

Tirpude College of Social Work (Autonomous), Nagpur

Affiliated to

Rashtrasant Tukadoji Maharaj Nagpur University

Faculty of Humanities

**Direction Governing the Examination Leading to the Degree of
Bachelor of Social Work**

(Semester Pattern)

2021-2022

Theory papers

SYLLABUS PRESCRIBED FOR B.S.W. SEMESTER- I

COMPULSORY ENGLISH

SEMESTER I (1T1)

Theory: 80

Internal: 20

Total : 100 Marks

Unit I : Grammar

- a) Preposition
- b) Articles
- c) Tenses
- d) Narration

Unit II: Correspondence Writing

Letter Writing

- a) Business Letters
- b) Letters in email format
- c) Letters to the editor
- d) Ordering Books, etc.

Unit III: Report Writing

- a) Formal Report/ Official Report
- b) Journalistic Report/Newspaper Report

Unit IV: English Composition

- a) Essay Writing
- b) Paragraph Writing

Conversational Skills (Internal Assessment)

- a) Introducing Oneself and others
- b) Inviting People, Accepting and Refusing an Invitation
- c) Attendance

Recommended Books:-

- 1 Learner's English Grammar and Composition: NDV Prasada Rao (S.Chand and Co.)
- 2 Essentials of English and Business Communication- Rajendra Pal, S. Korlahalli(Sultan Chand and Sons)
3. Developing Communication Skills (Second Edition)- Krishna Mohan, Meera Banerji (Macmillan Publishers India Ltd.)
4. Communication Skills –Sanjay Kumar , Pushp Lata (Oxford University Press)
5. Principles and Practice of Business Communication- Rhoda Doctor, Aspi Doctor (Sheth Publishers)

BSW Semester I (Compulsory English)
Pattern of Question Paper

- | | |
|---|----|
| 1) a) Rewriting of sentence with appropriate preposition (any five out of seven) | 5 |
| b) Rewriting of sentence with appropriate articles (any five out of seven) | 5 |
| c) Rewriting of sentence with appropriate verbs given in brackets (any five out of seven) | 5 |
| d) Change the narration (any five out of seven sentences) | 5 |
|
 | |
| 2) a) Writing letter to place order of goods as per given situation | |
| OR | |
| Writing an e-mail letter as per instructions | 10 |
| b) Writing complaint letter to public authorities | |
| OR | |
| Writing letter to the news paper editor on the given issue. | 10 |
|
 | |
| 3) a) Report writing as per the given situation (any one out of two) | 10 |
| b) Writing journalistic report (any one out of two) | 10 |
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 | |
| 4) a) Developing of paragraphs on the basis of given points | 10 |
| b) Writing general essay in about 200 words on any one of the four given topics. | 10 |

Bachelor of Social Work (BSW) Semester – I
PAPER –II (1T2)
Marathi (Optional)
मराठी पाठ्यपुस्तक – भाषावैभव (भाग-1)

एकूण गुण : १००

गद्य विभाग

- | | |
|---------------------------------|-------------------------|
| 1. विद्यार्थ्यांनो जागृत व्हा ! | – डॉ. बाबासाहेब आंबेडकर |
| 2. डॉ. सर्वपल्ली राधाकृष्णन ! | – नरहर कुरंदकर |
| 3. शेती सुधारण्याचे उपाय | – जोतिराव फुले |
| 4. जेव्हा मी जात चोरली होती ! | – बाबुराव बागुल |
| 5. श्री शिवछत्रपतींचे कार्य | – त्र्यं. श. शेजवलकर |

पद्य विभाग

- | | |
|----------------------|-------------------|
| 1. पसायदान | – संत ज्ञानेश्वर |
| 2. तिये कवितेची गोडी | – भास्करभट बोरीकर |
| 3. संसार | – बहिणाबाई चौधरी |
| 4. रिकामे मधुघट | – भा. रा. तांबे |
| 5. एवढे दे पांडुरंगा | – सुरेश भट |

व्यावहारिक मराठी

1. व्यावहारिक मराठी: स्वरूप आणि भूमिका
2. भाषिक संवाद व्यवहाराची मूलतत्त्वे

समाजसुधारक

- | | |
|------------------------|---------------------|
| 1. डॉ. पंजाबराव देशमुख | . डॉ. वि. भी. कोलते |
| 2. लोककल्याणकारी राजा | डॉ. शरयू तायवाडे |

प्रश्नपत्रिकेचे स्वरूप
प्रथम सत्र

सूचना : 1. पाचही प्रश्न सोडविणे अनिवार्य आहे.

2 सर्व प्रश्नांना समान गुण आहेत.

प्रश्न क्रं. 1. गद्य विभागावर आधारित एक दिर्घोत्तरी प्रश्न (पर्यायासह)

प्रश्न क्रं. 2. पद्य विभागावर आधारित एक दिर्घोत्तरी प्रश्न (पर्यायासह)

प्रश्न क्रं. 3. लघुत्तरी उपप्रश्नांचा एक गट (पर्यायासह)

(प्रत्येक गटात गद्य विभागावर दोन व पद्य विभागावर दोन उपप्रश्न प्रत्येकी

प्रश्न क्रं. 4 लघुत्तरी उपप्रश्नांचा एक गट (पर्यायासह)

(प्रत्येक गटात व्यावहारिक मराठीवर आधारित एका प्रकरणातील दोन व

दुसऱ्या प्रकरणातील दोन उपप्रश्न)

प्रश्न क्रं. 5 लघुत्तरी उपप्रश्न

(समाजसुधारक युनिट 4 वर 4 उपप्रश्न)

अंतर्गत मूल्यमापन – निवेदन कौशल्य

1. संवाद कौशल्य
2. अहवाल लेखनशैली
3. दैनंदिन उपस्थिती

Bachelor of Social Work Semester Ist

बी.एस.डब्ल्यू. प्रथम सत्र (Semester Ist)
हिंदी (वैकल्पिक)

कुल अंक : 100

इकाई – I

गद्य विभाग

- | | | |
|---------------------------------|---|------------------|
| 1. बातचीत में शिष्टाचार (निबंध) | – | कामताप्रसाद गुरु |
| 2. बाजार दर्शन (निबंध) | – | जैनेंद्र कुमार |
| 3. पुरस्कार (कहानी) | – | जयशंकर प्रसाद |
| 4. भोलाराम का जीव (व्यंग्य) | – | हरिशंकर परसाई |
| 5. सरहद के उस पार (रिपोर्टाज) | – | फणीश्वरनाथ रेणु |

इकाई – II

पद्य विभाग

- | | | |
|---------------------------|---|------------------|
| 1. सखि वे मुझसे कहकर जाते | – | मैथिलीशरन गुप्त |
| 2. वे मुस्काते फूल नहीं | – | महादेवी वर्मा |
| 3. प्रथम रश्मि | – | सुमित्रानंदन पंत |
| 4. मैं वह धनु हूँ | – | अज्ञेय |
| 5. बसंती हवा | – | केदारनाथ अग्रवाल |

इकाई – III

अन्य पाठ्य सामग्री

- | | | |
|-----------------------|---|---|
| 1. पारिभाषिक शब्दावली | – | पाठ्यपुस्तक में संलग्न सूची से ही अंग्रेजी से हिंदी तथा हिंदी से अंग्रेजी पारिभाषिक शब्दावली का अध्ययन |
| 2. पत्र लेखन | – | अर्थ, महत्व एवं विशेषताएँ प्रारूप, अंग, कार्यालयीन पत्र, व्यावहारिक पत्र, व्यावसायिक पत्र, आवेदन पत्र, निमंत्रण पत्र, सूचना पत्र, शिकायती पत्र, संवेदन पत्र |

इकाई – IV

द्रुतवाचन

- अ. निम्नलिखित रचनाकारों एवं प्रमुख रचनाओं का संक्षिप्त परिचय बालकृष्ण भट्ट, प्रेमचंद, राजकमल चौधरी, रामेश्वर शुक्ल 'अंचल'
- ब. हार की जीत (कहानी – सुदर्शन), शतरंज के खिलाडी (कहानी – प्रेमचंद) प्रतिक्रिया : एक जीवन कसौटी (कहानी – कन्हैयालाल मिश्र प्रभाकर), उसने कहा था (कहानी – चंद्रधर शर्मा गुलेरी)

पाठ्यपुस्तक – साहित्य वाटिका

अंतर्गत मूल्यांकन

- 1) विद्यार्थियों का समूचे पत्र में प्रदर्शन (उपस्थिति, समय निष्ठता के साथ)
- 2) सत्र के पाठ्यक्रम पर एक जॉच परीक्षा
- 3) ज्वलंत सामाजिक विषय पर कविता लेखन तथा नारा लेखन

BSW Part I Supplementary English

Semester-I

1T2

Full Marks -100

UNIT –I

Text: Sesame (An anthology of English Prose)

Lessons Prescribed: 1] The First Case

- a. An Astrologer's Day
- b. On the Rule of the Road

UNIT –II

Text: Sesame (An anthology of English Prose)

Lessons: Same as unit –I

UNIT –III

- 1] Writing biographical sketch
- 2] Business letter writing

UNIT-IV

- 1] Paragraph writing
- 2] Comprehension of unseen passage

Internal Assessment:

- Reading skills
- Extempore
- Dictation
- Attendance

Recommended Reading

1. English for Competitive Examinations- Ed. R.P. Bhatnagar, Rahul Bhargava(Special Edition-Macmillan)
2. Writing Skills- Anne Laws (Orient Blackswan)
3. Essentials of English and Business Communication- Rajendra Pal, J.S. Korlahalli (S. Chand & Sons)
4. Principles and Practice Business Communication- Rhoda Doctor, Aspi Doctor(Sheth publishers)

BSW I Semester Examination Supplementary English Pattern of Question Paper

- 1) a) A long answer question to be answered in about 200 words with internal choice based on prescribed lessons in **Sesame**
b) A long answer question to be answered in about 200 words with internal choice based on prescribed lessons in **Sesame**

- 2) Four short answer questions to be answered in about 50 words with internal choice based on prescribed lessons in **Sesame**

- 3) A) Writing a biographical sketch on any one of four given personalities
B) Writing letter of complaint / enquiry on any one of the two given situations

- 4) a) Developing a paragraph on the basis of given points
b) Five questions on given unseen passage

Bachelor of Social Work (BSW) Semester-I
Paper –III (1 T 3)
Introduction to Social Work Profession
(Core Domain)

Learner's Objective:

1. Understand the concept of social work Profession.
2. Develop knowledge of history and development of social work.
3. Understand the current trends of social work practice in India.
4. Develop understanding of the perspectives of social work practice in India.

UNIT-I: Concept of Professional Social Work: Concept, Definition, Objectives, Goals, Values, Principles and Code of Ethics. Ethical Responsibilities in Social Work, Scope of Professional Social Work, Attributes of Professional Social Worker.

UNIT-II: Evolution of Social Work Profession In India and Abroad: Evolution of Social Work in abroad, Social work in India; Ancient, Medieval and Modern Period.

National and International Agency: Backward Class Commission, Women Commission, WHO, UNICEF, UNDP.

UNIT- III: Social Work and Related terms: Social Services, Social Welfare, Social Reforms & Charity. Social Security, Human Rights and People's participation, Social Justice and Social development, Environment protection.

UNIT- IV: Development of Social Work Education in India: Evolution of social work education in India, Training in Social Work Education, Focus, Nature and Content of Social Work Education. Fields of professional Social Work.

Assignment

1. Class room seminar presentation and written assignment related to the theory paper.
2. Field visit to understand the functions and roles of the Government and Non-Government Organizations

References:

1. Batra, Nitin (2004) Dynamics of Social Work in India, Jaipur: Raj Publishing House.
2. Bradford, W. Sheafor, Charles, R. Horejsi, Gloria A. - Fourth Edition (1997) Techniques and Guidelines for Social Work, London: Allyn and Bacon, A Viacom Company.
3. Dasgupta, Sugata (1964) Towards a Philosophy of Social Work in India, New Delhi: Popular Book Services.
4. Desai, Murali (2002) Ideologies and Social Work: Historical and Contemporary Analysis, Jaipur: Rawat Publication.
5. Diwakar, V. D. (1991) Social Reform Movement in India, Mumbai: Popular Prakashan.
6. Dubois, Brenda, Krogsrud, Karla, Micky - Third Edition (1999) Social Work - An Empowering Profession, London: Allyn and Bacon.
7. Feibleman, J.K. (1986) Understanding Philosophy - A Popular History of Ideas, New York: Souvenir Press.
8. Fink, Arthur E., Wilson, Everett E. - Third Edition (1959) The Fields of Social Work, New York: Henry Holt and Company.
9. Friedlander, Walter A. (1977) Concepts and Methods of Social Work, New Delhi: Prentice Hall of India Pvt. Ltd.
10. Nair, T. Krishnan (1981) Social Work Education and Social Work Practice in India, Madras : Association of School of Social Work in India
11. Rameshwari, Devi and Ravi Prakash (2000) Social Work Practice, Jaipur: Mangal Deep Publications.
12. Roy, Bailey and Phil, Lee (1982) Theory and Practice in Social Work, London: Oxford Pub.Ltd.
13. Sheldon, B., & Macdonald, G., (2010) A Textbook of Social Work, London: Routledge.
14. Singh, R.R. (1985) Field Work in Social Work Education, A Perspective for Human Service Profession, New Delhi : Concept Publishing Company.
- Wadia, A. R. (Ed.) (1961) History and Philosophy of Social Work in India, Bombay: II Allied Publisher Private Ltd.

Bachelor of Social Work Semester - I Paper IV(1T4)
(Core Domain)
Working with Individual (Case Work) & working with groups
(Group work) I

Learner's objectives –

1. Understand the concept of social case work method.
2. Develop knowledge and history of social case work.
3. Understand the current trends in group work.
4. Develop understanding of group work as a method and develop appropriate perspective regarding group dynamics .

Unit - I: Introduction to Case Work Method:

Meaning and concept of Social Case Work, Definition, Historical Development of Case Work Method in India. Case work in various settings—Schools, Welfare agencies, Hospitals

Unit - II: Case Work as a Method:

Philosophical Assumptions, Values, Objectives, Principles, Importance of case work, Components of case work,

Unit- III: - Working with Groups:

Nature, types and Characteristics of Group, Definition of Group Work, Purpose and formation of the group, Membership, Duration and phases in Group Work.

Unit –IV: - Social Group Work as a Method:

Objectives, Principles, values of Group work, Process in groups and types of group work services: Development, recreational, non - formal education, skill development, Group dynamics: leadership, isolation, decision making, communication, relationship, conflict, personal experiences, bond, sub - gro

Assignments: Case presentation, Workshop on case work tools: interview/ home visit/ recording and assignment based on theory (SWP)

Presentation on Group formation and program planning

References:

1. Bhattacharya Sanjay (2005) Social Work :An Integrated Approach , Deep & Deep publication Pvt. Ltd
2. Bannerjee G.R.(1967), Concept of Being and Becoming in the Practice of social work, Mumbai: Tata Institute of Social Science.
3. Bannerjee G.R. (1971), some Thought on Professional self in Socialwork, Indian Journal of Social work, Mumbai: Tata Institute of Social Science.
4. Friendlander W.A. (1987), Concept and Methods of socialwork,
5. Englewood cliffs, Prentice Hall.
6. Fischer Joel, (1978), Effective Case Work Practice: An Eclectic Approach, New York: Mcgraw Hill book Co.
7. Mathew G. (1987), Case Work in Encyclopedia of Social Work in India, Delhi: Ministry of Social Welfare
8. Nursten J., (1974), Process of Case Work, GB: Pitman Publication
9. Alissi A.S., (1980), Perspectives on Group Work Practice: A Book of Readings,
10. New York: The Free Press.
11. Balgopal P.R. and Vassil, (1983), Group in Social Work - An Ecological Perspective, New York: Macmillan Publishing Co. Inc.
12. Brandler S. and Roman C.P., (1991) Group Work Skills and Strategies for Effective Interventions, New York: The Haworth Press.
13. Brandler S. and Roman C.P., (1999) Group Work Skills and Strategies for Effective Interventions, New York: The Haworth Press.
14. Charles H. Zastrow (2009) , Social Work with Groups, New Delhi: Rawat
15. Publication, (Indian Reprint 2010)
16. Garwin C. (1987), Contemporary Group Work, New York: Prentice-
17. Hall Inc.
18. Kemp C.G. (1970), Perspectives on Group Process: School of social welfare,
19. Albany: State University of New York.

Bachelor of Social Work
Semester-I
(Supportive Domain)
Psychology for Social Work profession
Paper- V
(1T5)

Objectives:

1. To understand the fundamental concepts of human behaviour.
2. To understand the basic psychological processes and their applications in everyday life.
3. To understand the processes of normality and abnormality
4. To understand classification of mental illness.

Unit 1: Introduction to Psychology

Definition, Brief History, Branches of Psychology: Social, Abnormal, Child, Educational, Industrial, Clinical, Community, and Criminal. Psychology and social work. Methods of Psychology: Observation, Case- history, Survey, Questionnaire, Interview.

Unit II: Psychological processes-- Learning & Motivation

Definition, Trial and error learning, Classical and Operant conditioning, Insight learning, Observational learning. Motivation: Definition, Motivational cycle, Types of motives, Motivational conflict and conflict resolution –direct and indirect ways

Unit III: Memory and Intelligence --

Definition, Types of Memory, Tests of retention: recall, retention and relearning. Improving memory. Causes of forgetting.

Intelligence –Definition, Various theories of Intelligence (Charles Spearman, Louis L. Thurstone, Howard Gardner); Concept of Mental age –IQ, Emotional Intelligence – concept.

Unit IV: Understanding personality

Definition of personality, Determinants of personality, introduction to measurement of personality – MMPI ,16PF, Projective tests –sentence completion and Rorschach –ink blot .

Internal Assessment:

1. Attendance.
2. Written assignment related to the theory paper.

References:

- 1) Baron,R.A.(1995)Psychology: The essential Science, NewYork Allyn and Bacon.
- 2) Lefton , M.A.(1985)Psychology, Boston Allyn and Baron.
- 3) Morgan ,C.T. & King, R.A.(1986)Introduction to Psychology, New York, M c Grawhill
- 4) Mangal, S. K. (2010)An Introduction to Psychology, Sterling Publisher Pvt.Ltd
- 5) Mangal, S. K. (2013)General Psychology, Sterling Publisher Pvt.Ltd
- 6) Ronald J. Comer, Fundamentals of Psychology 7thEdition
- 7) Gerald Davidson, John Neale , Abnormal Psychology

Bachelor of Social Work Semester-I

Social Work Practicum

Paper –VI (1 P)

The Social Work Practicum shall comprise of the following components:

Components	Marks Allotted	Days
I) Orientation	10	04
II) Observational Visits (05)	15	05
III) Structured Laboratory Experience (5 sessions) (Observation, Listening, communication, school social work and child rights,)	15	05
IV) Concurrent Practice Learning (School setting) Social Case Work (02) 25 Social Group Work (01) – 25	50	16
V) Internal Viva-Voce	10	01
Total	100	31