BSPK book and publishing company , Nagpur-27
3	Farmer suicides in Vidarbha –Agrarian crisis (2013)	ISBN -978-81-922444-9-5	Dr. K.S.Patil	BSPK book and publishing company , Nagpur-27
4	Disaster management in higher education	ISBN –978-93-84198-03-9	Dr. K.S.Patil	BSPK book and publishing company , Nagpur-27
5	Schedule tribes in India (2014)	ISBN -978-93-84198-04-6	Dr. K.S.Patil	BSPK book and publishing company , Nagpur-27
6	Contemporary issues in Library and Information science in 21 <sup>st</sup> century (2015)	ISBN –978-93-84198-30-5	Dr. K.S.Patil	BSPK book and publishing company , Nagpur-27

7	Aging in India (in press) (2016)	ISBN 978-93-84198-59-6	Dr. K.S.Patil	BSPK book and publishing company , Nagpur-27
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### 3.4.4 Provide details (if any) of

#### ❖ Research awards received by the faculty

Name of faculty	Year	Award
<b>Mr. N.R.Dhurve</b>	2012-13	<b>Award:</b> Mahatma Fule National Social Award from Mahatma Fule Talent Research Academy, Nagpur.
<b>Mr.D.R. Masram</b>	2011-12	“State Level Best Teacher Award” By Padmabhushan Manibhai Desai Charitable trust, Pune, Dated : 2 <sup>nd</sup> Oct. 2011.
	2012-13	1. Netaji Subhas Chandra Bose Kranti Rattan Award 2. Baba Saheb Ambedkar Sahitya Ratana Award 3. Best Book Award 4. Panjabrao Deshmukh Educational National Award 5. Rajiv Gandhi India Gaurav Puraskar 6. Hindi Sahitya Gaurav Puraskar 7. Samaj Bhushan Puraskar
<b>Mr. N.R.Dhurve</b>	2012-13	1. Mahatma Jotiba Fule Talent Research Award in social and educational field. 2. Jointly organized by Mahatma Fule Talent Research Academy, CHEREE
	2013-14	MkW- ekSykuk vcqy dyke vk>kn jk”Vh; xkSjo iqjLdkj 2013 gqrkRek viax cgqmns’kh; fodkl dY;k.kdkjh laLFkk egkjk”V jkT; rk- djkm ft- lkrkjk



	2015-16	Dr. Panjabrao Deshmukh National Award in Education, Mahatma Fule Talent Research Academy, CHEREE International Foundation Environmental Scientific Cultural Organisation, Global Interternational Human Rights Justice Federation, International Benovolent Research Forum / CCLF World WIDE, Kolkata and Smt. Radhikatai Pandav College of Engineering, Nagpur.
<b>Dr.H.N. Meshram</b>	2011-12	1. Maniratna Shikshak Gaorav Award, Manv Seva Trust Pune 2. Bahujan Mitra Award, Chatrapati Yuvamandal Dhule. 3. Shabd Gaorao Award, Angulimal SEva Santha, Nagpur
	2012-13	1. Netaji Subhas Chandra Bose Kranti Rattan Award 2. Baba Saheb Ambedkar Sahitya Ratana Award 3. Best Book Award 4. Panjabrao Deshmukh Educational National Award 5. Rajiv Gandhi India Gaurav Puraskar 6. Hindi Sahitya Gaurav Puraskar 7. Samaj Bhushan Purskar
	2013-14	1 Rajiv Gandhi India Gaurav Purskar 2 Dr. Babasaheb Ambedkar Sahitya Ratna Puraskar 3 Samajbhushan 4 Hindi Sahitya Gaurav Shree 5 Punjabrao Deshmukh Shiksha Award 6 Samajbhushan Award
	2014-15	1. Himakshara Sahitya Shiromani, Himakshara, HP 2. Sahitya Shiromani Sarasvat Sanman, Bhartia Vangmiyan Peeth Kolkatta

		<p>3.Rajyastariya Sahyadria Gaurav, Hutatma Bahuudeshiya Apang Sanstha, Karad</p> <p>4. Sahitya Shiromani Upadhi, Bhartia Vangmiyan Peeth, Kolkatta</p>
	2015-16	<p>1. Bharat Shiksha Ratna Award, Global Society, New Dellhi</p> <p>2. Sarvochha Kirti Bharti Sanman, Surbhi sahitya sanskruti akadmi Banglore</p> <p>3. Maharastra Jyoti Award, Gramin ani Shahari Patrakar Sangh</p> <p>4. Dr. Ambedkar Sahitya Sanman Padak, Jagjivanram Sahitya akadmi Dellhi</p> <p>5.Sahitya Samata Award, Bahhuddeshiya sanstha ,Amravati</p>
<b>Dr.S.S. Kabiraj</b>	2011-12	<p>1. Mahatma JotibaFule Talent Research Award in social and educational field.</p> <p>2. Jointly organized by Mahatma Fule Talent Research Academy, CHEREE</p>
	2012-13	1.Mahatma JotibaFule Talent Research Award in social and educational fiel .
	2013-14	<p>Dr.Moulana Abul Kalam Azad Rashtriya Gaurav Puraskar in Education and Social field 2013 awarded by Hutatma Apanga Bahudeshiya Vikas Kalayankari Sanstha, Satara, Maharastra</p>
<b>M.R. Deshmukh</b>	2014-15	<p>1.Himakshara Sahitya Shiromani, Himakshara, Delhi</p> <p>2. Sahitya Shiromani Sarasvat Sanman, Himakshara,Kolkata</p>
<b>Dr.Arshiya Hakim</b>	2012-13	Dr. Amrita Pritam Literary National Award -

- ❖ Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally

Faculty of our college was nominated on various reputed committees as under.

Name of Faculty	Year	Nomination
<b>Dr. K.S.Patil</b>	<b>2015-16</b>	1. Local Enquiry Committee, College of Social Work , Kamptee, As Expert Committee Member of RTM Nagpur University. 2.New College Appraisal Expert Committee, Manikrao Govindrao Khadse Gramin Vikas Sanstha,Rohani, As a Chair person of Expert Committee of RTM Nagpur University. 3.Proposed Dhnyanvihar Social Work College , Drushti Bahudeshiya Sanstha ,Ralegaon, As Expert CommitteeMember of Nagpur University 4.Research and Recognition committee, RTM, Nagpur <u>University</u> , As Expert Committee Member of RTM Nagpur University 5.Enquiry Committee, OrangeCity College of Social Work , Koradi Road, Nagpur, As a Chair person of Expert Committee of RTM Nagpur University. 6.Special Task Force Committee, RTM Nagpur University, Nagpur, As Expert CommitteeMember of RTM Nagpur University External Referee for Ph.D. Viva Voce, North Maharashtra University, Jalgaon, External Referee 7.Chief Guest for Award Function, Maharashtra Rajya Shahar va Gramin Patrakar Sangh, Nagpur. 8.125 <sup>th</sup> Birth Anniversary of Dr. B.R. Ambedkar, Dhanwate National College , Congress Nagar, Nagpur, Chief Guest
Dr. V.J. Shingnapur e	2011-12	1. Nominated on Core Body of Subject Examination Committee for Special Task related to conduct of Examination in Social Work Subject, recommendation of panel of referees for Ph.D and P.G. Degree of Rashtra Sant Tukdoji Maharaj Nagpur University, Nagpur. Chaired the Committee for moderation work of under graduation programme in Social Work. 2. Nominated as a member on the Subject Committee of Board of Examination for appointment of Paper Setters, examiners and moderators from amongst the members of the Baord

		<p>of Studies as per the provisions of Section 32(5) (a) (iv) of Maharashtra Universities Act 1994 and as per the statute No. 20 of 2010 in Rashtra Sant Tukdoji Maharaj Nagpur University, Nagpur.</p> <p><b>3.</b> Appointed as a subject expert to review article “Status of HIV+ve Women” in a Research Journal of Education, Humanities and Social Sciences. ISSN 2230-827X.</p> <p><b>4.</b> Nominated as a Member on Institutional Ethical Committee of Govt. Of Maharashtra to evaluate the thesis of P.G. Students of Ayurved. Attended meetings as a Subject Expert. (18<sup>th</sup> November 2011, 20<sup>th</sup> March 2012)</p> <p><b>5.</b> Nominated as a Chairman on Local Managing Committee of Govt. Priyadarshini Women’s Hostel, Nagpur Govt. of Maharashtra. (19<sup>th</sup> November 2011, 9<sup>th</sup> February 2012)</p> <p><b>6.</b> Nominated as a member on the Local Enquiry Committee under Section 86 and 87 of Maharashtra Universities Act 1994. Attended meeting at Swami Vivekanand College of Social Work, Nagpur of Rashtra Sant Tukdoji Maharaj Nagpur University, Nagpur on 18<sup>th</sup> January 2012.</p>
	2012-13	Member of Research and Recognition Committee of Gondwana University, Gadchiroli.
	2013-14	Member of Research and Recognition Committee of Gondwana University, Gadchiroli.
	2014-15	Member of Research and Recognition Committee of Gondwana University, Gadchiroli.
Dr.D.R. Masram	2014-15	<p>1.Chancellor’s Brigade</p> <p>2. . Felicitation as member of Academic Council (Silver Jubilee Celebration)</p>
	2015-16	<p>1.Local Enquiry Committee,College of Social Work College, Kamptee, As Expert CommitteeMember</p> <p>2. New College Appraisal Committee, RK College of Social Work, Gondia, As Expert Committee Member</p>
Mrs.S.K.D harmadhikari	2011-12	<p>1. Nominated on LMC of priyadarshini womens hostel</p> <p>2. Nominated as counselor for 6 GOs.</p>
	2012-13	1. Crime Branch , Nagpur requested help in one sensitive matter

	2014-15	1. Nominated as Judge अ शेतकरी मराठी .भा. 2 चळवळ साहित्य. Nominated as a member of managing body of priyadarshani Hostel,
Dr.A.R. Gajbhiye	2011-12	1. Karuna Mahila Vastigruha 2. Observation home for boys
	2012-13	1. Invited as a Key Note Speaker In International Women's Conference, Organised by James Cook University, Australia. Only invitee from India
	2013-14	1.Executive Member, Comprehensive Rural Tribal Development Project, NGO 2.Member in the Advisory Committee, Gramshree Sahajeevan Kendra, Ajani Police Station, Nagpur, NGO 3.Training Coordinator, NSS, AVHAN, R.T.M.Nagpur University
	2014-15	Training Coordinator, NSS, AVHAN, R.T.M.Nagpur University
	2015-16	Committee against sexual harassment at workplace
	2014-15	1. Committee against sexual harassment at workplace, Hindalgo Group of Industries 2. Committee against sexual harassment at workplace, National Civil Defense College, Nagpur
Mr. M.S. Gautam	2015-16	Task force committee member of RTM Nagpur University for Preparation of semester pattern Syllabus of UG classes .
Mr. N.R.Dhurve	2011-12	1. LMC Membr In Tirpude College of Social Work College Nagpur
M.R. Deshmukh	2011-12	Advisory Committee Member of CDP Project, Government Polytechnic College Sadar, Nagpur
	2012-13	Advisory Committee Member of CDP Project, Government Polytechnic College Sadar, Nagpur
	2014-15	1. Advisory Committee Member of CDP Project, Government Polytechnic College Sadar, Nagpur 2. Advisory Committee Member of Social Welfare Department Nagpur
S.Jibhenkar	2012-13	Advisory Committee Member of CDP Project, Government Polytechnic College Sadar, Nagpur
Dr.S.S. Puranik	2014-15	1. Nominated as a member of managing body of priyadarshani Hostel, Priyadershani Hostel for destitute women , Maharashtra state 2. Nominated as a external Examiner for MA in

		social work Semester II & IV, SPSS College, Bhopal 3. Nominated member of Anti Ragging Committee as a NGO Representative, Shri Ramdeobaba College of Engineering and Management Ramdeo Tekdi, Gittikhadan, Katol Road, Nagpur-440013 4. Nominated member of Women Grievance Ragging Committee as a NGO Representative, Tulsiram Gaikwad Patil college of Engineering & Technology , Nagpur.
	2015-16	1.Nominated as a co opted Member of special task committee for formation of syllabus for Undergraduate course in social work. RTM Nagpur University,Nagpur. 2.Nominated As Students' Welfare Officer of Tirpude College of social Work, RTM Nagpur University

- ❖ Incentives given to faculty for receiving state, national and international recognitions for research contributions.—

API scores are claimed and validated for the research which is an intrinsic incentive for the faculty

### 3.5 Consultancy

#### 3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- ❖ The college is in the continuous link with the industry i.e. various GOs, NGOs, CBOs, Corporate sector and other organizations of various types, through Career and Placement cell, Alumni association, Social work practicum placement agencies, study tour etc.
- ❖ Feedback meetings are regularly arranged by the class in-charges with the respective agencies.
- ❖ Series of Guest lectures ,interface meetings with students are regular features
- ❖ Linkages for various purpose like—awareness creation, promotion, implementation, monitoring and evaluation.

#### 3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

- ❖ The faculty is allowed to go for such consultancy by availing Duty leaves
- ❖ The faculty gives 1/4<sup>th</sup> of the honorarium received to the college for student's welfare.
- ❖ The expertise is publicized through college website , prospectus
- ❖ By encouraging writing articles in news papers.
- ❖ The Principal includes the details in his addresses
- ❖ By suggesting names of the faculty for various committee empanelment.

**3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

By allowing DL to the staff members for offering their consultancy services.

The programme initiatives from various other sources are directed to the relevant specialization in-charges, field action projects eg – Programmes on environmental issues, cyber law etc.

Days of National and International importance are allotted to relevant subject experts /committees and they are encouraged to organize programme in the college / community /for the target groups eg –world mental health day , international child day , womens day , No tobacco day ,Day of indigenous people , constitution day , human rights day etc.

**3.5.4. List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

Disaster management , HIV/AIDS , human trafficking , child rights, mental health , counseling ,human resource development , tribal development , joint forest management , rural development , drug deaddiction , women issues , gender issues , research methodology , medical social work , etc.

Many of the consultancy services are offered on honorary basis, hence the revenue generated is very minimal.

**3.5.5. What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?**

The funds are mainly used for students' welfare activities.

### 3.6 Extension Activities and Institutional Social Responsibility (ISR)

#### 3.6.1. How does the institution promote institution-neighbourhood-community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

- ❖ **Students engagement** ---Collage have a good mechanism to involve students in each of such activities so that they can develop their personality and also sharpen their skills. All most all the students are involved in the programme planning to evaluation process. Different committees are formed for the programme through which students get opportunities to develop themselves.
- ❖ **Promoting institution-neighbourhood- community network**—The institute promotes such networking every year as the students are placed in various communities –like slums , rural and tribal community, where they undertake welfare and development activities through various methods of social work.
- ❖ **Contributing to good citizenship** — The students are offered value based education so as to inculcate good citizenship by being a responsible, sensitive human beings, creating awareness of rights as well as duties among the students and communities.
- ❖ **Service orientation** ---Since ours is a professional course, the students are exposed to offering various services/referral services which are suggested through the field action projects and through the guidance of the staff members . The students are learning to become professionals hence utmost care is taken to imbibe the professional ethics and principles in them.

#### 3.6.2. What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

- ❖ The NSS unit of the college, Field Action projects i.e. Women Development Center, Child Guidance and Students Counseling Centre and PEACE project organize programmes on social issues and relevant contemporary movements in the fields . Students' participation is sought on committees for the same from planning to execution of the programme.
- ❖ We have participated in various movements like --Anti corruption, Womens' rights, movement to support *Nirbhaya*, *Beti bachao beti padhao*, Anti female foeticide, Road safety , *Nagrik jo shahar chalaate hai* , *Dhamma sandesh* , Campaign for suicide prevention , *Swachha sundar* Nagpur -Nag river Beautification , *Sampurn swachhata abhiyan*,



*Sampoorna bamboo prakalp etc.*

**3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

Institute organizes Stakeholder meetings every year.

Parents meeting, Agency Supervisor Meeting, Students feedback, Alumni meets, Placement agency meetings, Meetings with collaborating agencies are regularly held, through which the review is sought by the respective committees and the feedback is communicated in CDC and insight about the quality of the institutional functioning is developed. The IQAC along with the Principal undertakes remedial measures if required.

**3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

- ❖ The Institute plan and organize extension and outreach activities through Field Action Projects, NSS Unit and at individual department /committee levels.
- ❖ There are two units of NSS which comprise of about 150 students., BSW III and CD specialization students are the volunteers for PEACE project , M&PSW students and BSW-I ,BSW II are the Volunteers for CGSCC and students of MSW I, students of FCS and other students are volunteers for WDC , thus all the students get chance of getting involved in the extension activities.
- ❖ Student committees formed for the execution of the programme. Student representative from each class are involved in the process of planning to evaluation. Through this student learned skills of planning, resource mobilization, networking and coordination, they also get opportunity to enrich their knowledge .
- ❖ In some of the programme student mobilize financial resources.
- ❖ NSS units get funds for extension activities from RTM Nagpur University approximately to the extent of Rs.80,000 / year.
- ❖ The college also provides funds for organizing such programmes in communities, in house training, sometimes students/ participants also bear the cost by paying nominal registration fees.

### 3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?

To promote the participation of students and faculty in extension activities college adopted following two methodology--

- ❖ The college have the committee of NSS Unit, Field Action Project(3). Three to four faculty are the members of the committee. In the beginning of the session committee plans out the Action plan of the academic year .
- ❖ Orientation programmes organized for the each class where the In-charges or Member of the committee explain the objectives of the committee and proposed plan of the year. Students role in committee is also discussed in the orientation programme through which students gets clarity about their role.
- ❖ There are incentive marks for being volunteer and participating in NSS activities ---students of MSW-I ,II semester and students of BSW-II are the mandatory members of the NSS units , thus every student in the college participates in the activities of NSS. Other students opting to become members of NSS voluntarily also are encouraged and offered incentive marks.

### 3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?

#### Session 2011-12

Sr. No.	Activity	Date	Organiser
1	Orientation Reg PEACE Project to MSW II, MSW I & BSW III Students	13/09/11	PEACE Project, TCSW
2	Education Film Show on Ideal Village	14/09/11	
3	Project Presentation before overseas delegates	24/11/11	
4	Sensitization workshop on Melghat Malnutrition issue by Melghat Mitra		
5	Workshop on PRA	13/10/11	
6	Programme on 'Right to Information' at Dahegaon Village	18/02/12	
7	Helath Check up Camp at Krishna Nagar Community		
8	Excursion Visit of MSW II students at Sevagram Wardha	02/12/11	
9	Rural Placement of MSW II students Under PEACE Project	Sept 2011 to Feb	

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		2012	
10	Tribal Placement at Melghat	8 <sup>th</sup> Oct to 16 <sup>th</sup> Oct. 11	
11	Skill laboratory on Gender Sensitisation – MSW II (W & D).		Women & Development Cell
12	Skill laboratory on Gender Sensitisation – BSW III.		
13	Awareness Programme for Adolescent girls – Jaitala Community		
14	Hemoglobin testing camp for girls & women – Jaitala Community		
15	Exposure visit & Discussion with Pardhi Women at Shesh Nagar.		
16	Presentation on , ‘Women in India’ at C.R.T.P. for volunteers from Germany		
17	Conducted Gender Sensitization Prog. At District Women & Child Development Office Wardha		
18	Orientations about CGSCC		CGSCC
19	SKILL LABS		
20	2 days Workshop Evaluation of vocational skills among the MR adults	17 <sup>th</sup> 18 <sup>th</sup> Dec. 2011	
21	One day work shop on “Pre marriage counseling and prevention of family violence”	10/02/ 2012	
22	Career guidance in collaboration with Deshonnate	September 2011	
23	Function of NSS	4/08/2011	N.S.S. Unit of the College T.C.S.W.
24	O;lukf/kursps nq"ifj.kke	6/08/2011	
25	Tree Plantation, Abhay Nagar	8/08/ 2011	
26	Youth Day	12/08/2011	
27	Flag Hoisting	15/08/ 2011	
28	Voter Awareness Rally	22/02/2011	
29	Teachers Day	5/9/2011	
30	Disaster Management Seminar	10/9/2011	
31	N.S.S. Foundation Day	24/9/11	
32	Seven Days Special Village Camp	2 to 7/01/12	
33	Traffic Rally,	11/1/2012	
34	Republic Day Flag Hoisting	26 <sup>th</sup> Jan 2012	
35	Pre Marriage Conselling and Prevention of Domestic Violence	10/2/12	
36	Gurshishay Parmpara	15 <sup>th</sup> July 2011	Marathi Department Activities
37	ShuddhalekhanComepitation	3 <sup>rd</sup> Sept. 2011	

38	Human Right Day	12 <sup>th</sup> Dec.2011	
39	Prem Diwas ek Sankalp	14 <sup>th</sup> Feb. 2012	
40	Niwedan wa Lekhan Shaily Workshop	23 <sup>rd</sup> March 2012	
41	Social Work Iuteveution in School Selling		HUMAN RESOURCE DEVELOPMENT COMMITTEE
42	Memory Enhanchment		
43	Medical examination was conducted for the under graduate student (males & females)	20 <sup>th</sup> Oct. 2011	Health support services
44	How to study	09/01/2012	Audio-visual Aids Committee
45	“25 Secrets of all rounder students” a Film show	21/03/2012	
46	Death Anniversary of Late Dharmadasji Wasnik (Founder Member Y.E.S.)	02//07/11	DIN VISHESH Committee, TCSW
47	Death Anniversary of Late Raosaheb Thawre	16/08/11	
48	Mahatma Gandhi Jayanti	02//10/11	
49	Death Anniversary of Late Rashtrasant Tukdoji Maharaj	11/10/11	
50	Death Anniversary of Late Mahatma Jyotiba Fule	28/11/11	
51	Death Anniversary of Late Narayan Karwade	30/11/11	
52	Death Anniversary of Late Babasaheb Ambedkar	06/12/11	
53	Savitribai Fule Jayanti	03/01/12	
54	Jijao Masaheb Jayanti	12/01/12	
55	Netaji Subhashchandra Bosh Jayanti	23/01/12	
56	Death Anniversary of Late Bhaurao Borkar	02/02/12	
57	Mahatma Jyotiba Fule Jayanti	11/04/12	
58	Dr. Babasaheb Ambedkar Jayanti	14/04/12	
59	Raosaheb Thawre Jayanti	23/04/12	
60	Rashtrasant Tukdoji Maharaj Jayanti	30/04/12	
61	Death Anniversary of Late Balasaheb Tirpude	19/05/12	PARENTS FORUM TCSW
62	Parents –Teachers Interaction, Introduction, Discussion on Syllabus, Expectations by the Parents & Teachers, Problems Experienced, Field work Nature.	20 <sup>th</sup> Aug. 2011	
63	Role of the Parents SWP Issues, Study Tour & Village Camp Proposed NAAC Peer Team Visit to the Institute	10 <sup>th</sup> Sept. 2011	
64	Interaction with NAAC Peer team	16 <sup>th</sup> Sept	

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		2011	
65	Career guidance	September	Career and Counselling Cell TCSW
66	Workshop on career in social work	17.3.2012	
67	Coordinated competitive examination guidance	22.9.2011	
68	Campus interview	13.4.2012	
69	Annual Social Gathering		
70	Chatrapati Sahu Maharaj Jayanti, Samajik Naye Din	26/6/2011	
71	Workshop on opportunities and challenges before social work education. Ambadas Mohite, Robin Tribhuwan.	16/7/2011.	TCSW, MASWE
72	Alumni Meet	16Sept2011	Alumni Association TCSW
73	Alumni Meet		
74	Pay Rolls Saving Day	19/7/2011	TCSW
75	Seminar on Status, Challenges & Direction of VJNT, E.Z.Khobragade.	19/08/2011	
76	Phinix Career Academy & Deshonnati paper.	23/08/2011	
77	Workshop on RTMNU Syllabus Curriculum Development.	09/09/2011	Board of Studies RTM Nagpur University and TCSW
78	Prabhat Pheri	2 <sup>nd</sup> to 7 <sup>th</sup> December 2012	TCSW Village Camp at Karvahi, Ramtek, Dt. Nagpur
79	Village Study through PRA tool		
80	General Health checkup camp		
81	Blood Donation and Blood group checking programme,		
82	HIV Aids awareness programme		
83	SHG Melawa		
84	Shramadaan		
85	Sport activity		
86	Cultural activity		
87	Career guidance	September	CAREER AND COUNSELLING CENTRE
88	Workshop on career in social work	17.3.2012	
89	Coordinated competitive examination guidance	22.9.2011	
90	Campus interview	13.4.2012	

## Session 2013-14

Sr. No.	Activity	Date	Organiser
1	International Women's Day Programme at Gulshan Nagar-Vaishnodevi Nagar & Kalamna	8 <sup>th</sup> March 2014	PEACE Project, TCSW
2	Awareness programme for Adolescent Girls at Gulshan Nagar & Chikhli	25 <sup>th</sup> March & 4 <sup>th</sup> April 2014	
3	Awareness programme on 'Nutritional Diet' at Gulshan nagar & Chikhli	21 <sup>st</sup> March & 19 April 2014.	
4	Awareness programme & Street play on 'HIV/AIDS' at Kalamna Market & Gulshan Nagar	22 <sup>nd</sup> March & 25 <sup>th</sup> April 2014.	
5	'Student's Day' celebrated on the occasion of Dr. Ambedkar Jayanti at Dhammadeep Nagar, Takshshila Nagar & Gulshan Nagar	14 <sup>th</sup> April 2014.	
6	'Awareness programme on Child Line' at Takshshila Nagar	8 <sup>th</sup> March 2014.	
7	'Women Empowerment through SHG' at Takshshila Nagar	26 <sup>th</sup> March 2014.	
8	'Awareness Programme on Sanitation' at Takshshila Nagar	12 April 2014.	
9	'Paper Cutting Display on Rural, Urban & Tribal Issues'.	August 2013 onwards	
10	Excursion visit to 'Tarun Bharat Sangh, Alwar' on Water Harvesting (Rajasthan)	4 <sup>th</sup> March 2014.	
11	Students Participation in "National Artisan's Conclave"	2 <sup>nd</sup> April 2014.	
12	"Literacy Rally" at Garib Nawaz Nagar	8 <sup>th</sup> September 2013.	
13	'Eye Check-up Camp' at Kalamna.		
14	Participation in International Day for indigenous people. Guest speaker: S.I.Koreti	9 <sup>th</sup> Aug. 2013.	
15	Orientations about CGSCC in skill lab	July & August	CGSCC
16	SKILL LABS for BSW I, BSW II, BSW III, MSW SEM I		
17	IQ Check-Up		
18	HelpLine Parikshechi	10 Jan 2014	
19	Workshop with Blind Boys Institute	August	

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		2013	
20	Tree save and growth	8 Aug 2013	N.S.S. Unit of the College T.C.S.W.
21	Dignity of labour, College Premises	14 Aug 2013 College	
22	National Integrative	15 Aug 2013	
23	Bharat Jagao and World Jagao, Munje Chowk Burdi	11 Aug 2013	
24	Importance of N.S.S.	24 Sept 2013 TCSW	
25	Vyasanmukti Sahitya Sammelan, Vasantrao Deshpande Hall	2,3 Oct 2013	
26	Lets live a Dhamma Life	10-13 Oct 2013	
27	Constitution Day	26 Nov 2013	
28	Dignity of N.S.S. Volunteers	06-14 Dec 2013 at Karvahi	
29	Caste Validity Certificate Distribution , Commissioner Office	29 Dec 2013	
30	National Voters Day, Mental Hospital Chowk and Zingabai Takli Chowk	24 Jan 2014	
31	Dignity of labour, TCSW Premises	25 Jan 2014	
32	Health Camp, Nimbonabai Hospital Indora	28 Jan 2014	
33	Sahavi Arthik Ganana, Mangalwari Corporation Zone		
34	Participation in Bheem Sandesh programme		
35	Participation in State level Deaddiction Rally	2 <sup>nd</sup> Octo.2013	
36	Free Health Check up camp at Nibunabai Tirpude Hospital	-27 <sup>th</sup> Jan.2014	
37	Extention Programme Diksha Bhoomivaroon Bheem Sandesh -13 <sup>th</sup> &14 <sup>th</sup> Octo.2013	13 <sup>th</sup> &14 <sup>th</sup> Octo.2013	
38	International Discrimination Day Organized	23-02-2014	
39	Importance of Language	10 Sept 2013	Marathi Department Activities
40	Balasaheb Tirpude Personality aani Karya	19 Sept 2013	
41	Importance of Language	6 Oct 2013	
42	Bhrashtachar Nirmulanat Yuvakanchi Bhumika	29 Oct 2013	
43	Andhashradha Nirmulanat Yuvakanchi Bhumika	17 Dec 2013	

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44	International Human Rights Day	10 <sup>th</sup> December 2013	HUMAN RESOURCE DEVELOPM ENT COMMITTE E
45	Guest Lecture on “Challenges before Social Work Students	12 <sup>th</sup> August 2013	
46	Medical examination was conducted for the under graduate student (males & females)	22 <sup>nd</sup> oct. 2013,	Health support services
47	Dharmadasji Vasnik Death Anniversary	2 July 2013 TCSW	DIN VISHESH Committee, TCSW
48	Dr. Narendra Dabholkar	16 Aug 2013	
49	International Day for Senior Citizen	1 Oct 2013 TCSW	
50	Gandhi Jayanti	2 Oct 2013 TCSW	
51	Rajkumar Tirpude President of Y.E.S.	29 Oct 2013 Y.E.S.	
52	Mahatma Fule Death Anniversary	28 Nov 2013 T.C.S.W.	
53	Dr. Ambedkar Death Anniversary	06 Dec 2013 Karvahi	
54	Smt. Vanitatai Tirpude Dinvishesh Program	29 Dec 2013 Y.E.S.	
55	Late Nashikrao Tirpude Birth Anniversary	16 Jan 2014 Deshpande Hall	
56	Netaji Subhash Chandra Bose	23 Jan 2014	
57	Late Bhaurao Borkar	2 Feb 2014	
58	Racial Discrimination International Day	23 Mar 2014	
59	Mahatma Fule	11 Apr 2014	
60	Dr. B.R. Ambedkar Birth Anniversary	14 Apr 2014	
61	Rashtrasant Tukadoji Maharaj	30 Apr 2014	
62	Death Anniversary of Late Balasaheb Tirpude	19/05/14	
63	Shahu Maharaj Jayanti celebrated.	26/06/2013	
64	Guru purnima celebrated	22/07/2013	



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65	Teacher's Day celebrated.	05/09/2013	
66	Participated as a coordinator in two days social awareness programme 'Lets Live a Dhamma Life' organized on the occasion of 'Dhammachakka Pavattan' day at Dikhshabhoomi, Nagpur.	October 12 <sup>th</sup> & 13 <sup>th</sup> of 2013	
67	Vyasan mukti torch welcomed.	01/10/2013	
68	Gandhi Jayanti Procession, 'Anti drug campaign' Yashwant Stadium to Deshpande hall.	02/10/2013	
69	Adivashi meet on account of Shri Rajkumar Tirpude Birthday at Deshpande hall	19/01/2014	
70	International Discrimination Day Organized	23-02-2014	
71	Parents –Teachers Interaction, Introduction, Discussion on Syllabus, Expectations by the Parents& Teachers, Problems Experienced, Field work Nature.	25 <sup>th</sup> March 2014	PARENTS FORUM TCSW
72	Orientation & Campus Utkarsha Project Campus	22 <sup>nd</sup> -23 <sup>rd</sup> 2013.	Career and Counselling Cell TCSW
73	Economical Survey		
74	Campus Interview- Executive Trainee(CFC)Social Worker	30/12/2013	
75	Survey Executive	May 2013	
76	Campus Interview- Social Worker	25/2/2014	
77	Orientation Program on placement cell		
78	Display of Vacancy in Govt. and Non Govt.		
79	Workshop on Vidarbha Maza -19 <sup>th</sup> Octo.2013	19 <sup>th</sup> Octo.2013	
80	Workshop on Scheduled tribes 8thJan.2013	18thJan.2013	
81	Face book and Vidarbha Maaza, 'unwritten letter page' Guest speaker: Vikram Bhagat, Chief Guest: Mr. Rajkumar Tirpude. President. Y.E.S.	02/09/2013	
82	World Vigilance Day,Dr. Chandrabhan Bhoir, WCL, Nagpur and TCSW Nagpur	28 Oct 2013	
83	Women's Day-Mrs. Vanitaiti Tirpude, Working President by Women Development Centre.	11March2014	
84	World Earth Day, Environment Cell, TCSW	22April 2014	
85	Farmer Suicide in Vidarbha in the context of Agrarian Crisis, UGC, New Delhi	26 – 27 Sept. 2013	

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86	Curriculum Development for Mainstreaming , Conference Disaster Management in Higher Education, UGC sponsored three Interdisciplinary national Conference	18-19 Dec 2013	
87	Fresher's Welcome Day	8 Oct.2013	
88	Opinion poll- Hingna, Bela, Takalghat, Butibori, Khapri	18 Jan 2014	
89	SRC Program-	29 /12/13 – 1 Jan 2014.	
90	Conducted Opinion poll organized by Tirpude Institute of Social Action and Research (TISAR) on “Chinese Incursion on Indian Land”.	May 2013	
91	University Level Seminar on HIV/AIDS and People with Disability Total 6 sessions, Resource persons: Mr. Sanjay Kedar Pawar & faculty of TCSW,Nagpur.	4 <sup>th</sup> & 5 <sup>th</sup> March 2014	TCSW, Nagpur

### Session 2014-15

Sr.No.	Name of Programme	Date	Organizer
1	Summer Camp for Children's at Nari Community	27-30 May 2014	<b>PEACE PROJECT</b>
2	Summer Camp for Children's at Shiv shakti Nagar	17-20 June 2014	
3	Street Plays on 'Right to Education & Women Empowerment' Yashodhara Nagar, Hamid Nagar, Wanjra, & Gulshan Nagar.		
4	International Day of the Indigenous People” extension lecture by Dr. Shyam Koreti	9 <sup>th</sup> Aug.2014	
5	Free Health Check up Camp(Shiv shakti Nagar)	13 Sept 14	
6	Free Health Check up Camp(Gulshan Nagar)	23 Sept 14	
7	Excursion Visit to Mandwa, Nagzari villages	30 <sup>th</sup> Sept.2014	
8	International Day of the Elder's” extension lecture by Dr. Sanjay Bajaj	1 <sup>st</sup> Oct. 2014	
9	Mahila Melava'	18 <sup>th</sup> Oct.2014	
10	National Youth Day- Interaction with Student's by Mr. Sandeep Gabhne	13 Jan, 2015	
11	Career options for trainee social work student's” by Mr. Rajendra Meshram—21 Jan 2015 “Sanitation Rally	30 Jan 2015	
12	Legal Literacy Camp” with Collaboration of	4 <sup>th</sup> Feb.	

	DLSA & Navjeevan Society	2015	
13	International Women's Day Programme at Ganga-Jamuna basti	8 <sup>th</sup> March 2015	
14	Awareness programme & Careers guidance for Adolescent Girls at Garib nawaz nagar	04 <sup>th</sup> March 2015.	
15	Training of Community leaders on RTI' at Yashodhara nagar	14 <sup>th</sup> March 2015	
16	Training on Micrum' for Community girls Pravesh Nagar	29 <sup>th</sup> March 2015	
17	Training on "Adolescent Education & Career Development" Garib Nawaz Naga	4 <sup>th</sup> April 2015	<b>WOMEN DEVELOPMENT CENTRE</b>
18	Orientation on Gender Sensitization	August 2014	
19	Training on Gender sensitization to MSW IV semester Students	August 2014	
20	Parents meeting of adolescent girls	6/2/15	
21	Mahila Melawa	20/2/15	
22	Focused group discussion on coping with changes in adolescent age	21/2/15	
23	Programme for women at sharansthan	8/3/15	
24	Awareness regarding sanitation	13/3/15	
25	Candle making training	14/3/15	
26	Papad Making Training	20/3/15	
27	Legal awareness programme	21/3/15	
28	Legal awareness programme	22 /3/15	
29	2 Street Play on status of women	21-23/3/15	
30	Skill development programme Shivshakti nager	20/3/15	
31	Career guidance and adolescent education Shivshakti Nager	6/4/15	
32	Skilllabs – For BSW-I,II,III MSW semester III & IV ( Med. Psy. SW) Helpline Parikshechi Mentoring		<b>CHILD GUIDANCE AND STUDENT COUNSELING CENTER:</b>
33	Personality Development Summer camps at various palces in utter Nagpur in collaboration with bahuudeshiya Mahila Sangh & TCSW, Nagpur		
34	Health checkup camps- At 13 <sup>th</sup> slum areas in utter Nagpur in collaboration with bahuudeshiya Mahila Sangh & TCSW, Nagpur		
35	Poster exhibition on psycitric illnesses at 13th slum areas in utter Nagpur in collaboration		

	with bahuudeshiya Mahila Sangh & TCSW, Nagpur		
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## Session 2015-16

SN	Name of Programme	Date & Time	Programme Coordinator	Resource Person
1	First International Yoga day observed work as instructor	21/6/2015	Mrs.A.R.Gajbhiye	Dr.K.S.Patil
2	Swachha Bharat Abhiyan	26/06/2015	Mr.A.R.Gajbhiye	TCSW ,Nagpur
3	World Population day	11/7/2015	Mr.M.S.Gautam	Dr. Mankar Dr.K.S.Patil
4	workshop on “Uniformity on Social Work Practicum of UG & PG in Social Work”	3/7/2015	Sahayog cluster colleges ,As a lead college	Jyotirao Fule college of social work – Umred
5	Work shop on social work research report writing (UG&PG level)	24/07/2015	Sahayog cluster colleges, As a lead college	Aniket college of social work –wardha
6	National level workshop on report writing & news writing,	22/7/2015	Dr.H.N.Meshram	Dr.Vinay Kane, VC,(RTMNU) Mr. Gawande Editor loksatta
7	Lecture on Family Counseling	25/07/2016	Mrs.A.R.Gajbhiye	Dr. Shankar Pande
8	One day workshop on scholarly academic publishing in social work faculty development programme IQAC,	3/8/2015	Mrs.S. Dharmadhikari	Dr. Emanuel Johnson university of West Indies, Dr.C.Rotale
9	Programme on National Uinty and solidiarity	5/08/2015	Mrs.A.R.Gajbhiye	TCSW
10	Efficient and effective role of non teaching staff for good governance –a roadway to institutional glory	27/08/2015	Sahayog cluster colleges, As a lead college	Orange city college of social work
11	Street plays & Awareness Rallies on Cleanliness, Gender Awareness, Domestic	2/08/2015	Mr. D.R. Masram	“PEACE Project And students of TCSW

	Violence, School Drop-Out, Drug addiction etc			
12	PEACE Project-Interface Meeting with Community youths for Skill Development	6/9/2015	Mr. D.R. Masram	“Yuwa Parivartan” and, PEACE Project TCSW
13	International literacy day	8/9/2015	Ms.Sandhya Fating	Ms.Sayli Motghare MAD, foundation
14	Mental Health Programme	9/9/2015	Mrs.S.Dharmadhikari	Dr.Kailash Sahare
15	NSS orientation Programme	9/9/2015	Mrs.A.R.Gagbhiye	Dr.Bhau Daidar, Dr.Keshav Walke
16	Street plays & Awareness Rallies on Cleanliness, Domestic Violence, School Drop-Out, Drug addiction etc	11/9/2015	Mr. D.R. Masram	“PEACE Project And students of TCSW
17	”Role of Student’s to establish Peace in Society” on the occasion of ‘International Peace Day’	21.9.2015	Dr.D.R.Masram	B.K. Premprakash, Bramhakumar is
18	Street Plays on Deaddiction, women empowerment and swachata Abhiyan	13/09/2015	Mrs.A.R.Gajbhiye	Department of Ambedkar Thoughts, RTMNU
19	International Peace Day	21/9/2015	Dr.D.R.Masram	Bhai Bramhmakuar i
20	Road Safety Programme NSS	28/9/2015	Mrs.A.R.Gagbhiye	Janakrosh team
21	Regional seminar on Ageing in Urban India concerns & solutions	1/10/2015	Dr.D.R.Masram Mrs.A.R.Gagbhiye	Dr. Prabodh, Dr. Sanjay Bajaj, Mr. Rajkumarji Tirpude Mr. W.Kombade
22	Road Safety Campaign	1/10 /2015	Mrs.A.R.Gajbhiye	TCSW

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23	International day for Elderly	1/10/2015	Mrs.A.R.Gajbhiye	TCSW
24	Beti bachao prog on Gandhi Jayanti March from Variety SQ	2/10/2015	Mrs.A.R.Gagbhiye	Hon,Nitinji Gadkari
25	Street Play on "Cleanliness issue"	2/10/2015	Mr. D.R. Masram	NMC and "PEACE Project And students of TCSW
26	Disaster risk reduction programme of NCDC	13/10/2015	Mrs.A.R.Gagbhiye	Mr.Saini,( Director) NCDC Mr.Chaudhary
27	SID to SID Programme	15/10/2015	Mrs.S.Dharmadhikari	Dr.Anupa Gadkari Dr.K.S.Patil
28	Programme on cyber crime police inspector of sadar	16/10/2015	Mrs.A.R.Gagbhiye	Mr.Sawant (PSI) Sadar Po.Station ,Nagpur.
29	Programme on eradication of poverty	17/10/2015	Dr.D.R.Masram	Mr.M.S.Gautam
30	health check up camp, exhibition of posters on mental health and de-addiction	17/10/2015	Mrs.S.Dharmadhikari	BSW III and MSW III semester (MPSW)std. Of TCSW ,in joint collaboration with Help Age India ,YASH bahuudeshiy sanstha ,BHEL ,OCW ,Mamta project of IYW
31	"Women Related Legislations	18/10/2015	Mr. D.R. Masram	Adv. Dube, & Dr. Kailash Sahare (Psychologist)
32	Orange City Water Suplyer	20/10/2015	Dr.S.S.Kabiraj	Mrs.Farhat Quareshi

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				Dr. K.S. Patil
33	Street Plays on awareness	22/10/2015	Mrs.A.R.Gajbhiye	Department of Ambedkar Thoughts, RTMNU
34	Vigilance week debate and Essay competition WCL	29/10/2015	Ms.Sandhya Fating	Mr.Sitaramji Raju Dr.K.S.Patil Dr.D.R.Masram Mrs.M.M.Ganvir
35	health check up camp	30/10/2015	Mrs.S. Dharmadhikari	BSW III and MSW III semester (MPSW) std.of TCSW ,in joint collaboration with PULSE ,YASH bahuudeshiy sanstha ,BHEL ,OCW ,Mamta project of IIYW
36	World human rights day speaker-	10/12/2015	Mr.D.B.Tule	Dr. Puranik Dr.Thakurwar Dr. K.S. Patil Principal, T.C.S.W,Nagpur
37	Inter-relationship between tribal social system and PESA(Panchayat Extension to Scheduled Areas Act)	22/12/2015.	Sahayog cluster colleges, As a lead college	Kumbhalkar College Of socialwork ,Nagpur
38	Special Village Camp	5/01/2016 12/01/2016	Mrs.A.R.Gajbhiye	TCSW
39	Blood Donation Camps	14/01/2016	Mr.A.R.Gajbhiye	Dr.Hedgewar blood bank ,Nagpur
40	National youth day	12/01/2016	Dr.Arshiya Saiyed	Dr. K.S. Patil Principal,
41	Sahayog cluster sports meet YES President	02/02/2016	Mr.N.R.Dhurve	Mr. Rajkumarji Tirpude

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				Dr.K.S.Patil Dr.Baba Shambherker
42	Cluster sports Validictory Function	03/02/2016	Mr.N.R.Dhurve	Mr. Prakash Gajbhiye Mr.Madhav Zod Mrs.Vanitatai Tirpude
43	Rashtriya Bhim Yatra	17/02/2016	Dr.S.S.Kabiraj	
44	Seminar on Competitive and aptitude test prog	18/02/2016	Mr. S.S.Jibhankar	Mr.Rahul Vaidya
45	University Level Workshop on Knowledge Application and Social Work Practice.	4/02/2016	Ms. Shilpa Jibhenkar and Placement committee	Miss. Bindu Bubber , Program Director, Shriram Foundation, Chennai.
46	Workshop on personality development	2015	Ms.Shilpa Jibenker	Placement Cell, TCSW
47	Nagpur as a Smart City environmental perspectives	25/02/2016	Mr.M.S.Gautam	Mr.Kaustubh Chatterji
48	125 <sup>th</sup> birth anniversary of Dr.B.R. Ambedkar	01/03/2016	Dr.H.N.Meshram	Mr.Ram ghodeswar
49	'Indo-Pak Relationship: New Perspectives'	1/03/2016	Mr. D.R. Masram	Mr. Jatin Desai
50	LGBT A Community Awareness Prog.	03/03/2016	Mrs.S.K.Dharmadhi kari	Sarthi Trust , Nagpur
51	Helpline parikshechi	03/03/201	Mrs.S.W.Dharmadhi kari	Mrs.S.W. Dharmadhika ri
52	Anti superstition act a tool to protect human dignity –	02/03/2016	Mr.R.T.Gajbe	Mr.Ashok saraswati
53	Interface with students & staff of roda mistry college of social work, Hyderabad	02/03/2016	Mrs.S.Dharmadhika ri	K.Suma Nivedia
54	Women's day cycle rally	08/03/2016	Dr.S.S.Puranik	Mrs.Vanitatai Tirpude Dr..Bhao Dydar



				Dr.Keshav Walke
55	Educationist & revolutionist Dr.B.R.Ambedkar	14/03/2016	Dr.H.N.Meshram	Mr.Pradeep Meshram Dr. K.S. Patil Principal,
56	World consumer right day	15/03/2016	Mr.D.B.Tule	Adv.Suraj mahartode
57	Guest Lecture on Career options in the field of social work and The Scope of MSW in Govt., Private & NGO Sectors	30 /03/2016	Mrs. Meenakshi Ganvir & Organising team	Mr. Shashikant Sawarkar, Retd. Deputy Director, Social Welfare Department
58	Intercollegiate Essay competition	7/04/2016	Ms.Sandhya Fating	The New India Assurance Com. Ltd..and TCSW
59	Intercollegiate Elocution competition	7/04/20 16	Ms.Sandhya Fating	The New India Assurance Com. Ltd..and TCSW
60	125 <sup>th</sup> Birth Anniversary Program Dr. B.R. Ambedkar: Some observations	14/4/2016	Dr. H.M. Meshram	Dr. T.V.Gedam, Vice President YES, Dr. Anil Nitnavre, M.B. Patil, Sakoli,

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

**3.6.8**

Objectives	Extension Programmes	Out come -Academic learning by the student & skills developed	Out come -- Values inculcated /attitudinal changes
Networking with various organizations	Collaboration with NGO and Gov. organization. Various other programmes in the college	Knowledge about the field realities Skills in undertaking interventions on issues , organizing skills etc.	Develop global competence, Value of Contributing to the national development also is learned Attitudinal changes appropriate to the

			profession are achieved.
Professional and personal development	Programmes undertaken through the field action projects	Soft Skill development. Learne special skills in working on child issues, community development issues and women issues, Develop ability to critically analyze the field reality	Internalize values like quest for excellence , promotes use of modern technology , develop global competence
Professional and personal development	Programmes undertaken through social work practicum	Skills in professional interventions	Personal growth and professional development achieved among the students
Participation of youth in nation building, developing social commitment	NSS	Development of Leadership , Inculcating Skills for national integration and communal harmony	Contribution to the national development is the thrust area, conducive attitudes and sensitivity is generated leading to undertaking the services for marginalized groups

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

- ❖ College organizes outreach activity through Field Action Projects. Most of the programmes are organized in the field work area of the students. For deciding the programmes, need assessment is a compulsory activity undertaken every year. Urban, rural and tribal communities are actively involved in social work practicum from planning to implementation like surveys Participatory Rural Appraisal.
- ❖ Students mobilize resources and ensure participation of the community.
- ❖ After the programme student conduct evaluation sessions with the target groups.
- ❖ Community involvement via focused discussion sessions on current issues, opinion polls on current affairs are also indications of people's involvement in college programmes.

**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

- ❖ CRTDP , Bahu Udeshiy Mahila Sangh , ICDS centers, Nagpur Municipal Corporation , Gram panchayats, sampurn Banbu Kendra Lawada , Degma , Karwahi are some of the examples of constructive relationships with the institutions of the locality for which the students are working on various outreach and extension activities.
- ❖ Particularly BSW-II , BSW-III , MSW—III ,IV—Community development specialization students and some of MSW\_I ,II directly involved in the community work where they are directly in contact with the community and network the agencies in the locality.

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

- ❖ Deekashabhumi warun Dhamma Sandesh (2013-14 , 2014-15)samata sandesh (2015-16)
- ❖ N.S.S.state level camp – 2<sup>nd</sup> best position to the college team (2015-16)
- ❖ Mahatma Fule Talent Research Academy Award
- ❖ Certificate to the team for initiative for Swachha Bharat Abhiyan . session 2015-16
- ❖ University Level NSS camp First position session 2015-16

**3.7 Collaboration**

**3.7.1How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

- ❖ The institute receives funding from the research funding agencies like ICSSR , UGC & Various Ministries.
- ❖ The total amount for various projects sanctioned during the last five years is **Rs. 55 , 18,000/--**
- ❖ Students participate in Surveys, earn during they learn.
- ❖ Impact assessments—of project at Baramati – Honey bee keeping.

**3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.**

- ❖ College initiated collaboration with other Social Work Colleges, total 09 colleges (SW) has signed on MoU in the name of SAHAYOG CLUSTER in the year 2014-15.
- ❖ Individual faculty works in collaboration with National Civil Defense College, Nagpur, students and staff of Tirpude College of Social Work, were given exposure of the activity of hazardousness and learned to overcome from the manmade and natural calamities.
- ❖ We work in collaboration with many GOs and NGOs , CBOs for Social work practicum placements, extension activities and various programmes .
- ❖ We work in collaboration with press as well.
- ❖ RGNIYD –MoU signed as partner institute to run Post Graduate Diploma in Youth Development .

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support,infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.**

- ❖ We are identified as “College with potential for excellence” by UGC.
- ❖ Accredited twice with A grade by NAAC
- ❖ The localities, communities , industry offers us the back up for giving rich firsthand experience to our students regarding quality SWP training , research etc.
- ❖ There is quantitative growth in placement activity of the college as result of our collaborations with such agencies.

**3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

College has organized following National seminars in last 5 years

- ❖ National Seminar on Scheduled Caste in India “Issues & Challenges in 21<sup>st</sup> Century”.
- ❖ National Seminar on Scheduled Tribe in India “Issues & Challenges in 21<sup>st</sup> Century”.
- ❖ National Seminar on Agrarian Crises “Farmers Sucides in Vidarbha “.
- ❖ National Seminar on Disaster Management in Higher Education.
- ❖ National Seminar on Contemporary Issues in Library & Information Science in 21<sup>st</sup> Century.
- ❖ National Seminar on News and Report Writing
- ❖ Following eminent personalities /dignitaries attended National seminar and deliver speech during the proramme.

Sr. No.	Name	Designation
1	Mr. Devendra Fadnvis	Hon’ble Chief Minister ,Maharashtra State.
2	Mr. Vijay Javandhiya	Social Activist
3	Mr. Kishore Tiwari	Social activist
4	Mr. Jaideep Hardikar	Special correspondent ,The Telegraph
5	Dr. Mrunalini Fadnavis	Principal Mahila Mahavidyalaya ,Nagpur
6	Dr. Vinayak Deshpande	Prof.&Head Dept.of Buisness magt ,RTMNU
7	Dr. Ajit Kumar	Associate Prof .Matru Seva Sangh Institute of Social Work.Nagpur.
8	Mrs. Suvarna Damle	Director ,Prakruti,Lonara
9	Dr. Chetan Masram	Principal S.N.More college, Tumser
10	Mr. Mohan Hirabhi Hirala	Vrikshamitra (NGO),Social Activist
11	Mr. Devaji Topha	Tribal Activist
12	Dr. Robin Tribhuvan	Anthropologist & Senior research officer,TRI,Mumbai.
13	Dr. Motiram Kangale	Tribal Historian
14	Dr. Vinayak Irpate	Registrar Gondwana University

15	Dr. Gautam Gavai	
16	Dr.Manju Dubey	Librarian ,R.S.Mundle Dharampeth Art &Commerce ,Nagpur
17	Dr.Seema Vyas	Librarian,GOVT.Medical College.Nagpur
18	Dr.Digambar Khobragade	Librarian,Arts and Commerce college, Jalgaon.
18	Dr.S.N.Rokade	Librarian,Gonwana University.
19	Prof. V. Kalyan	
20	Dr.Pramod Dakhole	Librarian, Nagpur University
21	Dr.Sudhir Meshram	VC,Jalgaon University
22	Prof. Krishna Kirvale	
23	Dr.Lakshman Mane	Author
24	Dr.Sushma Andhare	Social Activist
25	Dr.D.H.Maiske	Prof .VNIT.Nagpur
26	Mr.E.Z.Khobragade	Ex.IAS Officer,Vidarbha Vikas Mahamandal.
27	Dr.Vikas Jambhulkar	Prof.Sociology Dept.RTMNU
28	Mr.Rajiv Kamble	USA
29	Mr.S.K.Nandayal	
30	Dr.Rajesh Choud Hari	Dy.Director,NCDC,Nagpur
31	Dr.Shivswaroop	Regional Director,IGNOU
32	Mr.Arup Adwadkar	Dist.
33	Dr.Shamim	Director National Fire Engg.College.
34	Dr.Anil Chande	Pain Management Expert
35	Dr.Mahesh Kamble	Jamshedji Tata Center for Disaster Management ,Mumbai.
36	Mr.Samdip Shirkhedkar	Director ,IMA GIS Engineering.
37	Mr.Bhavan Patel	NCDV ,Prahar Team
38	Mr.Sambhajirao Sarkunde	IAS,Tribal commissioner of Maharashtra ,Nasik
39	Mr.Dilipsingh Bhuria	Ex MP & Chairman of National SC/ST Commission (GOI)
40	Prof.Vasant Purke	MLA &Dy.Chairman of Mha Vidhan Sabha .
41	Mr.Prakash Dubey	Editor,Dainik Bhasker,Nagpur
42	Dr.John emmanuel	
43	Mr.Jatin Desai	

44	Mr.Baba Waghmare	Librarian ,
45	Mr.H.S.Vaydande	Librarian IIT .Pawai
46	Mr.Shri Hari Ane	Mahaadshivakta ,State govt.of India
47	M.G.Vaaidya	Ex Ediror Tarun Bahrat & Think Tank RSS
48	Mr.Anna Hajare	Social Activist
49	Dr. Narendra Dabholkar	Social Activist
50	Justice Kunal Jadhav	Sec. Legal aid Highcourt
51	Shailesh Pande	Editor.Sakal
52	Dr. D.K. Agrawal	Director BCUD
53	Bal Kulkarni	South Korea, Malesia
54	Col. Sunil Deshpande	
55	Mr. Puran Meshram	
56	Nilson Magasay awardee	
57	Sharad Salunke	
58	Devendra Gawande	Editor loksatta
59	Ajay Mardikar	
60	Mr. G. S. Saini	Director,national Civil Defence
61	Mr. Justine Lee	South Korea
62	Mr. Nilesh Gaikwad	Case Manager, Austrelia
63	Vimal Jadhav	CRTDP, Nagpur
64	Seema Pawar	Activist Sarpanch, Sheshnagar
65	Mr.Ajay Dolke	Sesr. Srujan, Yavatmal
66	Mr.Ambadas Mohite	Founer President MASWE
67	Dr.Vinayak Deshpande	Prof & Heas Dept. of Business Management
68	Dr. Sidharth Vinayak Kale	Vice Chancellor RTM, Nagpur University
69	Mr. Rajiv Thorat	Director ISSUE,Nagpur
70	Dr. Vilas Sapkal	Ex. V.C.
71	Mr. Madhav Zod	Regional Dept. Commessioner Social Justice & Special Asstt.
72	Mr. Vikram Bhagwat	Play Write
73	Dr. Amit Nagarkar	M.S. Regional mental Hospital
74	Dr. Jaiswal	Dept. Director health , Nos. Divison
75	Ninpamer & Sunil Deshpande	Social Activist, Sampoorna Bamboo, Abhiyan.
76	Mr. Charnani	Sarathi Trust, Nagpur
77	Huges Foundation for HIV-AIDS, USA	

78	Mr. Bhau Daydar	N.S.S. Coordinator, RTM, Nagpur
79	Dr. Keshav Walke	Dist. Coordinatore, Nagpur
80	John Menachery	Principal
81	Dr. Arvind Dolaskar	Govt. Medical College
82	Mr. Bhau Lokhande	Prof. & Social thinker (Ambedkar thoughts)
83	Mr. sunil Madavi	B.E.O Sarpanch, Karvahi
84	Sr. Lily Francis	Social Activist
85	Mr. Rahul Pande	City Editor, Hitvad
86	Dr. Rajiv Mohta	President, Paediatric Association, India
87	Mr. Raja Dharmadhikari	Poet
88	Director Mohan Foundation for organ donation	
89	Dr. T.R. Bondre	Microbiologist & Environmentalist
90	Mr. Rajiv Korde	Ancon analytical Consultancy, Nagpur
91	Major. Hement Jakate	Social activist
92	Mr. Roney George	Director Chaitany, Pune
93	Dr. Deepak Walokar	Director, Karve Institute, Pune
94	Dr. Pallavi Darade	Asst. Commissioner Income Tax
95	Dr. Chandrabhan Bhoyar	Rajiv Gandhi, Mahavidyalaya, Wadi
96	Prof. Gajendra Surkar	Secreteary, ANIS
97	Mr. Chatuv Chatterjee	Rain water harvesting Expert, Nagpur
98	Castadeep	India Peace Center, Nagpur
99	Roda Mistry College Faculty, Hyderabad	
100	Badoda School of Social Work	
101	KEC International	
102	NABARD	
103	Anil Chatterjee	
104	Vasanti Deshpande	
105	Rekha Barahate	
106	Shakhar Pande	

**3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements ? List out the activities and beneficiaries**



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**and cite examples (if any) of the established linkages that enhanced and/or facilitated -**

- ❖ Curriculum development/enrichment – College faculties are involved in curriculum development of social work in RTM Nagpur University.( some of the faculties are also invited as an subject expert in the YCMOU )
- ❖ Internship/ On-the-job training --
- ❖ Summer placement – Our college sends willing students to NGO`s for summer placement.
- ❖ Research :- College empanelment for conducting evaluation studies, sample survey & providing expert services I statasicl & economical activities from directorate of economics & stateatics ,Government of Maharashtra
- ❖ Consultancy --Faculty is associated in the capacity of advisors with many NGO`s and GO`s that are social work practicum placement agencies.
- ❖ Extension: The college organized extention activities in collaboratations with following organizations
  - ✓ National Civil Defence College, Ministry of Home Affairs, GOI
  - ✓ Women organizations,
  - ✓ Information resource center,
  - ✓ Jan Aakrosh
  - ✓ Agencies working on child issues
  - ✓ Many hospitals and blood banks
  - ✓ Centre for sustainable development
  - ✓ Hughes Foundation
  - ✓ Sarathi Trust
  - ✓ NMC
  - ✓ Collector Office, Nagpur
- ❖ Publication: College has published syllabus of UG Course translated in Marathi
- ❖ Student Placement: college have the linkages with More than 50 (Fifty) Nongovernmental organization. These organizations approach to the college for the placement purpose they conduct interview either in the

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college premises or in their organisation

- ❖ Twinning programmes –our faculty function as an expert trainer in different training programme organized by Govt. and Non Govt. organization in the city and out of the city. Few faculties worked as a team member of curriculum development committee of the Govt. and NGOs. organisation
- ❖ Introduction of newcourses In Pipe line
- ❖ Student exchange Nil

### **3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.**

All the faculty members are aware of the importance of linkages and collaboration with other organisation. The very nature of Social work education required us to be interacting with many Go's and NGO's at various level of functioning . The social work practicum training required us to place our students in various field agencies. This requires continuous linking and collaborating with other organisation. Further college activities like extension work research and consultancy, field action project and need to be working in close connections with the field, hence all such committees also are in continuous linking with the agencies.

In order to achieve the goals of higher education particularly for fostering global competency among students. We maintain our linkages with the neighbourhood agencies / bodies collaborate with industry and maintain cordial relation between the world of skilled work and world of competent learning.

**Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.**

Sr. No	Name of faculty	Area of specialization and expertise
1	Dr. K. S. Patil	Criminology and correctional administration, psychiatric social work, Research ,Preparation of the research project proposal
2	Mrs. M. M. Ganvir	Sociology and Medical and Psychiatric Social Work
3	Dr. D. R. Masram	Rural, Urban & Tribal Community Development and Disaster Management
4	Dr. V. J. Shingnapure	Criminology and correctional administration, HRM, Social

		Science Research.
5	Mrs. S. K. Dharmadhikari	Clinical Psychology, Counselling , Medical and Psychtric Social Work
6	Dr. A. R. Gajbhiye	Rural, Urban& Tribal Community Development and Disaster Management, Women Development , PRA & Gender Audit.
7	Mr. M. S. Gautam	Economics, Research , Management
8	Mr. N. R. Dhurve	Rural, Urban& Tribal Community Development, NGO Management & Panchyat Raj
9	Dr. H. N. Meshram	Marathi Literature , Mass Communication
10	Dr. S. S. Kabiraj	Sociology , Physical Education
11	Dr. P.G. Bombatkar	English Literature and Documentation
12	Mr. M. R. Deshmukh	Rural, Urban& Tribal Community Development, NGO Management, Youth Development
13	Dr. Shilpa Puranik	Rural, Urban& Tribal Community Development, Research, Adoption , Women Development & Training
14	Ms. Shilpa Jibhenkar	Family and Child welfare
15	Dr.Arshiya Afsarali Saiyed	Hindi Literature, Mass Communication
16	Mr. Roshan T. Gajbe	Rural, Urban& Tribal Community Development
17	Ms. Sandhya P. Fating	Family and child welfare
18	Mr. Digambar B.Tule	Human Resource Management
19	Mr.Sachin T. Hunge	Rural, Urban& Tribal Community Development

## CRITERION IV

### INFRASTRUCTURE AND LEARNING RESOURCES

#### 4.1 Physical Facilities

##### 4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

- It has always been the policy of the institution to provide students, teachers as well as administrative & supporting staff a positive environment through a well furnished building, class rooms, computer lab, audio visual aids, digital library, sports facilities with gymnasium, auditorium, swimming pool and modern office equipments for administrative staff .
- The policy of the Institute is to create and enhance the infrastructure and upgrade the systems for facilitating effective teaching-learning environment. Development and quality of the educational programme to some extent depends on the facilitative infrastructure and various learning resources accessible for the teachers and students. These include adequate classroom and spaces for conducting various curricular and co-curricular activities, audio visual equipment, computers and also the learning resources in terms of books, periodicals, electronic media and e-resources, etc.
- The Institute has a committee for infrastructural maintenance and under the chairmanship of the Principal, the committee periodically examines and implements infrastructural and development plans. Over a period of time the Institute has brought in the infrastructural changes in accordance with the academic growth adding computer lab, parking space, purchasing new and upgrading old computers, Wi-Fi, Admin and Library software, Audio visual aids, equipment, furniture and fixtures and campus development.

##### 4.1.2 Detail the facilities available for

- a) **Curricular and co-curricular activities - classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.**

Floor	Room Facility Available
<b>Ground Floor</b>	4 Classrooms with LCD Projector , 1 Auditorium (Thavre Hall) with podium and changing room for Indoor sports and cultural activities. 1 Store room 2 Wash rooms each for ladies and gents

	1- Aqua Guard Water Cooler , Wi-Fi Connectivity, CCTV cameras
<b>First floor</b>	<ol style="list-style-type: none"> <li>1. Principal`s chamber with CCTV Video Surveillance &amp; Display system , Conference/Meeting room with LCD ,</li> <li>2. Admin office with computers , printer and photo copying machine , internet and Wi-Fi</li> <li>3. Faculty Enclave- I with computer and internet facility</li> <li>4. Faculty Enclave- II with internet facility</li> <li>5. Library Fully Computerized Library Management Systems Circulation section, Reprography section, Periodical section</li> <li>6. 3 Classrooms with LCD Projector</li> <li>7. Aqua-Guard Water Cooler, 1- Gents &amp; 1- Ladies Staff Washrooms, Wi-Fi connectivity, CCTV camera</li> </ol>
<b>Second floor</b>	<ol style="list-style-type: none"> <li>8. 1 Class room with LCD projector</li> <li>9. 1- Gents &amp; 1- Ladies Washrooms</li> </ol>

- **Green campus:** Surrounded by lush green forest trees of seminary hills and located in civil lines area , the college campus also have lush green playfield and well maintained plantation. Total Campus area of the Institute in acres - 9.36 Acres (shared) .

#### **Curricular and Co-curricular activities**

- ✓ **Curricular:** As stated above there are 9 classrooms capable of accommodating common and specialization group classes, library, with furniture and fixtures, audio visual facilities- LCD and internet connectivity. Thavre hall is also used for conducting academic as well as social seminars.
- ✓ The class rooms are also used for conducting University and other examinations of government agencies.
- ✓ Since the Institute has good rapport and is associated with several government departments, the classrooms and halls are made available for conducting Government recruitment tests and common official meetings and seminars.
- ✓ Communication, skill labs sessions, sensitivity workshops, demonstrations are conducted in the Hall and class rooms.
- ✓ Computer lab for computer education and for academic assignments and research. The Institute optimally utilizes all the available space and resources.

## ■ Faculty and Office Space

- ✓ Principal's Office, Administrative office of the college with separate cubicles, computers and internet connectivity, furniture and fixtures.
- ✓ Cubicles are provided for faculty, with cupboards, filing cabinets, internet facility, which allows adequate space for conducting individual conferences and meetings with students, agency supervisors and guests.

## ■ Extra-curricular activities

The collage has one well-equipped multipurpose hall - Thavre Hall in which various activities such as common meetings, Principal's address, conferences, seminars, workshops, capacity building training programmes, extracurricular activities like freshers' welcome, annual gathering, farewell party, cultural programmes, competitions and screening of documentaries are held.

- ✓ Sports: The collage has standard play courts separately for Volley Ball, Kabaddi, Kho-Kho, Basketball and Cricket. Thavre Hall also houses a Badminton and table tennis Court. Students' Council organizes annual interclass and University level intercollegiate sports activities.
- ✓ The institution has 7 classrooms equipped with LCD projectors, green board and furniture. A spacious library housing about 13210 books on social sciences and other literature. The library also provide modern services like INFLIBNET - N-list programme, A & V Publication's E- Journals, M-OPAC, Lib-man Software, Book Bank facility, E Book Database, EBSCO, J-Gate. A separate computer lab in library with internet facility is provided for students. A separate auditorium for seminars, conferences and other academic gatherings. A special conference hall for tutorials, counselling and research.
- ✓ A play ground with all amenities for outdoor sports activities and a hall for indoor sports as well as cultural activities is available in the institution on shared basis. Gymnasium and swimming (In Summer) facilities are also available for the students and staff. Two NSS units of 150 students are also functional in the institution. The auditorium is used for guest lectures and skill development. A clean drinking water facility with water purifiers and clean toiletries is also provided separately for students and staff.

### **4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).**

The Institute has a master plan. The available infrastructure is in line with its academic growth and optimally utilized. The Institute's Building and Development Committee assesses the needs and has continuously augmented the facilities from time to time.

- Library software and computers were upgraded with advanced systems Internet and Wi-Fi connectivity CCTV camera surveillance systems installed

LCD and AV presentation facility in all Classrooms

- Beautification of campus is done periodically. Apart from these the following are other augmented facilities.

Renovation of toilet, open sit-out for students, separate vehicle parking space for the staff and students canteen facility, gymnasium, swimming pool are available in the campus.

The optimum utilization of the infrastructure is ensured by utilizing the same infrastructure for multiple usages like University exams , departmental exams etc.

As we start new specialisation, a class room and books on the specialisation are required, we have added books accordingly and the class room is also arranged.

The college receives grants for enhancement of infrastructure from the UGC. The grant thus allocated is utilized for the purpose.

#### **Future Plan:-**

The college has submitted a proposal in General Development Assistance XIIth Plan for renovation of college auditorium. The renovation of the auditorium will be conducted as soon as the grant is received.

#### **Master Plan of the Institution / campus and indicate the existing physical infrastructure enclosed**

##### **4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

The number of differently abled students that seek admission to the BSW & MSW programme is relatively few. On request of the students they are given the assistance by the support staff of the library. The library staff members personally help the visually or physically challenged students to identify the books and they are allowed to possess the borrowed books for a longer duration. The library staff also arranges to send the required books to the student and an NGO called SAKSHAM helps the students to get the audio copy taped for visually challenged students.

##### **4.1.5 Give details on the residential facility and various provisions available within them:**

**Hostel Facility** - Accommodation available-- The institute does not have any hostel facility to offer to students. Since we have been in the field for many years the administrative staff like the OS , and admission in-charges help the out-station students to get accommodation, we provide the students with the

phone numbers of the hostels in nearby places, the students usually get accommodation in Govt. Or University hostels as well.

#### **4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?**

**Health Check-up:** The health check up committee of the collage conducts Medical Examination for under graduate students each year. Every student has to undergo compulsory health check-up at the beginning of the academic session. The committee comprising male and female faculty is entrusted to look after medical and health issues of students. Medical kit, first-aid box is available in the campus. The collage faculty also have good rapport with renowned doctors to whom referrals, when needed, can be made. Alumni working as medical social workers in the prominent hospitals and field supervisors in the placement hospitals willingly lend a helping hand to needy students.

As a noble gesture our management mentor, Dr. Govindji Varma, a renowned physician has offered free health check-up and advice to the faculty and students of our college.

#### **4.1.7 Give details of the Common Facilities available on the campus-spaces for special units like IQAC, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

The following common facilities are available on the campus and are used optimally.

- ♦ **IQAC Room :** The Institute has separate room for IQAC for maintaining documentation.
- ♦ **Meeting Room :** Common meeting room with multi-purpose facility used for regular meetings, video conference, discussions, consultations and conducting enquiries, etc.
- ♦ **Grievance Redressal Committee :** Students with grievances can directly approach this committee or channelize complaints through the principal. The committee makes all possible efforts and interventions to resolve the issues.
- ♦ **Anti-Ragging Committee :** The Committee handles the issues of prevention, awareness, curbing the menace of ragging incidences amongst students and handling such complaints.
- ♦ **Career Guidance and Job Placement Unit :** Available for all students, to provide guidance in one faculty member and Tech Mahindra Support Centre facilitates students career counselling, preparation of curriculum vitae and for interviews facilitating referral services and arranging for campus interviews.
- ♦ **Equal Opportunity Cell:** The Institute has an active reservation and minority cell, a student's forum to discuss the issues of marginalized and minority communities. The Cell organizes personality, self development programmes and conference on current issues and challenges before dis-



advantaged communities.

- ♦ **Canteen, mess and cafeteria:** The Institute has a canteen(Shared) which caters to the staff, students and day scholars who want to avail of it. For relaxing during leisure time an open cafeteria/ sit out is created adjacent to the canteen. This space also has Wi-Fi connectivity.
- ♦ **Health Care** -first aid box is kept with NSS unit and in the office.
- ♦ **Store room :** Store room and storing cupboard facility is made available for stacking stationary, students' academic records and other important office documents.
- ♦ **Wash room and toilet facilities:** The Institute gives prime importance to sanitation with sufficient numbers of hygienic and clean toilet facilities and wash- rooms for male and female students. Separate washrooms are also provided for male and female faculty and office staff members.
- ♦ **Sports fields:** Indoor space for carrom, chess, Badminton, outdoor facility for volley-ball, basket ball, cricket, kabaddi ground is available on shared basis .
- ♦ **Gymnasium:** Gymnasium facility with built in equipment for fitness exercise and workout is available in the college.
- ♦ **Vehicle parking:** Adequate car and two wheelers parking space for faculty, staff, students and visitors is accessible.
- ♦ **Computer & Internet Wi-Fi Facility :** The entire campus now has Wi-Fi connectivity. Adequate computers are available at the administrative office, Library, IQAC and Research Cell .
- ♦ **Auditorium :** The Institute has one big hall- Thawre hall, where the recreational, cultural activities, seminars, workshops and conferences are conducted.
- ♦ **Water facility :** The Institute has NMC water connection---- 1 tr capacity underground reservoir to ensure constant supply of safe drinking water. The Institute provides water cooler with built in aqua-guard/ water purifier to provide safe drinking water at all locations.
- ♦ **Garden & Green Campus :** The entire campus is a green campus zone, with landscaping. Specific trees, shrubs and plant varieties planted over a period of time at strategic locations has created pleasant and tranquil institutional ambience. Tranquillity of the surrounding creates a suitable academic environment during examination.

#### **Maintenance and repair of infrastructure facilities, services and equipment used**

- ♦ Maintenance of all buildings of the Institute is looked after by the Office Superintendent .
- ♦ Maintenance of some of the utilities is out sourced. These include plumbing, cleaning of septic tanks, electrical fittings and wiring, furniture and

fixture repairs.

- ◆ Annual Maintenance Contract (AMC) is given for maintaining computers, intercom system, CCTV, inverters battery, etc.
- ◆ Grants received from the Directorate of Social Welfare, M.S. include 8% of contingency (non - salary) grant towards maintenance. However, it is inadequate and hence finance is raised through donations received from well-wishers and projects undertaken by the Institute.

## 4.2 Library as a Learning Resource

### 4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?

The Institute's library is considered as one of the well-equipped and good learning resource centre amongst the schools of social work. Various academicians, professionals, Ph.D. and M. Phil research scholars of other educational Institutes, NGO's, and social work organizations avail the library facilities for their professional and academic activities.

**Library Advisory Committee:** The Institute has library Advisory Committee consisting of the Principal, two faculty members, all specialization incharges, and library staff. The Librarian is the Ex-officio secretary of the Committee.

**Significant Initiatives and role of the committee:** The Library Development Committee monitors and oversees the following activities: Selection and purchase of books, budgeting, planning and appropriate utilization of library. The committee undertakes significant initiatives for library development. Continuous efforts are made to upgrade the user-friendly systems and software to render the best possible efficient services. Budgeting, modifying library rules, ensuring readers' satisfaction, supervising annual stock checking, rebinding / writ-off of old torn books, old newspapers and magazines, correspondence with vendors, donors, adding to the resources of the library through donations and other means, organizing book exhibitions /display of new arrivals, all comes within the purview of the committee.

### 4.2.2 Provide details of the following:

Total area of the library (in sq.mtrs.)	- 15.70 x 6.95= 109.115 sq.mt.
Total seating capacity	- 25-30
Working hours On working days	- Monday to Friday -10.00 a.m. to 5.30 pm ,Saturday 10.00 a.m. to 2.30 p.m
Prior to and during examination days	- 9.00 a.m. to 5.30 pm
During Vacation	- 10.00 am to 5.30 pm

**Lay out of the library** - Baggage counter, computer Lab, individual reading areas, computers for accessing e-resources, Study / Reading Room (for

UG &P.G. and & Ph.D. Students), Stack Room, Circulation Section, Periodical section, Bound Volume Section and Project Report Section.

**Library services and facilities available are as follows -**

- Subject wise Bibliography
- Indexing
- Cataloguing
- Newspaper clipping
- E-clipping
- Internet service
- Printing services
- Research and Project report reference catalogues
- Reference service
- Reading room facility
- Networking with other libraries
- INFLIBNET N-List Programme - Subscription of N-LIST (National Library and Information Infrastructure for scholarly content) e-books from UGC's INFLIBENT center

**E-Resources :** E-Journals (Full-text), J-Gate , EBSCO,A&V publication for e journals ,M-OPAC, E-Book Data base

**E-Books - 150 Books of Social Work**

Open access system for all users.

- Automation of library services using Library Software (LIB-MAN)
- Internet access.
- Book Exhibitions are organized once or twice a year in collaboration with our book distributors Power back up- Inverter System
- CCTV for security
- Book Bank Scheme
- Printing services for staff and students.
- Wi-Fi Library

**Baggage Counter :** At the entrance of the library a baggage counter is provided for students to ensure the safety of personal belongings while using the library.

Newspapers in three languages, English, Hindi and Marathi, are provided for readers. All the prominent National and Local Dailies are subscribed.

**OPAC system for searching books :** The Library provides OPAC system facilities to search books, journals and references. With OPAC the library

provides access i.e. Author Surname, Subject and Title in alphabetical order. OPAC provides readers the facility to search the availability and location of a book with the help of the computerised database.

**Reading Room/ Study Area:** In the library, a reading cum study room is provided with adequate lighting, ventilation, internet connectivity, Wi-Fi facility, with the seating capacity for 10 readers.

**Periodicals Section :** Current titles of more than 20 journals and periodicals are displayed in this section.

**Stack Area :** The stack area includes books, theses and dissertations in English, and Marathi. The Open Access Facility enables direct cupboard access to users to enable them to browse and select the required material.

**Book Circulation Counter :** The book circulation counter is handled by library assistants to provide issue- return facility to users. UG and PG students get three books at a time for seven days.

**4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.**

The library staff plays a major role in tracking current publications on various subjects. Local, national and international publishers and vendors send information and catalogues of current published books and journals.

The collage invites vendors and publishers for display of books in the library display which is easily accessible to all faculty and staff. After screening and assessing the content the Principal, concerned faculty and staff recommend the books for purchase.

The budget of the library depends upon the funds available from the sources of funding such as UGC grants, collage's own resources, and grants from Directorate of Social Welfare as well as the library fee component paid by students.

Faculty members, NGO's, and students also recommend books, journals and newsletters. The library committee and staff ensure purchase of current titles, print and acquisition of e-journals. The library also receives some books through donations. Some books are purchased for the research.

**Display of New Arrivals :** The collage has provided space for display of jackets of new arrivals along with the list of the latest additions in the lobby of the main building. The library staff also ensures sending list of current titles through e-mail group.

**Purchase order:** As per the annual budgetary provisions and after seeking necessary approvals of the Principal, purchase order is placed with vendors or books are purchased directly. Book exhibitions or in case books are found useful for the library, the faculty have full freedom to purchase books or other

audio-visual material and get the reimbursement for the same.

The information about amount spent on procuring new books, journals and e-resources during the period under review is given below

**Amount spent on procuring new books, journals and e-resources during the last four years.**

Library holdings	Year - 1 12-13		Year - 2 13-14		Year - 3 14-15		Year - 4 15-16	
	Num-ber	Total Cost	Num-ber	Total Cost	Num-ber	Total Cost	Num-ber	Total Cost
Text books	650	94829/-	86	18129/-	107	55410/-	62	9177/-
Reference Books	190	99157/-	15	15985/-	20	10200/-	18	9690/-
Journals/ Periodicals	--	--	15	5360/-	26	6000/-	20	3340/-
e-resources	--	--	--	--	Print + Online 3	9000/-	IFLIB NET-N- List,	5000/-
							A & V Publi- cation Print + Online 3	9000/-
							M-OPAC	5000/-
Any other (specify)	Ency. 20	20000	Ency. 04	6700/-	--	--	02	448/-
Encyclopedias Other Book	31	4957/-	--	--	--	--	--	--

#### 4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?

**Auto Lib Software:** Customized software has been deployed and all the processes are automated providing online services and solutions like acquisition, serial control, circulation, indexing, OPAC (On-Line Public Access). Barcode technology is used for the on-line circulation and accessing through mobile application.

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**OPAC:** Library follows open access method for all the readers. OPAC is installed for collection searching.

**Electronic Resource Management package for e-journals:** INFLIBNET (N-LIST programme) is used for e-books and e-journals resources.

**Library automation:** Library uses Libman software which is user-friendly software developed to work under client-server environment. It is fully automated system.

Total number of computers for public access : 10

Total numbers of printers for public access : 2

Internet band width/ speed : VPN connection  
for Internet

Institutional Repository : Under preparation

Content management system for e-learning : NA

**Participation in Resource sharing networks/consortia (like INFLIBENT)**

- NLIST Prog.
- OPAC
- E-journal package
- In-house/remote access to e-publications
- Library automation
- Total 10 computers for public access
- Total 2 printers for public access
- Internet band width/ speed 2mbps 10 mbps 1 gb
- Participation in Resource sharing networks/consortia (like Inflibnet)

**4.2.5 Provide details on the following items:**

Particular	Number
Average number of walk-ins	70-75 users per day
Average number of books issued/returned	50-60 books issued/ returned per day
Ratio of library books to students enrolled	60:1
Average number of books added during last three years	420
Average number of login to opac (OPAC)	30 users per day
Average number of login to e-resources	20-25 users per day

Average number of e-resources downloaded/printed	Down loaded documents are printed as per users' choice and needs
Number of information literacy trainings organized	One per academic year
Details of "weeding out" of books and other materials	After every 3/4 years the non-serviceable books are written off and removed from stock

#### 4.2.6 Give details of the specialized services provided by the library

- **Manuscripts :** Sahayog wall magazine material and selected Social Work Practicum Journals
- **Reference :** The library collections of references includes :Dictionaries, Encyclopaedia in Marathi: e.g. Encyclopaedia Britannica, Social Work, Tribal, Year Book, Special books and periodicals for Competitive and NET/SET examinations.
  - **ILL (Inter Library Loan Service) :** College library provides inter-library book loan services in and around 5 colleges of Nagpur City.
  - **Information deployment and notification (Information Deployment and Notification):** The library being the central source of information, download facility is provided to college office, and individual faculty for Government resolutions, circulars, notifications, schedules, reports and academic material, etc. Regular notifications and new arrivals are displayed on the library notice board
  - **Downlods :-** Our college downloads more than 150 E-Books on Social Work Subject
  - **Reading list/ Bibliography compilation:** library software-Libman software generates Bibliography of library holdings for ready reference.
  - **In-house/remote access to e-resources:** Using OPAC, user has access to online in-house E-resources as well as INFLIBNET( N-LIST programme) ,EBSCO,J-gate etc . e-resources.
  - **User Orientation and awareness:** Library user orientation and awareness training programmes are conducted. For students, orientation programme is organized at the entry level. The librarian presents the details about the library with power point presentation, online demonstration. Initial training is also offered to research scholars, study tour visitors, students who visit the library to know the functioning of library activities.
  - **Assistance in searching Databases:** The professional library staff always facilitates users in searching books from Library Automation Software databases and also finding the articles from other, and NLIST

e-resources database.

- **INFLIBNET/IUC facilities:** INFLIBNET N-LIST (National Library and information services infrastructure for scholarly content) facilities have been provided.

#### **4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

##### **Library Orientation:**

In general orientation programme designed for newly admitted students, one session is devoted for library orientation. The Librarian gives detailed orientation regarding available facilities of Library.

**Locating Books and References:** The Library staff facilitates teachers and students to locate the required books and journals for reference and provides necessary guidance about use of Library Software and OPAC to find required information

**Subject Specific:** Staff provides information on specific subject/ topics through online databases and through Internet search.

**Bibliography & Reference:** Bibliography & reference search, online browsing services are offered to Ph.D. research scholars.

**Information about new arrival of books:** Display on Library board and communication through social networking TCSW official What's App group .

**Competitive Examination Reference:** The library has separate collection of books for students who prepare for the NET/ SET, MPSC, UPSC and other competitive examination. Library staff assists students to search literature for such examinations.

The Library Development Committee members, including the Librarian, oversee the overall functioning and are primarily responsible for library development. The Principal and Library Committee review the rules from time to time also consider requests from the faculty and students regarding timings, books and other issues.

The collage has open access system and students are free to refer to any number of books and journals. They are, however, issued only two books at a time. During examination period, students are given additional books against their ID-Cards.

Faculty members are issued any number of books at a time. However they are supposed to return these on time to ensure access to students.

#### **4.2.8 What are the special facilities offered by the library to the visually/ physically challenged persons? Give details.**

The number of differently abled students is non significant in the college. However those having severe handicaps are offered personalized library facility.



On request books are issued to them through the assistant Librarian personally.

**4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)**

**Feedback system:** The students can directly meet the librarian, library staff and discuss their concerns. If the issue is unresolved at this level the students have access to members of the Library Development Committee or the Principal. The issues and concerns of staff and students are also discussed in the faculty meetings, library development committee meetings of the Institute for further improvement of library services.

A suggestion box and register is also placed in the library to elicit feedback from users. These suggestions are put before the faculty and library committee and appropriate decisions are taken accordingly.

This year a formal feedback form on library was developed and it was filled by each student. The analyses will be used by the library staff to improve the overall functioning of the library and we plan to use it every year.

### **4.3 IT Infrastructure**

**4.3.1. Give details on the computing facility available (hardware and software) at the institution.**

The computer lab is a well-equipped IT resource center. All students, research scholars, research staff and faculty members have free access to it. It is also used for conducting practical sessions during computer literacy, students and other scholars are extensively and effectively using computers for their research work, data entry, analysis and report writing, assignments and internet / web references.

Number of computers with Configuration (provide actual number with exact configuration of each available system)

Sr. No.	Computer Configuration		Number of Computer	No. of Laptop
1.	Operating System	Windows 7	34	02
		Windows XP	03	01
		Windows 98	15	
2.	Processor	Intel Core i3	21	03
		Pentium Dual Core	13	
		Pentium 3	18	
3.	Monitor	Desktop	19	

		LED	33	03
4.	RAM	4 GB DDR 3	20	
		2 GB DDR 3	13	03
		1 GB	19	
5.	HDD	500 GB	21	03
		250 GB,320GB	13	
		160 GB	18	
6.	DVD Writer		20	03
7.	Key Board & Mouse		52	
8.	Internet/LAN		19	
9.	UPS		12	
9.	Any other			

- **Computer-student ratio:** The Computer student ratio is 1: 05
  - **LAN facility:** Yes, available at all places - Office, IQAC Cell and Library
  - **Wi-Fi facility:** Available in Library, College Building, Admin office ,Open space
- " Licensed software: All the computers have licensed software versions.

#### List of Software available in the Computer Centre

SN	Software	Numbers
01	MIS (Office Administration Software)	1
02	Lib-Man (Library Management Software)	1
03	Anti-Virus- Quick heal	52

#### 4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?

All the faculty members and office administrative staff have access to the latest upgraded computers at the college and internet connectivity. In all approximately 40 computers with LAN, and VPN internet facility are available for students and staff on campus. Admin office, college building, Library, open space sit-out have Wi-Fi internet connectivity facility. Teachers are given passwords for availing the INFLIBNET and E-Journals which can be accessed off campus as well.

#### 4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

As per the Collage policy, plans and strategies, the Collage has been continually deploying and upgrading the systems and software. Recently the library software has been upgraded. The Librarian and other Library staff are also well informed about the current IT facilities available, latest versions and software. They help staff members and students to become comfortable in the use of computers. Most of the computers are upgraded to Windows 7, and Microsoft latest versions. We conduct computer training and also depute library and non-teaching staff (e.g. Excel, E-resources, Digitalization of library, Reference Management software, etc.) for advanced training courses.

We are planning to purchase SPSS package.

As we get the grants for CPE we shall be upgrading the technology further.

#### 4.3.4 Provide details on the provision made in the annual budget for procurement, upgradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)

The provision pertains to procurement, up-gradation, deployment and maintenance of the computers and their accessories - Annual Maintenance Contract (AMC) is provided for in the annual budget of the College, the Institute's Research and Consultancy Cell. If required, additional budgetary approval is sought from the management.

#### Statement of procurement, up-gradation, deployment and maintenance of the computers and accessories- year-wise

Facilities	2012-13		2013-14		2014-15		2015-16	
	No	Amt.	No	Amt.	No	Amt.	No	Amt.
Computer	20	597500			13	2,40,300	1	44,475
Cables for networking	2	12,050						
Inverter	-	-	-	-	4	160000	-	-
Laptop	3	149625						
Networking Switch	2	18100						
Online UPS	2	60050			12	100125		
Portable DVD Writer	2	5250						
Server Rack	2	14000						
Portable Hard Disk	2	9150						
Printer Colour Laser	3	166500						
Printer Laser Jet	2	34100						
AMC								
Computers & printers	10	12,000	20	21,000	30	25,000	30	27,000

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6. Website management	3,500 (Hos- itng)	8,500 (Hos- itng)& Do- main)	15,000	28,500
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**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?**

The college facilitates staff and students by creating awareness, conducting orientation training for their knowledge updation.

Interested faculty and staff are regularly deputed for advance training, seminars, and workshops.

All the faculty members have their laptops and have internet accessibility in their cabins, all the classrooms have DLP installed, so faculty can use computer as an aid in teaching.

Each faculty has been given exclusive login ID for accessing e-resources through INFLIBNET N-LIST Programme and other facilities which contains various database.

The library staffs assist the faculty and students in browsing web, e-resources, archival material, e-learning sources, e-books and journals.

Since advancement of computers lab, Wi-Fi internet connectivity, additions of e-resources, books and journals, there has been substantial rise in users and also extensive use of ICT resources, application of computers and browsing references for assignments, reading and research.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.**

The availability of IT resources enabled more self-directed and active learning abilities. The capacity building for computer use has also helped them to prepare assignments and research projects.

Some computers have internet facility, printing, xeroxing and scanning facility. Students do engage themselves in searching and downloading books and articles while writing assignments or carrying out review of literature.

The use of internet is a handy media for the students, particularly for preparing their assignments on given contemporary issues, for research work, and it has made presentations more interesting as they also make use of illustrations and short films, video etc.

**4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?**

At present the Collage does not avail the connectivity of the National Knowledge Network. Infrastructure development over the period of past five years the Institute has continuously augmented the infrastructure, library, up-gradation of system, automation, beautification, development of campus, to keep pace with its changing needs and academic growth of the Institute. This is to facilitate social work students to grow in a more user and eco -friendly academic environment.

**4.4 Maintenance of Campus Facilities**

**4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?**

The college receive grants from Social welfare department in the form of contingency fund for maintenance and UGC funds are received under college development scheme (XIth plan), General development assistance (XIIth plan)

The funds received are utilized only for the heads permissible under the scheme.

		2012-13		2013-14		2014-15		2015-16	
		SWO	UGC	SWO	UGC	SWO	UGC	SWO	UGC
a.	Building	1,06,570	-	68,530	-	39,980,	-	80,198	-
b.	Furniture	1,600	-	42,410	-	43,254	-	12,075,	-
c.	Equipment	36,154		36,070		33,470		21,200	
d.	Computers	-		29,675	21000	23,340	25000	24,460	27000
e.	Vehicles	75,617	-	41,500	-	22,039	-	-	-
f.	Any other	-	-	6,041	-	60,112	-	36,390	-

**4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?**

The Office Superintendent along with the Accountant and Library staff are accountable for the upkeep of the infrastructure, facilities and equipments of the college. Principal, IQAC and Purchase & planning committe take periodical review regarding timely requirements.

**4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?**

Calibration exercise is undertaken thrice in an academic year i.e. before commencement of academic session, mid of the academic year and at the end of the year. In case required need based review is taken.

**4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?**

Safety measures are taken while placing the sensitive equipment. Equipments like UPS, stabilizer, inverter, fire extinguishers, CCTV are installed at appropriate places. Cleaning of water tank is done quarterly. Anti virus package are installed for safety of computer data.

## CRITERION V STUDENT SUPPORT AND PROGRESSION

### 5.1 Student Mentoring and Support

#### 5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

The Institute publishes the prospectus every year and all the students are informed about all the details. In addition to the prospectus, the institutional website provides complete information about the admissions, entrance test, government rules of reservation seats scholarship, curriculum, important dates, major events, examination and viva voce dates, specializations, job opportunities and other facilities etc. The Collage adheres to all the programs and time lines and maintain commitment and accountability.

#### 5.1.2 Specify the type, number and amount of institutional scholarships / freeships given to the students during the last four years and whether the financial aid was available and disbursed on time?

Types of Scholarships	2011 -12	2012 -13	2013 -14	2014-15	2015-16
Freeships: (GoI)	52167.00 (11 Student )	18535.00 (07 Student)	47173.00 (16 Student )	13672.00	Awaited
Scholarship (GoI)	1135013.00 (143 Student )	741424.00 (132 Student )	813044.00 (119 Student )	538546.00 (74 Student )	Awaited
Other state Scholorship Free ship	13800.00 (1 Student )	--	--	7100.00 (1 Student )	--

The Institute's alumni and faculty also try to mobilize funds from their personal resources to prevent the students from dropping out due to financial problems. Students are given assistance from students' welfare fund created by the college for study tour purpose if the students is unable to afford the expenditure. The students' welfare board and the class teacher recommends the case.

#### 5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

Every year, out of total 250 students, approximately 50% to 60 % get the State Government scholarship and freeship as per the reservation categories and economic conditions.

#### 5.1.4 What are the specific support services/facilities available for

Sr. No.	Category	Support service /facilities
1	Students from SC/ST, OBC and economically weaker sections	The support services/facilities are constituted for all the students who belong to economically weaker sections. NET/SET Coaching Classes for SC/ST/ OBC students Organising various workshop seminar for preparation of competitive exam
2	Students with physical disabilities	Special help by all
3	Overseas students/other state students	The Institute also supports the out of state (e.g. Nagaland, Assam) reservation category students by providing necessary documents to their state; they get the scholarships and hostel fees from their state.
4	Students to participate in various competitions/National and International	College pays entry fees , provides kits if required
5	Medical assistance to students: health centre, health insurance etc.	Dr. Govind Varma , a renowned physician, and wellwisher of the college, offers free health check up to staff and students at his clinic, UG students health checkup is a mandatory requirement and is done regularly every year.
6	Skill development (spoken English, computer literacy, etc.,)	We run regular classes for Computer application in social Work(CASW), spoken English is focused upon through tutorials
8	Support for "slow learners"	Yes , offered through providing special attention by the class teacher as well as subject teacher



9	Exposures of students to other institution of higher learning/ corporate/business house etc.	Yes, through study tour , exposure visits ,observational visit ,Language tour ,interactions with such institutional functionaries in the college along with videos and PPTs., documentories.
10	Publication of student magazines	Yes, Sahayog wall magazine as well as annual magazine is published.

The college in addition to above facilities also has ---

- Book Bank Scheme
- Mrs. & Mr.Moses David Memorial Cash prize
- Mrs. Saral Jugade Memorial Cash prize
- Financial Help for Study Tour / Village camp only for students from economically weaker sections.

#### **Medical Assistance:**

The Annual Medical Check-up is a University supported welfare initiative. Wherever required, students are referred to specialists for further follow up. Students with recurring or serious health problems are referred to Dr. Govind Varma.

#### **5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

Various workshops are held on the themes like entrepreneurship development , NGO management , soft skills which are essential in this regards. The placement cell specifically focuses on such issues, the students benefit by such efforts and many of our students have started their own NGOs and entrepreneurs.

#### **5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, quiz competitions, debate and discussions, cultural activities etc.**

- The college has specific committees of the teachers and students representatives who look after these tasks like SRC, NSS, Environmental Services , cultural , sports committee etc , they look after the programmes to be executed every year by meticulously chalking out the activities.
- It is the policy that every student of UG and PG should get atleast one chance to participate in co curricular and extra curricular activity, so they get chance to work as a volunteer.
- The committee organises college level screening activities for all the stu-

dents and prepares panel of students who then represent the college in inter collegiate programmes /competition. The event wise screening is held every year so that new students also get the chance to participate.

- The students who participate in such activities are further given considerations regarding their assignments in the classes by allowing them to compensate the work missed by doing additional work. Students also get the additional credit for the participation like in cases of NSS activities. At times they are given attendance for the periods they miss.
- Additional academic support, flexibility in examinations -usually we offer support to such students by providing them notes, consideration in attendance. These activities rarely clash with college exams, in such cases, we are flexible and take their exams on other days, allow them to submit the assignments little late.
- Special dietary requirements, sports uniform and materials-sports material and uniforms are provided , students are guided about their dietary requirements but as we do not have hostels , we do not provide it , but when in tournaments , the students are given funds for their snacks.
- Any other -the entry fees is given by the college.

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.**

- Career counseling cell, Placement cell and NET/ SET coaching centre offer special guidance to the student willing for various competitive examination.
- Every BSW and MSW final year students are the beneficiaries of such programs. Till now more than 450 students have benifited

**5.1.8 What type of counselling services are made available to the students (academic, personal, career, psycho-social etc).**

**Mentoring , personal ,psycho -social counselling --**

The committee prepared the structured format for Mentoring. The faculty members were given orientation in which the concept was explained and the format including SWOC by the students , was introduced. Every faculty was allotted about 18 students for the purpose of mentoring. At the end of the session, a compiled report was requested from each faculty member on following points-

1. Total No of Students (Classwise, Genderwise)
2. List of problems handled
3. Referral services given to the students
4. Progress / development among the students after the mentoring

The reports are encouraging. The teacher could help students to overcome personal/academic problems which could have been obstacle in their academic achievements. Some needed referrals to psychiatrist; doctors, Counselors.

The activity created an environment of openness and has been instrumental in establishing rapport among students and teacher.

As a practice, Social Work Practicum Supervisors offer guidance and counseling to the needy students placed with them. Referral services are given to the students in case they need.

Academic and career counselling -academic counselling is offered by the respective subject teachers, whereas the career and counselling cell focuses on professional guidance and offers counselling to the students through group sessions /personal interactions, programmes on soft skills like how to face interviews, communication skills are also regularly organised which are very popular among the students.

**5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).**

Yes, the Institution has formal structured mechanism for career guidance and placement of students in the form of Career and Counseling Cell. Many activities are undertaken through the cell specifically on job opportunities and inputs on soft skills helpful in enabling them to be employable and become professionals.

Campus interview is a routine feature of the cell and usually more than 60 to 70 % of the appearing aspirants are selected.

The college has established student's employment cell to provide opportunity to our students in Social Work Profession. At the same time through this we are attempting to be liaison between the qualified students of our college and organization. This will help the students to seek job opportunities and the organization in their programmes.

Students Employment Cell remained quite active during the current session. Advertisements about various employment opportunities were displayed on the college notice board.

Core Value (s) focused

- Promoting the use of technology
- Contribution to National Development
- Fostering global competencies among students

Session 2011-12

## **CAREER AND COUNSELLING CELL**

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S. No.	Activity	Participants	Date	Venue	Sponsored by
1	Career guidance	Students of TCSW	September	College	Phoenix and Deshonnattee
2	Workshop on career in social work	Students of TCSW	17.3.2012	College	Career and counseling cell
3	Coordinated competitive examination guidance	Students of TCSW	22.9.2011	College	Dr. Annasaheb G.D Bendale
4	Campus interview	Tcsw students of Counselling and swin health care system	13.4.2012	College	Mahila Mahavidyalay, Jalgaon Chaitanya mental health institute, Pune

1. CODCU -Community organization for oppressed & Depressed upliftment
2. The Nagpur Multipurpose social service society.
3. Thane Mahila Federation
4. Chitanya Mahila Mandal Pune
5. HDFC Bank
6. Vimalashram Gharkul , Nagpur
7. Satpuda Foundation

#### Activities undertaken during the years 2012-13

S. N.	Activity	Participants	Date	Venue	Sponsored By	Remarks
1.	Program Co-ordinator	Alumni	24/08/2013	Maharashtra centre for Entrepreneurship Development, NGP.	Maharashtra centre for Entrepreneurship Development, NGP.	
2.	Field Validation of Migratory High Risk Areas in Bhandara, Gondia & Nagpur Dist,	Alumni		T.C.S.W	World Health Organization	Selected 9 candidates

3.	Campus Interview	Alumni & Students		T.C.S.W	Anacon - Analitical consultancy, Nagpur.	
	Campus Interview	Alumni & Students		T.C.S.W	Issue (NGO)	
	Orientation Programme on CSR AKSHAR Project Coordinator	Post Graduate Student	4 Feb 2013	T.C.S.W	KEC International	Selected two candidates
	Awareness Program on Carrier Opportunities in Research and		17 Feb 2013	T.C.S.W	Indian Institute of Population in Mumbai	Forty post graduate student attended program
4	WCL - Need Based Assesment in Nagpur and Chindawara Dist.	Alumni		WCL, Nagpur.	Tata Institute of Social Work, Nagpur, Mumbai.	Select 6 Candidates
5	Transcript - Sonali Chawhan USA	Alumni	19/10/2012			
6	Campus Interview - Psychiatric Social Worker	Alumni & Students	18/04/2013	T.C.S.W. Nagpur.	Chaitanva Psychiatric Rehak. Centre, Pune.	Six candidate selected in Campus Interview
7	Campus Interview - Field Exeative, Federation Manager & Field Training	Alumni & Students	26/04/2013	T.C.S.W. Nagpur	Chaitanva, Pune	Nine candidate selected
8	Display Govt. & Non Govt. organization Vacancy & Carrier Dev-elopment Activity	Alumni & Students				Display on Placement

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**Activities undertaken during the years 2013-14**

SN	Theme and Objectives	Activity	Number & Type of Participants	Date, Time & Venue	Sponsored by	Outcome of the Programme
1	To facilitate students to get employment. To orient students about various job opportunities in SBI Life	Orientation & Campus Utkarsha Project Campus	34 candidates (alumni and MSW students)	22nd - 23rd 2013. TCSW, Nagpur.	SBI Life, Nagpur.	Orientation phase completed by all candidates. Second level completed by six candidates.
2	To collect economic data from various zones of NMC.	Economic Survey	100 (Alumni & graduate and post graduate Students)		Govt. of India & NSS TCSW	Students completed the survey of government of India. Additional work allotted to students. NMC again directly called students for social survey.
3		Campus Interview-Executive Trainee (CFC) Social Worker	18	30/12 /2013	Smile Foundation	Two candidates selected
4		Survey Executive		2/1	World One Group	Two students selected but did not join the organization

5		Campus Interview-Social Worker		25/2 /2014	Sarathi Nagpur	Two students selected but did not join the organization
6	To give information on functioning of Placement cell.	Orientation Program on placement cell				Students started preparing proposal for the workshop on career opportunities
7	To exhibit information on career opportunities in various fields.	Display of Vacancy in Govt. and Non Govt.				Number of students knew about career options

Session 2014-15

**CAREER COUNSELLING AND PLACEMENT CELL****Activities undertaken 2014-15**

Sr. No	Theme and Objectives	Activity	Number & Type of Participants	Date, Time & Venue	Sponsored by	Outcome of the Program
1	Campus Interview to facilitate students' employment	Job Placement	36	24th June 2014	Ram Ingole, Amrapali Utkarsh Sangh, Nagpur	Thirty six students participated in campus interview.
2	Guest Lecture	Program on how and where to Invest Resource	50	17th July 2014	Placement Cell, TCSW	Carrier Option in the field of investment

		Person - Speaker Shri. Jajoo				
3	To give information on functioning of Placement cell.	Orientation program for BSW III	33	4th Dec 2014	TCSW	Students learned about functioning and support extended by placement cell
4	To give information on various job opportunities in field of social work profession	Meeting with former Principal Gopal Padhm-ana bhan, TCSW, Nagpur.	33	10th Dec 2014 Banglore	Placement Cell, TCSW	Various opportunities in social work profession
5	To orient students about various job opportunities in stock exchange	Bombay Stock Exchange	100		Money Bee Institute Pvt. Limited TCSW  Placement Cell, TCSW	Faculty members and students learned about the functioning of Bombay Stock Exchange, Share Market and career opportunities in share market.
69 10 11	To orient student about various job	Interaction with Nilesh Gaikwad, Medical Social	30	5th Jan. 2015	Placement Cell, TCSW	Students learned about various options



	opportunities aboard	Manager, Australia.				available, qualified entrance exams. and job opportunities
7	To facilitate students about scenario of social work education.	Interactions with Interactions with students of Saurashtra University Gujarat	Faculty and Both University Students (100)	6th Jan 2015	Placement Cell, TCSW	Social Work Education pattern of Saurashtra University, Gujrat and RTMNU
8	To give information about job opportunity in mental health field	Interaction with Atul Kothe, Psychiatric Social Worker (Alumni)	Faculty & 34 students	23rd March 2015	Placement Cell, TCSW	Various job opportunities in the field of mental health.
9	To give information on functioning of Placement Cell.	Orientation Program on placement cell for MSW Sem. III		26th Feb 2015	Placement Cell, TCSW Placement Cell, TCSW	Students learned about functioning and support extended by placement cell
10	To orient students about career development	Workshop on Career development	30	31st March 2015		Students got inputs on career development and capacity building
	To exhibit information on career	Display of information on Vacancies in Govt. and Non				Students got detailed information on

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	opportunities in various fields.	Govt.				employment opportunities
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Session 2015-16

**CAREER COUNSELLING AND PLACEMENT CELL****Activities undertaken during the session**

Sr. No	Theme and Objectives	Activity	Number & Type of Participants	Date, Time & Venue	Sponsored by	Outcome of the Program
1	Planning	Annual planning meeting	Placement Committee members	9th July 2015		
2	Campus Interview to facilitate students' employment	Campus Interview Jol Edu-tech Pvt. Ltd	Mrs. Meenakshi Ganvir team member	27 th October 2015	Jol Edu-tech Pvt. Ltd & Placement committee	14 students participated in campus interview
3	Campus Interview to facilitate students' employment	Campus Interview Yuva Parivartan	Ms. Shilpa Jibhenkar & Organizing team	28 November 2015	Yuva Parivartan & Placement committee	45 students participated in campus interview. 10 Students selected.
4	Campus Interview to facilitate students' employment	Campus Interview Sarthee Public School	Ms. Shilpa Jibhenkar & Organizing team		Sarthee Public School & Placement committee	10 students participated in campus interview. 1 Student selected.
5	Aptitude Test on Competitive Examination	Seminar	Mr. Roshan Gajbe and organizing team	18 Feb 2016	Placement committee	113 students participated. Prize Winners - 1st -Ms. Reshma Maraskolhe & 2nd Mr. Rahul Junghare

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6	Knowledge Application and Social Work Practice. Miss. Bindu Bubber , Program Director, Shriram Foundation, Chennai.	University Level Workshop	Ms. Shilpa Jibhenkar and Placement committee	24 Feb 2016	Placement committee	44 students participated in the workshop.
7	Guest Lecture on Scope of MSW in Govt., Private & NGO Sectors. Speaker Mr. Shashikant Sawarkar, Retd. Deputy Director, Social Welfare Department	Guest Lecture	Mrs. Meenakshi Ganvir & Organising team	30 March 2016	Placement committee	Career options in the field of social work.
8	To give information on functioning of Placement cell.	Orientation program for MSW IV	Placement committee	13 Jan 2016	Placement committee	Students learned about functioning and support extended by placement cell
9	To give information on various job opportunities in field of social work profession	<ul style="list-style-type: none"> <li>• Display of Job Vacancy on Notice Board</li> <li>• E-mail</li> <li>• SMS</li> <li>• Face book</li> <li>• What's up</li> <li>• Mobile</li> </ul>	Faculty and both University Students (100) 30			Students got detailed information on employment opportunities.

10	To facilitate students about scenario of social work education in Telangana	Interactions with Roda Mistry College of Social Work student, Hyderabad.	Faculty and both University Students (100)		Placement Cell, TCSW	Social Work Education pattern of Telangana University and RTMNU Nagpur University
11	To orient students about career development		30		Placement Cell, TCSW	Students got inputs on career development and capacity building
12	Counseling					Seventy students Visited to placement committee and faculty members.
13	<ul style="list-style-type: none"> <li>• Networking with Placement agencies</li> <li>• Edu - Jol Edu- tech Pvt. Ltd</li> <li>• Maharashtra Gandhi Smarak Nidhi, Kothrud, Pune.</li> <li>• Ecumenical Sangam , Nagpur.</li> <li>• Sarthi Public School</li> <li>• Lata Medical Research Foundation Nagpur</li> </ul>					
14	Fund raising for Sahyog Sport Meet					Four Agency

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**5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

Yes. The following committees are constituted by the Principal at the start of every academic year:

7. Grievance Committee (constituted of Local management committee members)
8. Committee Against Sexual Harassment at Work Place.(Women development cell)
9. Anti Ragging Cell (Since Session 2016-17)
10. Students welfare boards
11. Students representative council

The mechanism works as follows:

- The students are given orientation regarding the committee, its functions and procedures during the orientation programme. Students can also apply about their issues in writing to the grievance committee.
- The committee looks into the details (including talking to concerned faculty), checks the personal records and the student is also allowed to present the case to the grievance committee.
- As soon as a complaint worthy of hearing is received, the same is handed over to the In-charge of the related Committee with a time bound schedule for disposal of the case.
- The In-charge then convenes a meeting to discuss the complaint. The committee summons both the complainant and the accused, if they so wish, and after the examinations and recording the statements of both the parties, and evaluation of the whole situation, arrives at an appropriate conclusion, and makes recommendations to the Principal for necessary action.
- Each case is decided on its own merit based on the collected facts. The matter is discussed with the concerned authority and decisions taken are conveyed in writing to concerned parties.

During the last four academic years three cases have been dealt with.

**5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

- Committee Against Sexual Harassment at Work Place (Women Development cell) of the college handles the issues of sexual harassment.

**5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

- Yes, as per the Supreme Court of India, orders curbing ragging in educational institutions and UGC letter no. F 1-8/2006 (CPP II) dated 16th May 2008, states 'ragging in any form is strictly prohibited on the College Campus. As per the directives Anti Ragging Cell is established in the year 2016-17
- In addition to this mechanism the class incharges are responsible for monitoring such activities, mechanism of students welfare board also is created, further the SRC also makes special efforts to keep cordial environment in the campus.
- Not a single case of ragging was reported during last 4 years.

#### **5.1.13 Enumerate the welfare schemes made available to students by the institution.**

The Welfare measures to support students are as follows:

Canteen, health check ups, first-aid-box, open space with Wi-Fi facility, sports gymnasium, Swimming pool. GOI Scholarship, Student welfare board for students' development, awards for meritorious students, Bus and railway concession for students, forms /schemes are made available in the office.

#### **5.1.14 Does the institution have a registered Alumni Association? If 'yes', what are its activities and major contributions for institutional, academic and infrastructure development?**

We have active alumni association. Alumni are regularly involved in training of certain components of the academic programme as members of viva voce panels, as assessors during group discussions and interviews conducted in the admission process, as resource persons on specific subjects, in resource mobilization efforts, logistic and other support during study tours, suggestions during curriculum development exercises etc. Alumni are also involved as members of IQAC

### **5.2 Student Progression**

#### **5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.**

**Student Progression to Higher Education**

<b>Student progression</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>	<b>%</b>
UG to PG	34	38	22	28	45	More than 90%
M.Phil	8-10% approximately	8-10% approximately	8-10% approximately	8-10% approximately	8-10% approximately	8-10%

Ph.D	5-10% approx- imately	5-10% approx- imately	5-10% approx- imately	5-10% approx- imately	5-10% approx- imately	5-10%
Employed	About 50-60%	About 50-60%	About 50-60%	About 50-60%	About 50-60%	
Campus selection	20-25%	20-25%	20-25%	20-25%	20-25%	
Other than campus recruit- ment	60-80%	60-80%	60-80%	60-80%	60-80%	60-80%

The Institute offers referral services only, as students go to other insti-  
tutes for the same.

- During the last four years, the institute has been conducting NET / SET Coaching Classes for the students appearing for NET and SET. The fac-  
ulty also guide and help the students for preparation of competitive ex-  
aminations.

**5.2.2 Provide details of the programme wise pass percentage and comple-  
tion rate for the last four years (cohort wise/batch wise as stipulated  
by the university)? Furnish programme-wise details in comparison  
with that of the previous performance of the same institution and  
that of the Colleges of the affiliating university within the city/dis-  
trict.**

#### Student Performance UG

Total	2012	2013	2014	2015	2016
Total Appeared for BSW Final year Programme	43	41	28	33	43
Passed in 'A' Grade	07	07	04	05	10
Passed in 'B' Grade	27	30	18	23	11
Passed in 'C' Grade	-	1	-	-	03
Pass Class					
Result withheld	5			2	05
Failure	4	3	6	3	
Repeater					
Pass Percentage	90.69%	92.12%	78.57%	84.84%	55.81%

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**Student Performance PG**

<b>Total</b>	<b>2012</b>	<b>2013</b>	<b>2014</b>	<b>2015</b>	<b>2016</b>
Total Appeared for 2nd Year MSW Programme	58	44	51	42	38
Passed in 'A' Grade	24	27	29	21	9
Passed in 'B' Grade	30	15	14	14	25
Passed in 'C' Grade			3	3	
Pass Class					
Result withheld			1		
Failure	4	2	4	--	4
Repeater Pass Percentage	93.10%	95.45%	90.38%	90.47%	89.47%

**Previous performance of the same institution :**

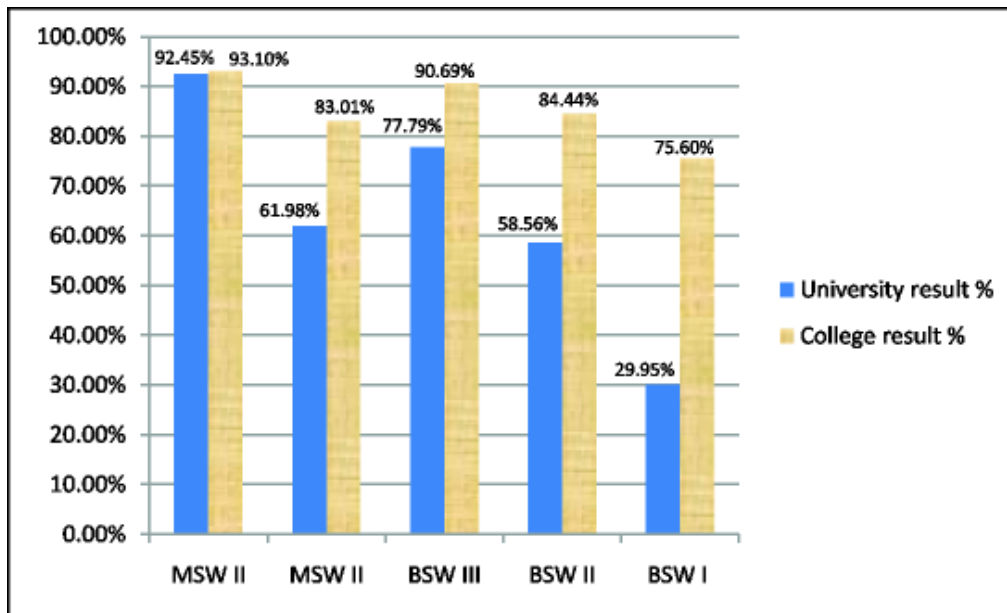
Results of the UG -BSW -I, has gone down a little the reason could be motivation level of the students , or as we get many students who are economically weak they are forced to take up some earning jobs , as ours is a full time professional course it becomes difficult for them to keep pace with the course demands.

PG results of I, II semester have gone down a little -the reason could be the semester pattern, these students are not used to study in semester patterns.

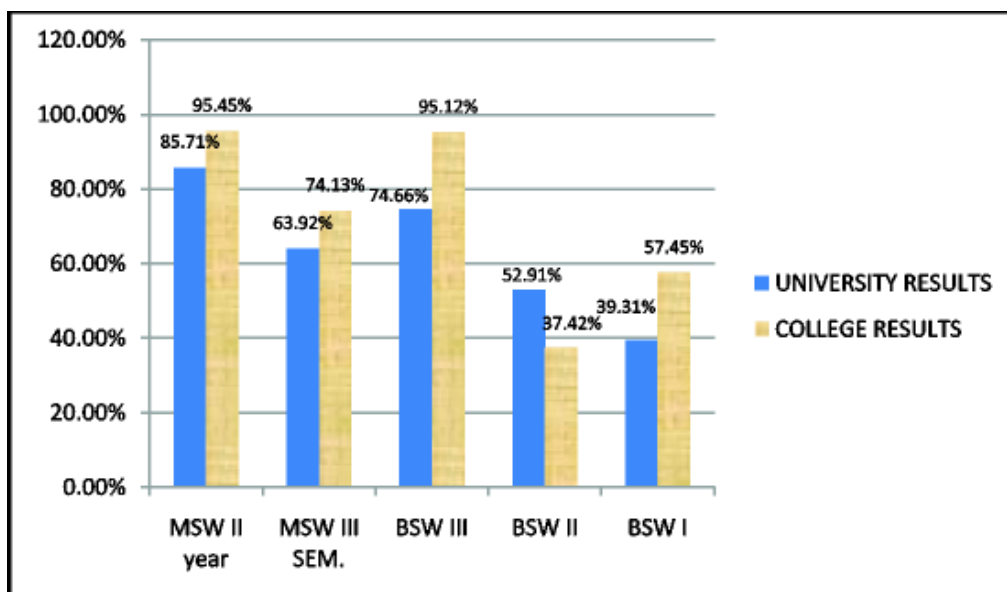
But our students continue to shine in University, here we would like to mention that other social work institutes, in order to attract the students give internal marks indiscremenately , this has affected our students ranking in the University.



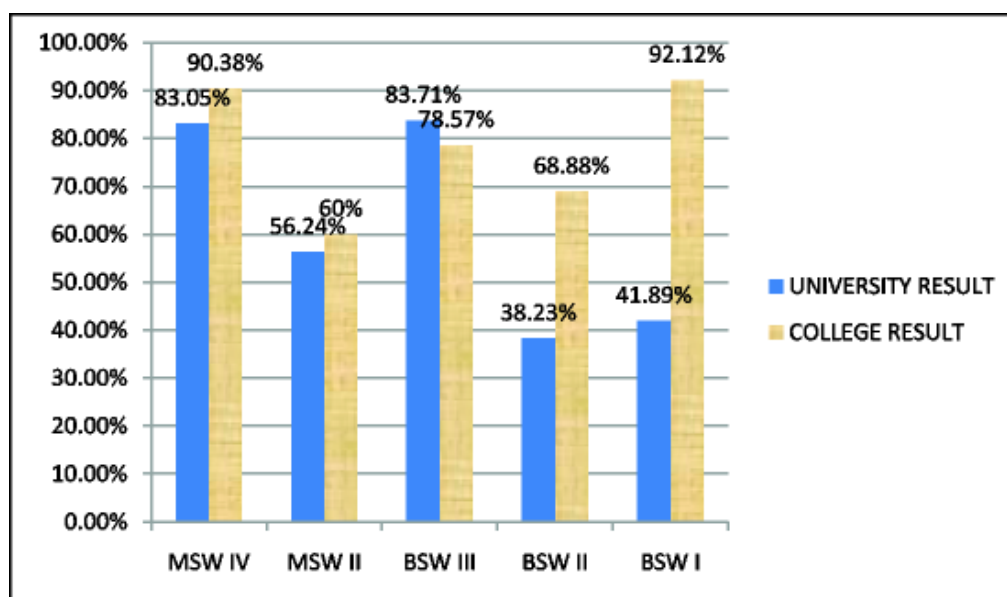
■ 2011- 2012



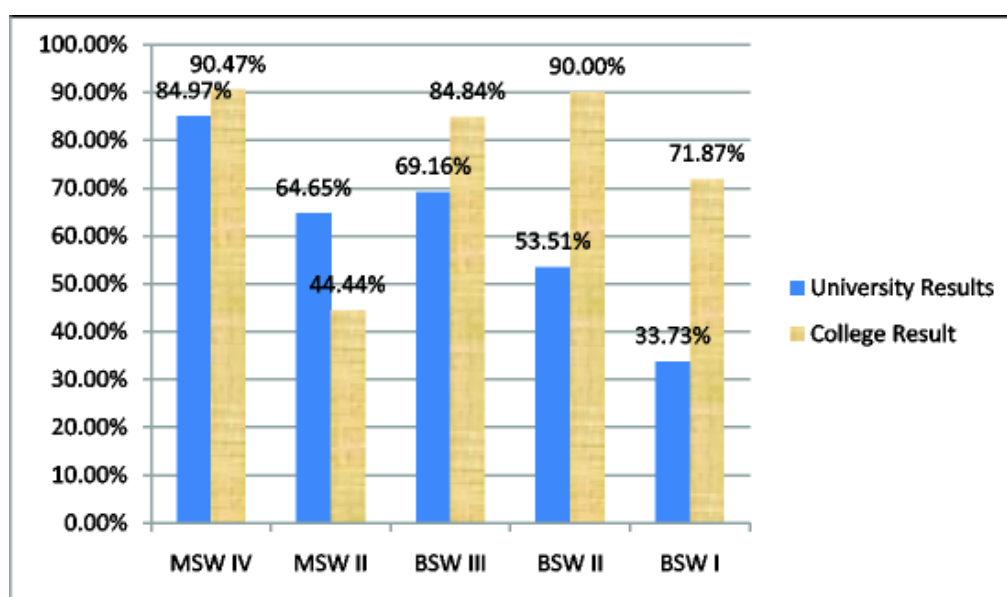
■ 2012- 2013



### ■ 2013- 2014



### ■ 2015- 2016



### 5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

The students of BSW are oriented about the PG courses and the specialisations offered in college in the orientation programmes.

The students also get to interact with the Post graduate students as the campus is same which encourages them to take up higher education in the same stream.

We give first preference to our BSW students while giving admission to MSW course 50% seats are always as a policy are reserved for the BSW students.

The career and counselling cell organises various activities like campus interviews and interactions with the successful alumni with the current students, this helps them in getting clear vision and setting realistic professional goals. Through campus students are getting more and more job opportunities.

#### **5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

The Institute has the semester system at UG and PG; hence every semester the progress of student is monitored. For annual pattern exams we hold mid term evaluation, supervisors send letters to students remaining absent for long period.

- The students who are weak in field practicum are given compensatory / remedial field work which is supervised in a more facilitating manner.
- There is an additional role of field work supervisors as individual guides so that the academic monitoring roles and mentoring roles are performed with ease.
- Those students who are weak or are likely to face failure in their performance are guided separately by the individual subject teachers or any other faculty of their confidence to boost their spirits and give personalized inputs to enhance their performance.
- Those weak in theory are guided by the subject teacher by providing extra readings or easy to understand material. They are also encouraged to solve old question papers from the exam paper bank in the library. These are checked by the subject faculty, following which inputs are given for corrections and improvement.
- We also discuss about the weak students in CDC so that all the faculty members also are aware and can contribute towards the better performance of the student through personalised attention.
- Mentoring process also comes handy to supervise and monitor such students, occasionally teachers pay home visits.

### **5.3 Student Participation and Activities**

#### **5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

Our college organizes sports events annually as a part of Annual social gathering, usually we organize range of sports and cultural events which is well participated by the students of UG and PG. the events are as follows:

Sr. No.	Events	No. of participant Students
1]	Cricket (Boys)	15 students /each class participate
2]	Volley Ball	7/class
3]	Chess	5 students/class
4]	Badminton (Boys/Girls)	3 students /class
5]	Musical Chairs (Girls)	All the students and faculty enjoy
6]	Slow Cycling (Girls)	25-30 entries
7]	Cricket (Girls)	Team of each class
Athletics		
1]	Long Jump (Girl)	40 -50 students participate
2]	Gola Fake (Girl)	40 -50 students participate
3]	Thali Fake	40 -50 students participate
4]	800mt. Cycling	40 -50 students participate
5]	Long Jump (Boys)	40 -50 students participate

R.T.M Nagpur university organized annual inter collegiate sports events. Students of the college participated in Badminton and Athletics events. The participating students were awarded ten incentive marks by the university.

**Inter collegiate tournaments in various sports as given below  
is organized by the R.T.M. Nagpur University,  
Nagpur Session 2011-12.**

S.N.	Activity	Name of the Participants	Class	Venue
01	Badminton - Women	Ms. Bhawana G. Agre Ms. Mayuri D. Bodele Ms. Priyadarshni Ilapach Ms. AnchaShrdh M.Jambhulkar	BSW.II BSW.II BSW.II MSW.II	Subhedar Hall, Nagpur
02	Kabbaddi	Mr. Shubhash Mauchi Mr. Vivek Barbate Mr. Vipin Tripathi Mr. Arjun Kadve Mr. Rakesh Taiwade Mr. Rahul Kadu Mr. Devidash Choure Mr. Suraj Rajput	BSW.I BSW.II BSW.II BSW.III BSW.III BSW.III BSW.III BSW.III	RTM Nagpur University play ground Nagpur

		Mr. Yashwant Gangurde Mr. Ravi Borkute Mr. Yogesh Diware Mr. Manoj Bhikar Mr. Sagar Kakad Mr. Dyaneshwar Doiphode Mr. Hemant Brahamankar Mr. Ranjeet Nakhale Mr. Chandrashekhar Deshhbrtar	BSW.III MSW.I MSW.I MSW.I MSW.I MSW.II MSW.II MSW.II MSW.II	
03	Foot-Ball	Mr. Rahul Jungari Mr. Arun Manual Mr. Raj Zunzunkar Mr. Vijay Chourashiya Mr. Yogendra Chouhan Mr. Mike Edward Mr. Pramod Marwade Mr. Sunil Dukre Mr. Rahul Kadu Mr. Jacob James Mr. Yogesh Diware Mr. Sagar Kakad Mr. N.G. Rameson Mr. Robert Tisso Mr. C. Lalrunmata Mr. T.D. Chiru Mr. Suhash Waghmare	BSW.I BSW.I BSW.I BSW.I BSW.I BSW.I BSW.III BSW.III BSW.III MSW I MSW I MSW I MSW I MSW II MSW II MSW II MSW II	RTM Nagpur University Play Ground, Nagpur

### Cultural programmes -

The college annually organises social gathering, the programmes are decided and executed by the students representative council the usually held competitions are as follows --

Sr. No	Competition	No. of participants
1]	Debate Competition	Approximately 30 participants
2]	Fancy Dress	Approximately we get 25 entries
3]	Antakshari	Class team participates
4]	Mehandi	About 20 students participate
5]	Rangoli	About 20-25 students participate
6]	Quiz Competition	Each class sends a team comprising of 2 students

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7]	Solo Dance	20 enries
8]	Elocution	20 -25 entiries
9]	Group Dance	About 10- 15 entries

### **Cultural Activity participation at inter collegiate competitions (2012-2016)**

1. Miss. Shahista and Prerit Barti of M.S.W. I & B.S.W. III participated in elocution competition at Orange City College of Social Work on 14th September, 2012. Won 3rd Individual Prize.
  2. Mr. Shiburaj A.K. of M.S.W.-II participated in late Past President Dr. Dharmadhikari Inter Collegiate Debate Competition conducted by Rotary Club of Nagpur West, on 15th September, 2012 at Sai Sabhagruha, North Ambazari Road, Nagpur.
  3. Mr. Shiburaj of M.S.W.-II students of our college has participated in the Shushila Vishnupant Jakatdar B.A. elocution competition on 21st September 2012, organized by R.T.M.N.U.
  4. Mr. Nikhil Meshram and Mr. Ujwal Bagde of B.S.W. III participated in debate competition at S.K.Porwal College Kamptee, on 6th, October, 2012. Topic was, 'In the opinion of the house, "Media is responsible for misleading the Indian Society"'.
  5. Mr. Shiburaj of M.S.W.-II students of our college has participated in the University World Politics Essay, Gold Medal Competition on 20th December 2012, organized by R.T.M.N.U. Topic was "Female foeticide and Population inbalance".
  6. Mr. Shiburaj A.K. of M.S.W.-II students of our college has participated in the 3rd Bharatiya Chhatra Sansad organized by MAEER's Mit School of Government, Pune and Bharatiya Chhatra Sansad, Foundation from January 10th to 12th, 2013.
  7. Mr. Atul Surendra Kothe of M.S.W.-II student has participated in Inter-collegiate debate competition during Yuvavedh 2013 programe organized by Kalarang -a Cultural Forum on 12th January 2013.
  8. Mr. Atul Surendra Kothe and Miss Anuja Ingole of M.S.W.-II student has participated in Inter-collegiate debate competition at Annasaheb Gundewar College, Katol Road, on 12th January, 2013. Won Consolation Prize as the Team.
  9. Mr. Atul Surendra Kothe of M.S.W.-II student has participated in 18th Loknete Vyankatraoji Hiray State-Level Inter-collegiate debate competition at Malegaon- Camp Nasik. Topic of the debate was "Foreign Direct Investment (FDI) is providing New Dimensions to the Development of Indian Economy". January 2013.
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10. Mr. Atul Surendra Kothe of M.S.W.-II student has participated in Late Shri J.M. Thakar Memorial debate competition-2013 at V.M. Vasant Commerce, J.M. Thakar Arts & J.J. Patel Science College Wardhaman Nagar, Nagpur on 14th February, 2013

**Participation in extra curricular activities details are as follows**

Sr. No	Date	Programme	Organisor	Students Name
1	09 sep 14	Rangachari raghavan elocution competition	T.C.S.W.	1)Ku.Anupriya William BSW II 2)Srikant Ukey BSW II
2	06 dec 14	Essay competition	S.B.City Mahila Mahavidyalaya	1)Ku. Poonam Nimje BSW II 2)Ku.Uttara Chaure BSW I
3	08 Dec 14	Elocution competition	S.B.City Mahila Mahavidyalaya	1)Ku. Anupriya William BSW II 2)Bhooshan Kokude BSW I
4	22 Dec 14	Hindi Kavita Vachan Spardha	L.A.D.College	1)Ku.Uttara Chaure BSW I 2)Mr. Komal Wasnik BSW I
5	23 Dec 14	Mehandi competition	Rajkumar Kevalramani Kanya Mahavidyalaya	1)Ku. Sarita Bagade BSW I
6	24 Dec 14	Debate competition	L.A.D.College	1)Bhooshan Kokude BSW I 2)Arshad Quireshi BSW I
7	23 Dec 14	Poster making competition	Rajkumar Kevalramani Kanya Mahavidyalaya	1)Ku. Reshama Maraskolhe BSW I 2)Prashik Tayade BSW I
8	03Jan 15	Debate competition	Annasaheb Gundewar college	1)Ku. Reshama Maraskolhe BSW I 2) Bhooshan Kokude BSW I

9	6 Jan 15	Hastslekhan Spardha	Dhanvate National college	1)Ku. Reshama Maraskolhe BSW I 2) Ku.Poonam Nimje BSW I
10	17 Jan 15	Elocution competition	G.S.Commerse college	1)Bhooshan Kokude BSW I 2) Ku. Maya Nagrale MSW I
11	21 Jan 15	Elocution competition	Loksatta	1) Mr.Komal Wasnik BSW I 2) Mr.Mohammad Hafij BSW I
12	26 Jan 15	Republic Day Pared	New Delhi	1)Ku. Uttara Chaure BSW I
13	19 Jan 15	Debate competition	Lokmat Bhavan	1)Ku. Pranjali Bhagat BSW I 2)Ku.Uttara Chaure BSW I
14	13 & 14 Jan 15	Annual Gathering cultural Programme	T.C.S.W.	Students From T.C.S.W.
15	26 Feb 15	Intercollegiate Elocution competition	T.C.S.W. & Social welfare office Nagpur	12 students from different college
16	5 Mar 15	Intercollegiate Essay competition	T.C.S.W. & Social welfare office Nagpur	12 essays from different college

**11.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.**



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**co- curricular**

- Year 2012-13

Sr No	Date	Names /Category Of Students	Agency	Title/Theme	Level
1	20 October 2012	Medical And Psychiatric Social Work (Msw-II)	India Peace Centre , National Council Of Churces In India	Interfaith Scriptural Response To Hiv/Aids	Zonal
2	July 2012	Medical And Psychiatric Social Work (Msw-II)	IMA, Other NGos	Save The Girl Child - Abhiyan	Zonal
3		Medical And Psychiatric Social Work (MSW-II)	Spandan - Institute For Mentlly Handicapped , Nagpur	Workshop On Mental Retardation	Zonal
4	4 October 2012	5 Students Of Medical And Psychiatric Social Work (Msw-II)	Sahas - Nashaamukti Upchaar Tathaa Punarwas Kendra	Sahas -Nashaamukti Upchaar Tathaa Punarwas Kendra	Zonal
5	--	Students Of Women And Development	Family Court Programme On Mediation	Family Court	Zonal
6	3-July 2012	Students Of Women And Development And Students Of CD	Sampurn Bamboo Kendra And Vidarbha Vaibhaw	Melghat Shodh Yatra Study Prg On Bio-Diversity	State
7	4-sept.2012	All Electives Students Of RUTCD	Sarthi Trust Nagpur	Sensitization About LGBT Community	Zonal
8	12-14 Nov. 2012	Rahul Padal	Wardha	Youth Camp For Rural Development	Zonal
9	21.Sept. 2012	MSW-II , All Students Of RUTCD	Nabard , Hingana Panchayat Samiti , Nagpur	Workshop On "Rural Credit Scenerio"	Zonal
10	31.Aug. 2012	All Students Of RUTCD	Anthropological Survey Of India , Nagpur	Seminar On 'Life Of Scheduled Tribes In India ' Followed By Film	Zonal
11	11-12 January 2012	Mr.Shibu Raaj	Pune	National Youth Parliament	Na-tional

12	26 To 30 March 2013	Mr.Shibu Raj	Vasant Rao Naik Institute Of Arts Nagpur	Workshop On Research Methodology	Zonal
13	21,22 FEB 2013	2MSW-I Students And 3 BSW Students	National Human Rights Commission	National Human Right Seminar , Mumbai	State
14	29th January 2013	122 students participated	University level workshop.	Gender discrimination in society: Present Scenario and Challenges	University

### Workshop / Seminar attended By the Students of Elective Women & Development

- Session 2013-14

Sr. no	Class	Name of student	Activity	Organizers	Date-Venue	Level
1	MSW-I (Sem-I&II)	Ms.Neha Janbandhu Ms. Swati Dodke Ms.Uma Kumbhare Ms.Shraddha Jambhulkar Ms.Pooja Pakkiche Ms.Vinodini Gandhare Mr.Rohit Lokhande Mr. Lesly Lewis Mr. Rana Dhuge	TOT in Disaster Psycho-social Intervention	National Civil Defense college Nagpur	21st to 25 April 2014	University
2	MSW-I (Sem-I&II)	Ms.Pooja Pakkhide Ms.Neha Janbandhu	Block Placement	Prerana Mumbai	From 11st June	State
3	(Sem-III & IV) CD	Ms. Priti Chandekar Ms.Rajeshree Chandrikapure Ms. Lata Bangde	Seminar on career in So. Work	Prakriti Lonara	Lonara Jan-2014	Zonal
4	(Sem-III & IV) CD	Ms. Shincy mol K.A Ms. Kuldeep Kaur Ms.Luizinha Fernaudey Ms. Priti Chandekar Ms. Kamla Kaithal Mr. Arjun Kadre Mr. Manish Patil Mr.Yashwant Gangurde Mr. Niranjana Kumar	National Seminar on Scheduled Tribes in India	TCSW	Nagpur Feb-2014	National
5	(Sem-III & IV)	All Specialization Student	राष्ट्रिय करिअर पंचायत	संपूर्ण बांबू केंद्र, लवादा	Nagpur April-2014	National

## SSR OF TCSW 2016

6	Students of III & IV Sem-MPSW	15 Students	30 Cluster Sample Survey (Monitoring Survey)	Rajamata Jijau Mata - Bal Arogya Va Poshan Mishan, Govt. of Maha. Unicef	July-Aug 2013	State
7	All Students	All Students	2nd Vyasanmukti Sahitya Sammelan	University NSS Department & TCSW	2nd & 3rd Oct. 2013	University
8	Student from all classes	101 students	Let us live a Dhamma Life Dhamma Chakra Pravartan Day	PG Department of Ambedkar Thought of RTM Nagpur University & Dhamma Sandesh Abhiyan Sangh	12th & 13th Oct 2013	University
9	All Students	All Students	Opinion Poll	YES & TCSW	17th Dec. 2013	University

### • Session 14-15

Sr. no	Class	Name of student	Activity	Organizers	Date-	Level
1	MSW-II CD	All Students	Two days Conference	Ministry of Tribal Affairs	Sept.2014	State
2	MSW-II CD	All Students	One day Seminar	Sarvoday Ashram	Oct.2014	Zonal
3	MSW-II CD	All Students	Sipna Sodh Shibir, Melghat, Lavada	Sampurna Bambu Kendra	27th to 31st Dec.2014	University
4	MSW-II Med.Psy. Social Work	6 students	Work shop on counselling in Medical Psychiatric Setting	Thote College of Social Work	Oct.2014	University
5	MSW-II Med.Psy. Social Work	All Students	Seminar on HIV AIDS	Huges Foundation	23rd Feb 2015	University

## SSR OF TCSW 2016

6	MSW-II Med.Psy. Social Work	Akash Sahare Rahul Naharkar & Dr. H.N. Meshram	5th Indian Students Council	MIT Pune	10th 12th Jan	State
7	MSW	10 Students	Youth develop- ment camp	Vibhagiy Krida Sankul, Ngp	March 2015	Zonal
8	MSW II	All students	One day University level Work- shop on Development of Skills for Project Formulation	Sahyog" Cluster of Social Work Colleges under R.T.M. Nagpur University	24th 2015	Univer- sity
9	BSW-1	13 Students	Jo Shaher Chlate Hai Wohi Shaher Banate Hai- Citizens Drive	Information Resource Centre.	10/01/ 2016	Univer- sity
10	BSW-1	Ms.Bharti Tiwari Mr.Navkesh Tekade Mr.Abhishekh Tembhurne	Awariness Campaign And Protest Farmer Suicide And Implementa- tion On Swaminathan Ayog	Jana Manch	30/10/ 2015	Zonal
11	TCSW	164 Students	Programme On National Unity And Solidiarity	Rashtriya- yuwasanghtan, Wardha	5 /08/ 2015	Zonal

### • Session 2015-16

Sr. no	Class	Name of student	Activity	Organizers	Date-	Level
1	BSW-1	All Students	Extention Programme: Role And Function Of Family Court Counsellor	Women Develop- ment Center	25/07/ 2015	Univer- sity
2	TCSW	College Students	Street Plays On Deaddiction, Women Empowerment And Swachata Abhiyan	Slum Communi- ties Of Nagpur	14 Plays: In The Month Of Septem- ber	Univer- sity

## SSR OF TCSW 2016

3	TCSW	164 Students	Beti Bachao Andolan Variety Square	NMC	1st October 2015	University
4	TCSW	135 Students	Disaster Risk Reduction Day	NCDC	13th Oct. 2015	University
5	TCSW	72Students	Street Plays On Awareness Deekshbhoomi, Nagpur	Department Of Ambedkar Thoughts, RTM Nagpur University, Nagpur	22nd October	Zonal
6	TCSW	22 Student	Training Programme On First Responders Training For Risk Resilience Society	National Civil Defence College, Nagpur		University
7	TCSW	12 Students	Training Programme On Management Of Deceased	National Civil Defence College, Nagpur		University
8	TCSW	2 Students	University Level NSS Special Camp At -Bondgaon Devi, Dist. Gondia, Won Best Cadet Awarded	NSS,Nagpur		University
9	TCSW	4 Students	State Level NSS Special Camp At Paradsinga, Dist. Nagpur- Won Second Prize For Best Team And Best Performance	NSS,Nagpur		State
10	MSW IV MSW IV	Ms.Priyanka Shambharker M.Chetna Kundawale	Program On Gandhi Vichardhara	Sarvodaya Aashram, Nagpur	Nov,15	Zonal
11	BSW III	Ms.Anupriya Williams	National Prog.On Street Play	National Council Of Churches In India	3rd Dec15	National
12	TCSW	13 Students	Street Play	Mayo Hospital, Nagpur	28th Mar16	University

13	TCSW	15 Students	Street Play	Nagar Parishad Khapa	Mar,16	Univer- sity
14	TCSW	15 Students	Street Play	Crime Branch, Nagpur	Mar,16	Univer- sity
15	MSW I MSW IV	1) Mr.Rahul Jawane 2) Mr.Vinay Madellarwar	Workshop On Lunch Box Legend :The Dabbawala Of Mumbai	Datta Meghe Institute Of Mgt Studies	5th Feb16	Zonal

### Extra curricular

- Session 2013-14

Sr. no	Class	Name of student	Activity	Organizers	Date-	Level
1	All Student	All Students	Vidarbha Maza Social Move-ment	YES & TCSW	19 <sup>th</sup> oct 2013	Zonal
2	All Student	All Students	Adivasi Maza Social Move-ment	YES & TCSW	16 <sup>th</sup> Jan 2014	Zonal

- Session 2014-15

Sr. no	Class	Name of student	Activity	Organizers	Date-	Level
1	MSW-II CD	All Students	Golden Jubilee Celibration	Anthropo-logical Survey of India	Aug.2014	Univer- sity
2	BSW & MSW Student	100 students Partici-pated	Samata Sandesh,	Deeksha Bhoomi	Oct.2014	Univer- sity
3	BSW-I	Student Volunteers	Caste Ceritificate Distribution	Social Welfare Department Nagpur	Dec. 2014	Univer- sity
4	BSW- II	Priti Khujur, Anupriya William	Intercollegiate Eassay Compition	Social Welfare Department Nagpur & TCSW, Nagpur		Univer- sity

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**Extra curricular activities attended by the students**

Sr. no	Class	Name of student	Activity	Organizers	Date-	Level
1	BSW III M.S.W.I	Ms.Anupriya William Mr.Vishal Reymond	Debate Competition	India Peace Centre	12th Aug15	Univer- sity
2	BSW II BSW III	Ku. Preeti Kujur Ms.Trupti Toria	Poster Making Competition	Arun Rao Kalode Mahavidya- laya	26th Aug15	Univer- sity
3	BSW II MSW IV	Mr.Bhooshan Kokude Ms.Kirti Wankhde	Debate Competition	Nikalas Mahila Mahavidya- laya	29th Sept 15	Univer- sity
4	BSW II MSW IV	Mr.Bhooshan Kokude Ms.Kirti Wankhde	Debate Competition	Kamptee College Of Social Work	16th Sept 15	Univer- sity
5	BSW II	Ms. Sarita Bagade	Mehandi Competition	RTMNU, Nagpur		Univer- sity
6	MSW IV MSW IV	Mrs.Maya Ngrade Ms.Shital Kamble	Debate Competition	The Vision Group	3rd Oct15	Univer- sity
7	BSW I MSW I	Mr.Navkesh Tekade Mr.Rahul Jawane	Debate Competition	SFS College	20th Oct.15	Univer- sity
8	TCSW	18 Students	Intercollegiate Elocution Competition	WCL AND TCSW	28th Oct.16	Univer- sity
9	TCSW	62 Students	Intercollegiate Essay Compe- tition	WCL AND TCSW	28th Oct 16	Univer- sity
10	MSW I MSW I BSW I BSW III  MSW I BSW II	Mr.Sajji Philip Mr.Roshen George Mr.Navkesh Tekade Ms.Anupriya Williams Mr.Vishal Reymond Mr.Bhushan Kokude	Elocution Competition	BHEL	29th Oct15	Univer- sity
11	BSW II BSW II	Ms.Reshama Maraskolhe Mr.Prashik Tayde	Essay Compe- tition	Rajkumar Kevalramani Kanya Mahavidaya- laya	30th Oct15	Univer- sity
12	BSW II BSW II	Ms.Uttara Chaure Mr.Prashik Tayde	Slogan Competition	Rajkumar Kevalramani Kanya Mahavidaya- laya	30th Oct15	Univer- sity

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13	BSW II  BSW II	Ku. Reshama Maraskolhe  Mr.Prashik Tayde	Poster Competition	Rajkumar Kevalramani Kanya Mahavidaya- laya	30th Oct15	Univer- sity
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## SSR OF TCSW 2016

13	BSW II BSW II	Ku. Reshama Maraskolhe Mr.Prashik Tayde	Poster Competition	Rajkumar Kevalramani Kanya Mahavidaya- laya	30th Oct15	Univer- sity
14	BSW I BSW I	Ms.Bharti Tiwari Ms.Vaishali Gajbhiye	Debate Competition	G.S. College, Nagpur	7th Jan 16	Univer- sity
15	BSW I BSW I	Ms.Snehal Mahulker Ms.Sapna Surwade	Intercollegiate Debate	Annasaheb Gundewar College, Nagpur	12th Jan 16	Univer- sity
16	MSW II BSW II	Ms.Pratiksha Latore Ms.Shital Bamnote	Competition Debate	Bhagini Mandal Nagpur	Feb,16	Univer- sity
17	TCSW	35 Students from 3 different Colleges	Competition Intercollegiate Elocution Competition	The New India Assurance Com. Ltd. And TCSW	7th April 16	Univer- sity
18	TCSW	67 Students from 12different Colleges	Intercollegiate Essay Compe- tition	The New India Assurance Com. Ltd.And TCSW	7th April 16	Univer- sity

### Awards /Prizes won by students :

Sr No	Name Of Student & Class	Activity & Date	Organizers	Awards And Prizes	Level
1	Ms.Kirti Wankhede MSW IV Sem	Debate Competition 16th Sept 15	Kamptee College of Social Work	2nd Prize	University
2	Ku. Reshama Maraskolhe BSW II	Essay Competition 30th Oct15	Rajkumar Kevalramani Kanya Mahavidayalaya	2nd prize	University
3	Mr.Prashik Tayde BSW II	Slogan Competition 30th Oct15	Rajkumar Kevalramani Kanya Mahavidayalaya	2nd Prize	University
4	Ms.Reshma Maraskolhe	Intercollegiate Essay Competition 7th April,2016	The New India Assurance Comp. Ltd.And TCSW	1st Prize	University
5	Ms.Gursimran Kaur Nagra	Intercollegiate Essay Competition 7th April,2016	The New India Assurance Comp. Ltd..And TCSW	2nd Prize	University



## SSR OF TCSW 2016

6	Mr.Sachin Dalvi	Intercollegiate Essay Competition 7th April, 2016	The New India Assurance Comp. Ltd..And TCSW	3rd Prize	University
7	Mr.Roshen George	Intercollegiate Essay Competition 7th April, 2016	The New India Assurance Com. Ltd..And TCSW	1st Prize	University
8	Ms.Pratiksha Latare	Intercollegiate Essay Competition 7th April, 2016	The New India Assurance Com. Ltd..And TCSW	2nd Prize	University
9	Ms.Uttara Chaure	Intercollegiate Elocution Competition 7th April,2016	The New India Assurance Com. Ltd..And TCSW	3rd Prize	University
10	Ms.Reshma Maraskolhe	Intercollegiate Essay Competition 28th Oct 16	WCL And TCSW	1st Prize	University
11	Ms.Aditi Meshram	Intercollegiate Essay Competition 28th Oct 16	WCL And TCSW	2nd Prize	University
12	Mr.Sachin Dalvi	Intercollegiate Essay Competition 28th Oct 16	WCL And TCSW	3rd Prize	University
13	Mr.Vishal Raymond	Intercollegiate Debate Competition 28th Oct 16	WCL And TCSW	1st Prize	University
14	Ms.Anupriya William	Intercollegiate Debate Competition 28th Oct 16	WCL And TCSW	2nd Prize	University
15	Ms.Bharti Tiwari	Intercollegiate Debate Competition 28th Oct 16	WCL And TCSW	3rd Prize	University

• **Sports 2015-16**

Sr No	Class	Name Of Student	Activity	Organizers	Level
1	BSW III	Kunal Jadhav	Badminton , RTMNU	RTMNU	University
2	BSW III	Vishvas Gaikwad	Badminton RTMNU	RTMNU	University
3	BSW III	Gagan Thakare	Badminton RTMNU	RTMNU	University

**Intercollegiate Sahayog Sports Meet, Date-2<sup>nd</sup> & 3<sup>rd</sup> Feb, 2016**

Sr No	Class	Events	Organizers	Prizes	Level
1	Mr Vishvas Gaikwad Ms. Reshma Marshkolhe	Badminton	Intercollegiate Sahayog Sports Meet	1st Prize	Zonal
2	Ms.Reshama Marshkolhe	100 Meeter Running	Intercollegiate Sahayog Sports Meet	2nd Prize	Zonal
3	Ms.Chabita Chiram	Long Jump	Intercollegiate Sahayog Sports Meet	3rd Prize	Zonal
4	Mr. Abin Madathissery	Discuss Throw	Intercollegiate Sahayog Sports Meet	2nd Prize	Zonal
5	Mr.Gagan Thakre	Shot Put	Intercollegiate Sahayog Sports Meet	2nd Prize	Zonal
6	Cricket Team of TCSW	Cricket	Intercollegiate Sahayog Sports Meet	2nd Prize	Zonal

• **Cultural activities Session 14-15**

Sr. no	Class	Name of student	Activity	Organizers	Date	Level
1	BSW-I	Uttara Chaure	Rep. Day Parade	Govt. of India , Delhi	26 Jan 2015	National
2	BSW-1	Ms.Snehal Mahulker	National Culture Festival	South Central Reginal Culture Centre, Maharashtra Lazim Association	30/10/2015 To 7/11/2015	National

3	BSW II BSW I	Ku.Uttara Chaure Ms.Snehal Mahulker	Lazim Pathak	Rashtriya Sanskriti Mahotsav Dakshin Madhya Sanskritik Kendra	30th Oct15 To 7th Nov15	National
5	TCSW	12 Girls	Fashion Audition	Radio Michi, FBB And Kara Fresh	26th Mar.16	National
6	BSW II	37 Students	Independence Day Program	Jivodaya Special School For Children ,Sadar, Nagpur	15/8/2016	Zonal

### 5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

We usually organise supervisor meetings in which the agency supervisors are invited , they give us feed back on the areas where the students need personality /training based improvement. On the basis of their suggestions we incorporate the changes after deliberations in the CDC.

Since the faculty members have good contact with various organizations where students are placed or seek jobs, we do get informal feedback. Their suggestions are seriously considered and implemented through various academic and co-curricular activities at the college .

The alumni who recruit our students also give us informal feedback, like need for improvement in English, drafting skills, advanced computer use functionality, etc. This feedback is incorporated in the orientation programmes and various academic inputs by the faculty.

Alumni who come as visitors to the college, after spending enough time in the field as professionals are the major source of feedback on the changes required. We make it a point to arrange an interaction session with such alumni for the benefit of our students. This helps us in making changes in our training strategies. Quality of the institutional provisions is accordingly improved so as to make it effective in handling the challenges of Liberalization, Privatization and Globalization.

The student's feedback on course teaching and other aspects of the college functioning is taken every year. The compiled feedback of each faculty member is reviewed by the Principal , IQAC coordinator and is utilized to improve the performance and quality.

### 5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

"Sahayog" is a wall Magazine of the college which has a history of more than 30 years. Students and staff contribute articles, poems, posters, pictures which are displayed on a wall (Sahayog notice board).

Along with five students as the committee members, the Sahayog committee consists of 4-5 staff members, including all the language teachers. Articles on social issues, research based papers, photographs of different events, seminars, workshops, Village camp, study tour and major events of the college are covered in the magazine. The publication of magazine is an annual feature. This activity offers a platform to students to exhibit their literary skills.

The literature for annual magazine 'Sahayog' is collected from the students. The edited literature is compiled and edited by editorial committee. The magazine is distributed among students.

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

As per section 40(2) (b) of Maharashtra University Act 1994, Students Council for every session is formed in the college in adherence to the schedule provided by RTM Nagpur University. Students council consists of following members -

- 1) Principal (Ex-Officio President )
  - 2) A senior teacher in charge, nominated by the Principal
  - 3) Teacher in charge of N.S.S. unit of the college of Sports .
  - 4) Teacher in charge of Cultural activities.
- Students are nominated on the basis of merit as under -
- One class representative from each class (total -5)
  - One sports representatives
  - One N.S.S. representatives
  - One cultural representative
  - One lady representative each for UG and PG (2)

The members of the students' council then elect president and secretary from amongst themselves. The name of the duly elected secretary is communicated to the director of students' welfare board of the university.

Every year following activities are undertaken by the students' council

1. inauguration /swearing in of the new team
2. welcome to new comers
3. teachers' day
4. Annual sports
5. annual social gathering
6. farewell to outgoing students

In addition to these activities students council also conducts various programmes on personality development, sports and cultural activities, exten-

sion activities under the banners of NSS, and field action programmes , career counselling and placement cell etc.

Giving platform to the talents of students , to build confidence of the individual performance, stage daring ,preparation and planning of group events& presentation ,opportunity of team work, programme planning etc.were the outcome of such programmes.

Students' council is one of the healthy practices. It plays a very vital role in maintaining discipline, in making the campus ragging free, in solving grievances in curricular and extra curricular matters. It is a handy mechanism to reach the students. The main objective of the body is to channelize the energy of the youth leading to harmonious personality development optimising the possibilities of personal and professional growth. In short this forum prepares the students to play role of useful and efficient citizen in their later years.

The students council of the year 2015-16 is as follows -

**Members**

- |                       |    |          |
|-----------------------|----|----------|
| 1. Dr. H. N. Meshram  | :- | Incharge |
| 2. Mrs. A.R. Gajbhiye | :- | Member   |
| 3. Ms. S.P. Fating    | :- | Member   |
| 4. Mr.D.B. Tule       | :- | Member   |

Students Council for the session was formed at the college level.

Accordingly, students were nominated as class representatives from each class on the basis of academic merit. Similarly, one student representative each from among the NSS, cultural and sports unit of the college was nominated by the Principal on the basis of recommendations from respective teacher incharges. The Students Council was thus formed as below:-

Dr. K.S. Patil	Principal (Ex-Officio President )
Mr. Vishal Raymand	MSW Ist sem (Working President)
Ms. Anupriya Willium(LR)	BSW -III
Mr.Bhushan Kokurde(Cultural)	BSW II
Mr. Roshan Tijare (N.S.S.)	MSW -1st Sem
Mr. Kunal Jadhao (Sports)	BSW III
Ms. Shrikant Uikey ( Co Incharge Sport)	BSW III
Ms. Reshma Marskolhe (CR)	BSW II
Ms. Priyanka Shambharkar(CR)	MSW IIIrd Sem
Ms.Poonam Nimje (CR)	BSW III
Ms. Kirti Wankhede (LR PG)	MSW III rd Sem

**5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

- IQAC
- Student Representative council
- Anti Ragging Cell
- Equal Opportunity cell
- Committee Against Sexual Harrasment
- Sports committee
- Cultural Committee
- Student Welfare Board
- Field action projects -CGSCC,PEACE,Women development cell
- NSS
- SAHAYOG

**5.3.7 How does the institution network and collaborates with the Alumni and former faculty of the Institution.**

The Institute has good network with the alumni and the former faculty of the Institute. During the Golden Jubilee year we have updated the existing data and have computerized the compiled data of the alumni stating batch, specialization, personal and professional brief and contact details (postal, telephone and e-mail) of a large number of alumni since the inception of the Institute. All the alumni and the former faculty of the Institute and the staff members were invited for the Golden Jubilee events and special alumni get-togethers.

The Institute invites the former faculty and alumni for special guest lectures on relevant topics . Our alumni also function as invitee member on the IQAC. Many alumni are invited to the Institute to share their professional experiences and their expertise with the current students and to update their knowledge.

CRITERION VI:  
**GOVERNANCE, LEADERSHIP AND MANAGEMENT**

**6.1 Institutional Vision and Leadership**

**6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?**

Though the college is governed by the State Government, and the college administration is bound by the policies framed by the Department of Higher Education & Social Justice & Special Assistance, Directorate Pune, from time to time.

The vision and mission of the college is in accordance with the objectives of Higher Education Policy, and addresses the contemporary need of all the stake holders including the students and the society as it aspires for creating competent professional social workers, ready to face any challenges. The vision mission statements are as follows--

**Vision -**

To create a knowledge and value based society with a vision of inclusive and sustainable development, through qualitative educational empowerment.

**Mission -**

To produce cadre of professional social workers through value based participatory and democratic social work education.

To promote competent human functioning for fashioning a responsive and just society.

To function in the dynamic environment equipping the social work fraternity to handle the impact of globalization and liberalization.

To serve committedly to the cause of social justice and equity.

To undertake human resource development and capacity building programmes with and for the stake holders.

**6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?**

- Management -The role of the management is to monitor the college functioning .The management has a representative in IQAC. Further, Local Management Committee has three representatives from teaching and one from non teaching staff members, who are responsible for communication with the management. They keep the management updated on the college functioning. The Management takes keen interest in the college

programmes and through meetings takes appraisal of the quality pursuits and achievements in that regards. The management, in the monthly meetings of the Local Management Committee held on 6th of every month, takes stock of the educational activities, various processes from teachers and staff representatives and offers suggestions thereon. The management also interacts with the Principal and if required with the individual staff members.

- The college with the Principal as authority has full freedom to plan the programmes in the consensus with the IQAC and CDC in order to achieve the quality benchmarks. The UGC & University Policies are framed at the respective levels and at the college level the Principal, as the Head of the institution, ensures that such policies are implemented in letter and spirit. As regards the quality policy, however, at the institutional level the Principal, in consultation with the faculty members, is empowered and can play a big role in adopting quality measures and implementing them. The sole responsibility of constituting the IQAC as per the norms laid down by the UGC, fund management, and ensuring effective deliberations in the College Development Committee lies with the Principal. The Principal delegates various responsibilities of the quality management to the IQAC and about 30 committees are formed to monitor and review the respective committee's work periodically. For example, the IQAC under the guidance of the Principal developed the proposal for College with Potential for Excellence, which was accepted by the faculty and was endorsed by the management as well.
- The theory, Practicum and the Research based activities enable the faculty and the students to translate the vision statements into concrete actions, by its internalization and practice. Enriching knowledge base, skills and attitudes for fostering culture of excellence to benefit the human resources at micro and macro level is our routine exercise.

### **6.1.3 What is the involvement of the leadership in ensuring:**

#### **■ The policy statements and action plans for fulfillment of the stated mission.:-**

The college offers value based education, making it participatory and the Principal ensures that we have democratic orientation in all our programmes and planning is done accordingly.

The professional social work education through its principles and ethics focuses on developing just society, fostering competent human functioning and the curriculum is very much focused on making the social worker as a responsive human being. The Principal ensures that these objectives are achieved through the training module. Various committees focus on the same through their annual plans.

The Principal also suggests and/or invites suggestions from other faculty members for improvements in the methods and modalities of the teaching/



learning system, and monitors the implementation of the suggestions and ensures continuous improvement in the outcome.

To face the challenges of the liberalization, privatization and globalization the college continuously organizes capacity building programmes for the stakeholders. The overall training focuses on the skill development among the students.

The social work curriculum is focused on principle of social justice and equity. The Principal and each faculty member strive to generate the necessary sensitivity among the students and the social work practicum is totally based on the interventions for the same.

To achieve the mission of undertaking human resource development and capacity building programmes, with and for the stakeholders, college regularly organizes workshops, programmes and seminars. The Principal and management always encourage the faculty for the purpose. Further, our Field Action Projects also undertake many such activities.

Keeping in mind the core values like Contribution to the National development, inculcating global competency, quest for excellence, extensive use of information technological advances and emphasizing value base among the students, the college leaders (Principal, LMC, IQAC, and in-charges of various committees) ensure that various programmes are planned for the benefits of the stakeholders.

■ **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**

The Principal, IQAC and College Development Committee form various other committees for the smooth functioning and administrative ease. These committee members then meet periodically to plan, execute and evaluate the plan of actions for the particular operation.

The IQAC review the overall functioning of the college particularly regarding the development benchmarks set by the college.

Financial planning is done by the committee specifically formed for the same eg. 12th plan UGC assistance.

At the beginning of academic year, planning meetings are held by the CDC in which the committees are finalized for the year.

At the end of the year report and review of the committee work is taken. If any suggestions are given those are considered while planning for next year.

Principal and respective in-charge faculty is continuously monitoring the functioning.

We have flexibility to adjust the eleventh hour programmes declared by various authorities,

As part of strategic planning we have till now undergone 2 cycles of NAAC and are preparing for the 3rd cycle.

We received grants under college development scheme, merged scheme for NET/SET Coaching Classes and Career counseling cell , Additional Assistance Scheme , Sports and Infrastructure Development Scheme under UGC XIth plan.

As part of strategic planning proposals for General Development assistance under 12th plan have been sent and has received the status of College with Potential for Excellence .

Recently, the college has entered into partnership with Rajiv Gandhi National Institute of Youth Development, for running Post graduate Diploma in Youth Development.

We try to involve the students in planning and implementation of various activities wherever possible. Other stake holders like alumni , agency supervisors and parents of the students are also involved in committees of relevance. For the smooth functioning of college activities following committees are formed in the staff council meeting to take up the respective works allotted to them .

**List of the college committees-**

S.N	Name of the Committee
1.	Academic Planning Committee (Time Table & Work Load , Research - MSW III Sem , Group Research BSW III & Field Work Coordination Academic & Monitory
2.	Admission Committee( for all classes )
3.	Student Council + Cultural + Sports + Student Welfare Board CRS
4.	NSS + Din Vishesh + Environmental Services
5.	Attendance
6.	Planning , Purchasing & Maintenance Committee
7.	NET / SET Coaching Classes
8.	Career Counseling + Placement + Transcript
9.	Research & Consultancy, Human Resource Development
10.	Grievance Redressal
11.	Field Action Project CGSCC + Mentoring
12.	FAP- PEACE
13.	FAP- Women Development Cell + Women Cell for Grievances (VISHAKHA) (CASH)
14.	Library Committee + Audio Visual Committee

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15.	College wall Magazine & Sahayog
16.	Alumni
17.	Health Support Services
18.	College Exams
19.	Stake Holders Feedback Committee (Student, Parents, Supervisors Agencies, Alumni)
20.	Website , MIS , OPEC( Library Software
21.	IQAC
22.	Golden Jubilee Committee
23.	TCSW Employees Welfare Association
24.	Compilation of Photograph
25.	Arun Research Journal
26.	Anti Ragging Cell
27.	Equal Opportunity Cell

■ **Interaction with stakeholders**

**Agency supervisors** - Meetings of the agency supervisors are held as follows

1. Meeting with them at the beginning of the academic session for planning and to discuss their expectations
2. Midterm meetings at the agencies
3. At the end -the supervisors are involved in the evaluation of the students

**Students** - the SRC is the main mechanism of any interactions, students welfare boards also is another mechanism of interactions.

**Alumni** - Regular meetings are held.

**Parents** - Meetings are held regularly. There is effort to form a parent teacher forum

Our continuous networking with various GOs and NGOs is helpful in many ways.

At professional front we have SAHAYOG cluster where we take peer review and we are actively involved in the activities of Maharashtra Association of Social Work Educators

■ **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders.**

As regards interaction with stakeholders, the Parent meets, Supervisory meets & Alumni meets are the regular feature of our college, such interactions

help us in identifying the gaps and helps in improving overall functioning of the college. Changes in the policy if required are initiated through CDC. Planning of various activities is done after taking into consideration of suggestions.

■ **Reinforcing the culture of excellence**

The culture of excellence is nurtured by appreciating the achievements sharing such experiences with students and with the staff members.

Individual and collective achievements are celebrated in the college and also mentioned in the college annual magazine.

■ **Champion organizational change**

The college now is looking forward to third cycle of NAAC, over the years many changes have been undertaken and we continue to initiate changes in the overall functioning of the college while maintaining the best practices developed over the years.

It was identified by the IQAC that some committees needed modification in the context of changes in the curriculum, university recommendations etc., hence the committee number was reduced and post restructuring, the overall responsibilities allocated to the committees.

Infrastructural changes were undertaken.

Organizational functioning also depends upon the vision of the leaders, field reality etc. We are open and flexible in our planning and policy to the emergent needs of the contemporary society.

**6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

In the beginning of every year, the Principal along with IQAC and CDC constitutes various committees ,In-charges of these committees are then supposed to plan programmes, keeping focus on various policies of the college. The plans are reviewed by the principal. There are few other members in each committee who also help in execution of the respective plans. Academic planning committee allot subjects and other academic work. Class wise in-charges are decided. The students are nominated on various committees. These committees are responsible for particular projects assigned to them.

Periodic meetings are organized by the Principal with the Committee in order to review the progress and problems faced, if any, in the implementation of the plans/projects.Feed back on functioning of the committee is also taken in CDC and changes /suggestions in the functioning are incorporated in next years planning.

**6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

- Encouraging individual teachers for taking up Research Projects from UGC, ICSSR or other funding agencies from time to time.
- Encouraging the faculty for organizing Seminars, workshops, conferences sponsored by funding agencies like UGC, ICSSR, State Government, etc.,.
- Providing 'Duty Leave' to teachers for attending academic & other Seminars/Conferences in specific/general subjects and for presenting research papers.
- Encouraging individual teachers in the area of research particularly in writing and publishing of research papers on relevant topics.
- Encouraging publication of the journal by the college.
- The management suggests/recommends names of the faculty on various panels, boards.

#### **6.1.6 How does the college groom leadership at various levels?**

**Senior teachers:-** There are certain areas where the Principal takes additional assistance from the senior faculty members. In areas such as taking decisions on policy matters by Staff Council, and other important areas like- Students Grievance, Anti Ragging, Discipline, NAAC, UGC, IQAC & Research projects, the Principal assigns the responsibilities to senior faculties.

IQAC offers another platform where teachers are required to take up role of a leader.

In the capacity of in-charge of some committee-- It is scrupulously observed that each of the faculty gets role of as in-charge of at least one committee.

#### **6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?**

The in charge of each committee is given autonomy and responsibility for planning and implementation of the respective programmes. Academic planning committee has freedom over planning regarding curriculum for teaching, paper-wise/unit wise distribution of curriculum among the teachers, taking internal examinations, planning theory classes, Social work Practicum and both internal and external Viva-voce examinations. They are also empowered to form strategy for future development of the College and plan Research projects, send proposals to UGC, ICSSR, plan seminars in College.

#### **6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.**

Yes, the participative management is evident at various levels as follows:

- 1) Parent Body, Local Management Committee and College development committee are the fora where all the members get chance to

vocalize their opinions, further for students it is the SRC and students welfare board which work as platform for interactions.

- 2) Further college has open door policy where anyone can directly approach the Principal and discuss matters of concern.

## 6.2 Strategy Development and Deployment

### 6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

The quality policy is laid down by the UGC & University from time to time. The college also has its own policies regarding the same. The policy is reflected in the curricular as well as extra-curricular activities of the college. Various committees are formed which then develop their policy and programmes. IQAC in particular reviews the policy and planning time to time.

We have quality policy as regards to various aspects -Academics, campus life, administration, faculty and stakeholders.

- a. **Academic policy:-** Maximizing attendance, completion of curricular requirement, promoting academic excellence, addressing contemporary development issues, promoting professional ethics and principles. Remedial coaching for weak and advanced coaching for advanced learners is offered. Student centric, participatory methods are used.
- b. **Campus life -** Ragging free, environmental friendly campus, gender fair approach and inclusive policy, offering special opportunities to weaker sections. Infrastructural facilities are made available considering the needs.
- c. **Teacher -** Quality of the teachers not compromised, faculty development is given top priority. Infrastructure made available for research and consultancy. Modern equipments are made available.
- d. **Administration -** Students friendly environment, quick, efficient and transparent functioning. Decentralized administrative power from the Principal to various In-charges of the different committees.
- e. **Stakeholders -** Continuous feedback from various stakeholders for which formal and informal mechanisms are used, SWOC analysis is done regularly and the changes /suggestions given are implemented accordingly. Maximum participation of stakeholders like Alumni and agency supervisors and networking agencies is sought.

### 6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, we do have a perspective plan. Perspective plan included following aspects

**Academic planning:-** Starting new courses, strengthening the teaching-learning processes, improving quality of the teachers, capacity building of the students /faculty, incorporating contemporary issues and challenges

relevant to the professional development, updating and redesigning curriculum and syllabus.

**Research:-** Encouraging faculty for preparing major, minor and other researches, motivating teachers for research publications, writing books and getting recognized as a Place for Higher Learning and Research.

Networking with other colleges, undertaking various academic, co-curricular and extra curricular activities through `Sahayog cluster`.

Seeking various UGC assistances like 12th plan General Development Assistance, College with Potential for Excellence, and utilizing the same for college development.

■ **Future Plan**

1. To prepare new academic calendar for the session
2. To implement new semester patterns at UG & PG levels
3. To prepare SSR and send LOI for NAAC 3rd cycle of assessment.
4. To implement various schemes sanctioned under the "College with potential for excellence".
5. To start implementing the Post Graduate Diploma Course in Youth Development in collaboration with Rajiv Gandhi Institute for Youth Development, Chennai.
6. To organize series of programmes to celebrate golden jubilee of the institute.
7. To organize orientation programmes for faculty for effective implementation of semester pattern at under graduate level.
8. To prepare repository of teaching material /notes /AV material, if possible prepare our own Open educational resource.
9. To organize skill labs, extension activities through field action projects.
10. To further improve the results, reduce the drop outs at entry points.
11. To organize national and international seminars.
12. To organize faculty development programmes for teaching & non teaching staff, also send the faculty members for orientations and refresher courses as is a mandatory requirement for their further placements.
13. To start course in Research Methodology recognized by RTM Nagpur University.
14. To encourage use of statistical analysis software like SPSS in researches, to organize workshop to orient staff and students.

15. To organize various extension and collaborative activities through various field action projects.
16. To strengthen the placement activities
17. To organize various activities for students support programs through college and SAHAYOG cluster.
18. Sahayog cluster activities to focus on core values and networking.
19. To start training in CASW (Computer application in social work) for UG and PG students.
20. To organize library orientation programmes for the students.
21. To execute the Minor/Major Research Projects and also prepare new proposals and organize opinion polls on current issues.
22. To organize various programmes in collaboration with Alumni Association.
23. To undertake programmes and activities based on emergent needs.
24. To obtain feedback from all the stakeholders.
25. To focus on core values while organizing programmes.
26. NAAC 3rd cycle to be completed

■ **Prespective plan**

- To submit proposal for Autonomus status
- To aspire for higher CGPA in NAAC process (More than 3.55)
- To implement CPE schemes effectively

**6.2.3 Describe the internal organizational structure and decision making processes.**

The Governing body controls the overall college functioning

Principal, three teachers and one non teaching staff member are the members of LMC who are responsible for the deliberations about the college activities.

At the college level Principal is the administrative and academic head. The college development committee has all the teaching and non teaching staff as its members. The CDC is the mechanism to take major decisions which have implications on academic and administrative functioning. Further, there are several committees formed for bringing ease in college functioning.

Library committee is formed as an advisory committee for library functioning

The in-charges along with the committee members take decisions about the programmes and implementation.



Students have Students' Representative Council in which they have about 8-10 members nominated by the college authorities for various activities and purposes.

Class representatives have few more members with them on Students' Welfare Board, which is responsible for the communications with teachers and Principal.

The college thus has very open and democratic decision making process.

#### **6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following**

##### **Teaching & Learning**

- Monitoring attendance, Continuous follow up for reducing dropout rate and absenteeism in the class.
- To offer enriching learning experience and use of student centric methods and AV material in regular class room teaching.
- Various committees like Academic planning committee Social work practicum committees, Research committee are formed to monitor the teaching learning process and outcome.
- To create a learner-centric system of learning in the classrooms participatory methods are used frequently.
- To organize training sessions for teaching staff to enable them to use technological teaching devices in the classrooms as well as programmes for faculty development programme are regular feature of our college.
- To use regularly a format for feedback from students and stakeholders.

##### **Curriculum Development**

- Representation, nomination and Participation in Board of Studies, Special Task Committee formed by the R.T.M. Nagpur University for redesigning the syllabi.
- Regular Academic planning committee meetings to review the curriculum needs.
- Focus on connecting theory with practice.

##### **Examination and Evaluation**

- Annual pattern for UG and semester pattern for PG are followed. There is switching to semester pattern at UG level implemented from the session 2016-17
- University examination of the students conducted as per the time table.
- College level examinations are conducted on the university pattern for theory papers and Practice Viva voce is conducted for research and social

work practicum.

- Midterm evaluations and self evaluation by the students regarding social work practicum are the innovation of the college.
- College is a centre for conducting university exams.

### **Research & Development**

- To organize seminars in as many subjects as possible so that involvement of all teachers is ensured.
- To encourage teachers to attend academic seminars /conferences.
- Organizing various orientation programmes for students and faculty at college level and /university level.
- Encouraging teaching staff members to undertake various research projects like monitoring schemes by networking with funding & Research agencies , Organizing Opinion Poll.
- Has established Research cell for guiding Research scholars
- Participation of faculty and students in various seminar/ Workshops/ Orientation programme / Refresher Course & Various Deliberation
- Organizing various programmes in the college by inviting field experts.

### **Community engagement**

- Through NSS, Social work practicum we focus on issues and problems of community identifying through community participation on which need based participatory interventions are undertaken. The college organizes camps in various communities through students on relevant issues . The field action projects particularly focus on the community needs and offers services through extension activities.

### **Human Resource Management**

- The college administration plans optimum utilization of available human resources by effectively deploying the administrative and services staff.
- Systematic planning for better human resource utilization is our focus.
- Bio-Metric , CCTV Cameras , social networking , MIS, for effective functioning and management is used
- Meetings are the mechanisms basically focused upon for sorting out issues and planning.

### **Industry interaction**

Continuous interaction with various GOs and NGOs for placement regarding social work practicum, activities of career counseling and placement

cell, arranging campus interviews, inviting experts from industry to address the students to sensitize them about field realities are our regular activities.

We also are linked with GOs and NGOs for collaborative research, monitoring and evaluation studies.

All the field action projects are directly in contact with industry.

**6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

The relevant information is kept available on the Website and printed in college prospectus and other reports like Annual Report, AQAR etc. for the perusal of the management as well as the stakeholders.

A Grievance Committee, Staff Council is available in the college through which suggestions/ grievances are received from students/parents.

The Principal and the LMC members address these problems/suggestions.

In addition, through continuous interaction with the teachers, students, parents and agency, the Principal collects information on various academic/extra-curricular activities of the college through formal feedback received and uses this information for further improvement.

**6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

The management through the principal encourages the faculty members take active role in institutional process this is done through formation of various committees for effective management of college functioning. For framing of policies, plans, and execution of projects, various committees are constituted by the Principal and Academic Planning committee at the beginning of each academic year.

These committees are responsible for the particular projects assigned to them and are accountable for the progress.

Periodic meetings are organized by the Principal along with the Committee In-charge, Co-in-charge & members in order to review the progress and problems faced, if any, in the implementation of the plans/projects.

The problems and hindrances are removed after discussions with the concerned committee members. The LMC and Management take periodical review of the college functioning.

**6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

The institutional decision making body is called "Local Management Committee" which has a statutory standing. This council meets every month on 6th. The LMC to make decisions on some vital issues related to the institutional functioning.

Recent Resolution is on celebrating Golden Jubilee, a committee has been formed to plan and execute the programmes to celebrate the Golden Jubilee.

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?**

Yes, there is a provision to apply for autonomous status in the University.

The college has formed a committee to consider getting autonomous status.

**6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

The following committees are constituted by the Principal at the start of every academic year to ensure prompt handling of the grievances:

Grievance Committee (LMC members, class teachers, students welfare board)

Committee against Sexual Harassment at work place.

**Anti Ragging Committee**

- **Structure of the committee: - 2 senior staff members and 2 students representative are the members of the committee.**

The mechanism of the committee :- As per the direction given by the Suprim Court of India and UGC regulation on "Curbing the nenace of ragging in higher education institution-2009" Anti ragging cell functions in the college

The CDC and IQAC also are the reviewing mechanisms which after considering the nature of the complaint make necessary changes when ever required.

**6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute ? Provide details on the issues and decisions of the courts on these?**

There are a few court cases against the institute regarding :-

- 1 Mr.Sharad Sonkusare, Driver (Date of filing the case 27/12 /2010)-Issue-work not satisfactory, Department of Social justice and special assistance -rejected the approval, case pending in college tribunal.

- 2 Mr. Yograj Nakhle, Gardner - (Date of filing the case--3/8/12, settled in Feb 2016) Issue-The Department of Social justice and special assistance -terminated the services. Case was in high court , was settled through compromise , case withdrawn , left the college.
- 3 Thomas P.C. -(teaching faculty) -terminated on the grounds work not satisfactory - (Date of filing the case-- 28/1/2012) case is pending in high court
- 4 Thakurwar S.M.(teaching faculty) services suspended , the case was registered in college tribunal on 3/3/2011 and was settled on 25/10/2013 ,settled the matter by written apology and then resignation

**6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?**

Yes , We take formal feedback on each teacher by every student at the end of every academic session regularly, which is analyzed by the feedback committee and reviewed by the Principal, the faculty is communicated about the suggestions and evaluation and is asked to make necessary amendments in teaching next year.

For feedback of the students a suggestion box is kept in the college. Also, informally constructive suggestions from student representatives/student welfare board are entertained in the interest of the institution.

**6.3 Faculty Empowerment Strategies**

**6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?**

Faculty gets chance to participate in the refresher courses and orientation courses, in summer schools or in seminars, conferences and workshops so as to update their professional knowledge.

Faculty is actively involved in professional organisations like Maharashtra Association of Social Work Educators, NAPSWE, NUTA and many are office bearers and life members of the same.

The college encourages teaching staff in taking up research projects sponsored by UGC, ICSSR and other funding agencies and to organise seminars on the relevant topics.

College organizes capacity building workshops for non-teaching staff as well. They are also encouraged to participate in programmes to update their knowledge base.

**6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

College sends faculty for various programmes by paying their entry fees, allowing duty leaves, deputing them for various deliberations. They are encouraged to take up activities after such training in the college as well.

Some times in-house trainings are also organized like -Training for use of technological devices such as computers, INFLIBNET OPAC , internet, LCD Projectors, for both teaching and non-teaching staff members, orientation to the new staff members.

**6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

Till 2012 self appraisal format was used for performance appraisal for permanent teaching faculty. As per the direction of UGC and University the college started using API format. For the regular teaching staff, the college follows the same "Academic Performance Index" format as is devised by the UGC and adopted by the University.

In the said API format, in addition to teaching, information on all the activities assigned to each faculty is objectively evaluated and scores awarded to eventually arrive at the final scores by IQAC.

The following are the criteria assessed in the API format:

1. Teaching, tutorials, and evaluation work done
2. Reference/Study materials provided to the students.
3. Participation of the individual teacher in the Co-Curricular activities of the college.
4. Research, Publication and other Academic contributions

In addition to the PBAS a format to gather the information on the functioning of various committees is developed. This helps the IQAC to gather appropriate and comprehensive information on the individuals performance , as well as taking review of the college functioning.

**6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

The performance appraisal is done by IQAC committee chaired by the Principal of the college, the API ratings are taken into account in the promotions and placements of individual teacher (CAS)

The information is also used for consolidating the reports in the form of annual report and are also handy while preparing AQAR.

Major findings are communicated to the management through LMC annually.

Changes required if any on the basis of the suggestions are implemented in the next year.

**6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

Welfare schemes available to teaching and non-teaching staff are limited to the following:

1. Tirpude College of Social work Employees welfare Association for teaching and non-teaching staff.
2. Medical Reimbursement Scheme for all regular staff members for hospitalization as well as home treatment, provided the treatment has either been done in a government hospital or in a private hospital earmarked by the State Government for specialized treatments. In the last four years only one staff have availed this facility and one case was submitted for reimbursement in the last four years.

**6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

College sanctions Lien facility for faculty desirous of moving out for better career prospects; however he/she can return to original position within stipulated period. One faculty availed this facility and has returned back to the college.

The college has been awarded twice with 'A' grade from NAAC and is also now having CPE status. Being a pioneer institute in central India celebrating its golden jubilee the faculty takes pride to be the part and parcel of the college.

Since the college has UG and PG granted by the Maharashtra Government, Department of Social Justice and Special Assistance, eminent faculty is attracted towards the college.

**6.4 Financial Management and Resource Mobilization**

**6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

**Contingency grants received from State Govt. :-**

Contingency grants received from State Govt. are monitored and utilized by the Principal, Office Superintendent and Accountant.

The Accountant is responsible for maintaining the record and is the one who interacts with the C.A.

College Development Committee and other committees give requirements to the college authorities and advances are sanctioned by the Principal for effective working.

### **UGC Developmental Grants:-**

The UGC developmental grants are allotted based on the Proposals submitted by the college during each five-year plan.

The college has Planning and Purchase committee which takes reviews of the requirements and decides on utilization of the funds.

For this purpose, the committee considers the long-term developmental plan of the institution in areas such as academic, infrastructure, equipment and books etc. Thus areas for the utilization of UGC grants are pre-determined.

The Principal is the authority to utilize the amount under the permissible heads, the purchase/construction rules and parameters as laid down by the UGC from time to time are followed while utilizing the funds.

### **Funds for research projects:-**

The funds for the research projects (major, minor, other) are utilized by the respective researchers/Principal investigators.

#### **6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

Internal auditing is done by the Accountant regularly, which are then checked by the Principal, LMC, and Management.

#### **External auditing is done by -**

UGC funds are audited by a Chartered Accountant and the audited accounts are sent to the UGC, Western Regional Office, Pune. The Auditing for UGC grants is done for each head under which funds are allocated, such as maintenance of equipments, infrastructure development, Building Construction, Purchase of equipments/books and journals, furniture, computers, competency building etc.

External auditing and assessment agencies are --

- i) The Department of Social Justice and Special Assistance, Govt. of Maharashtra.
- ii) The Office of the Accountant General, Maharashtra State.
- iii) Other funding agencies providing funds.

Last audit is done for the year 2015-16.

There were no audit objections.

#### **6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with the Institution, if any.**



1. Since the college is under the scheme of grant-in-aid, salary grants and contingency are received from the State Government
2. The UGC gives grants under 12b (under UGC plans).
3. Management provides funds in case of deficit.

The income and expenditure statements for the last four years are Annexed 6.

The reserve / corpus fund is generated through research project (institutional overhead charges) available with the college.

**6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

Government and UGC are the sole sources of funding to the college. For additional funding the college keeps sending proposals to UGC, ICSSR and other funding agencies.

An additional assistance scheme and sports and Infrastructure scheme was sanctioned to the college in the XI Plan .

Also under XII Plan, the college has forwarded proposals for General development assistance scheme.

Further the college is selected as college with potential for excellence hence we are entitled for receiving the grants under that scheme.

Utilization of all the funds is done as per the permissible heads , and utilization certificates are submitted to the respective authorities regularly.

**6.5 Internal Quality Assurance System (IQAS)**

**6.5.1 Internal Quality Assurance Cell (IQAC)**

- a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

Yes; we have active IQAC since the first accreditation, it has been given a lead role and is keenly involved in compilation of the institutional work every year.

IQAC analyses the overall functioning and gives recommendations to the principal and CDC regarding the areas needing some change or some new activities are also undertaken keeping in mind the recommendations of the NAAC if any.

The institutional quality depends upon each and every stakeholders effective networking and meaning full interactions among the same. The IQAC monitors, evaluates such interactions , if required offers a forum to have open and healthy interactions.

IQAC functions as a self assessment mechanism , which keeping its focus on the vision and mission of the NAAC arranges periodic assessment through SWOC exercises, stimulates academic ethos in the college, promotes research culture, urges to have transparent and democratic processes, encourages innovations , networking with the stakeholders .

While keeping focus on the goals of higher education IQAC also help faculty remain focused on the five core values promoted by the NAAC.

We are successful in institutionalizing the quality assurance processes by developing a culture promoting pursuit of excellence based on many best practices.

Our IQAC has received grant amounting to Rs. 3 Lakh through the UGC, Western Regional Office, Pune, from 10th March 2014

As part of Quality assurance practices following action plans on various themes were drawn ---

**a. Academic Upliftment**

- i) To have learner- centric teaching with the help of Seminars /Work shops /Group Discussions/Home Assignment etc.
- ii) To promote use of advanced technology in teaching
- iii) To ensure maximum attendance of the students in the classrooms, it was resolved to send letters to the guardians about the status of the attendance of their wards.
- iv) To conduct Unit tests, remedial classes for slow learners and more opportunities are offered to advanced learners.
- v) Monthly teaching plans are prepared meticulously by teachers
- vi) To offer more and more ICT facilities to students like wi-fi, internet access
- vii) To take feedback on teachers and overall functioning of the college
- viii) To offer personalized attention through mentoring.
- x) Conduct orientation programmes for teachers and students for maximizing the use of e-resources facilities in the college.

**2. Administrative functioning**

- i) MIS installed for smooth functioning.
- ii) The role and responsibilities of the non teaching staff were re-structured
- iii) The administration has been made students friendly.
- iv) Encouraged non teaching staff, library staff to participate and organize capacity building programmes.

**3. Environment**

- i) As a policy, measures for environmental protection were undertaken like -- No tobacco zone , use of LED lights , reducing wastage of water and paper .

**b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?**

The IQAC always enjoys full support from the Management

Till now many recommendations are implemented few of them are as follows -

The proposal for College with potential was formed and forwarded by the IQAC and our college is now having the status of CPE.

We proposed to form a cluster of social work colleges and now are the lead college with 10 colleges as members of the cluster. Various curricular, co-curricular, extra curricular activities through the same have been initiated.

SAHAYOG sports meet was proposed and organized which was a grand success.

Recommendations to improve library functioning was also worked on and now we have many e- resources and facilities have been added to the library.

IQAC periodically gives recommendation which are considered by the CDC

**c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them.**

There is a provision to nominate two external members from either industry or any other professional from the field who can contribute to the quality policy adopted by the college. Accordingly one person from Medical Social work Field and other one eminent expert person from Anthropology and Research background are empanelled.

Further we also have one alumnus on our IQAC. All have been taking keen interest in college activities and contributing a lot. They share the expertise as well as are involved as experts in various seminars and conferences.

The alumnus who happens to be member of initial batches is Founder President of MASWE, and has been supporting college by undertaking joint collaborations.

**d. How do students and alumni contribute to the effective functioning of the IQAC?**

The Student Welfare Boards, Students Representative Council are the mechanisms which, along with the present student community are contacted for plan-

ning and further execution of various programmes. Students also are helpful in organizing community/ extension programmes through the field action projects.

Alumni Association of the college helps in many ways particularly during agency placement , placement -campus activity, study tour, village camps etc. they also share expertise with students and are helpful in mobilizing resources for the programmes at various levels.

**e. How does the IQAC communicate and engage staff from different constituents of the institution?**

In case of this college, it is a single department institution. The policy framed by the IQAC with regard to enhancement of academic as well as administrative quality of the college is communicated to its staff through circulars, communications in the meetings, via Whats' app group of the college staff, e-mails.

Feedback is taken through meetings .The implementations of such quality measures are monitored by IQAC.

**6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.**

Yes, the members of IQAC are also members of various college committees; the CDC discusses various quality initiatives and assesses those. There is review at the end of the year on the functioning of the committees during which the IQAC members and Principal are assessing the efficiency of each committee and its functioning, thus IQAC and staff members are unitedly involved in the pursuit of the excellence assuring the quality functioning.

**6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

Yes, As we are now facing third cycle of NAAC the staff is well aware of the quality assurance processes and their importance . Each and every staff is involved in the quality assurance procedures .

The IQAC has organized many orientation programmes on the following themes:-

- Performance based assessment scheme
- NAAC orientations and NAAC exercises in different colleges who completed NAAC
- The importance of Administrative functioning
- SWOC of the college functioning
- Workshop on Best practices.

The IQAC is continuously giving inputs focused on quality consciousness and mechanisms for sustaining the quality. Impact of such inputs are seen in following ways -

- Entire faculty is involved in AQAR and SSR preparations.
- All are aware of the NAAC values and criteria and related quality issues.
- There is overall awareness about the strengths and weaknesses of the college functioning and voluntary efforts are made to enhance the strengths and overcome the weaknesses.
- The major outcomes have been the funding received for IQAC and status of College with Potential for Excellence.
- More placement agencies are approaching for campus interviews, research and surveys or appointment under Corporate Social Responsibility (CSR) activities.

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?**

Yes, the academic audit system adopted is:

1. Students' feedback on teachers and teaching, library.
2. Academic Performance Indicator -PBAS formed.
3. Reviews of committees of academic relevance.
4. Mentoring
5. Stakeholders' feedback (Parent meet, Alumni Meet, Agency supervisors' meet for Feedback etc.)
6. Various College Exams
7. External Viva-voce
8. University's Local Enquiry Committee
9. Reviews of the results by the faculty and principal
10. Annual reports /AQAR

Outcome is institutional of quality initiatives, quality sustainance and quality enhancement.

**6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

The college have following external quality assurance/ regulatory authorities:

1. Department of Social Justice and Special Assistance, Govt. of Maharashtra

2. RTM Nagpur University ( B.C.U.D.)
3. University Grants Commission
4. NAAC

The college follows the guidelines and recommendations as given by the above agencies from time to time.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

Following mechanisms are focusing on the teaching learning process ---

- Academic Planning Committee
- Social Work Practicum
- Research Committee
- Examination Committee
- Field Action Project Committee
- Library Committee
- Attendance Committee
- Students' Welfare Boards

**Structures of the committees**

Sr. No	Name Of The Committee	No. Of Persons
1	Academic Planning Committee (Time Table & Workload Committee, Research -Msw-Ii/ Gr Bsw-Iii,Field Work Co-Ordination )	1+9(Swp Incharges Of All The Classes &Specializations )
2	Admission Committee For All Classes	1+4=5 Members
3	Students Council -Cultural+Sports +Students Welfare Board Under Crs	1+3=4
4	Nss+Din Wishesh+Environmental Services	2 +2+1 =6
5	Attendance	1+4=5
6	Planning ,Purchasing ,Maintenance Committee	Principal + 4
7	Net/Set Coaching Classes	1+5=6
8	Career And Counselling +Placement +Transcript	1+2=3

9	Research ,Consultancy ,Human Resource Development ,New Journal	1+2=3
10	Grievance Redressal-Lmc Memb	Lmc Members
11	Field Action Projects- Cgsc+ Mentoring	1+2== 3(Swfaculty)
12	Fap-Peace	1+2( Sw Faculty)
13	Fap-Women Develoment Cell + Women Cell For Grievences	1+2( Sw Faculty)
14	Library Committee +Audio -Visual Committee	Lib + Asst Librarian +All Elective Specialization Incharges +1 Non Sw Faculty
15	College Wall Magazine & Sahayog	1(Sw)+4(All Languages )
16	Alumni	5 Alumni In The Teaching Staff
17	Health Support Service	3 And Mpsw
18	College Exams	1+3=4
19	Qac., Iqac+Annual Report	As Per The Office Order +1 Nonteaching Staff For Typing Asst
20	Stakeholders Feedback Committee ---Students Feedback & Parents Feedback , Agency Supervisors , Alumni	4 members
21	Website, Opac, Mis	7 Members
22	Golden Jubilee Committee	7
23	Tcsw Employees Welfare Association	4
24	Anti ragging cell	4
25	Equal opportunity cell	4
26	CASH	4

### Methodologies of operations--

The in-charges along with the committee members plan and execute various programmes. The programmes are decided as per the recommendation of the IQAC, in consultation with the CDC and Principal. The details of the responsi-

bilities of the committee are provided at the beginning of the academic session. Review meetings are scheduled periodically.

Outcome- Smooth functioning of varied college activities.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

Under the present system, all the information about the mechanisms that are operational in the college are stated in the college Prospectus, It is mandatory for the student to obtain the same and go through it in order to have an idea of the courses, fees, policies, discipline, information on faculty, welfare schemes etc. The prospectus also mentions achievements of the college.

At the end of each session, the college magazine `Sahyog` is published documenting the activities.

College prepares elaborate annual report and AQAR for both internal and external communication presenting an exhaustive documentation of the college activities.

College organizes Alumni meet, agency Supervisor Meet, Parent Meet regularly through which we communicate the quality policies and also share the achievements.

Press is also invited for programmes in the colleges and reports of the college activities are published in the news papers getting wider publicity and reaching the masses.

The college has the website where upload news, AQAR, SSR, CPE proposal etc. are uploaded regularly and the achievements are shared for the information of the stakeholders.

Any other relevant information regarding Governance Leadership and Management which the college would like to include.

Nil



**CRITERIA VII:**  
**INNOVATIONS AND BEST PRACTICES**

**7.1 Environment Consciousness**

**7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?**

The college's management, its staff and students are conscious about environmental concerns and cleanliness on the campus which is reflected in the manner the campus, building and gardens are maintained. The green zone and vegetation on the campus, particularly around the building has not only added to aesthetics but has also helped in bringing down the hot temperature in the campus. Student and staff members make conscious efforts to make campus clean and green. There is a ban on tobacco chewing & cigarette smoking in the campus. Awareness about plastic free campus & life style is also spread. NSS volunteers participate in Shramadan for cleaning campus & in programmes like Tree plantation in campus and other selected places. Environmental Studies is one of the subjects in BSW second year syllabus. Various programs also are conducted to create awareness and protection of environment.

**Events related to environment awareness:-**

S.N.	Date	Activity
1	14/09/2011	Education Film Show on Ideal Village
2	8/08/2011	Tree Plantation, Abhay Nagar
3	8/08/2013	Tree saving Campaign
4	9/08/2013	Participation in International Day for Indigenous people. Guest speaker: S.I.Koreti
5	26-27/09/2013	Farmer Suicide in Vidarbha in the context of Agrarian Crisis, UGC, New Delhi
6	18-19/12/2013	National Conference Curriculum Development for Mainstreaming , Conference Disaster Management in Higher Education, UGC sponsored three Interdisciplinary
7	4/03/2014	Excursion visit to 'Tarun Bharat Sangh, Alwar' on Water Harvesting (Rajasthan
8	22/04/2014	Disaster Management Seminar
9	22/04/2014	World Earth Day, Environment Cell,
10	1/10/2014	Swachha bharat Abhiyan
11	22/01/2015	Shramadan.
12	3/02/2015	Environmental Study tour

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13	9/04/2015	Environment Today and social Conditions
14	9/04/2015	'Programme on Environment today and Social conditions'Dr. M.B. Nisal

### 7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

- **Energy conservation:-** For energy conservation, electrical equipments and devices like computers, air conditioner, inverter, water purifiers and water coolers are regularly checked and maintained. CFL and LED bulbs are used in most of the places as energy saving device. Students and staff members are encouraged to use all the resources optimally and to switch off electrical lights and appliances when not in use. Awareness posters and slogans are displayed at appropriate places. Awareness programmes on such themes are organized for students and staff.
- **Use of renewable energy:-** Installation of Solar lamps in campus.
- **Water harvesting:-** Awareness programme Mr. Koustav Chatterjee
- **Check dam construction:-** : The college has built check dam twice in adopted village of Karwahi and Panjara in Ramtek District Nagpur. Also constructed soak pit in Dagma Village.
- **Plantation:-** In order to cater to the needs of institutions for beautification of its estates, and for creating green zone, the college has developed plantation all along the campus as an initiative on part of committed support staff, gardener and students.
- **Hazardous waste management:-** Plastic use is kept to minimal. Students and staff members are involved in campus cleaning regarding removing the plastic and alike waste.
- **e-waste management:-** As mentioned above, the Institute has its resources for maintenance of all electronic gadgets and appliances. Appliances and computers which are obsolete are scrapped by recycling vendors. Regular reviews are taken by the college authorities regarding the same.
- **Green campus initiatives:** The Institute has been taking Green campus initiatives to make a sustainable and environment friendly campus. The college being located at the foot of Seminary hill, lush greenery and serene campus stretching over 9 acres of shared land offer students a tranquil and conducive atmosphere for learning.

## **7.2 Innovations**

### **7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.**

The college believes in experiential learning not only for its students but for everyone at the Institute, including faculty and non academic staff. It is a learning organization and hence the college strives for excellence in all its activities by taking creative efforts in classroom during theory classes, field work practicum, and different approaches in field action projects. The Institute, due to its visionary insights, has come up with numerous innovative initiatives during the last 4-5 years.

These initiatives are in academic activities as well as field extension activities of the Institute, which have provided new learning opportunities to faculty and students. In academics, the Institute has introduced many innovative and novel field based assignments in addition to the regular field work.

The IQAC undertook following innovations --

- Restructured the committees for decentralization and equal and just work distribution ,
- University level Workshop on academic performance indicators for social work educators in collaboration with MASWE , 12 July 2012 .
- Change to semester pattern addressed through capacity building of the teachers via APC.
- National Seminar on " Contemporary Issues & Challenges in Library & Information Science in 21st Century held on 28th Nov.2014 Sponsored by ICSSR, New Delhi.
- Extension work in North Nagpur.
- Library updation , orientations for staff and students.
- Motivated faculty for submitting research proposals.
- Sahayog cluster formed and activities undertaken.
- Organised State level workshop on "College administration backbone of college functioning" on 28th January 2015 in which many colleges in Nagpur participated.
- Conducted University level Workshops for the students on the theme of "Development of Skills for Project Formulation" on 24th April 2015 through SAHAYOG cluster.
- Workshops on SWOC analysis for teaching and non teaching staff members by IQAC for improving the college functioning.
- Orientation programme on NAAC also was organized specially for the staff members newly recruited teaching and non teaching members in the college.

- Making what's app groups of each class with possible students or fast communications ,having a page of our college also gives opportunity to keep in touch with the current students and alumni , whats app group of the staff members of the college also is functional.

### **Curriculum Aspect**

- Syllabus for tutorials(UG-language) 2011-12
- The College faculty undertook innovations at their respective class levels.
- A Cluster of Social Work colleges in Nagpur district is formed through which we have started deliberations about uniformity in social work practicum and research.2014-15
- Faculty participated in University level consultation on "Social Work Curriculum Framework for Master's Degree Course on 7th Dec. 2012 organized by the Board of Studies in Social Work (RTMNU) and MSS Institute of Social Work, Nagpur.(2011-12)
- Efforts are taken for exposures beyond curriculum. Focus on connecting field and theory .
- The College faculty actively participated and suggested radical changes in the curriculum content and pattern of examination in Social Work Education of R.T.M. Nagpur University, at P.Y.Thote college of social work , to make syllabus more comprehensive (2011-12)
- National level seminars were organized on various themes relevant to the current issues as well as students' curriculum.(2012-13,2013-14,2014-15)
- Initiating curriculum reviews and reforms through participation in cluster meetings and workshops. (2014-15, 2015-16)
- New course P.G. Diploma in Youth Development started in collaboration with Rajiv Gandhi National Institute of Youth Development - Shri Perambadur , Chennai , first batch to start from 2016.

### **Teaching Learning Process**

- The changed pattern of examination (semester pattern) at PG level required teaching new papers. Social Work Practicum also needed to be organized accordingly. The required changes were made after deliberations. This was also done through meticulous planning by the APC and Social Work Practicum Committees.(2013-14).
- University Level Seminar on HIV/AIDS organized by the Students this helped in improving Students Participation and learning organizing Skills.(2013-14).
- Translating the syllabus in comprehensive manner making it relevant to the current societal needs is specifically done through teaching of all the subjects.(2011-12)

- Translation of syllabus in Hindi and Marathi(2011-12)
- Multiple teaching methods like use of non formal methods of training, participatory and student centric teaching learning methods, ICT based teaching learning, AV Material regularly used by the faculty.
- Alumni as guest faculty, as field expert invited every year.
- 100% Computer Literacy among teachers.
- In exams R.T.M. Nagpur University`s examination pattern pertaining to structure of question papers, time duration and evaluation was strictly adhered to, subject wise marks obtained by students were communicated to respective students. As a remedial measures improvements in certain areas wherever necessary were also suggested to concerning students particularly for slow learners . As BSW \_III , MSW III rd and IV th semester involves external viva voce, practice viva voce are conducted internally for the students regularly.
- Student's feedback committee interacts with students so as to take review of theory classes, completion of curriculum etc. Formal feedback formats were filled-in by every student regarding every teacher, who taught them. Teacher wise compiled reports are handed over to the Principal for review. Annual Assessment of the teachers, Social Work Practicum, Research and overall functioning of the college at both levels i.e. under graduate and post graduate level is undertaken at the end of academic session in College Development committee
- Feedback from Stakeholders: Annually feedback from stakeholder is obtained on academic and personal issues of the students. Both formal and informal interactions with the alumni, parents and agency supervisors enable teachers and students to equip with the current trends and needs of the field.
- Active Participation and presentation by students in workshops and seminars is ensured.
- A University Level Workshop on HIV/AIDS organized by the Students in collaboration with International organization- Huges Foundation, Nagpur chapter. The workshop helped in improving Students Participation and improved organising skills. Students of Medical and Psychiatric Social Work participated in the skit which was performed in various colleges also to spread awareness about HIV / AIDS in the same collaboration(2014-15).
- Indigenization of knowledge and skills is done through citing examples related to our contexts.
- Continuous follow up for reducing dropout rate and absenteeism in the class. Formats are developed for keeping record.
- Three of our faculty members participated in international conferences at Australia, Tashkand , Thailand, Indonesia, Europe during the academic year 2012-13.

### **Social Work Practicum**

- Preparation of Manuals for each class for Social work practicum and Skill labs so as to Standardize of social work practicum training (2011-12)
- Field exposure Visits are the innovative way of orienting the students about the field realities even if not in syllabus.
- Midterm evaluations and self evaluation by the students regarding social work practicum, involving the agency supervisors in evaluation are the innovations of the college.
- Students involvement in planning & execution of SWP orientation programme, Village Camp, Study tour, is done regularly. Block placement, summer placement though not mandatory is recommended every year.
- Compulsory class room PPT Presentations by students on SWP aspects. Learning Resources Development was undertaken in the form of poster making on the theme of mental illness and empowerment of women.(2014-15).
- Utmost care is taken to impart value education to students and also value based education is the focus of extension programme13-14

### **III Research, Consultancy and Extension**

#### **Student Research**

- Research Manual Prepared for bringing uniformity in research.(2015-16),the format was presented in Sahayog cluster workshop and other colleges agreed on the format.
- Dissertation at MSW III rd semester level opted by college as a secondary method of social work, Research Viva Question Bank.
- Workshops on Research Methodology organized every year for students of BSW Final & students of III semester of M.S.W.
- Students' participation in Opinion polls, surveys encouraged.

#### **Research by the faculty -**

- Major/ Minor Researches and Opinion Polls on emerging issues of social significance were undertaken to promote Research activities every year.
- Encouraging teaching staff members to undertake various research projects like monitoring schemes by networking with funding & Research agencies . Has established Research cell for guiding Research scholars, proposal for the recognition given to the R.T.M. Nagpur University.
- Participation of faculty and students in various seminar/ Workshops/ Orientation programme / Refresher Course & Various deliberation
- Organizing Various programmes in the college by inviting field experts.

- Through Field Action Projects various activities on issues of social relevance are organized regularly.
- The Process for opening the Crèche Services at Mirchi Bazar, Kalamana was undertaken as part of Expansion of Field Action Project.(2013-14)
- Addressing gender issues through Cultural activity like Street Play on Women's Day was organized(2013-14), cycle rally also was taken out on women's day (2015-16).
- Many community/class level programmes are organized on the theme of legal literacy, family life, education, personality development, adolescent education, capacity building programmes for women and vulnerable groups. Days of national importance are observed by involving students in those programmes
- Through various programs during N.S.S. Special Village Camp and on special days like 15th August and 28th January students are encouraged to take part in Shramdan activities underlining the dignity of labor.
- Net working with other NGOs, mother NGOs is also a priority while planning.
- A series of summer camps for children in slum areas of north Nagpur was undertaken as an extension activity which was followed by community surveys, street-plays, poster exhibitions, women development programme, awareness about assistance schemes of Government of Maharashtra and series of Health check-up camps.(2013-14)
- Help Line for examinations preparations (A Project by CGSCC)-since 2006
- The faculty offers honorary consultation to about 19 new and upcoming Social Work Colleges. The faculty is involved in many evaluation, monitoring and advocacy programmes.
- Field experts are invited for value addition through extension
- Awareness rally on "Beti Bachao abhiyan in collabotation" with district authorities, 1st August 2012
- Programme on "Gender discrimination in society -present scenario and challenges"29 Jan. 2013
- Workshop on "Human trafficking" - in collaboration with Commissionarate - Women child development, Pune , 30 July 2012



#### IV INFRASTRUCTURE AND LEARNING RESOURCES

- Assistance from UGC was availed and utilized for Infra- Structural Development and NET SET coaching classes etc. (XIIth plan. Proposals for General Development Assistance and College with potential for excellence were submitted to UGC ) 2014-15.
- Learning Resources Development was undertaken and reading material was developed which includes case studies in the reading material.
- Library updation and more e-resource made available
- Book Bank Scheme & Access to different user Group (NET/SET/Ph.D Students )
- Display of new arrivals in the library every year.
- Library orientation programs for students were organized class wise in which the students were given information on INFLIBNET, Reference books, Journals, Book Bank, Library Rules etc. Encouraged E-Learning (2014-15), the college has a well equipped library having books related to social work, supportive subjects other miscellaneous literature. Hindi and Marathi medium text books. The basic books on social work are still our valued treasure as most of these books are not available in the open market now days. We follow the latest library module to maintain the books and rare books are kept in the reserve.
- Organized National level seminar on "Contemporary issues in library and information science in 21st Century, on 28th Nov. 2014 sponsored by ICSSR .

#### Student Support and Progression

Induction programmes are regularly arranged for the new students.

- Activities for students' progress are focused through various committees like SRC(sports ,cultural and NSS), , Placement , Career and Counseling Cell for the professional and personal growth of the students, Mentoring etc. at U.G. and P.G levels.
- Through Rashtiya Karigar Manthan, 2nd April, 2014 Students got exposure to factual data on social and work atmosphere of Artisans and required policy intervention at Government level.
- Fund raising drive through students through various drives like news paper collection,anand melava gives them training in fund raising, adds to their confidence.
- Many capacity building workshops as well as skill labs also conducted regularly for the students.
- Special efforts are made for Personality Development of students through activities of students counseling centre like SID to SID, workshop on



soft skills including stress management.

- Days of national importance are observed by involving students in those programmes this helps in inculcating value base in them, preparing them as a better citizens of India.
- Students' participation in planning activities like study tour, village camp, annual social gathering and various programmes etc. is encouraged giving maximum scope for creativity, innovations and leadership.
- Students are motivated to use websites particularly for research and also for preparing their presentation in the class. Group studies and group learning are also encouraged equipping them with all the skills needed for competing at global levels.
- Students are exposed to various life situations like rural, tribal, urban slums through residential camps and concurrent practice learning
- Mentoring and Counseling students on their personal & academic problems.
- Help Line for examinations preparations (A Project by CGSCC).
- The students & alumni are involved in issue based surveys, opinion polls and researches conducted by college and other departments.
- Net/ Set coaching classes for students, alumni who are appearing for net/set students are held regularly.
- Placement facilities like guidance for career advancement and preparation for competitive exams , campus interviews are regularly organized by the placement cell.
- Students are given chance to participate in the National level programmes like -5th Indian Students' Council -10th -12th January 2015.
- Participation in "Samata Sandesh from Deeksha Bhumi" annually gives students an exposure to Mega events , where they perform skits for creating awareness on socially relevant issues.
- A Student participated in Republic Day parade at Delhi - 26th January 2015.

### **Governance, Leadership and Management**

- Governance of the college is transparent and student friendly atmosphere is encouraged.
- Many gender sensitization, legal awareness & skill development programmes were organized by women development centre in the community, for the students and with vulnerable groups. Formation of CASH committee, Days of national importance are observed by involving students in those programmes. Utmost care is taken to impart value education to students and also value based education is the focus of extension programmes .This is done keeping our focus on the institutional vision and mission.

- Net working with other NGOs, mother NGOs is also a priority while planning for the Field Action Projects and other college activities.
- " Students participation in planning activities like study tour, village camp, annual social gathering and other college activities is encouraged giving maximum scope for creativity and innovations and leadership.

### **Management**

The College is identified by UGC as "College with Potential for Excellence"(2015-16).

The college since its first cycle of NAAC has been accredited with "A" grade.

- Regular college development committee meetings and Local Managing Committee meeting (on 6th of every month).
- Timely addition of teaching and non teaching staff.
- All the Core values focused-- Promoting the Use of Technology, Quest for Excellence. Competency building , Use of TCT and contributing to the National development.
- Principal ,IQAC in-charge take formal and informal reviews, pro active IQAC.
- We undertake systematic planning for better human resource utilization and management.
- Use of Bio Metric , CCTV Cameras , Social Networking Sites , MIS for effective functioning.
- Using various Feedback Mechanisms to improve overall functioning is our routine.
- Making what's app groups of each class with possible students for fast communications , having a page and a group on Face book of our college also gives opportunity to keep in touch with the current students and alumni.
- IQAC initiated cluster of Social Work colleges in RTM Nagpur University called SAHAYOG for undertaking collaborative activities for the pursuit of excellence and quality enhancement as the Lead college .

### **7.3 Best Practices**

- 7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.**

Best Practice No -1

Sahayog Cluster of social work Colleges formed by TCSW as Lead College

**Goal:-** Tirpude College of Social Work formed a cluster named "SAHYOG" of colleges of social work in RTM Nagpur University. The cluster is basically formed to give platform for Academic, extracurricular & Co-curricular activities and exchanges. The forum is expected to pave way to sharing expertise and undertake collective programmes focusing on students` support and progression, faculty development, uniformity in training , a platform for discussing common issues in the profession .

**The Context**

In Nagpur Tirpude college of social work has been one of the pioneer institute rendering the training for more than 50 years. Ours was the first college of Social Work in RTM Nagpur University to have been accredited with A grade from the very first cycle of NAAC assessment. Due to mushrooming of social work colleges in Nagpur city (12 Colleges) and RTM Nagpur University (21 Colleges) there are peculiar issues faced by the academic fraternity pertaining to social work practicum , flux of students, Issues of uniformity in over all training etc.

In order to bring the social work educators on one platform for deliberations, Interactions, sharing a need was felt by on the all the academicians, in order to response to this very specific need the IQAC of our college took initiative to form a cluster of social work colleges willing to join for the cause under our leadership.

**The process**

Following objective were set in the first meeting held of willing colleges of social work

1. Cooperative efforts for strengthening the bonding among social work colleges.
2. Sharing of the experiences and expertise of the faculties.
3. To organise seminar and workshop in collaboration.
4. To organise co-curricular extracurricular activities
5. To organise faculty development programmes
6. To have library sharing
7. Capacity building of the social work colleges
8. To hold Student support and progression activities collectively
9. To promote communal harmony and national integration
10. To work for updation of syllabus.

Till now about 9 colleges of social work have signed the MOU and are the partners in the endeavour. The main objective has been pursuit of excellence.

Each cluster institute was requested to nominate IQAC Co-ordinator or members as a representative to participate in the plenary meetings. It was unanimously decided that each college will organised at least one cluster activity , in the meeting the planner was prepared for the year, the following activities were conducted.

### Sahayog Cluster Activities

S. No.	Activity	Participants	Date	Organiser
1	One day Workshop on " Scholarly Academic Publishing in Social Work	82 students and faculty	3rd August 2015	College Tirpude college of social work
2	"Uniformity on Social Work Practicum of UG & PG in Social Work"	44 faculty members from cluster Colleges	03/07/ 2015	Jyotirao Fule College of Social Work Umred
3	Efficient and effective role of non teaching staff for good governance -a roadway to institutional glory	103 Non teaching staff and faculty from cluster Colleges	27/08/ 2015	Orange City College Of Social Work
4	Elocution Competition	36 students from cluster Colleges	Sept 2015	Kamptee College Of Social Work
5	Work shop on social work research report writing (UG&PG level)	70 faculty members from cluster Colleges	24/07/ 2015	Aniket College Of Socialwork, Wardha
6	Inter-relationship between tribal social system and PESA(Panchayat Extension to Scheduled Areas Act)	64 faculty members from cluster Colleges	22nd December, 2015.	Kumbhalkar College Of socialwork ,Nagpur
7	Sahayog cluster - sports meet	Around 400 students and faculty members	2-3 Feb. 2016	Tirpude college of social work

7	Sahayog cluster - sports meet	Around 400 students and faculty members	2-3 Feb. 2016	Tirpude college of social work
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### The Unique features:-

For the first time 9 social work colleges of RTM Nagpur University shared a common platform for such activities throughout the year.

It was for the first time in the history of social work education in India that there was a Sports Meet held exclusively for social work college students.

### Evidence of Success

Activity	Outcome in term of objectives achieved
One day Workshop on " Scholarly Academic Publishing in Social Work	Sharing of the experiences and expertise and organising workshop in collaboration for faculty development and focus on Global competency Building were achieved
"Uniformity on Social Work Practicum of UG & PG in Social Work"	Faculty Development , Sharing of the experiences and expertise of the faculties was the outcome
Efficient and effective role of non teaching staff for good governance -A road-way to institutional glory	Capacity building of the social work colleges was the outcome leading towards quality enhancement.
Elocution Competition	Such co-curricular activity focused on skill development among student
Work shop on social work research report writing (UG&PG level)	Sharing of the experiences and expertise and organising workshop in collaboration, faculty development and focus on Global competency Building achieved.
Inter-relationship between tribal social system and PESA (Panchayat Extension to Scheduled Areas Act)	Through such collaborative seminar sharing of the experiences and expertise , faculty development and focus on National Development.
Sahayog cluster -sports meet	Cooperative effort for strengthening the bonding among social work colleges was the main outcome and it had focus on Student support and progression.

## **Problems Encounter and Resources Required**

### **Resources Required**

- All the nine member colleges shared the expenses for the programmes.
- The human resources were mobilized by them.
- The infrastructures and other resources were arranged by the respective colleges.
- We generated funds by charging registration fees.

### **Problems Encounter**

- Initially we encountered problem regarding communication which was handled by formation of Sahayog cluster group on WhatsApp
- Since we have members from other places like Wardha and Umrer some time it became difficult for the members to attend the meetings
- In the beginning there was much enthusiasm the motivation further declined due to curricular responsibilities and the institutional calendar conflicting with the cluster calendar.

### **Notes :-**

Such clusters are handy mechanisms while organising various programmes as it helps in reaching the students in effective and speedy manner.

Such efforts are helpful as they offer ample opportunities for focusing on multiple needs of the NAAC criteria, core values and encouraging ethos for working.

## **Best Practice No - 2**

### **Carrier counselling and placement cell.**

**Goal:-** Tirpude College of Social Work being the pioneer college of social work has been in the field for more than 50 years and has produced thousands of social work professionals. We have been catering to the personal and professional growth and development goals through carrier counselling and placement cell activities since many years even prior to NAAC assessments. The main goal of this cell is to offer training and opportunities to produce efficient graduates of professionals ready to face the challenges of globalisation, privatisation and liberalisation committed to the cause of social justice and equity.

### **The Context**

In Nagpur Tirpude college of social work has been one of the pioneer institute rendering the training for more than 50 years. Ours was the first college of Social Work in RTM Nagpur University to have been accredited with A grade from the very first cycle of NAAC assessment. The student's profile of our college indicates majority of the students coming from rural and tribal areas, majority of them are from various weaker sections of the society ( SC/ST/OBC/

Women etc.) Some of them are first generation learners. The overall grooming of personal and professional self becomes very essential. In this context the carrier and counseling cell offers personalized attention to the students at helps in all possible ways to them so that they enter the professional carrier with confidence. Guiding students so as to become employable youth is the main focus of the cell.

### **The process**

#### **Objective of carrier and counselling cell**

- To inculcate carrier consciousness and work ethics among students and help in developing appropriate skills , attitude , values and knowledge base among students for becoming professional social worker.
- Organizing seminars, workshops, guest sessions and training sessions in making the student community employable and to meet the expectations of employing agencies..
- Organizing and coordinating Campus Placement Programs.
- Establishing cordial relationship with the government, non-government organizations, industries and other agencies for campus recruitment drives,
- Promoting career counselling through guidance.
- Maintaining updated database, job profiles, and recruitment patterns of the organization which helps to analyze and prepare the mindset of the students.
- Helping every student to define his/her career interest.

#### **Activities of carrier and counselling cell undertaken during the session**

<b>Sr. No</b>	<b>Theme and Objectives</b>	<b>Activity</b>	<b>Date, Time &amp; Venue</b>	<b>Sponsored by</b>
1	Planning	Annual planning meeting	9th July 2015	
2	Campus Interview to facilitate students' employment	Campus Interview Jol Edu- tech Pvt. Ltd	27 th October 2015	Jol Edu- tech Pvt. Ltd & Placement committee
3	Campus Interview to facilitate students' employment	Campus Interview Yuva Parivartan	28 Nov. 2015	Yuva Parivartan & Placement committee
4	Campus Interview to facilitate students' employment	Campus Interview Sarthee Public School		Sarthee Public School & Placement committee

5	Aptitude Test on Competitive Examination	Seminar	18 Feb 2016	Placement committee Placement committee
6	Knowledge Application and Social Work Practice. Miss. Bindu Bubber, Program Director, Shriram Foundation, Chennai.	University Level Workshop	24 Feb 2016	Placement committee
7	Guest Lecture on Scope of MSW in Govt., Private & NGO Sectors. Speaker Mr. Shashikant Sawarkar, Retd. Deputy Director, Social Welfare Department	Guest Lecture	30 March 2016	Placement committee
8	To give information on functioning of Placement cell.	Orientation program for MSW IV	13 Jan 2016	Placement Cell, TCSW
9	To give information on various job opportunities in field of social work profession	Display of Job Vacancy on Notice Board, E-mail, SMS, Facebook, What's up, Mobil		Placement Cell, TCSW
11	To facilitate students about scenario of social work education in Telangana	Interactions with Roda Mistry College of Social Work student, Hyderabad.		Placement Cell, TCSW
12	To orient students about career development	Workshop on personality development		Placement Cell, TCSW
13	Networking with Placement agencies - Edu - Jol Edu- tech Pvt. Ltd, Maharashtra Gandhi Smarak Nidhi, Kothrud, Pune., Ecumenical Sangam, Nagpur., Sarthi Public			



	School, Lata Medical Research Foundation, Nagpur			
14	Fund raising for Sahyog Sport Meet			
15	Block Placement activity and preparation of broucher			

Throughout the year about 70 students approached the committee members for counselling regarding placement and carrier issues.

#### **The Unique features:-**

Every year more than 85 final year students get benefit of the activities. Our alumni also get benefits through placement cell.

Our alumni in the field are also connected with the placement cell and approach for the placement possibilities in their institute through our placement cell.

We have been connected with more than 50 GO's and NGO's for placement activities.

#### **Evidence of Success**

<b>Theme and Objectives</b>	<b>Outcome of the Program and number of beneficiaries</b>
Planning	Calendar prepared
Four Campus Interviews to facilitate students' employment	75 students participated , 13 students selected
Aptitude Test on Competitive Examination	113 students (UG & PG) participated. Prize Winners - 1st -Ms. Reshma Marskolhe & 2nd Mr. Rahul Junghare
University level workshop --Knowledge Application and Social Work Practice. Miss. Bindu Bubber , Program Director, Shriram Foundation, Chennai.	44 students participated in the workshop.
Guest Lecture on Scope of MSW in Govt., Private & NGO Sectors. Speaker Mr. Shashikant Sawarkar, Retd. Deputy Director, Social Welfare Department	Career options in the field of social work discussed.
Orientation sessions to give information on functioning of Placement cell.	244 Students learned about functioning and support extended by placement cell

To display information on notice board, web page of the college about various job opportunities in field of social work profession	Students and alumni got detailed information on employment opportunities.
An interactional session to facilitate students about scenario of social work education in Telangana	Social Work Education pattern of Telangana University and RTMNU Nagpur University were introduced to respective university students
To orient students about career development	Students got inputs on career development and capacity building
Counseling	Seventy students visited to placement committee and faculty members.
Networking with Placement agencies <ul style="list-style-type: none"> <li>Edu - Jol Edu- tech Pvt. Ltd</li> <li>Maharashtra Gandhi Smarak Nidhi, Kothrud, Pune.</li> <li>Ecumenical Sangam, Nagpur.</li> <li>Sarathi Public School</li> <li>Lata Medical Research Foundation, Nagpur</li> </ul>	Contacts established for placement opportunities.
Fund raising for Sahyog Sport Meet	Four Agencies participated in the Anand Melawa, and fund was raised.

### Problems Encountered and Resources Required

#### Resources Required

- We received grants through XI th (2007-2012) of UGC for career and counselling cell.
- Alumni and the networking agencies are the human resource utilized by the cell.
- The infrastructures and other resources are provided by the college.
- In some activities we generated funds by charging registration fees.

#### Problems Encountered

- Due to semester pattern the results are declared late by the RTM Nagpur University which create a hindrance in the placement activity.
- As we have majority of female students there are limitations to the placement activities
- There is comparatively low package offered by the NGOs in Vidarbha Region

- Since there is absence of pressure lobby of professional social workers the job which should be exclusively reserved for trained social workers are offered to non social work graduates affecting the job opportunities for our students.

**Notes :-**

- Such activity is a compulsory activity for any institute offering professional training.
- The activities cater to build global competency among students and inculcates values like pursuit of excellence
- National development is also focus through capacity building of the youth.

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**Post-accreditation initiatives of 1st Accreditation cycle (2004 to 2011)**

S.N.	Suggestions	Implementation
1	The Block Field Work training has to be integrated into the P.G. level curriculum. After the final examination, every student be sent for Block field work training for a minimum period of four weeks at one spell. At the end of the training, the trainee has to submit a report to the faculty supervisor .	College promotes Block Placement through it is not made compulsory by the RTM Nagpur University. Networking with 11 agencies are done for Block Placement.
2	The Employment cell need to be strengthened. More campus interviews may be arranged in order to facilitate more jobs opportunities for the trainees. A Career Guidance Centre could be set up in this regards.	U.G.C Sponsored Career Guidance Cell started in the College in XIth Plan of the U.G.C. Active Placement Cell organizes Campus interviews every year.
3	Senior Professionals from the field need to be invited as Guest Lecturers to address the students on the latest trends in social work practice.	Senior professionals from the field are invited as Guest Lecturers to address the students on the latest trends in social work practice. Arrange 43 guest lectures during the said period.
4	As many students are from economically backward groups, a poor student's fund could be set up by the college. The fund raised, could be given to poor students who go far away tribal/rural areas for their field work.	Needy students are provided monetary help to fulfil their genuine academic needs like admission, study tour expenses, printing dissertations etc.
5	As the college admits women from other states and districts, hostel facilities needs to be provided immediately, as a matter of priority.	Proposal of hostel facility for women is sent.
6	The student-teacher ratio is currently high. It is suggested that the student-teacher ratio is brought down to 10 students for one teacher, which is the present norm of social work programme.	According to the norms of Directorate of Social Welfare, Govt. Of Maharashtra, Student-Teacher Ratio is 1:14. College Existing ratio is 1:15

7	There is a need to strengthen the library facilities by adding Marathi medium books in Social Work and relevant journals of social work subject. Computerization of Library may be expected.	Library facilities are strengthened by adding 637 Marathi medium books on Social Work subject and 37 journals on Social work subject. Computerization is made, LIB-MAN software is installed to facilitate the functioning of the library.
8	The vacant posts may be filled in at earliest.	Four vacant posts of lectures and two posts of non-teaching staff are filled up.

In 2<sup>nd</sup> cycle of accreditation

### Recommendations for Quality Enhancement of the Institution (2011 to July 2016)

Recommendation	Action Taken
Faculty-student ratio should be maintained as per the UGC/Govt. Norms.	Effort to fill the vacant posts new faculty joined in 2014
Need for additional resource mobilization by the Management for infrastructure, faculty and staff development, research work.	Many funding agency have been approached for research funding , college received funding to the tune of 50,00000/-- in last five years
Fellowship to faculty, study leave, appointment of substitute faculty.	No applications received.
Augmentation of library infrastructure and resources in terms of journals, books and more space for library and reading room and health facility.	Many additions in the library ,INFLIBNET, N-LIST ,e resources added , total book number has reached 14,570 .
Women's Hostel may be planned on a priority basis on the Campus	Management
A differential Community-based programme of Social Work Practicum under the Panchayati Raj Institutions, Cooperatives, or social sector development projects.	Many such initiatives are under taken specifically through the Rural , Urban and Tribal community development specialisation , we have also worked with specific communities in Nagpur.

Library infrastructure to be augmented and a Computer Centre to be established.	Library infrastructure is updated and computers are installed in the library ,which is our computer centre, students are also offered short term course in computer application (CASW)
Facility of transport should be provided.	Was Claimed through Additional assistance grant, not sanctioned.
A perspective plan for the college is essential.	Perspective plan formulated and we work continuously to achieve the benchmarks.
Special efforts should be made by the faculty to secure grants from the state and Central funding agencies.	We have received additional assistance grant , will be receiving grants for 'College with potential for excellence'
Individualized remedial/ compensatory education programme for slow learners to be institutionalized	The time table has special slots for remedial coaching , mentoring , the subject teachers , mentoring mechanism is the mechanism of catering to such needs.
Facility for physically challenged persons should be provided	The steel rod is proposed to be installed in staircase so as to help physically challenged.
The concept of extension and consultancy should be more rigorously explored for practice.	The college has taken major step in the form of Sahayog cluster ,through which our college faculty works as resource person for the subjects of their expertise , college websites mentions the areas of expertise of the faculty , extension work is regular feature of the college FAP and NSS activities.

Year wise initiatives of the IQAC /College towards quality enhancement / capacity building of staff and students -

2012-13

1)Workshop on 'Academic Performance Indicators for Social Work Education', on 12th July 2012 was organised by the IQAC, faculty from about 10 social work colleges in RTM Nagpur University and Amravati University participated in the workshop .

## 2) Suggested bench marks for student research

2013-14

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year.

Action Plan /suggestions by IQAC	Achievement
Addition to the office staff.	In the month of October 2013, 08 Non-Teaching Staff Members were appointed.
The changed pattern of examination (semester pattern) at PG level requires teaching new papers. Social Work Practicum also needs to be organized accordingly.	This was focused through meticulous planning by the Academic Planning Committee (APC) and Social Work Practicum Committees
Efforts needed to organize national level seminars on relevant issues	In this academic year 3 National level Seminars were Organised on Issues of Farmer Suicide, Schedule Tribes In India: Issues and Challenges, Disaster Management
Activities for students' progress to be focused through various committees.	Committees like Students' Council (SRC), Placement Cell & Career and Counseling Cell through their programmes focused on the professional and personal growth of the students at U.G. and P.G levels.
Through Field Action Projects various activities on issues of social relevance will be organized	The three field action projects namely Child guidance and students counselling centre, Peace, Women development centre organised many programmes for the same as mentioned in annual report.
Major/ Minor Researches and Opinion Polls on emerging issues of social significance to be undertaken to promote Research activities	Major Researches -1 Research sponsored by ICSSR- 2 Opinion Poll- 2
Workshops on Research Methodology will be organized for students of BSW Final & students of III semester (PG).	20th, 24th and 25th June 2013

Student support activities shall be promoted in this academic session also.	Counselling students on their personal problems. Fund raising drive through students. Special efforts are made for personality development of students and faculty development. Days of national importance are observed by involving students in those programmes.
Networking with various organizations for various social causes will be encouraged	For various activities college Networked with more than 100 Agencies

22014-15

Plan of Action for quality enhancement, sustenance by IQAC/Outcome

Action Plan	Achievement
Deliberations on revised semester pattern of curriculum to be held in Academic Planning Committee	In the APC the revised semester pattern was reviewed, specialization in HRM was not offered due to lack of demand from the students
Capacity building programmes for office support and teaching staff to be held	IQAC organized orientation programme for support staff and teaching staff
One national level and one state level seminar are scheduled.	Organised National level seminar on "Contemporary issues in library and information science in 21st Century, on 28th Nov. 2014 sponsored by ICSSR. Organised State level workshop on "College Administration: Backbone of College Functioning" on 28th January 2015 by IQAC
Various activities through field action projects to be undertaken this year	Many community level programmes organized regularly on the themes of legal literacy, family life, education, personality development, adolescent education, capacity building programmes for women and various vulnerable groups through 3 field



	action project namely C.G.S.C.C., PEACE, Women development centre
As students support initiative, mentoring, NET/ SET coaching, career development activities to be organized.	Committees like Students' Council (SRC), Placement Cell & Career and Counseling Cell through their programmes focused on the professional and personal growth of the students at U.G. and P.G levels. ,mentoring process was speeded up through Child Guidance and Students' Conselling Centre
Students to be encouraged for E-learning and usage of E- resource	All students were given orientation about OPAC / INFLIBNET and Library Functioning by the Library Department and were encouraged to use internet. Encouraged E-Learning Compulsory PPT Presentations by students on SWP aspects
To execute the Minor/Major Research Projects and also prepare new proposals.	Major Researches -1 Research sponsored by ICSSR- 2
Series of developmental programmes in North Nagpur area to be undertaken as an extension activity	13 Medical check-up camps, series of summer camps for children , awareness programmes , Enrolment in general electoral list etc.
Feedback from all the stakeholders will be obtained.	Meetings of all the stake holders were organized and feedback was sought
Core values will be focused while organizing programmes	All the five core values were focused through various programmes in the college
Proposal for the College with potential for excellence to be sent to the UGC	Proposal was sent to UGC for College with potential for excellence
Process for permanent affiliation from the varsity to be initiated.	The proposal was prepared

Formation of Cluster of Social Work Colleges under RTM Nagpur University by taking lead role to be planned.	Cluster of Social Work Colleges under RTM Nagpur University was formed with the name SAHAYOG, MOU was signed by 8 colleges running social work course under the leadership of our college and planner for next year was prepared.
Process for appointing new faculty members to fill in vacancies.	Four full time permanent social work faculty were appointed.
To elect new members on LMC.	New LMC members were nominated unanimously.

2015-16 2Plan of Action by IQAC/Outcome towards quality enhancement

Action Plan	Achievement
To organize National seminars.	<i>National Seminar held on " Aahval Lekhan va Batami Lekhan 22nd July 2015.</i>
To organize faculty development programmes for teaching & non teaching staff.	Many programmes were organized for faculty development for teaching and non- teaching staff.
To start course in Research Methodology recognized by RTM Nagpur University.	Proposal Sent to RTM Nagpur University for getting recognition for Research centre.
To organize various extension and collaborative activities through various field action projects.	PEACE organised 9 programmes, Women Development centre organised 3 programmes and CGSCC organised 6 extension and collaborative programmes .
To organize various activities for students support programs and through college and SAHAYOG cluster.	Activities of SRC , University level workshop on SID to SID, University level Sports Meet through Sahayog Cluster , Annual Social Gathering ,Activities of Placement cell were held.
To start training in CASW (Computer Application in Social Work) for UG and PG students.	Three batches were offered training in CASW.

To organize workshops on "Report writing in research methodology" and "Report writing in Social Work Practicum" through cluster.	Workshops on "Report writing in research methodology" and "Report writing in Social Work Practicum" through cluster at 3/7/2015, 24 /07/ 2015.
To execute the Minor/Major Research Projects, prepare fresh proposals and organize opinion polls.	3 opinion polls, ongoing major / Minor - other researches -5 and Fresh 4 proposals sent.
To organize various programmes in collaboration with Alumni Association.	Meetings of Alumni association were held, their participation in Golden Jubilee celebration is sought, First batch of MSW declared prizes for students showing academic excellence.
To undertake programmes and activities based on emergent needs.	Series of programmes undertaken to celebrate 125th Birth Anniversary of Bharat Ratna Dr. Babasaheb Ambedkar, Samta Sandesh from Diksha Bhumi , Street Play on Sampurn Swachata Abhiyan, Stree Play on Human Trafficking in red light area are some of the examples of programmes on emergent needs.
To obtain feedback from all the stakeholders.	Feedback from parents, agency supervisors, Alumni, Present students was taken.
To focus upon core values while organizing programmes.	All the core values were focused upon while organising various programmes in the college.
Preparation for NAAC 3rd cycle to be undertaken.	SSR prepared, AQAR sent, other preparation speeded-up.
To prepare proposal for College with Potential for Excellence.	The college has been identified as CPE by UGC.
To apply for PGDYP as partner institution of with Rajiv Gandhi National Institution of Youth Development, Chennai (TN).	The institute is recognised for running PGDYP as partner institution of with Rajiv Gandhi National Institution of Youth Development, Chennai (TN), the first batch shall commence from 2016-17.